

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office dated November 25, 2013 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "MOVE approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say Aye. All opposed Nay. The Motion carries. The routine agenda has been adopted. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room."

* * * * *

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

American Siteworks, LLC	\$ 1,500,000.00
Archer Western Construction, LLC	\$570,834,000.00
Caribbean Piping & Welding, Inc.	\$ 1,500,000.00
CitiRoof Corporation	\$ 7,065,000.00
Electrico, Inc.	\$ 8,000,000.00
G.H. Nitzel, Inc.	\$ 8,000,000.00
G.M. McCrossin, Inc.	\$ 6,291,000.00
McFarland Construction Co.	\$ 54,000.00
United General Contractors, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

EBA Engineering, Inc.	Engineer Land Survey
KCI Technologies, Inc.	Landscape Architect Engineer Property Line Survey
Mahan Rykiel Associates, Inc.	Landscape Architect
QPS, Inc. d.b.a. Qodesh CM	Engineer
Ruxton Design Corporation	Engineer Property Line Survey
Westin Engineering, Inc.	Engineer

MINUTES**BOARDS AND COMMISSIONS****Prequalification of Architects and Engineers - cont'd**

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the listed firms.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Option</u>			
1. Turf, LLC	1605 E. North Avenue	G/R \$90.00	\$ 825.00

Funds are available in account no. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Condemnation

2. Armin Jaeger, III	1613 E. North Ave.	G/R \$120.00	\$ 800.00
----------------------	--------------------	-----------------	-----------

Funds are available in City Bond Funds, account no. 9910-904403-9588-900000-704040, Great Blacks in Wax Project.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the option and authorized the condemnation.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

4807

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #003, (\$2.11) - TR 10313, Greater Edmondson: Village
Street Lighting Improvements
\$ 722,713.60 \$ 8,359.27 Civil Construction, - -
LLC

This extra work order is necessary for payment of overrun items, deductions of amounts not paid due to under runs or not used items, and to balance out the subject contract.

Bureau of Water and Wastewater

2. EWO #010, \$482,361.89 - WC 1217, Urgent Need Work-
Infrastructure Rehabilitation-Various Locations
\$ 5,373,325.00 \$ 1,539,603.62 Spiniello Companies 0 100
3. EWO #031, \$ 87,835.00 - WC 1168, Deer Creek Pumping Station
Improvements
\$23,320,000.00 \$ 728,353.47 Ulliman Schutte 60 96
Construction, LLC CCD

MINUTES

Parking Authority for - Expenditure of Funds
Baltimore City (PABC)

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Warwick Supply & Equipment Company for structural repairs to the 12th floor of the St. Paul Place Garage located at 210 St. Paul Place.

AMOUNT OF MONEY AND SOURCE:

\$24,000.00 - 2075-000000-5800-408500-603016

BACKGROUND/EXPLANATION:

On July 11, 2013, a parking patron of the St. Paul Place Garage crashed his vehicle into the southern corner of the elevator tower on the 12th floor of the garage while travelling on the up-ramp. The impact resulted in significant structural damage to the exterior concrete masonry unit wall of the tower and the adjacent steel railing. On July 12, 2013, Mr. Richard Kadlubowski, AIA, Senior Vice President and Director of Architecture for Hoffmann Architects (Hoffmann), made an initial visit to the garage to observe the damage. During this visit, Mr. Kadlubowski provided recommendations to temporarily secure all loose railing components and to erect sidewalk protection as protective measures until final repairs could be performed. Following this visit, Hoffmann Architects was retained to perform an emergency repairs structural survey of the damaged areas and to provide recommendations for advisable corrective actions.

Based on Hoffmann's survey, it does not appear that the structural integrity of the steel frame for the elevator tower enclosure was compromised as a result of the vehicular impact. Likewise, with the exception of localized damage at the impact

MINUTES

PABC - cont'd

area, the structural capacity of the curtain wall framing and elements also appear undiminished as a result of the impact. Nonetheless, Hoffmann advised the PABC to initiate the repairs as soon as possible to prevent any potential safety issues.

The PABC obtained three proposals for performing the repairs to the affected area and found that Warwick Supply & Equipment Company's proposal was the lowest bid and as such represents the best value to the Parking Authority and the City.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Warwick Supply & Equipment Company for structural repairs to the 12th floor of the St. Paul Place Garage located at 210 St. Paul Place.

MINUTES

Parking Authority for - Second Amendment to Parking Facility
Baltimore City (PABC) Operations and Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to Parking Facility Operations and Management Agreement with Chesapeake Parking Associates, a general partnership between Central Parking System of Maryland, Inc. and Banks Contracting Co., Inc. for the Lexington Street Garage. The second amendment extends the agreement through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$183,513.00	-	2075-000000-2321-407500-603016	Operating Expenses
<u>36,000.00</u>	-	2075-000000-2321-407500-603026	Mgmt. & Incentive
\$219,513.00			

BACKGROUND/EXPLANATION:

On August 31, 2011, the Board approved the initial agreement for a 17 month term, and on November 14, 2012, the Board approved a one year extension. The compensation to Chesapeake Parking Associates was based on a monthly base management fee and a calculation for the incentive fee, with reimbursement for approved operating expenses at the parking facility. This second amendment requires additional funding to pay for anticipated operating expenses and to compensate Chesapeake Parking Associates during the extended term upon the original compensation structure.

This second amendment is a 13-month extension of the original agreement and will allow the Parking Authority to finalize the process of awarding a longer term agreement for the operation and management of a group of facilities that includes the Lexington Street Garage, Baltimore Street Garage, and Water Street Garage. The contracts for the Baltimore and Water Street garages will terminate on December 31, 2014.

MINUTES

PABC - cont'd

The Parking Authority has been working toward awarding longer term agreements for groups of facilities to management firms, and has recently awarded two groups of facilities with approval from the Board. Chesapeake Parking Associates has provided quality management services, and the PABC believes that maintaining Chesapeake Parking Associates as the operator of the Garage for the period of this extension will be beneficial to the City.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 17% FOR MBE AND 9% FOR WBE.

MBE: Tote-It, Inc.	\$ 3,210.00	
MBE Participation in 2011-2012	<u>11,380.00</u>	
	\$14,590.00	13%
WBE: Sue Ann's Office Supply, Inc.	\$ 1,585.00	
Sign Solutions, Inc d/b/a Sign-A-Rama	1,320.00	
Fitch Dustdown Co., Inc.	1,560.00	
WBE Participation in 2011-2012	<u>5,139.00</u>	
	\$ 9,604.00	9%

Per the contracting agency, the contractor has shown good faith efforts. The MBE goal was not met due to constraints placed by budget cuts.

MWBOO FOUND THE VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

UPON MOTION duly made and seconded, the Board **DEFERRED** this item until December 11, 2013.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

4813 - 4815

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
1. \$500,000.00 23 rd EDF	9910-906993-9600 Constr. Reserve Inner Harbor Area	9910-909460-9601 Inner Harbor
300,000.00 23 rd EDF	9910-920994-9600 Constr. Reserve Citywide Industrial Development	" "
<u>\$800,000.00</u>		

The Maryland Department of the Environment (MDE) investigation during the fall of 2012 on fuel tanks at the Inner Harbor Marina revealed a leak in the supply lines. This transfer will provide funds to undertake the necessary repairs to make the system operational and conform to all applicable MDE and Environmental Protection Agency regulations. The Department of General Services is facilitating the repairs for this endeavor.

Department of General Services (DGS)

2. \$ 30,000.00 3 rd Public Bldg. Loan	9916-904845-9194 Capital Constr. & Maintenance - Reserve	9916-903948-9197 4601 E. Monument Street Building Renovations - Active
50,000.00 5 th Public Bldg. Loan	" "	" "
<u>\$ 80,000.00</u>		

The homeless shelter overflow building at 4601 E. Monument Street cannot function without a sewer-line connection to the Baltimore City Sanitary Sewer System. This transfer will provide funds to DGS to replace a collapsed sewer line serving the building which will be used as a homeless shelter. The funds will also provide for all associated in-house costs.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
DGS - cont'd		
3. \$ 80,000.00	9916-915034-9194	9916-903234-9197
6 th Public	Cylburn Mansion -	Cylburn Mansion -
Bldg. Loan	Reserve	Active

The boiler system which heats the building has failed and needs to be replaced in order for the building to be heated during the winter season. This transfer will provide funds to DGS to replace the failed boiler with a new one, including all necessary apparatuses and all associated in-house costs so that the building will have heat for the winter.

Department of Housing and Community Development

4. \$ 659,000.00	9910-913996-9587	
31 st Comm.	Stabilize City-	
Dev. Bonds	Owned Property	
78,832.85	9910-907174-9588	
General Fund	Land Resources -	
	Blight	
20,676.00	9910-902996-9587	
UDAG Repay-	Stabilization Program	
ment Funds		
<u>\$ 758,508.85</u>	-----	9910-911158-9588
		Stabilization

This transfer will provide funds for the Department's Stabilization Program for fiscal year 2014. The funds will be used to stabilize City-owned properties slated for disposition to preserve structural integrity and/or historical value, to avoid potential full/partial collapse and to mitigate damage to adjacent property.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> - cont'd		
5. \$ 17,747.36	9910-902981-9587	
28 th Comm.	Acquisition/Relo-	
Dev. Bonds	cation - Reserve	
483,000.00	" "	
30 th Comm.		
Dev. Bonds		
500,000.00	9910-905911-9587	
29 th Comm.	Acquisition Fund	
Dev. Bonds		
<u>\$1,000,747.36</u>	-----	9910-908044-9588
		Acquisition &
		Relocation

This transfer will provide funds for the Department's Citywide acquisition and relocations for fiscal year 2014.

6. \$ 49,096.00	9993-908982-9587	9993-913983-9593
38 th Comm.	Planned Demolition	Demolition
Dev. Block		CDBG FY 13
Grant		

This transfer will provide community development block grant funds for the Department's demolition program.

MINUTES

Office of the State's Attorney - Grant Award
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant award renewal from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$35,469.00 - 4000-400314-1150-715200-601001

BACKGROUND/EXPLANATION:

Under the terms of this grant award entitled, Domestic Violence Advocacy Prosecution and Support, the funds will provide salary support for crisis counseling, safety planning, danger assessment, and ongoing support to victims of domestic violence who appear in the City's Circuit and District Courts. The grant award will also provide funds for forensically appropriate interviews and trial preparations to children who have witnessed and testify in domestic violence homicides and near homicides.

This grant award is late because the SAO recently received notification of the grant award from the State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant award renewal from the Governor's Office of Crime Control and Prevention.

MINUTES

Office of the State's Attorney - Grant Award
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$84,500.00 - 5000-505914-1150-117900-601001

BACKGROUND/EXPLANATION:

Under the terms of this grant award entitled, Prosecution Stat, the funds will provide the salary of one full-time Analyst. The Analyst will work to evaluate case outcomes in order to improve them and provide the SAO leadership with enhanced information with which to make policy decisions.

This grant award is late because the SAO recently received notification of the grant award from the State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant award from the Governor's Office of Crime Control and Prevention.

MINUTES

Office of the State's Attorney - Intergovernmental Agreement
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement with the Maryland Department of Juvenile Services. The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$430,500.00 - 5000-504714-1150-118300-601001

BACKGROUND/EXPLANATION:

This intergovernmental agreement will fund the Immediate Charging Project which allows the SAO to expedite the charging process at the Baltimore City Juvenile Justice Center. The primary goal is to reduce the case processing time between arrest and final disposition for Baltimore City youth. The funding from the grant covers the salary of three full-time attorneys, two part-time attorneys, and one full-time law clerk.

This intergovernmental agreement is late because the SAO recently received notification of the grant award from the State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the intergovernmental agreement with the Maryland Department of Juvenile Services.

MINUTES

Office of the State's Attorney - Memorandum of Understanding
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Department of Public Safety and Correctional Services (DPSCS). The period of the agreement is July 1, 2013 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$194,500.00 - 4000-403714-1150-118100-601001

BACKGROUND/EXPLANATION:

Under the terms of this MOU, the DPSCS will reimburse the SAO for the salary and benefits of three Assistant State's Attorneys that will work as prosecutors in the Baltimore City Drug Treatment Court Initiative.

This MOU is late because the SAO recently received notification of the grant award from the State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Department of Public Safety and Correctional Services.

MINUTES

Office of the State's Attorney - Grant Award Agreement
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the agreement is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$169,575.00 - 4000-402314-1156-117900-601001

BACKGROUND/EXPLANATION:

Under the terms of this grant award entitled, the Family Bereavement Center, the funds will be used to address the needs of homicide survivors. The program assists with grief and loss and provides grief counseling to family members. The program also provides a variety of services and liaisons, service providers, and criminal justice agencies.

This grant award agreement is late because the SAO recently received notification of the grant award from the State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Governor's Office of Crime Control and Prevention.

MINUTES

Office of the State's Attorney - Grant Award Agreement
for Baltimore City (SAO)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Governor's Office of Crime Control and Prevention. The period of the agreement is October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$36,337.00 - 4000-405714-1150-118300-601001

BACKGROUND/EXPLANATION:

Under the terms of this grant award entitled, Juvenile Courts Victim Specialist, the funds will be used to provide salary support for a Victim Specialist.

The SAO Juvenile Courts Division tries all juveniles charged with committing delinquent acts in the Baltimore City Juvenile Court. The Victim Specialist maintains victim case files, assists with victim notification forms and impact statements, interpreters, accompaniment to court, restitution forms, and the return of seized property.

This grant award agreement is late because the SAO recently received notification of the grant award from the State.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Governor's Office of Crime Control and Prevention.

MINUTES

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the revised notice of award (NoA) and comprehensive agreements with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Birth Defects and Developmental Disabilities for the project entitled "Alcohol-Exposed Pregnancy Intervention." The revised NOA extends the grant through September 29, 2014.

AMOUNT OF MONEY AND SOURCE:

There are no additional funds involved.

BACKGROUND/EXPLANATION:

On August 15, 2012, the Board approved the initial Cooperative Grant Agreement in the amount of \$313,506.00, for the period September 30, 2012 through September 29, 2013.

The revised NoA is a no-cost extension which extends the budget and project period end date to September 29, 2014, to allow the Department time to complete the project.

The revised NoA is presented at this time because it was recently submitted to the Department.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS TIME EXTENSION.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the revised notice of award and comprehensive agreements with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Birth Defects and Developmental Disabilities for the project entitled "Alcohol-Exposed Pregnancy Intervention."

MINUTES

Health Department - Final FY 13 Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve the Final FY 13 Notification of Grant Award (NGA) from the State of Maryland Department of Aging (MDoA) for the Nutrition Service Incentive Program (NSIP). The period of the grant was October 1, 2012 through September 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$1,211.00 - 6000-633513-3254-316200-404001

BACKGROUND/EXPLANATION:

The initial NGA for NSIP FY 13 was approved on August 24, 2013 in the amount of \$161,842.00 and revised on September 11, 2013 to the amount of \$292,453.00.

This increase in the amount of \$1,211.00 will make the final award amount \$293,664.00.

This final NGA is based on the FY 12 NSIP funding and reflects the Department's award based on actual FY 12 meal counts and the final FY 12 award notification.

This grant award is being presented at this time because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved the Final FY 13 Notification of Grant Award from the State of Maryland Department of Aging for the Nutrition Service Incentive Program.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2013 through June 30, 2014, unless otherwise indicated.

1. **SISTERS TOGETHER AND REACHING, INC.** **\$25,000.00**
(STAR)

Account: 4000-494414-3030-295900-603051

The organization will recruit, organize, facilitate and evaluate youth groups for the *Making Proud Choices!* curriculum. STAR will also assist in organizing parent groups for the Plain Talk curriculum.

The agreement is late because it was just returned from the provider.

2. **HOPESPRINGS, INC.** **\$50,000.00**

Account: 4000-499013-3023-513200-603051

HopeSprings, Inc. is an organization developing networks of faith communities in the Baltimore region to train congregants as volunteers in order to build human resource capacity with HIV service provider organizations, reduce the spread of HIV and its stigma, and provide hope and healing to individuals who are impacted with HIV/AIDS. The period of the agreement is July 1, 2013 through December 31, 2013.

The agreement is late because of delays in receipt of the required documentation in appropriate detail, format and precision.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

3. **KOINONIA BAPTIST CHURCH, INC.** **\$15,000.00**

Account: 5000-530314-3041-605800-603051

Koinonia Baptist Church, Inc. will work with the Office of Chronic Disease Prevention to provide a faith-based education initiative that aims to prevent initiation and use of tobacco products among all age groups. The organization will work to prevent youth from having access to purchase tobacco products illegally through effectively monitoring retail merchants that sell tobacco products and conduct 750 retail merchant compliance checks to ensure that they are following all laws regulating the sale of tobacco products to youth and product placement.

The agreement is late because it was requested late in the fiscal year and it was just recently returned to the Department.

4. **AIDS INTERFAITH RESIDENTIAL SERVICES, INC.** **\$50,325.00**

Account: 4000-424514-3023-599621-603051

In order to facilitate the changes in the HIV service arena of the Baltimore Eligible Metropolitan Area, the growing and differing needs of clients, and the disproportionately greater needs of minorities who are infected, the organization has designed an outreach and education curriculum called Project ENGAGE.

The main function of Project ENGAGE is to impact the awareness and education of HIV infected individuals of minority communities, who may already be accessing some HIV services e.g. primary medical care, but tend to be unaware of the sheer number of services that they might be able to utilize.

MINUTES

Health Dept. - cont'd

The agreement is late because of a delay in receiving an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

5. **ARBOR E & T, LLC, d/b/a** **\$596,015.00**
CARE RESOURCES

Accounts: 4000-428214-3080-294312-603051	\$429,763.00
4000-498914-3080-603003-603051	\$ 70,000.00
4000-427114-3080-294303-603051	\$ 96,252.00

The organization will provide the services of a Speech Language Therapist, a Physical Therapist, an Occupational Therapist, and a Special Instructor to staff the Baltimore Infants and Toddlers Eligibility Center.

The agreement is late because of budget revisions.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Law Department - Settlement Agreement and Release

The Board is requested to approve the settlement agreement and release for the following claims:

1. Wanda Ferguson, et al. v. Mayor and City Council of Baltimore, et al. \$45,000.00

Funds are available in account no. 2044-000000-1450-703800-603070.

2. Richard Imes v. Mayor and City Council of Baltimore, et al. \$80,000.00

Funds are available in account no. 2044-000000-1450-703800-603070.

The settlement agreements and releases have been approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the settlement agreement and release for the foregoing claims.

MINUTES

Fire and Police Employees' - Subscription Agreement
Retirement System (F&P)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subscription agreement for investment in BPG Investment Partnership IX, L.P.

AMOUNT OF MONEY AND SOURCE:

\$25,000,000.00 - F & P Funds
\$ 375,000.00 - Annual Management fee

No general funds involved in this transaction.

BACKGROUND/EXPLANATION:

All funds and expenses will be expended from the Fire and Police Employees' Retirement System. BPG Properties, Ltd. will be managing approximately \$25,000,000.00 of Fire and Police Employees' Retirement System funds in BPG Investment Partnership IX, L.P., a real estate investment fund-of-funds.

The F&P Board of Trustees conducted a search for a real estate investment fund-of-funds vehicle in which to invest F&P's 2013 value-added real estate allocation and, as a result of that search, selected BPG Investment Partnership IX, L.P. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MBE/WBE PARTICIPATION:

MWBOO waived MBE/WBE utilization requirements for this selected source, professional service contract.

MINUTES

Fire and Police Employees' Retirement System - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subscription agreement for investment in BPG Investment Partnership IX, L.P. The Comptroller **ABSTAINED.**

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 100 Saint Paul St.	100 St. Paul, LLC	Retain awning w/signage 15' x 1½'
Annual Charge: \$179.35		
2. 905 W. 36 th St.	Five & Dime, LLC	Retain mansard cornice w/six recessed lights, three spot reflectors
Annual Charge: \$578.40		
3. 3448 Belair Rd.	Felix Rodriguez	One awning w/ signage 30' x 3½'
Annual Charge: \$290.80		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the minor privileges.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 7 to STV, Inc., under Project No. 1135, On-Call Design Consultant Services for Federal Aid Projects for Bridges.

AMOUNT OF MONEY AND SOURCE:

\$87,346.44 - 9950-904097-9508-900010-703031

BACKGROUND/EXPLANATION:

The task assignment authorizes STV, Inc., to provide a value engineering study for Bridge No. BC-3212, which carries Harford Road over Herring Run. The review is a systematic process of review and analysis of a project during concept and design to provide recommendations that address how to reduce construction cost, improve functionality, improve efficiency, add value and quality, and reduce construction duration.

DBE PARTICIPATION:

The consultant will comply with Title 49, Code of Federal Regulations, Part 26 and the DBE goal established in the original agreement.

DBE: 25%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$74,771.00	9950-904087-9509	
FED	Construction Reserve -	
18,693.00	Harford Rd. Bridge	
MVR	Over Herring Run	
<u>\$93,464.00</u>		
\$93,464.00	-----	9950-904097-9508-3
		Design & Study
		Harford Rd. Bridge
		Over Herring Run

This transfer will fund the cost associated with Task No. 7, Project No. 1135 for On-Call Design Consultant Services for Federal Aid Projects for Bridges.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 7 to STV, Inc., under Project No. 1135, On-Call Design Consultant Services for Federal Aid Projects for Bridges. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Transportation - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Midtown Community Fund, Inc. (Association). The period of the MOU is effective upon Board approval for two (2) years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of the MOU is to establish a framework for the Association to install and maintain the planting of beds at West North Avenue and Park Avenue, all at its sole cost. The Association will subsequently perform ongoing maintenance of all aspects of the project during the term of the agreement.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Midtown Community Fund, Inc. (Association).

MINUTES

Bureau of Water and Wastewater - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Leslie Foy for mileage for the months of July and August 2013.

AMOUNT OF MONEY AND SOURCE:

\$276.85 - July 2013
206.23 - August 2013
\$483.08 - 9960-905697-9557-900020-705050

BACKGROUND/EXPLANATION:

The original expense account submitted for Ms. Foy, for mileage for the months of July and August 2013, was returned for correction of inaccuracies in the data. The resubmitted request exceeded the 40-day limit for acceptance and approval.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Leslie Foy for mileage for the months of July and August 2013.

MINUTES

Bureau of Water and Wastewater - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement for R.E. Harrington Plumbing and Heating Company, Inc. for Water Contract No. 1212, Water Appurtenance Installations.

AMOUNT OF MONEY AND SOURCE:

\$176,684.95 - 9960-905697-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Water Contract No. 1212 was completed on April 26, 2013. R.E. Harrington Plumbing and Heating Company, Inc. was granted conditional acceptance of Water Contract 1212 on September 26, 2013. R.E. Harrington Plumbing and Heating Company, Inc. has requested a partial release of retainage in the amount of \$176,684.95. The City holds \$353,369.90 in retainage. The remaining \$176,684.95 is sufficient to protect the interests of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the partial release of retainage agreement for R.E. Harrington Plumbing and Heating Company, Inc. for Water Contract No. 1212, Water Appurtenance Installations.

MINUTES

Bureau of Water and - Amendment No. 1 to Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Gannett Fleming, Inc. for Project W.C. 1219, Study and Design of Laboratory Facilities at Montebello Filtration Plant. The amendment no. 1 will extend the agreement through May 6, 2014 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On June 6, 2012, the Board approved the original agreement with Gannett Fleming, Inc. to provide design for Montebello Water Quality Laboratory for a period of 20-months through February 6, 2014.

During a project review meeting for the project, the design team was informed by Montebello Plant personnel of the discovery of a conduit that could affect the layout of the laboratory facility, due to its location. Plant operations went on to say that the conduit did not appear on any of the record drawings that they had in their possession.

As to not interrupt any Montebello Filtration Plant operations, additional time is needed to examine the conduit and the signals running through it. Therefore, the BW&WW is requesting the time extension through May 6, 2014 at no additional cost to the City. All other terms in conditions of the original agreement remain unchanged.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICPATION:

The Consultant was originally approved by the Office of Boards and Commissions and the Architectural and Awards Commission.

The consultant will continue to comply with all terms and conditions of the Minority and Women Business Programs, in accordance with Baltimore City Code, Article 5, Subtitle 28 established in the original agreement.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Gannett Fleming, Inc. for Project W.C. 1219, Study and Design of Laboratory Facilities at Montebello Filtration Plant.

MINUTES

Bureau of Water and - Amendment No. 1 to Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Rummel, Klepper & Kahl, LLC (RKKL) for Project 1110R, On-Call Environmental Restoration and Design Services. The amendment no. 1 will extend the agreement through June 6, 2015, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On December 8, 2010, the Board approved the original agreement with the RKKL for Project 1110R, On-Call Environmental Restoration and Design Services for a three-year period or until the upset limit was reached, whichever occurred first.

The National Pollutant Discharge Elimination System Permit for stormwater requires the City to study watersheds and open channels, identify opportunities to reduce stormwater pollution using state of the art methods such as stream restoration (natural channel design), wetlands, stream day lighting, and green roofs, etc. The RKKL staff will provide engineering support for design, construction management, and project management. The proposed time extension will allow the following design projects to be completed during this time: Chinquapin Run Stream Restoration Project 1 and the Moores Run Stream Restoration Project 1.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICPATION:

The consultant will continue to comply with all terms and conditions of the Minority and Women Business Programs, in accordance with Baltimore City Code, Article 5, Subtitle 28 established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Rummel, Klepper & Kahl, LLC for Project 1110R, On-Call Environmental Restoration and Design Services.

MINUTES

Bureau of Water and - Amendment No. 2 to Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Patton Harris Rust & Associates (PHRA), for Project No. 1138P, On-Call Environmental Engineering Services. The amendment no. 2 will extend the agreement through January 12, 2015, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

On January 12, 2011, the Board approved the original agreement with the PHRA for two years. The City wishes to exercise its option under the original agreement to extend the agreement for one additional year from January 12, 2014 through January 12, 2015 or until the upset limit is reached, whichever occurs first.

Amendment no. 2 is necessary because the schedule for some tasks will require time beyond the contract expiration date of January 12, 2014. All other terms in conditions of the agreement will remain unchanged.

MBE/WBE PARTICPATION:

The consultant will continue to comply with all terms and conditions of the Minority and Women Business Programs, in accordance with Baltimore City Code, Article 5, Subtitle 28 established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 2 to agreement with Patton Harris Rust & Associates, for Project No. 1138P, On-Call Environmental Engineering Services.

MINUTES

Police Department - Grant Award and Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award and grant adjustment notice from the Governor's Office of Crime Control and Prevention. The grant award and grant adjustment is for the period October 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$23,482.50 - 4000-474214-2024-212600-600000

BACKGROUND/EXPLANATION:

The grant entitled "Backlog Reduction" is intended to assist in the developing and implementing strategies specifically designed to increase efficiency in the Department's Crime Laboratory. The grant funds provide overtime to reduce the Firearms and Latent Print Unit's backlogs. The grant award in the amount of \$20,000.00 was received prior to the grant adjustment notice in the amount of \$3,482.50; making the total award \$23,482.50.

The grant award and grant adjustment notice are late because of delay in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant award and grant adjustment notice from the Governor's Office of Crime Control and Prevention. The President Voted **NO**.

MINUTES

Police Department - Grant Awards and Subrecipient Agreement

The Board is requested to approve and authorize acceptance of the various grant awards and approve and authorize execution of a Subrecipient Agreement.

Grant Awards

1. **GOVERNOR'S OFFICE OF CRIME** **\$ 37,500.00**
CONTROL AND PREVENTION

Account: 4000-474514-2041-688000-600000

This grant award entitled "Crime Victim Advocate" will fund crisis counseling, safety planning, and resource identification to adult victims of domestic violence. The Victim Advocate will accompany victims to court to offer support throughout court proceedings. The grant is for the period November 1, 2013 through July 31, 2014.

2. **GOVERNOR'S OFFICE OF CRIME** **\$ 60,000.00**
CONTROL AND PREVENTION

Account: 4000-474314-2252-248100-600000

This grant entitled "Lethality Assessment" will give officers responding to domestic calls an additional tool to evaluate the potential danger that domestic violence victims are facing. Utilizing the tool, officers can connect victims with needed support and services. The grant funds provide salary support for a full-time Project Coordinator, a part-time Data Entry Assistant, equipment, and operating expenses. The grant is for the period October 1, 2013 through September 30, 2014.

MINUTES

Police Department - cont'd

3. **GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION** **\$ 77,000.00**

Account: 4000-473514-2021-212600-600000

This grant entitled "Victim/Witness Liaison" will fund the salary of three domestic violence Victim/Witness Liaisons. The Victim/Witness Liaisons will perform a multitude of tasks that support the effort to reduce the incidences of domestic violence in Baltimore City. The grant is for the period October 1, 2013 through September 30, 2014.

Subrecipient Agreement

4. **MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA)** **\$1,730,425.40**

Account: 4000-474414-2023-212600-600000	\$119,500.00
4000-474414-2023-212601-600000	\$200,000.00
4000-474414-2023-212602-600000	\$500,000.00
4000-474414-2023-212603-600000	\$ 35,000.00
4000-474414-2023-212604-600000	\$350,000.00
4000-474414-2023-212605-600000	\$ 24,000.00
4000-474414-2023-212606-600000	\$159,550.40
4000-474414-2023-212607-600000	\$ 16,375.00
4000-474414-2023-212608-600000	\$ 12,000.00
4000-474414-2023-212609-600000	\$210,000.00
4000-474414-2023-212610-600000	\$ 52,750.00
4000-474414-2023-212611-600000	\$ 42,250.00
4000-474414-2023-212612-600000	\$ 9,000.00

This subrecipient agreement awards funds for the FY13 Urban Area Security Initiative (UASI) and is intended to facilitate and strengthen the nation and Maryland against risks associated with potential terrorist attacks while concentrating on developing integrated systems for prevention, protection, response, and recovery. The subrecipient agreement is for the period September 1, 2013 through June 30, 2015.

MINUTES

Police Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the various grant awards and approved and authorized execution of the Subrecipient Agreement. The President Voted **NO** on item no. 4.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Ms. Kaci Jackson, developer, for the sale of the City-owned property located at 1607 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant property into a single-family home which the developer plans to use as her primary residence. Once transferred and redeveloped, the property will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1607 N. Broadway is being sold for \$3,000.00. In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The Department determined the fair market value of the property to be \$7,250.00 using real estate data. This property is believed to be in worse condition than many of the comparable properties in the area.

The sale of this vacant property at a price below the price determined using the Waiver Valuation Process will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the property will be re-occupied by a homeowner and returned to the tax rolls.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Ms. Kaci Jackson, developer, for the sale of the City-owned property located at 1607 N. Broadway.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Ms. Francine Sellman, developer, for the sale of the City-owned property located at 1623 N. Broadway.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant property into a single-family home which the developer plans to use as her primary residence. Once transferred and redeveloped, the property will be active on the tax rolls of Baltimore City thereby preventing tax abandonment.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1623 N. Broadway is being sold for \$5,000.00. In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The Department determined the fair market value of the property to be \$7,250.00 using real estate data. The sale of this vacant property at a price below the appraised value will be a specific benefit to the immediate community, eliminate blight, create jobs during reconstruction, and the property will be re-occupied by a homeowner and returned to the tax rolls.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Ms. Francine Sellman, developer, for the sale of the City-owned property located at 1623 N. Broadway.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement between the Department of Housing and Community Development, the Department of Law, and St. Ambrose Housing Aid Center (St. Ambrose). The period of the grant agreement is effective upon Board approval for two years.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - 1001-000000-5822-408900-603051

BACKGROUND/EXPLANATION:

In July 2012, the City and Wells Fargo Bank NA agreed to settle a lawsuit alleging it engaged in predatory lending practices targeting minority homebuyers. The ensuing collaboration agreement provided the City with a total of \$7,500,000.00, in exchange for which the City dismissed its case.

The City offered \$1,000,000.00 of the settlement funds through a Request for Proposals to four nonprofits that are experienced in providing foreclosure prevention services and in redeveloping foreclosed upon properties.

St. Ambrose Housing Aid Center was one of the four nonprofits invited to submit a proposal and was subsequently awarded \$250,000.00 to establish a new model of foreclosure prevention and legal counseling. Under the new model, instead of waiting for a resident who is facing foreclosure to contact St. Ambrose for assistance, the staff will review monthly Notice of Intent to Foreclose filings in Baltimore City and identify prospective clients who reside in the 21218 zip code.

St. Ambrose's legal staff will also work with other community organizations to better market the organization's pro bono legal services and to make legal services more accessible to the City's low-income residents on a walk-in basis.

MINUTES

DHCD - cont'd

The agreement will be jointly administered by the Departments of Law and Housing and Community Development. Under the terms of the agreement, St. Ambrose can request 20% of the total grant amount following approval by the Board and the balance of funds will be provided on a reimbursement basis.

MBE/WBE PARTICIPATION:

St. Ambrose has signed a Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code (2007 Edition) of the Minority and Women's Business Enterprise Program of the City of Baltimore.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement between the Department of Housing and Community Development, the Department of Law, and St. Ambrose Housing Aid Center.

MINUTES

Department of Housing and - Community Development
Community Development Block Grant Agreements

The Board is requested to approve and authorize execution of the various Community Development Block grant agreements.

1. **COMPREHENSIVE HOUSING ASSISTANCE, INC. (CHAI)** **\$ 46,750.00**

Account: 2089-208914-5930-437191-603051

The CHAI will assist low and moderate-income households in purchasing a home for owner-occupancy by providing home buying education and counseling services. The CHAI will provide default and delinquency counseling to assist low and moderate-income existing homeowners with foreclosure prevention and in obtaining mortgage modifications. The agreement is for the period July 1, 2013 through June 30, 2014.

2. **DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION, INC. (DHCDC)** **\$313,680.00**

Accounts: 2089-208914-5930-430630-603051	\$ 35,500.00
2089-208914-5930-430634-603051	\$ 32,000.00
2089-208914-5930-430653-603051	\$ 50,000.00
2089-208914-5930-430662-603051	\$ 60,470.00
2089-208914-5930-430681-603051	\$ 27,000.00
2089-208914-5930-430683-603051	\$ 38,000.00
2089-208914-5930-430691-603051	\$ 70,710.00

The DHCDC will provide a variety of public and youth services and will rehab and construct housing for the improvement and betterment of available affordable housing. The funds will be used to subsidize the agency's operating costs. The agreement is for the period September 1, 2013 through August 31, 2014.

MINUTES

DHCD - cont'd

FOR FY 2010, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$27,140.00, AS FOLLOWS:

MBE: \$7,327.00

WBE: \$2,714.00

3. **GARWYN OAKS/NORTHWEST HOUSING RESOURCE CENTER, INC.** **\$58,600.00**

Accounts:	2089-208914-5930-437781-603051	\$14,025.00
	2089-208914-5930-437783-603051	\$ 7,685.00
	2089-208914-5930-437791-603051	\$36,890.00

The organization operates a housing resource center and provides housing counseling and activities to attract and retain homeowners in the Garwyn Oaks area. The funds will be used to subsidize the organization's operating costs. The agreement is for the period August 1, 2013 through July 31, 2014.

MWBOO GRANTED A WAIVER.

4. **GREATER HOMEWOOD COMMUNITY CORPORATION** **\$48,930.00**

Account: 2089-208914-5930-427634-603051

The organization will use the funds to subsidize Greater Homewood's Adult Literacy and English for Speakers of Other Languages Program. The organization will provide intensive literacy instruction to approximately 650 adult residents in basic reading, writing, and math skills. The agreement is for the period July 1, 2013 through June 30, 2014.

MINUTES

DHCD - cont'd

On June 26, 2013, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2013 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2013 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Community Development Block grant agreements.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

4857 - 4876

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Board **NOTED** item no. 13.

The Mayor **ABSTAINED** on item no. 13.

The President **ABSTAINED** on item nos. 13.

The Comptroller **ABSTAINED** on item nos. 13 and 17.

MINUTES**PERSONNEL**Health Department

1. **MATTIE SHIVERS** \$ 8.16 \$ 6,821.76

Account: 4000-432914-3024-268400-601009

Ms. Shivers will work as a Contract Services Specialist II (Food Service Manager). Her duties will include but not be limited to: ensuring the receipt and storage of food products; ensuring that meals are served; ensuring that the serving area and equipment is kept clean and sanitary; preparing and maintaining paperwork, meal counts, collecting funds, ordering supplies; preparing daily reports via the Touch Screen System and supervising food service aids. The period of the agreement is December 01, 2013 through September 30, 2014.

2. **ERIN WILSON** \$15.00 \$13,500.00

Account: 4000-494414-3030-279200-601009

Ms. Wilson will work as a Contract Service Specialist II (Youth Development Aide). She will be responsible for conducting presentations to educate and inform youth and adults; providing homework assistance; tutorial college preparation assistance and serving as a health education resource person. The period of the agreement is December 01, 2013 through June 30, 2014.

3. **UPRENIA WILLIS** \$12.00 \$13,500.00

Account: 5000-536014-3044-273300-601009

Ms. Willis will work as a Contract Service Specialist II (Maryland Access Point Program Liaison). She will be responsible for maintaining and updating information for the Maryland Access Point Program (MAP) resources directory; performing data entry tasks related to MAP

MINUTES

PERSONNELDepartment of General Services

6. **MAHWISH MATIH** \$18.00 **\$35,000.00**

Account: 1001-000000-1981-718100-601009

Ms. Matih will work as a Contract Services Specialist II (Archibus Analyst). Her duties will include, but are not limited to: assisting with deployment operations of Archibus for Building Operation, Project Management and Real Estate; reconciling, preparing, and cleaning data and providing analysis and reporting. Ms. Matih duties will also include preparing reports, customizing views in the system; providing support for training, creating user documentation and assisting with presentation and data display. The period of the agreement is effective upon Board approval for one year.

7. **MICHELLE RAU** \$18.00 **\$35,000.00**

Account: 1001-000000-1981-718100-601009

Ms. Rau will work as a Contract Services Specialist II (Planning Analyst). Her duties will include, but are not limited to: completing and maintaining the FMS database; collecting data and providing analysis to maximize the DGS's occupancy efficiencies and cost savings; implementing strategy for prioritizing Capital Expenditures, and assisting with presentations and data display. The period of the agreement is effective upon Board approval for one year.

8. **SAGIRAH PALMER** \$18.00 **\$35,000.00**

Account: 1001-000000-1981-718100-601009

Ms. Palmer will work as a Contract Services Specialist II (Archibus CADD/Architect). Her duties will include, but are

MINUTES**PERSONNEL**Department of General Services - cont'd

not limited to: creating, correcting and converting architectural drawings to CADD drawings; uploading to and maintaining CADD drawings to Archibus; and assisting in spearheading the Archibus Space Management module effort. Ms. Palmer's duties will also include conducting project field inspections of building sites, materials, landscaping, and methods of construction to monitor and ensure the proper implementation of project plans and specifications; as well as, assisting with data cleaning and reconciling efforts related to Archibus. The period of the agreement is effective upon Board approval for one year.

Department of Human Resources

- | | | |
|----------------------------|--|--------------------|
| 9. JEFFREY G. COMEN | \$200.00 for
the first session,
\$170.00 for each
succeeding session
\$325.00 for each
written report | \$ 7,000.00 |
|----------------------------|--|--------------------|

Account: 1001-000000-1603-172500-603026

Mr. Comen will continue to work as a Hearing Officer. The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after completion of the probationary period. The Hearing Officer presides over this investigation and submits a recommendation to the Civil Service Commissioners for approval. The cost incurred for each hearing will be charged to the appellant's agency. The period of the agreement is effective upon Board approval for one year.

MINUTES

PERSONNEL

Dept. of Human Resources - cont'd

10. Adjust the hourly rates for the following classifications:

<u>Job Code</u>	<u>Class Title</u>	<u>Grade</u>		<u>Hiring Level</u>	<u>Full Performance</u>	<u>Experienced Level</u>	<u>Senior Level</u>
10220	Crossing Guard	31	From:	\$10.33	\$10.47	\$11.11	\$11.28
			To:	\$10.54	\$10.68	\$11.33	\$11.51
10221	School Health Aide	32	From:	\$13.64	\$13.89	\$14.55	N/A
			To:	\$13.91	\$14.17	\$14.84	N/A
10222	Medical Office Assistant	33	From:	\$14.82	\$15.19	\$16.81	\$17.07
			To:	\$15.12	\$15.49	\$17.15	\$17.41
10223	Licensed Practical Nurse	34	From:	\$17.45	\$18.07	\$19.92	N/A
			To:	\$17.80	\$18.43	\$20.32	N/A
10224	Community Health Nurse I	35	From:	\$25.18	\$28.34	\$29.05	\$29.77
			To:	\$25.68	\$28.91	\$29.63	\$30.37
10225	Community Health Nurse II	36	From:	\$29.65	\$32.41	\$33.22	\$34.05
			To:	\$30.24	\$33.06	\$33.88	\$34.73
10226	Nurse Practitioner	37	From:	\$34.63	\$37.71	\$38.66	\$39.62
			To:	\$35.32	\$38.46	\$39.43	\$40.41

Costs: \$0.00 - All such positions are currently vacant; they will only be filled during the summer months, as needed.

The Department of Human Resources is requesting an increase to the hourly rates for the above classifications that are used for positions that perform work during the summer. As summer work is considered temporary work, these classifications do not have union representation, nor do they receive benefits. This proposed increase will maintain the pay parity of these temporary classes with their counterparts in the City that received a 2% salary adjustment, effective July 1, 2013.

MINUTES**PERSONNEL**Department of Human Resources - cont'd11. Create the following position:

33213 - Office Assistant III
 Grade: 078 (\$28,517.00 - \$32,886.00)
 Job No.: to be assigned by BBMR

This is a position of trust as outlined in AM 237-1.

Cost: \$49,453.00 - 1001-000000-1604-172500-601001

12. Create the following position:

10083 - Executive Assistant
 Grade: 115 (\$52,000.00 - \$73,600.00)
 Job No. to be assigned by BBMR

This is a position of trust as outlined in AM 237-1.

Cost: \$77,829.00 - 1001-000000-1601-172500-601001

13. Adjust the salary of the following classifications,
effective January 1, 2014.00100 - Mayor

From: Grade 88E (\$159,380.00)

To: Grade 88E (\$163,365.00)

01165 - President City Council

From: Grade 87E (\$105,535.00)

To: Grade 87E (\$108,173.00)

00740 - Comptroller

From: Grade 87E (\$105,535.00)

To: Grade 87E (\$108,173.00)

MINUTES

PERSONNEL

Department of Human Resources - cont'd

01167 - Vice President City Council

From: Grade 83E (\$67,844.00)

To: Grade 83E (\$69,540.00)

01166 - Council Member

From: Grade 81E (\$61,383.00)

To: Grade 81E (\$62,918.00)

Costs: \$ 3,985.00 - 1001-000000-1250-152800-601001
2,638.00 - 1001-000000-1000-104800-601001
2,638.00 - 1001-000000-1300-157300-601001
1,696.00 - 1001-000000-1000-107200-601001
1,535.00 - 1001-000000-1000-106300-601001
1,535.00 - 1001-000000-1000-106400-601001
1,535.00 - 1001-000000-1000-106500-601001
1,535.00 - 1001-000000-1000-106600-601001
1,535.00 - 1001-000000-1000-106700-601001
1,535.00 - 1001-000000-1000-106800-601001
1,535.00 - 1001-000000-1000-106900-601001
1,535.00 - 1001-000000-1000-107000-601001
1,535.00 - 1001-000000-1000-107100-601001
1,535.00 - 1001-000000-1000-107300-601001
1,535.00 - 1001-000000-1000-107400-601001
1,535.00 - 1001-000000-1000-107500-601001
1,535.00 - 1001-000000-1000-107600-601001
\$30,912.00

Council Bill 04-0007 established the Compensation Commission for Elected Officials. The Commission's recommendation concerning the compensation of elected officials was codified in Council Bill 07-0612. This Bill passed the Baltimore City Council on December 2007 and authorizes pay increases for the Mayor, President of City Council, Comptroller, Vice President City Council and Council members. The terms of the legislation stipulate

MINUTES**PERSONNEL**Dept. of Human Resources - cont'd

that elected officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups, i.e. AFSCME, CUB, FOP, IAFF or MAPS receive an increase in the compensation during the fiscal year that began the preceding July. AFSCME, CUB, IAFF and MAPS received 2% cost of living adjustments, effective July 1, 2013. Therefore, the Board of Estimates is requested to **NOTE** that the adjustments of the above classes are in compliance with the law. Although not required by City Council Bill 07-0612, the Department of Human Resources in an effort to be fully transparent has presented the salary increases to the Board of Estimates.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Department of Public Works14. Create the following two positions:

54432 - Heavy Equipment Operator II
Grade: 433 (\$34,725.00 - \$39,026.00)
Job No.: to be assigned by BBMR

Cost: \$111,400.00 - 1001-000000-5161-389800-601001

Kim A. Trueheart

November 26, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a blatant disregard for statutory conformance with the Baltimore City Charter:

ART. 1, § 7-1 BALTIMORE CITY CODE

SUBTITLE 7

CITY OFFICERS AND EMPLOYEES

§ 7-1. Extra compensation; in-term raises.

(a) *Prohibited payments.*

(1) No extra compensation shall be granted or allowed by the Mayor and City Council to any officer, agent, or servant of the corporation, or of any other corporation the expenses of which are borne in whole or in part by the City, after the services have been rendered.

(2) Nor shall the salary or compensation of any of said officers, agents, or servants be increased or diminished during the term for which they may be or may have been elected, appointed, or employed.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 55, Item#13 Department of Human Resources - Adjust the salary of the following classifications, effective January 1, 2014, if approved:
 - i. The BOE is requested to NOTE what appears to be the UNLAWFUL, ILLEGAL “in-term raises” for elected officials in direct violation of the Baltimore City Charter.
 - ii. This action states “the compensation of elected officials was codified in Council Bill 07-0612. This Bill passed the Baltimore City Council on December 2007 and authorizes pay increases for the Mayor, President of City Council, Comptroller, Vice President City Council and Council members.”
 1. The corresponding City Council meeting journal fails to reflect that Council Bill 07-0612 passed during the Dec. 3, 2007 meeting;
 2. The corresponding City Council meeting journal fails to reflect that Council Bill 07-0612 passed during the Dec. 6, 2007 meeting;
 3. No other City Council meetings were held in December 2007.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

4. City Council Bill 07-0612 was introduced on March 3, 2007 and according to the online legislative record, the Bill failed to be enacted on December 5, 2007 at the end of the legislative term [see attached].
- iii. Lastly, some fundamental questions should be answered:
 1. How many other UNLAWFUL, ILLEGAL “in-term raises” for elected officials, in direct violation of the Baltimore City Charter, have been approved since 2007?
 2. Will elected officials immediately repay every single stinking dime they have taken from these past UNLAWFUL, ILLEGAL actions?
 3. How the protestant will be harmed by the proposed Board of Estimates’ action: The elected officials of Baltimore City have personally gained from these UNLAWFUL, ILLEGAL “in-term raises” since 2007. Each should be removed from office for this unconscionable and egregious action which is absolute malfeasance and they should each be prosecuted for the blatant mistrust exhibited by this action.
 4. The remedy I seek is this action be removed from the agenda and an immediate investigation be initiated by the Baltimore City Inspector General. Please provide access for inspection, the report produced by the City Solicitor on City Council Bill 07-0612 dated March 21, 2007.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on November 27, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident



City of Baltimore

[display](#)
[original](#)
[version](#)

Legislative File ID **07-0612**

[print](#)

[email](#)

Type: **Mayor and City Council Res.** Status: **Failed - End of Term**

Enactment Date: Enactment No.:

Title: **Elected Official - Salaries FOR the purpose of setting the annual salaries of certain elected officials; providing that these salaries do not apply to incumbents; providing for a special effective date; and generally relating to the salaries of the elected officials of Baltimore City.**

Controlling Body: **City Council**

Introduced: **3/12/2007** Version: **0**

Final Action: **12/5/2007** Contact: **10:00 AM**

Name: **Elected Official - Salaries**

Hearing Date: **3/22/2007**

Requester:

Sponsors: **City Council President (Administration)**

Attachments: [Legislative File Text](#)
[07-0612 - 1st Reader.pdf](#)

Next Meeting:

Legislative History

Date	Acting Body	Action Taken	Motion
3/12/2007	City Council	Introduced to the City Council	
3/12/2007	City Council	Assigned to the Committee of the Whole	
3/15/2007	City Council President	Referred for a Report to the City Solicitor due on 4/15/2007. Completed on 3/21/2007	
	Notes: Favorable		
3/15/2007	City Council President	Referred for a Report to the Dept. of Finance due on 4/15/2007. Completed on 3/20/2007	
	Notes: Favorable		
3/19/2007	Committee of the Whole	Scheduled for a Public Hearing to the Committee of the Whole due on 3/22/2007. Completed on 3/22/2007	

MINUTES

PERSONNELDepartment of Planning15. a. Reclassify the following two positions:Job No. 4711-35637

From: 33715 - Real Estate Agent Supervisor
Grade: 116 (\$55,000.00 - \$77,500.00)

To: 74139 - City Planner Supervisor
Grade: 117 (\$57,100.00 - \$81,000.00)

b. Job No. 4711-48029

From: 10063 - Special Assistant
Grade: 089 (\$41,351.00 - \$50,206.00)

To: 00724 - Management Support Tech
Grade: 111 (\$42,500.00 - \$61,700.00)

These positions are considered Positions of Trust as outlined in AM 237-1.

Costs: \$12,914.00 - 1001-000000-1873-187400-601001
3,923.00 - 1001-000000-1877-187400-601001
\$16,837.00

Department of Audits

16. Adjust the salaries for the following classifications:

Classification	Job Code	Current Grade/ Salary Range	Proposed Grade/ Salary Range
Auditor II	34111	113/\$47,600-\$66,800	940/\$49,900-\$68,300
Auditor II (CPA)	34121	114/\$49,600-\$70,000	943/\$52,200-\$81,200
Auditor III	34112	116/\$55,000-\$77,500	941/\$50,400-\$86,500
Auditor III (CPA)	34122	117/\$57,100-\$81,000	952/\$64,000-\$92,700
Auditor Supervisor	34115	120/\$66,100-\$92,900	946/\$55,000-\$95,700
Auditor Supervisor (CPA)	34125	121/\$69,900-\$97,600	948/\$56,300-\$101,200

Cost: (\$3,600.00) - 1001-000000-1310-157800-601001

MINUTES

PERSONNEL

Dept. of Audits - cont'd

The Department of Human Resources has completed a study of the Comptroller's request to adjust the salaries of the above referenced classifications as shown. Based on salary data obtained for such classifications, it was determined that they warrant an upgrade to the requested salary grades. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the above-listed action.

Office of the Comptroller

17. Reclassify the following position:

Job No. 1300-10114

From: 10068 - B/E Technician II
Grade 090 (\$43,112.00 - \$52,398.00)

To: 00180 - Administrative Assistant
Grade 941 (\$50,000.00 - \$86,500.00)

This position is to be considered a Position of Trust as outlined in AM 237-1.

Costs: \$2,221.00 - 1001-000000-1300-157400-601001

Fire Department

18. Reclassify the following positions:

FROM:

TO:

Classification: Firefighter Suppression
Class Code: 41211
Grade: 334 (\$34,332 - \$55,658)
Job Number: 2101-13230

Classification: Firefighter
Class Code: 41215
Grade: 320 (\$34,332 - \$55,658)

Classification: Battalion Fire Chief Suppression
Class Code: 41214
Grade: 344 (\$66,755 - \$83,402)
Job Number: 2101-12624

Classification: Battalion Fire Chief
Class Code: 41236
Grade: 343 (\$66,755 - \$83,402)

MINUTES**PERSONNEL**Fire Department - cont'd**FROM:**

Classification: Staff Aide to the Fire Chief
 Class Code: 10206
 Grade: 341 (\$58,640 - \$72,329)
 Job Numbers: 2101-13899; 2101-12570

Classification: Firefighter/Paramedic Suppression
 Class Code: 41210
 Grade: 312 (\$35,851 - \$57,216)
 Job Number: 2101-13411
 Job Number: 2101-13396
 Job Number: 2142-13619
 Job Number: 2142-13380
 Job Number: 2142-13748

Classification: Battalion Fire Chief Suppression
 Class Code: 41214
 Grade: 344 (\$66,755 - \$83,402)
 Job Number: 2101-12614

Classification: Senior Fire Operations Aide
 Class Code: 41228
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2101-33977

Classification: Fire Operations Aide Suppression
 Class Code: 41229
 Grade: 336 (\$36,710 - \$59,041)
 Job Number: 2101-13850

Classification: Fire Captain Suppression ALS
 Class Code: 41279
 Grade: 378 (\$60,158 - \$73,886)
 Job Number: 2112-12588

TO:

Classification: Staff Aide to the Fire Chief
 Class Code: 10206
 Grade: 342 (\$58,640 - \$72,329)

Classification: Firefighter/Paramedic
 Class Code: 41207
 Grade: 315 (\$35,851 - \$57,216)

Classification: Battalion Fire Chief
 Class Code: 41236
 Grade: 343 (\$66,755 - \$83,402)

Classification: Senior Fire Operations Aide
 Class Code: 41228
 Grade: 340 (\$52,315 - \$63,834)

Classification: Fire Operations Aide
 Class Code: 41217
 Grade: 322 (\$36,710 - \$59,041)

Classification: Fire Captain ALS
 Class Code: 41239
 Grade: 372 (\$60,158 - \$73,886)

MINUTES

PERSONNELFire Department - cont'dFROM:

Classification: Fire Lieutenant Suppression ALS
 Class Code: 41278
 Grade: 374 (\$53,833 - \$65,391)
 Job Number: 2112-12590

Classification: Fire Respiratory Apparatus
 Officer
 Class Code: 41284
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2112-47237

Classification: Firefighter Suppression
 Class Code: 41211
 Grade: 334 (\$34,332 - \$55,658)
 Job Number: 2142-13366

Classification: Fire Safety & Health Officer
 Class Code: 41290
 Grade: 344 (\$66,755 - \$83,402)
 Job Number: 2121-12568

Classification: Fire Lieutenant Suppression
 Class Code: 41212
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2121-12834

Classification: Fire Emergency Vehicle
 Driver Suppression
 Class Code: 41297
 Grade: 324 (\$35,223 - \$56,925)
 Job Number: 2121-13137

Classification: Senior Fire Operations Aide
 Class Code: 41228
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2121-13146

TO:

Classification: Fire Lieutenant ALS
 Class Code: 41249
 Grade: 373 (\$53,833 - \$65,391)

Classification: Fire Respiratory Apparatus
 Officer
 Class Code: 41284
 Grade: 340 (\$52,315 - \$63,834)

Classification: Firefighter
 Class Code: 41215
 Grade: 320 (\$34,332 - \$55,658)

Classification: Fire Safety & Health Officer
 Class Code: 41290
 Grade: 343 (\$66,755 - \$83,402)

Classification: Fire Lieutenant
 Class Code: 41248
 Grade: 340 (\$52,315 - \$63,834)

Classification: Fire Emergency Vehicle
 Driver
 Class Code: 41208
 Grade: 318 (\$35,223 - \$56,925)

Classification: Senior Fire Operations Aide
 Class Code: 41228
 Grade: 340 (\$52,315 - \$63,834)

MINUTES

PERSONNELFire Department - cont'dFROM:

Classification: Fire Captain Suppression ALS
 Class Code: 41279
 Grade: 378 (\$60,158 - \$73,886)
 Job Number: 2121-12685

Classification: Fire Lieutenant OEM Suppression
 Class Code: 41271
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2131-13123

Classification: Fire Captain OEM Suppression
 Class Code: 41272
 Grade: 341 (\$58,640 - \$72,329)
 Job Number: 2131-13911

Classification: Fire Lieutenant Suppression ALS
 Class Code: 41278
 Grade: 374 (\$53,833 - \$65,391)
 Job Number: 2131-12833

Classification: Fire Emergency Vehicle
 Driver Suppression
 Class Code: 41297
 Grade: 324 (\$35,223 - \$56,925)
 Job Number: 2131-13153

Classification: Fire Captain Suppression
 Class Code: 41213
 Grade: 341 (\$58,640 - \$72,329)
 Job Number: 2132-12659

TO:

Classification: Fire Captain ALS
 Class Code: 41239
 Grade: 372 (\$60,158 - \$73,886)

Classification: Fire Lieutenant OEM
 Class Code: 41271
 Grade: 340 (\$52,315 - \$63,834)

Classification: Fire Captain OEM
 Class Code: 41272
 Grade: 342 (\$58,640 - \$73,329)

Classification: Fire Lieutenant ALS
 Class Code: 41249
 Grade: 373 (\$53,833 - \$65,391)

Classification: Fire Emergency Vehicle
 Driver
 Class Code: 41208
 Grade: 318 (\$35,223 - \$56,925)

Classification: Fire Captain
 Class Code: 41238
 Grade: 342 (\$58,640 - \$73,329)

MINUTES

PERSONNELFire Department - cont'dFROM:

Classification: Fire Captain Investigation &
Prevention Services

Class Code: 41254

Grade: 341 (\$58,640 - \$72,329)

Job Number: 2132-13913

Job Number: 2132-34006

Job Number: 2132-32951

Classification: Fire Lieutenant Investigation &
Prevention Services

Class Code: 41221

Grade: 338 (\$52,315 - \$63,834)

Job Number: 2132-12569

Job Number: 2132-12861

Job Number: 2132-13912

Job Number: 2132-13914

Job Number: 2132-13915

Job Number: 2132-13917

Job Number: 2132-35180

Job Number: 2132-35181

Classification: Fire Captain Suppression

Class Code: 41213

Grade: 341 (\$58,640 - \$72,329)

Job Number: 2133-13931

Job Number: 2133-13932

Job Number: 2133-13933

Job Number: 2133-13934

Job Number: 2133-13936

TO:

Classification: Fire Captain Investigation &
Prevention Services

Class Code: 41254

Grade: 342 (\$58,640 - \$73,329)

Classification: Fire Lieutenant Investigation
& Prevention Services

Class Code: 41221

Grade: 340 (\$52,315 - \$63,834)

Classification: Fire Captain

Class Code: 41238

Grade: 342 (\$58,640 - \$73,329)

MINUTES**PERSONNEL**Fire Department - cont'd**FROM:**

Classification: Fire Apparatus Officer
 Class Code: 41293
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2412-13945

Classification: Fire Lieutenant Suppression
 Class Code: 41212
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2142-12853

Classification: Fire Operations Aide Suppression
 Class Code: 41229
 Grade: 336 (\$36,710 - \$59,041)
 Job Number: 2142-13505

Classification: Fire Pump Operator Suppression
 ALS
 Class Code: 41273
 Grade: 355 (\$36,991 - \$58,827)
 Job Number: 2142-12592

Classification: Firefighter Suppression
 Class Code: 41211
 Grade: 334 (\$34,332 - \$55,658)
 Job Number: 2142-12571

Classification: Fire Dispatch Manager
 Class Code: 41233
 Grade: 344 (\$66,755 - \$83,402)
 Job Number: 2151-13962

TO:

Classification: Fire Apparatus Officer
 Class Code: 41293
 Grade: 340 (\$52,315 - \$63,834)

Classification: Fire Lieutenant
 Class Code: 41248
 Grade: 340 (\$52,315 - \$63,834)

Classification: Fire Operations Aide
 Class Code: 41217
 Grade: 322 (\$36,710 - \$59,041)

Classification: Fire Pump Operator ALS
 Class Code: 41219
 Grade: 356 (\$36,991 - \$58,827)

Classification: Firefighter
 Class Code: 41215
 Grade: 320 (\$34,332 - \$55,658)

Classification: Fire Dispatch Manager
 Class Code: 41233
 Grade: 343 (\$66,755 - \$83,402)

MINUTES

PERSONNELFire Department - cont'dFROM:

Classification: Fire Dispatch Administrator
 Class Code: 41205
 Grade: 341 (\$58,640 - \$72,329)
 Job Number: 2151-13963
 Job Number: 2151-13964
 Job Number: 2151-13965
 Job Number: 2151-32952
 Job Number: 2151-13966

Classification: Fire Dispatch Supervisor
 Class Code: 41204
 Grade: 338 (\$52,315 - \$63,834)
 Job Number: 2151-13967
 Job Number: 2151-13968
 Job Number: 2151-33390

Classification: Firefighter/Paramedic Suppression
 Class Code: 41210
 Grade: 312 (\$35,851 - \$57,216)
 Job Numbers: 3191-13181, 13183, 13191, 13209,
 3191-13221, 13235, 13244, 13266,
 3191-13278, 13290, 13302, 13309,
 3191-13315, 13336, 13399, 13432,
 3191-13449, 13461, 13470, 13487,
 3191-13490, 13506, 13507, 13508,
 3191-13513, 13521, 13545, 13596,
 3191-13599, 13600, 13633, 13657,
 3191-13681, 13685, 13698, 13713,
 3191-13746, 13764, 13822, 13831,
 3191-13836, 13856, 13870, 32770,
 3191-32784, 45212, 45221, 45222,
 3191-45224, 45237, 45299, 46182

TO:

Classification: Fire Dispatch Administrator
 Class Code: 41205
 Grade: 342 (\$58,640 - \$73,329)

Classification: Fire Dispatch Supervisor
 Class Code: 41204
 Grade: 340 (\$52,315 - \$63,834)

Classification: Firefighter/Paramedic
 Class Code: 41207
 Grade: 315 (\$35,851 - \$57,216)

MINUTES**PERSONNEL**Fire Department - cont'd**FROM:****TO:**

Classification: EMT Firefighter Suppression

Classification: EMT Firefighter

Class Code: 41209

Class Code: 41206

Grade: 311(\$34,829 - \$55,658)

Grade: 313 (\$34,829 - \$55,658)

Job Number: 3191-13542

Job Number: 3191-13691

There are no costs associated with this action.

These actions are needed in order to assist the Fire Department in implementing the new Memorandum of Understanding between the City and the Fire Unions, which provides for a new schedule and salary increases for Suppression personnel. The above positions will not be entitled to receive compensation as other personnel assigned to Suppression. This action is to move them to the proper classifications, which were established in other personnel actions that were approved by the Board on September 25, 2013 (Project #BCFD 229-14). Therefore, the Department of Human Resources respectfully requests the Board's approval of the above-listed actions.

Department of Finance19. Reclassify the following position:Job No. 1411-49858

From: 90000 - New Position

Grade: 900 (\$1.00 - \$204,000.00)

To: 10140 - Principal Program Assessment Analyst

Grade: 122 (\$72,600.00 - \$102,700.00)

This position is to be considered a Position of Trust as outlined in AM 237-1.

Cost: \$104,960.00 - 1001-000000-1411-717900-601001

MINUTES**PERSONNEL**Mayor's Office of Information Technology20. a. Abolish the following position:Job No. 1512-18840

33212 - Office Assistant II

Grade: 75 (\$26,842.00 - \$30,511.00)

b. Reclassify the following position:Job No. 1472-49934

From: 90000 - New Position

Grade: 900 (\$1.00 - \$204,000.00)

To: 10153 - IT Project Manager

Grade: 989 (\$74,300.00 - \$121,400.00)

This position is to be considered a Position of Trust as outlined in AM 237-1.

Costs: (\$13,167.00) - 1001-000000-1472-719900-601001

21. Abolish the following positionsa. Job No. 1952-20362

33111 - Data Entry Operator I

Grade: 075 (\$26,842.00 - \$30,511.00)

Job No. 5033-34187

52931 - Laborer

Grade: 482 (\$13.61 - \$28,662.00)

Job No. 2301-49273

10216 - Grant Services Specialist II

Grade: 919 (\$32,976.00 - \$52,308.00)

MINUTES

PERSONNEL

Department of Transportation - cont'd

Job No. 2391-35755

42413 - Traffic Investigator III
Grade: 083 (\$32,961.00 - \$39,200.00)

b. Create the following four positions:

54432 - Heavy Equipment Operator II
Grade: 433 (\$34,725.00 - \$39,026.00)
Job Nos. to be assigned by BBMR

Costs: \$2,971.00 - 1001-000000-501169-4700-601001

	<u>Hourly Rate</u>	<u>Amount</u>
22. JAMES BENTON	\$14.44	\$17,325.00

Account: 1001-000000-5034-384500-601009

Mr. Benton, retiree will work as a Contract Services Specialist I, Special Field Survey Manager. His duties will include, but are not limited to directing the creation, maintenance and replacement of all horizontal and vertical survey control points, including triangulation, traverse and bench marks. He will manage the work of field survey parties engaged in field information necessary to the establishment of property and street lines and the preparation of maps, plats, deeds, condemnations and construction and grading project plans, specifications and estimates. The period of the agreement is effective upon Board approval for one-year.

MINUTES**PERSONNEL**Department of Public Works23. Reclassify the following position:

From: 90000 - New Position
Grade: 900

To: 10210 - OIG Agent
Grade: 941

This position is a Position of Trust in accordance with AM 237-1.

Cost: 0.00 - Funding established in FY 2014 budget.

This DPW funded position will be reclassified as an OIG Agent and assigned to the Office of the Inspector General to work on all OIG cases pertaining to the Department of Public Works.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|----------|
| 1. K.L. LEMMON & SON
HAY & STRAW, LLC | \$32,850.00 | Only Bid |
| Solicitation No. B50003243 - Timothy Hay Bales - Police
Department - Req. No. R648221 | | |

The period of the award is December 1, 2013 through November 30, 2014 with one 1-year renewal option.

- | | | |
|---|-------------|---------|
| 2. AMERICAN DIVING SUPPLY, LLC | \$15,000.00 | Renewal |
| Solicitation No. B50002646 - Dive Rescue Maintenance Equipment
Contract - Fire Department - Req. No. R613813 | | |

On November 19, 2012, the City Purchasing Agent approved the initial award in the amount of \$15,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$15,000.00 is for the period December 5, 2013 through December 4, 2014, with one 1-year renewal option remaining.

- | | | |
|--|-------------|---------|
| 3. ACCLARO RESEARCH
SOLUTIONS, INC. | \$25,623.20 | Low Bid |
| Solicitation No. 07000 - Tabletop Exercises for Emergency
Training - Fire Department - Req. No. R648813 | | |

- | | | |
|---|-------------|---------|
| 4. DUKE'S SALES AND SERVICE
INC. | \$10,000.00 | Renewal |
| Contract No. 08000 - Jet Power II Grease - Department of
Public Works, Bureau of Wastewater - P.O. No. P519036 | | |

On January 9, 2012, the City Purchasing Agent approved the initial award in the amount of \$24,000.00. The award contained two 1-year renewal options. On October 31, 2012, the Board approved the first renewal in the amount of \$24,000.00. This final renewal is for the period January 11, 2014 through January 10, 2015.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|---------------------|--------------------|
| 5. <u>LEICA GEOSYSTEMS, INC.</u> | <u>\$238,738.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Leica ScanStation - Police Department - Req. No. R645371 | | |

Leica Geosystems, Inc. is the only available system with intergrated service and updates meeting the requirements of the Baltimore Police Department and is solely available through the factory authorized distributor. A Notice of Intent to Waive Competition (B50003249) was posted on CitiBuy and no responses were received.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|---------------------|--------------------|
| 6. <u>GEIGER PUMP AND</u> | | |
| <u>EQUIPMENT COMPANY</u> | <u>\$250,000.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - KSB OEM Pumps and Parts for KSB Submersible Pumps - Department of Public Works, Wastewater Division - Req. No. R647801 | | |

An Intent to Waiver Competition was advertised (B50003247) with no responses received. Geiger Pump and Equipment Company is the manufacturer of KSB Submersible Pumps and Parts and is their sole supplier.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|--------------|----------|
| 7. ACME AUTO LEASING, LLC | \$467,532.00 | Increase |
| Contract No. B50001886 - Vehicle Leasing - Department - Various - P.O. No. P519341 | | |

On January 18, 2012, the Board approved the initial award in the amount of \$372,018.00. The award contained two 2-year renewal options. On January 23, 2013, the Board approved a correction and increase in the amount of \$1,043,682.00. This increase in the amount of \$467,532.00 is for the continued transition from the monthly rental vehicle contract to this contract that provides three-year leased vehicles for the Police Department. This increase in the amount of \$467,532.00 will make the award amount \$1,883,232.00. The contract expires on January 24, 2015, with two 2-year renewal options.

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION. THE BOARD DID NOT HEAR THIS PROTEST BECAUSE THE PROTEST DID NOT PROVIDE DETAILS ON THE BASIS OF THE PROTEST.

MMCA- Maryland Minority Contractors Association, Inc.

A Chapter of the American Minority Contractors and Businesses Association, Inc.-AMCBA

Baltimore, Maryland 21210

443-413-3011 Phone

410-323-0932 Fax

November 26, 2013

Via Facsimile 410-685-4416

Honorable Bernard "Jack" Young

President, Baltimore City Board of Estimates

City Hall-Room 204

Baltimore, MD 21202

ATTN: Ms. Bernice Taylor, Esquire, Clerk to the Board

Dear Mr. President:

I represent the Maryland Minority Contractors Association ("MMCA"), its members, clients, and constituents.

We wish to file protests against the following, identified proposed contract awards or increases as contained in Your Honorable Board's 11/27/2013 public meeting agenda:

Item No. 7, contained on page 70, which is a proposed \$467,532.00 price increase to City contract solicitation No. B50001886-Vehicle Leasing.

Item No. 9, contained on page 71, which is a proposed contract renewal for City contract solicitation No. B50001787-from the State of Oregon No. 107-1815-09-E-Recruitment Management Systems-for the Dept. of Human Resources.

Item No. 11, contained on page 72, which is a proposed \$255,000.00 contract increase for Baltimore City Solicitation No. B50001847-Audit Financial Statement for the City of Baltimore-finance Department. This contract has been ultra viresly and unlawfully expanded to over one and a half time its original total contract bid price, and has not correspondingly shared these very hefty price increases with qualified City M-WBE firms. Indeed, under present Maryland municipal contract law as construed by the Maryland Court of Appeals, this proposed \$255,000.00 contract modification is totally ultra vires and void ab initio. see Linz v. Schuck, 106 Md. 220, 234, 67 A.286(1987). (a

contract amendment or modification is “an abandonment of the original contract and a creation of a new contract.)

Item No. 18, contained on pages 75-76, which is a proposed non-bid, \$511,650.00 sole source contract agreement for City contract solicitation No. 06000 Claims Administration Systems Updates and Support, for the Department of Finance. Importantly, the proposed non-bid, non-competitive contract clearly does not qualify for an exemption or exception to the City’s “mandatory” competitive bidding charter requirement as expressly authorized by Article VI, Section 11(e)(i), of the City charter, as amended, because the referenced software and claim services are not in any way “unique”, and clearly cannot be said to be of such a nature that they can only be provided by one contractor. see Hylton v. City of Baltimore, 268 Md. 266(1973). (City of Baltimore is only legally authorized to completely dispense with its mandatory formal contract competitive bidding process where the item or product purchased is of such “unique nature,” that it would be futile to engage in any competitive bidding since there is only one (1) contractor that could reasonably meet and comply with the City’s bid specifications. Indeed, under the clear and unambiguous holding of Hylton, “the circumstances presented [must] not only [show] the clear ‘impracticability’, but the virtual ‘impossibility’ of competitive bidding; and the policy behind the competitive bidding statute-avoidance of corruption and economy to the taxpayers of Baltimore had been met without competitive bids. see Id. at 280.

Accordingly, it is very clear and undisputed that neither the City’s Purchasing Bureau nor the department of Finance has come close to meeting and satisfying the standard and test for dispensing with the City charter required formal competitive bidding process as expressly contemplated by Article VI, Section 11(e)(i), of the City charter, as amended.

Our MBE subcontractor members, clients and constituents would be greatly harmed if Your Honorable Board approves the above referenced City contracts as recommended. Your Honorable Board’s kind and favorable approval of these bid protests is greatly appreciated

Respectfully Submitted,

Arnold M. Jolivet

Arnold M. Jolivet
Managing Director

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

- | | | |
|--|--------------|-----------------|
| 8. THE PUBLIC GROUP, LLC | \$400,000.00 | Revenue/Renewal |
| County of Fairfax Virginia Contract No. RQ10-124129-40A - On-Line Auction Services - Finance Department - P.O. No. P514346 | | |

On June 16, 2010, the Board approved the initial award. The award contained two 1-year renewal options. On January 30, 2013, the Board approved the first renewal. The estimated annual gross revenue is \$400,000.00 for on-line auction of City surplus. The City pays a 1.5% commission rate. This final renewal is for the period February 1, 2014 through January 31, 2015.

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

- | | | |
|---|--------------|---------|
| 9. GOVERNMENT JOBS.COM, INC. | | |
| d/b/a NEOGOV | \$152,600.00 | Renewal |
| Contract No. B50001787 from State of Oregon No. 107-1815-09 - E-Recruitment Management Systems - Department of Human Resources - Req. No. R648444 | | |

On January 19, 2011, the Board approved the initial award in the amount of \$198,100.00. The award contained four 1-year renewal options. On August 29, 2011, the City Purchasing Agent approved an increase in the amount of \$1,666.00. The first and second renewals have been approved. This third renewal in the amount of \$152,600.00 is for the period January 19, 2014 through January 18, 2015, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

Kim A. Trueheart

November 26, 2013

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest of the item described below from this week's Board of Estimates agenda and my request for information under the Maryland Public Information Act, State Government Article §§10-611 to 628.

The following details are provided to initiate this action as required by the Board of Estimates and I fully understand that the details in paragraphs 1-4 are NOT required by the Maryland Public Information Act:

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 70, Item# 8, Bureau of Purchases - INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS: P.O. No. P514346, THE PUBLIC GROUP, LLC, if approved:
 - i. Fails to disclose the actual revenue earned from this contract since it was initially approved June 16, 2010;
 - ii. Fails to disclose the actual cost for this service since the contract was initially approved June 16, 2010.
3. How the protestant will be harmed by the proposed Board of Estimates' action: I am an underserved, disparately treated, over-taxed citizen of Baltimore City and a victim of poor fiscal planning, management an administration by the Finance Department of Baltimore City.
4. The remedy I seek and respectfully request is that this action be withdrawn until the Finance Department discloses to the public the annual revenue totals and annual cost of the contract to tax payers.

If all or any part of this request is denied, I request that I be provided with a written statement of the grounds for the denial. If you determine that some portions of the requested records are exempt from disclosure, please provide me with the portions that can be disclosed.

I also anticipate that I will want copies of some or all of the records sought. Therefore, please advise me as to the cost, if any, for obtaining a copy of the records and the total cost, if any, for all the records described above. If you have adopted a fee schedule for obtaining copies of records and other rules or regulations implementing the Act, please send me a copy. Electronic copies are acceptable.

5519 Belleville Ave
Baltimore, MD 21207

I look forward to reviewing disclosable records promptly and, in any event, to a decision about all of the requested records within 30 days. Thank you for your cooperation.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

8. THE PUBLIC GROUP, LLC \$400,000.00 Revenue/Renewal County of Fairfax Virginia Contract No. RQ10-124129-40A - On-Line Auction Services - Finance Department - P.O. No. P514346

On June 16, 2010, the Board approved the initial award. The award contained two 1-year renewal options. On January 30, 2013, the Board approved the first renewal. The estimated annual gross revenue is \$400,000.00 for on-line auction of City surplus. The City pays a 1.5% commission rate. This final renewal is for the period February 1, 2014 through January 31, 2015. **MWBOO GRANTED A WAIVER.**

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION. THE BOARD DID NOT HEAR THIS PROTEST BECAUSE THE PROTEST DID NOT PROVIDE DETAILS ON THE BASIS OF THE PROTEST.

10. GALLAGHER BENEFIT SERVICES

INC., FOX LAWSON & ASSOCIATES DIVISION	\$210,000.00	Sole Source/ Agreement
---	--------------	---------------------------

Solicitation No. 08000 - Job Classification and Compensation System - Department of Human Resources - Req. No. R646131

The Board is requested to approve and authorize execution of an agreement with Gallagher Benefit Services Inc., Fox Lawson & Associates Division. The period of the agreement is November 27, 2013 through June 30, 2015, with one 1-year renewal option.

The Department of Human Resources requires the contractor to assist in continuing the implementation of the Job Classification and Compensation System for the Managerial and Professional Society (MAPS). The contractor originally began the implementation of the system under Contract BP 07100, which was awarded by the Board on April 4, 2007, but was subsequently terminated by the City, due to budgetary constraints.

On November 6, 2013, a Notice of Intent to Waive Competition was posted on Citibuy with the requirements that vendors have licensing to utilize Decision Band Methodology in the implementation and on-going maintenance of the system. No responses to that Notice were received by the deadline of November 13, 2013. Pricing has been deemed fair and reasonable.

MMCA- Maryland Minority Contractors Association, Inc.

A Chapter of the American Minority Contractors and Businesses Association, Inc.-AMCBA

Baltimore, Maryland 21210

443-413-3011 Phone

410-323-0932 Fax

November 26, 2013

Via Facsimile 410-685-4416

Honorable Bernard "Jack" Young

President, Baltimore City Board of Estimates

City Hall-Room 204

Baltimore, MD 21202

ATTN: Ms. Bernice Taylor, Esquire, Clerk to the Board

Dear Mr. President:

I represent the Maryland Minority Contractors Association ("MMCA"), its members, clients, and constituents.

We wish to file protests against the following, identified proposed contract awards or increases as contained in Your Honorable Board's 11/27/2013 public meeting agenda:

Item No. 7, contained on page 70, which is a proposed \$467,532.00 price increase to City contract solicitation No. B50001886-Vehicle Leasing.

Item No. 9, contained on page 71, which is a proposed contract renewal for City contract solicitation No. B50001787-from the State of Oregon No. 107-1815-09-E-Recruitment Management Systems-for the Dept. of Human Resources.

Item No. 11, contained on page 72, which is a proposed \$255,000.00 contract increase for Baltimore City Solicitation No. B50001847-Audit Financial Statement for the City of Baltimore-finance Department. This contract has been ultra viresly and unlawfully expanded to over one and a half time its original total contract bid price, and has not correspondingly shared these very hefty price increases with qualified City M-WBE firms. Indeed, under present Maryland municipal contract law as construed by the Maryland Court of Appeals, this proposed \$255,000.00 contract modification is totally ultra vires and void ab initio. see Linz v. Schuck, 106 Md. 220, 234, 67 A.286(1987). (a

contract amendment or modification is “an abandonment of the original contract and a creation of a new contract.)

Item No. 18, contained on pages 75-76, which is a proposed non-bid, \$511,650.00 sole source contract agreement for City contract solicitation No. 06000 Claims Administration Systems Updates and Support, for the Department of Finance. Importantly, the proposed non-bid, non-competitive contract clearly does not qualify for an exemption or exception to the City’s “mandatory” competitive bidding charter requirement as expressly authorized by Article VI, Section 11(e)(i), of the City charter, as amended, because the referenced software and claim services are not in any way “unique”, and clearly cannot be said to be of such a nature that they can only be provided by one contractor. see Hylton v. City of Baltimore, 268 Md. 266(1973). (City of Baltimore is only legally authorized to completely dispense with its mandatory formal contract competitive bidding process where the item or product purchased is of such “unique nature,” that it would be futile to engage in any competitive bidding since there is only one (1) contractor that could reasonably meet and comply with the City’s bid specifications. Indeed, under the clear and unambiguous holding of Hylton, “the circumstances presented [must] not only [show] the clear ‘impracticability’, but the virtual ‘impossibility’ of competitive bidding; and the policy behind the competitive bidding statute-avoidance of corruption and economy to the taxpayers of Baltimore had been met without competitive bids. see Id. at 280.

Accordingly, it is very clear and undisputed that neither the City’s Purchasing Bureau nor the department of Finance has come close to meeting and satisfying the standard and test for dispensing with the City charter required formal competitive bidding process as expressly contemplated by Article VI, Section 11(e)(i), of the City charter, as amended.

Our MBE subcontractor members, clients and constituents would be greatly harmed if Your Honorable Board approves the above referenced City contracts as recommended. Your Honorable Board’s kind and favorable approval of these bid protests is greatly appreciated

Respectfully Submitted,

Arnold M. Jolivet

Arnold M. Jolivet
Managing Director

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|----------|
| 11. KPMG, LLP | \$255,000.00 | Increase |
| Solicitation No. B50001847 - Audit Financial Statements for the City of Baltimore - Finance Department - P.O. No. P524709 | | |

On April 27, 2011, the Board approved the initial award in the amount of \$779,745.00. Subsequent increases have been approved. Due to unanticipated additional projects for completion of the Fiscal Year 2013 Financial Audit Statements an increase in the amount of \$255,000.00 is necessary. This increase in the amount of \$255,000.00 will make the award amount \$1,665,145.00. The contract expires on April 26, 2016, with no renewal options.

MWBOO SET GOALS OF 10% MBE AND 6% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.

MMCA- Maryland Minority Contractors Association, Inc.

A Chapter of the American Minority Contractors and Businesses Association, Inc.-AMCBA

Baltimore, Maryland 21210

443-413-3011 Phone

410-323-0932 Fax

November 26, 2013

Via Facsimile 410-685-4416

Honorable Bernard "Jack" Young

President, Baltimore City Board of Estimates

City Hall-Room 204

Baltimore, MD 21202

ATTN: Ms. Bernice Taylor, Esquire, Clerk to the Board

Dear Mr. President:

I represent the Maryland Minority Contractors Association ("MMCA"), its members, clients, and constituents.

We wish to file protests against the following, identified proposed contract awards or increases as contained in Your Honorable Board's 11/27/2013 public meeting agenda:

Item No. 7, contained on page 70, which is a proposed \$467,532.00 price increase to City contract solicitation No. B50001886-Vehicle Leasing.

Item No. 9, contained on page 71, which is a proposed contract renewal for City contract solicitation No. B50001787-from the State of Oregon No. 107-1815-09-E-Recruitment Management Systems-for the Dept. of Human Resources.

Item No. 11, contained on page 72, which is a proposed \$255,000.00 contract increase for Baltimore City Solicitation No. B50001847-Audit Financial Statement for the City of Baltimore-finance Department. This contract has been ultra viresly and unlawfully expanded to over one and a half time its original total contract bid price, and has not correspondingly shared these very hefty price increases with qualified City M-WBE firms. Indeed, under present Maryland municipal contract law as construed by the Maryland Court of Appeals, this proposed \$255,000.00 contract modification is totally ultra vires and void ab initio. see Linz v. Schuck, 106 Md. 220, 234, 67 A.286(1987). (a

contract amendment or modification is “an abandonment of the original contract and a creation of a new contract.)

Item No. 18, contained on pages 75-76, which is a proposed non-bid, \$511,650.00 sole source contract agreement for City contract solicitation No. 06000 Claims Administration Systems Updates and Support, for the Department of Finance. Importantly, the proposed non-bid, non-competitive contract clearly does not qualify for an exemption or exception to the City’s “mandatory” competitive bidding charter requirement as expressly authorized by Article VI, Section 11(e)(i), of the City charter, as amended, because the referenced software and claim services are not in any way “unique”, and clearly cannot be said to be of such a nature that they can only be provided by one contractor. see Hylton v. City of Baltimore, 268 Md. 266(1973). (City of Baltimore is only legally authorized to completely dispense with its mandatory formal contract competitive bidding process where the item or product purchased is of such “unique nature,” that it would be futile to engage in any competitive bidding since there is only one (1) contractor that could reasonably meet and comply with the City’s bid specifications. Indeed, under the clear and unambiguous holding of Hylton, “the circumstances presented [must] not only [show] the clear ‘impracticability’, but the virtual ‘impossibility’ of competitive bidding; and the policy behind the competitive bidding statute-avoidance of corruption and economy to the taxpayers of Baltimore had been met without competitive bids. see Id. at 280.

Accordingly, it is very clear and undisputed that neither the City’s Purchasing Bureau nor the department of Finance has come close to meeting and satisfying the standard and test for dispensing with the City charter required formal competitive bidding process as expressly contemplated by Article VI, Section 11(e)(i), of the City charter, as amended.

Our MBE subcontractor members, clients and constituents would be greatly harmed if Your Honorable Board approves the above referenced City contracts as recommended. Your Honorable Board’s kind and favorable approval of these bid protests is greatly appreciated

Respectfully Submitted,

Arnold M. Jolivet

Arnold M. Jolivet
Managing Director

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

President: "The first item on the non-routine agenda can be found on Page 72, Informal Awards, Renewals, Increases to Contracts and Extensions, Item 11, Solicitation No. B50001847, Audit Financial Statements for the City of Baltimore. Will the parties please come forward?"

Timothy Krus, City Purchasing Agent: "Tim Krus, City Purchasing Agent. This is our recommendation for an increase for the auditing of financial statements for the City of \$255,000.00. It is an increase to a requirements contract."

Mr. Jolivet: "Good morning."

Comptroller: "Good morning."

Mayor: "Good morning."

Mr. Jolivet: "Arnold M. Jolivet. Uh -- I think that this is,

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

this protest involves an issue that is somewhat common, that I brought before, so I don't, I don't see the merit in protest -- protesting it in terms of details because I would assume the Board is fully aware of my issues. Uh, but the point I -- I would like to get across to this Board is that when you have these kinds of changes, substantial changes in a contract, uh, after it has been awarded, I, I would like simply to ask the Board to be sensitive to the fact that there are many people in the State and in the world, who would like to bid on our contracts in the City, but when the Board changes, radically changes, contracts of these kinds, it, it, it actually as Mr. Nilson knows, it creates a totally new contract, and Mr. President, I have said all along that what this policy and what this practice does, it tends to perpetuate the continuing participation and domination of our contracting system by white, non-minority vendors. It is a, it is a discriminatory, exclusionary endeavor in of itself because it gives people who

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

already have won City contracts, it gives them a continuing, ongoing advantage and what I call a perpetual interest in the contract and gives them the opportunity to maintain these contracts literally without any competition. So, I think I've made this argument to the Board before, and ideally I would like to see a substantial reduction in these increases because I maintain that whenever you see an increase like this, it is not in the interest of newly emerging African-American and other businesses' opportunities to compete for City contracts because these contracts tend to be perpetually in the hands of well-established contractors who've had a domination of City uh -- purchasing for years. And we're never going to break, we're never to break the barriers of City exclusionary tactics, if the Board itself will only look to -- to bring leadership to this kind of thing. If the Board buys into this practice, it is never going to change the system, so I want to just leave you with

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

That because I think uh -- over the years, uh, Mr. President, I have just been appalled how we tend to perpetuate discrimination and exclusionary purchasing by going back to the same people. The same vendors are getting 99% of the contracts who got 99% of them the last 20 years. I just want to leave you with that. That's all I needed to say. I am somewhat bewildered that we have not made more progress, and that the really emergent African-American and other minority firms just can't break this system if the Board agrees to perpetuate it itself. And I don't know that I'm, I don't know that I'm able to impress upon you how this is discriminatory and exclusionary for the people who are now aspiring to be a part of this system. I just -- it is baffling that this kind of thing could still go on when the law clearly does not allow it. I've made my case."

President: "I'll entertain a Motion."

City Solicitor: "Given the fact that MBE requirements and WBE requirements are applicable to this contract, that the vendor

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases - cont'd

was in compliance; that the work involves completion of the annual financial audit of the City of Baltimore and the impossibility uh -- of changing vendors um -- as we are three-quarters of the way through that work, and given that it is a requirements contract, I MOVE that we deny the protest and approve the recommendation uh to increase the amount payable to the auditors now working on our -- on our audited financials."

Comptroller: "Second."

President: "All those in favor say Aye. All opposed Nay. The Motion carries."

* * * * *

12. CITIZEN PHARMACY SERVICES,	\$300,000.00	Renewal
<u>INC.</u> Contract No. B50001659 - Pharmaceuticals for the Fire Department - Fire Department - P.O. No. 515473		

On November 24, 2010, the Board approved the initial award in the amount of \$300,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$300,000.00 is for the period December 1, 2013 through November 30, 2014, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

- | | | |
|---|--------------|---------|
| 13. REPUBLIC PARKING SYSTEM,
INC. | \$360,000.00 | Renewal |
| Contract No. B50001251 - Meter Coin Collection Services -
Department of Finance - Req. No. R649404 | | |

On December 9, 2009, the Board approved the initial award in the amount of \$705,600.00. The award contained eight 1-year renewal options. Subsequent renewals have been approved. This third renewal in the amount of \$360,000.00 is for the period February 1, 2014 through January 31, 2015, with five 1-year renewal options remaining.

- | | | |
|---|----------------|---------|
| 14. USALCO, LLC | \$2,000,000.00 | Renewal |
| Contract No. B50002185 - Aluminum Sulfate for Water Filtration
Plants - Department of Public Works, Bureau of Water and
Wastewater - P.O. No. P518918 | | |

On December 7, 2011, the Board approved the initial award in the amount of \$2,000,000.00. The award contained four 1-year renewal options. On October 17, 2012, the Board approved the first renewal in the amount of \$2,000,000.00. This second renewal in the amount of \$2,000,000.00 is for the period January 1, 2014 through December 31, 2014, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 15. TRAFFIX DEVICES, INC. | \$ 50,000.00 | Renewal |
| Contract No. B50002749 - Construction Roll-up Signs -
Department of Public Works, Department of Transportation -
P.O. NO. P522403 | | |

On January 9, 2013, the Board approved the initial award in the amount of \$40,666.50. The award contained two 1-year

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

renewal options. On October 16, 2013, the City Purchasing Agent approved an increase in the amount of \$20,000.00. This first renewal in the amount of \$50,000.00 is for the period January 9, 2014 through January 8, 2015, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

16. MARYLAND INDUSTRIAL

TRUCKS, INC.	\$200,000.00	Extension
Solicitation No. 08000 - OEM Parts and Service for Elgin Sweepers and Vactor Sewer Vacs - Department of General Services - P.O. No. P505768		

On October 1, 2008, the Board approved the initial award. Subsequent actions including increases and the final renewal were approved. The agreement for the new contract is currently under review by the Law Department as to form and legal sufficiency. An extension is requested to allow time to fully execute the new agreement. The period of the extension is November 30, 2013 through January 31, 2014. This extension makes the total contract value \$7,100,000.00.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases - cont'd

17. SYMAGO, LLC	\$ 25,000.00	Extension
Solicitation No. B5000357 - Interactive Voice Recognition System - Department of Transportation - P.O. No. P504785		

On October 8, 2008, the Board approved the initial award. Subsequent actions were approved. Technical proposals for a new contract (B50003154) were opened by the Board on October 9, 2013 and are still under evaluation. An extension is requested to allow time to complete the evaluation of the proposals and to award to the new contract. The period of the extension is January 1, 2014 through June 30, 2014.

MWBOO DID NOT SET GOALS BECAUSE OF NO OPPORTUNITY TO SEGMENT THE CONTRACT.

18. CS STARS, LLC	\$511,650.00	Selected Source/ Agreement
Solicitation No. 06000 - Claims Administration System Updates and Support - Department of Finance - Req. No. R645185		

The Board is requested to approve and authorize execution of the agreement with CS Stars, LLC. The period of the agreement is December 1, 2013 through November 30, 2016, with two, 3-year renewal options.

Since 1996, the Office of Risk Management has used software from the vendor for a Claims Administration System including technical support and system administration services. The system houses data related to workers' compensation, automobile liability, general liability and property claims for an extended period after the claim has been resolved which needs to be carried time forward to any new system as well as timely integration with the City's Third Party Claims Administrator.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases - cont'd

A committee composed of members Finance, Law, Mayor's Office of Information Technology, Bureau of Purchases, and the Office of Risk Management determined, after evaluating several other solutions and doing extensive market research, that the new CS Stars, LLC web-based product provided the only reasonable solution. The City has a highly decentralized system, processes and procedures that are not conducive to other value systems that are based on a centralized system and which would require extensive modifications and even changes in City systems, processes, and procedures. The CS Stars system provides a consolidated claims database system with input from several agencies and will minimize the issues and cost of migrating years of historical data. The pricing has been deemed fair and reasonable.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.

19. NICUSA, INC.	\$10,914.81	Ratification, &
	<u>40,000.00</u>	Sole Source Contracts
	<u>\$50,914.81</u>	and Agreements
<u>Solicitation No. 08000 - Maryland Motor Vehicle Administration Records, Department of Transportation - Req. No. R623401</u>		

The Board is requested to approve and authorize execution of the NICUSA Monthly Account Registration Terms of Service Agreement, the NICUSA Drivers License and Motor Vehicle Records Terms of Service Agreement and the Privacy Protection Policy.

MMCA- Maryland Minority Contractors Association, Inc.

A Chapter of the American Minority Contractors and Businesses Association, Inc.-AMCBA

Baltimore, Maryland 21210

443-413-3011 Phone

410-323-0932 Fax

November 26, 2013

Via Facsimile 410-685-4416

Honorable Bernard "Jack" Young

President, Baltimore City Board of Estimates

City Hall-Room 204

Baltimore, MD 21202

ATTN: Ms. Bernice Taylor, Esquire, Clerk to the Board

Dear Mr. President:

I represent the Maryland Minority Contractors Association ("MMCA"), its members, clients, and constituents.

We wish to file protests against the following, identified proposed contract awards or increases as contained in Your Honorable Board's 11/27/2013 public meeting agenda:

Item No. 7, contained on page 70, which is a proposed \$467,532.00 price increase to City contract solicitation No. B50001886-Vehicle Leasing.

Item No. 9, contained on page 71, which is a proposed contract renewal for City contract solicitation No. B50001787-from the State of Oregon No. 107-1815-09-E-Recruitment Management Systems-for the Dept. of Human Resources.

Item No. 11, contained on page 72, which is a proposed \$255,000.00 contract increase for Baltimore City Solicitation No. B50001847-Audit Financial Statement for the City of Baltimore-finance Department. This contract has been ultra viresly and unlawfully expanded to over one and a half time its original total contract bid price, and has not correspondingly shared these very hefty price increases with qualified City M-WBE firms. Indeed, under present Maryland municipal contract law as construed by the Maryland Court of Appeals, this proposed \$255,000.00 contract modification is totally ultra vires and void ab initio. see Linz v. Schuck, 106 Md. 220, 234, 67 A.286(1987). (a

contract amendment or modification is “an abandonment of the original contract and a creation of a new contract.)

Item No. 18, contained on pages 75-76, which is a proposed non-bid, \$511,650.00 sole source contract agreement for City contract solicitation No. 06000 Claims Administration Systems Updates and Support, for the Department of Finance. Importantly, the proposed non-bid, non-competitive contract clearly does not qualify for an exemption or exception to the City’s “mandatory” competitive bidding charter requirement as expressly authorized by Article VI, Section 11(e)(i), of the City charter, as amended, because the referenced software and claim services are not in any way “unique”, and clearly cannot be said to be of such a nature that they can only be provided by one contractor. see Hylton v. City of Baltimore, 268 Md. 266(1973). (City of Baltimore is only legally authorized to completely dispense with its mandatory formal contract competitive bidding process where the item or product purchased is of such “unique nature,” that it would be futile to engage in any competitive bidding since there is only one (1) contractor that could reasonably meet and comply with the City’s bid specifications. Indeed, under the clear and unambiguous holding of Hylton, “the circumstances presented [must] not only [show] the clear ‘impracticability’, but the virtual ‘impossibility’ of competitive bidding; and the policy behind the competitive bidding statute-avoidance of corruption and economy to the taxpayers of Baltimore had been met without competitive bids. see Id. at 280.

Accordingly, it is very clear and undisputed that neither the City’s Purchasing Bureau nor the department of Finance has come close to meeting and satisfying the standard and test for dispensing with the City charter required formal competitive bidding process as expressly contemplated by Article VI, Section 11(e)(i), of the City charter, as amended.

Our MBE subcontractor members, clients and constituents would be greatly harmed if Your Honorable Board approves the above referenced City contracts as recommended. Your Honorable Board’s kind and favorable approval of these bid protests is greatly appreciated

Respectfully Submitted,

Arnold M. Jolivet

Arnold M. Jolivet
Managing Director

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

The period of the NICUSA Monthly Account Registration Terms of Service Agreement will renew automatically on the first day of the anniversary month unless NICUSA is notified in writing to the contrary. The period of the NICUSA Drivers License and Motor Vehicle Records Terms of Service Agreement is effective upon the Board approval until the occurrence of any of the following:

- a) MVA Agreement shall remain in full force and effect from the date of its acceptance by User as set forth in the preamble until the occurrence of any of the following:
 - i) upon sixty (60) days advance written notice by either party to terminate;
 - ii) material breach of any covenant;
 - iii) upon discovery by NICUSA or MVA that any information provided to User by NICUSA has been used or disclosed in violation of the Agreement; or
 - iv) termination of NICUSA's contract with the Maryland Department of Information Technology or the MVA.

Effective July 01, 2012, the State of Maryland subcontracted all access to Maryland Motor Vehicle Administration records to NICUSA, Inc. Various City agencies access these records for various purposes including compliance with Maryland State Law. During the period prior to this contract, the City has made multiple term awards to continue the service while negotiating with the State and NICUSA, Inc. The above amount is the City's estimated requirement. However, the vendor shall supply the City's entire requirement, be it more or less.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

- | | | |
|---|--------------|-----------|
| 20. TIDEWATER PRODUCTS,
INC. | \$500,000.00 | Extension |
| Contract No. B50000873 - Polymeric Flocculants, GBT for the Back River Wastewater Treatment Plant - Department of Public Works, Bureau of Water and Wastewater - Req. No. P505943 | | |

On December 24, 2008, the Board approved the initial award in the amount of \$758,835.00. Four renewals were approved by the Board. A new solicitation will be required at the end of the current contract, which will possibly result in contracting for a different polymer. Due to ongoing construction activities at the Gravity Belt Thickening Facility, a test trail, which is required to identify an appropriate polymer, would be difficult to conduct. Therefore, a one year extension is requested. The vendor has confirmed to hold the current price for the extended period of March 1, 2014 through February 28, 2015. This extension will make the total contract amount \$4,658,835.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases - cont'd

21. MARTEL LABORATORIES

JDS, INC.	\$ 60,000.00	Extension
Contract No. B50000839 - Analytical Services for Wastewater Treatment Plants and Environmental Programs - Department of Public Works, Bureau of Water and Wastewater - Req. No. P505605		

On November 26, 2008, the Board approved the initial award in the amount of \$529,932.55. Subsequent actions have been approved. The extension will allow time to complete the solicitation process for a new contract. The period of the extension is December 2, 2013 through March 28, 2014.

22. ORACLE AMERICA,

INC.	\$116,682.02	Modification to Agreement
Solicitation No. 08000 - Oracle and Primavera Software License and Support Services - DPW, DOT, Police Dept., MOIT - Req. Nos. Various		

The Board is requested to approve and authorize execution of a modification to the agreement with Oracle America, Inc. The modification to the agreement is effective upon Board approval.

On May 11, 2011, the Board approved the initial award in the amount of \$1,500,000.00. The modification to the agreement will authorize expanding the number of available licenses, and expand the availability of services for software maintenance and technical support to the Department of Public Works and other agencies in the City. The amendment to the agreement, in the amount of \$116,682.02 will make the total contract amount \$1,616,682.02.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases - cont'd

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, §11(e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board further approved and authorized execution of the agreements with Gallagher Benefits Services Inc., Fox Lawson & Associates Division (item no. 10), the NICUSA Monthly Account Registration Terms of Service Agreement, the NICUSA Drivers License and Motor Vehicle Records Terms of Service Agreement with Nicusa, Inc. (item no. 19), and the agreement with Oracle America, Inc. (item no. 22). The Board **DEFERRED** item no. 18 until December 11, 2013.

MINUTES

RECOMMENDATION FOR CONTRACT AWARD/REJECTION

* * * * *

On the recommendations of the City agency

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contract

listed on the following pages:

4897 - 4903

to the low bidders meeting the specifications,

and rejected the bid as indicated

for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

1. B50003055, Provide Xerox Corporation \$7,261,000.00
Copier Equipment

(Dept. of Public Works, Transportation, Health, etc.)

MBE: Neo Technologies, Inc. 2%

WBE: Realistic Computer, Inc. 1%

MWBOO FOUND VENDOR IN COMPLIANCE.

A PROTEST WAS RECEIVED FROM CANON SOLUTIONS AMERICA.

President: "The second item on the non-routine agenda can be found on Page 81, Recommendations for Contract Awards/Rejections, Item 1, B50003055, Provide Copy -- Copier Equipment. Will the parties please come forward?"

Timothy Krus, City Purchasing Agent: "Tim Krus, City Purchasing Agent. This is the award of copier equipment to Xerox for \$7.2 million dollars."

Mr. Brogna: "Good morning."

President: "Good morning."

Mr. Brogna: "Uh, I represent Canon Solutions America."

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003055 - cont'd

City Solicitor: "I'm sorry, we need your name for the record."

Mike Brogna, Canon Solutions America: "Sure, Mike Brogna from Canon Solutions America uh, and we bid on the uh, on the copier contract uh, one of I believe, of uh, nine vendors, and a couple of the areas that we found of concern are in compliance with the general conditions of offering contract GC6 and GC7, Fair Competition and Conflict of Interest. Um, throughout the process of the bid, uh, we had requested from uh, the City of Baltimore, volume reports on existing equipment, uh, which uh, was denied, and -- and not answered. Secondly, we asked for existing lease information on the existing uh -- Xerox equipment uh -- and when expirations were due, and that information was never answered on the uh -- the CitiBuy questions and answers. Uh -- You know, at the end of the day, right, uh -- we realize your purchasing agents and uh -- purchasing uh -- folks are not um, uh -- experts in the copier industry, we understand that. Um -- However, this information was provided in an RFI in 2008 uh -- both volume uh -- information on your existing copiers and how many copies were being done, as well as lease expirations.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003055 - cont'd

In 2013, this RFP, that information was not given and that severely handicaps all of the uh -- vendors that are bidding on the contracts, because we have no idea of -- of how much money we're going to make off the contract and when, so that puts uh - - Xerox at a significant advantage in responding. Um, uh, other, other than that, uh -- Xerox was not the low bidder on this contract. I don't know why the low bidders were thrown out, but they were not the low bidder on this contract, and as you can see, it's a substantial contract at \$7.2 million dollars. So, this isn't a small piece of business, okay. Um, again, I don't know why that information was not provided, but all vendors in the copier industry operate off of the same information - volume reports on existing copy machines and lease expirations, okay. If you look at the Q&A, uh, that we submitted, on August 6th, we asked -- asked for, in order to fairly compete and create a "level playing field", can you please provide in excel format, the six-month average volume of each machine per location so that we can properly price out the full volume. That was not uh, that information was not given.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003055 - cont'd

We asked the same question uh -- on August 8th, as a follow-up question, still wasn't given, and then, bear with me here, on August 9th, we asked would it be possible to provide a list per category of each machine are -- which are part of the 25% of the expired leases and that question was never even answered. So, again, information was not there, doesn't make it fair to uh, competing vendors, um, it doesn't also make it right to just uh -- award the contract to the incumbent uh -- based on the information that wasn't provided."

Mr. Krus: "Tim Krus, City Purchasing Agent. The exhibit that Canon has submitted uh -- lists 41 questions on the Question and Answer tab on the CitiBuy. There were 69 questions, all fully answered on that Question and Answer tab in the final version of that tab, which was provided prior to bid submission. As all vendors understand, they can ask the City to provide certain pieces of information. The City evaluates whether or not those are necessary, and those that the City decides are important will rise to the level of an amendment, which is what occurred

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003055 - cont'd

in this case."

City Solicitor: "Can you tell us, whether this specific information sought and questions asked were answered and covered in the additional --"

Mr. Krus: "All the questions asked were answered to the City's satisfaction on that Question and Answer tab. Those that the City decided needed to rise to an amendment, rose to the level of an amendment and the City believes that the information that it provided on the copiers, with about 700 copiers in the estimate with approximately 25% already expired and additional information was sufficient. I would also point out there were nine bidders on this solicitation, and the only bidder who has chosen to protest this argument today is Canon."

City Solicitor: "Um, could you also just provide information with regard to the low bidder, um, which was alluded to by the protest?"

Mr. Krus: "The low bidder was non-compliant with MWBOO."

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003055 - cont'd

Mr. Brogna: "Um, one, one other point that I wanted to make. Um, all of the requirements for the copiers, um the six different categories, were taken directly, the specifications were taken directly off of the Xerox web site, and Xerox brochures, so essentially what you were asking for is Xerox equipment. Um, you know, as a vendor, looking in, it's real easy to say, "Give us the equivalent or better", but the reality is the specifications are so specific, there is, there's no validity to finding out what is either equal or better because they're different. So um, you know, at the end of the day, right, we understand that the City Purchasing Department is not the expert in the copier industry, um, but for a \$7.2 million dollar uh -- contract, that's gonna be you know, potentially awarded, you may want to get somebody that is an expert."

Mr. Krus: "The City has spent a lot of time on copiers and the specifications that we produced on these machines were initially set out and they were revised again to make them more general. Most of the companies who bid, bid machines that satisfied those

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - B50003055 - cont'd

specifications. In other words, they were similar to those specifications and the bids were not rejected for lack of responsiveness based on the machines that those companies submitted. So, there were many machines other than the exact Xerox machines, um, that were submitted and considered to be responsive and the company could have been awarded uh -- had they bid low enough."

President: "Okay, I entertain a Motion."

City Solicitor: "MOVE to deny the protest and approve the recommend-- recommended award from the Department of Purchases - Bureau of Purchases."

Comptroller: "Second."

President: "All those in favor say Aye. Aye All opposed Nay. The Motion carries."

* * * * *

November 26, 2013

Board of Estimates
c/o Clerk to the Board Of Estimates
Rm 204 City Hall
100 N. Holliday St
Baltimore, MD 21202

Re: Solicitation Number B50003055--Request for Bid for Copier Equipment

To Whom It May Concern:

Canon Solutions America Inc. (CSA) is formally protesting the above mentioned bid based on the City of Baltimore's inability to abide by the General Conditions of Offer and Contract GC9 pertaining to fair competition. The impact to Canon Solutions America Inc. is a loss of approx. \$10 million in contract value within the next 5-9 years. CSA estimates that by not fairly competing this bid, this will cost the City Of Baltimore upwards of \$3 million by staying with its incumbent vendor.

CSA believes the bid was unfair and non-competitive for the following reasons:

- The incumbent and awarded vendor (Xerox) was privy to current volume information and lease expirations that the City of Baltimore did not share with the competing vendors. There were repeated requests for this information, however, the City of Baltimore ignored these requests
- The specifications for the copiers were taken directly off of Xerox brochures, thus, creating a distinct advantage for Xerox
- Xerox was not low bidder

Data and information was not shared with competing vendors even after repeated requests:

Please refer to Exhibit A for a list of the Q&A questions submitted during the bid process.

Through the City of Baltimore's CityBuy Questions and Answers page, there were (3) pieces of information that were requested and never provided:

8/6/13: CSA requested average monthly volumes of each individual copier machine. This request was never responded to by the City of Baltimore. The recent bid asked to include an absurdly large amount of copiers per machine. This is a tactic by the incumbent to persuade the City of Baltimore to include an absurdly large volume per class so other vendors need to account for that absurdly amount of volume. This creates a very distinct competitive advantage for the incumbent vendor. The actual volumes are readily available for billing purposes and should be provided by the current vendor to the City of Baltimore to audit its own billing. The City of Baltimore was not willing to provide this data.

For example: For category 2(c), the number of copies to be included with the machine is 50,000 impressions. In reality, that type of machine will average about 8,000-12,000 copies per month. Xerox is the only vendor that is privy to the actual volumes for that band of equipment. The outside vendors need to account for the entire 50,000 copies or take a risk on what they think is the actual volume. That is a significant advantage to Xerox as they account for current volumes to determine the need for parts, labor, toner and staples based on their current volumes. Outside vendors need to account for the entire 50,000 copies or they risk losing money on parts, labor, toner and staples.

8/8/13: CSA asked for actual volume data. Again, the City of Baltimore didn't answer if they would provide the data nor did they provide the data.

8/9/13: CSA asked if the City of Baltimore would provide a list of the 25% of the machines that have expired leases, per page 4. There was no response from the City of Baltimore. This creates a very distinct disadvantage for Xerox. Outside vendors have no way of determining how much money will be made over the course of the contract. Only Xerox has this information.

Please refer to Exhibit B, the "Request for Photo-Copier Configuration Information" solicitation #B5000902 from 2008.

Per solicitation **B5000902**, both lease information and average volumes were readily available in 2008, however, when requesting this information for solicitation **B50003055** it wasn't available. This is a clear example of where information was withheld that was crucial for competing vendors to be able to price a cost effective solution for the City of Baltimore. Also, **B5000902** never requested pricing from vendors. CSA is not sure how the existing Xerox contract in 2008 was ever extended as this was never fairly competed in 2008.

Please refer to Exhibit A and B.

If you compare the 12 month average volumes from **#B5000902** in 2008 to the bid **B50003055** in 2013, the 2008 average volumes are nowhere near the volumes that are requested in 2013. Thus, this creates a very distinct advantage for Xerox.

For example: For category 2(c) the number of copies to be included with the machine is 50,000 impressions. The reality is that type of machine will average about 8,000-12,000 impressions per month. Xerox is the only vendor that is privy to the actual volumes for that band of equipment. The outside vendors need to account for the entire 50,000 impressions or take a risk on what they think is the actual volume. That is a significant advantage to Xerox as they account for current volumes to determine need for parts, labor, toner and staples based on their current volumes. Outside vendors need to account for the entire 50,000 impressions or they risk losing money on parts, labor, toner and staples.

Specifications were written only for Xerox machines:

Please refer to Exhibit C.

All the machines were spec'd for Xerox equipment in bid **B50003055**.

Category 1a: Please compare specifications in bid to Xerox 3210N Brochure attached. Note they are very similar specifications.

Category 1b: Please compare specifications in bid to Xerox 4250 Brochure attached. Note they are very similar specifications.

Category 1c: Please compare specifications in bid to Xerox 5890 Brochure attached. Note they are very similar specifications.

Category 2a: Please compare specifications in bid to Xerox 6505 Brochure attached: Please note item 16. They left the term Xerox in the specifications. Also note, they are very similar specifications.

Category 2b: Please compare specifications in bid to Xerox Color Cube 8900 Brochure attached. Note they are very similar specifications.

Category 2c: Please compare specifications in bid to Xerox 570 Brochure attached. Note they are very similar specifications. Please note the City of Baltimore actually left the name of the Xerox 560 and 570 in the requirements. It is noted.

Xerox was not low bidder on current bid

Please refer to bid responses for **B50003055**.

In summary, this is an embarrassment to the City of Baltimore and its tax payers. Whether it is result of lack of knowledge of the copier industry, lack of competent personnel or something more serious, this was not a fair and competitive bid. That said, CSA's suggestion is to cancel this bid and not award it to Xerox. If the City of Baltimore cannot conduct a fair and competitive bid, CSA's suggestion is to hire a consultant who can conduct a bid that is fair and competitive.

Sincerely,

Mike Brogno
Canon Solutions America, Inc.
6011 University Blvd Suite 200
Ellicott City, MD 21043
410-480-7157

EXHIBIT A



Seller | Seller Administrator | August 12, 2013 2:22:46 PM EDT | Michael Brogno

NIGP Code Browse | My Account | Customer Service | About
 Home | POs | Bids | Contracts | Quotes

Blanket Bid B50003055

Current Q & A for this bid:

Question #	Created Date	User Created	Question Subject	Question	Answer
1	07/26/2013	Tyrone Scott	Copier Specifications	Will there be an Addendum of the Copier Specifications to exclude information that was specific to one individual vendor?	Yes, all information specific to one vendor will be excluded, and substituted with a generic replacement for all bidding vendors.
2	08/05/2013	Michael Brogno/Canon Solutions America, Inc.	Page 18	Question #1: Page 18: C Category 1c #4. You have the average monthly volume of 500K, however, for the duty cycle, you have up to 400K. Is this a typo? Is this a typo?	Yes
4	08/05/2013	Michael Brogno/Canon Solutions America, Inc.	Manufacturer Specific Requirements	We received your addendum as it relates to broadening the fax, scanning, and network requirements so that they are not centric to one manufacturer. It doesn't appear you have eliminated specific manufacturer centric specs from all categories, however. There are still multiple areas within the RFP that are specific to one manufacturer. For instance, paper sizes: Each manufacturer has a different paper size capacity, and your specifications are extremely specific towards one specific manufacturer and one specific machine. In your addendum, you changed DS8C, to state that each vendor should submit their response based on being "equivalent or better based on City of Baltimore's approval". As you are aware, each manufacturer is going to have different specifications as it relates to paper sizes, and should not be excluded based off of very granular specifications. Even though in your General Terms and Conditions you cover this in GC6, according to GC1, the Addendum #1 takes precedence. Is it safe to say that all information specific to one vendor will be excluded in All aspects of the specifications and not what was given as part of Addendum #1?	This should be either standard or optional.
3	08/05/2013	Michael	Accessory Options	You have optional items within each specification, however,	All specifications should be equal or

5	08/05/2013	Michael Brogno/Canon Solutions America, Inc.	Page 6 SW4 A.	Can you clarify what is meant by 2% net 30?	you don't specify if you want that option. For example, page 18 #10. You have a booklet maker and hole punch as optional, however, you don't specify what the requirements are for that machine. ie: Does it need a hole punch and booklet maker or do you need a machine that has the option to add that at a later time?	better.
6	08/06/2013	Michael Brogno/Canon Solutions America, Inc.	Regarding Question #2	If it is a typo, what is the correct verbiage?		2% discount applies to all invoices paid within the first 20 days of the month.
7	08/06/2013	Herb Jenkins/Xerox Corporation	Due Date and Time	This is heavy vacation season. The uniqueness of the requirements of the bid require multiple sign-offs and approvals for some organizations. Would the City be amenable to an extension of the due date until after Labor Day, September 3rd or 4th?		It will be corrected to reflect monthly duty at 500,000 images /month.
8	08/06/2013	Herb Jenkins/Xerox Corporation	Alternative Bids	Would the City be amenable to a vendor submitting an alternative bid in addition to their primary response.		The due date will not be changed. Alternative bids will not be accepted.
10	08/06/2013	Michael Brogno/Canon Solutions America, Inc.	Monthly Average Volumes-Pooling Requirements	In order to fairly compete and create a level playing field, can you please provide, in excel format, the (6) month average volumes of each machine per location so that we can properly price out the pooled volume? If you were to add up the quantity of projected machines on B-7 utilizing the pooled formula you would come to a pooled volume of 4,655,000 for color (assuming that 2 a.b.c are color only), and 15,870,000 for BW, which is 397% discrepancy between projected pool volume and formula ceiling volume of 4,000,000 for BW. There would 466% discrepancy between projected pool volume and ceiling formula volume of 1,000,000 in color. It is also extremely important to obtain the volume reports to validate the actual quantity of machines as there is a discrepancy of 700 machines indicated on Page 4 vs. 821 in current quantities per specifications on B-7.	Pooled monthly average for the last two year are the current monthly average of 4 million b/w and 1 million color. The machine discrepancy is based upon the fact that the city actually owns a portion of the machines and some are still under lease. Please all take in consideration that this is a requirements contract and all estimated calculations may be more or less. B7 quantities are for the sole purpose of creating a fare competitive bid, evaluation and award and are in no way, either expressly or implied, to be considered as guaranteed amounts.	
9	08/06/2013	Michael Brogno/Canon Solutions America, Inc.	Category Speed Requirements	In the category, you are asking for a MONOCHROME Machine 30-49PPM, however, under the specifications under "2)" indicates that the Copy/Print speed is to be up to 45ppm. This is consistent in all categories. Is the requirement 30-49PPM or does the machine need to be at least 45PPM?		All copiers between 30-49 will be accepted.
11	08/06/2013	Michael Brogno/Canon Solutions America, Inc.	Color Pooling Requirements	For category 2a,b,c you don't differentiate between bw and color volume. Please advise.		All category 2 copiers are mandatory color.

12	08/07/2013	America, Inc. La Shawn Brown/Lexmark International, Inc.	Refresh Schedule	Can we get more information regarding the device refresh schedule beyond year one of the contract term? Understanding how many machines are replaced and when will aid vendors in creating a business case that's as accurate as possible.	This information will be provided during post award meeting.
14	08/07/2013	La Shawn Brown/Lexmark International, Inc.	Consumables Management	A truly proactive program to manage consumables does not require the stockpiling of toner and other materials at the output devices. Will the City consider relaxing this requirement?	Stockpiling is suggested to ensure great customer service.
13	08/07/2013	La Shawn Brown/Lexmark International, Inc.	Service	Will the City consider a more cost effective proposal that builds in device redundancy and relaxes the requirements for four hour response for maintenance calls?	Response time of four hours refers to the initial acknowledgement of the problem and vendors can furnish their bids with any additional information deemed necessary.
15	08/07/2013	Ronald Curry/Neo Technologies, Inc.	MBE/WBE	Please explain why there is no MBE/WBE participation goals on this requirement?	It was determined that goals were not appropriate for this solicitation.
16	08/07/2013	Nicole Rush/The Phillips Group of Maryland, LLC	Pg 42, GC32 Termination for Default / Convenience	Can you further define your termination for convenience clause as it pertains to leases already in place during the contract term? For example: if a lease is in place and the City wishes to terminate for convenience would the remaining months of the lease be fulfilled? It is understood that no new machines would be added to the contract.	The city would allow leases to run out, as for termination for default, the City allows a remedy period when it believes the default is something that can be acceptably remedied, and that time period would be determined on a case -by-case basis.
18	08/07/2013	Nicole Rush/The Phillips Group of Maryland, LLC	Pg 28, DS20 (c)	Can you please clarify? Does this mean that the Contractor is responsible for the wiring behind the wall?	Most Agencies lease office space and do not have the authority to alter the space. All equipment that requires wiring will have to be approve by the Mayors Office of Information and Technology.
17	08/07/2013	Nicole Rush/The Phillips Group of Maryland, LLC	Pg 42, GC32 Termination for Default / Convenience	Under the Termination for Default would the City consider adding a remedy period?	In most cases of termination for default, the City allows a remedy period when it believes the default is something that can be acceptably remedied, and that time period would be determined on a case -by-case basis.
19	08/07/2013	Nicole Rush/The Phillips Group of Maryland, LLC	Pg 28 DS21 (b) copiers/ leases remain property of contractor	Does the City find acceptable a contractor that has their own leasing company that is a wholly owned division of the Contractor's company and backed by the Contractor's Bank not in conflict with the statement in DS21 (b)	This is acceptable.
20	08/07/2013	Nicole Rush/The Phillips Group of	Lease Type	Would the City please clarify the type of lease they would like to have? A dollar buyout or a FMV with property tax included	?Please clarify FMV.

21	08/07/2013	Maryland, LLC Michael Brogno/Canon Solutions America, Inc.	Follow up to question 11	in the lease payment Realizing that all category 2 copiers are color, is the pooling volume for each color machine, BW volume or color volume? For example: If there is (1) 2a copier onsite that month, is the 5K pooling volume x number of 2a metered copiers equal to 5K of color volume or 5K of BW volume?	These are monthly poolin averages.
22	08/08/2013	Michael Brogno/Canon Solutions America, Inc.	Clarification of Question #21	Are the monthly pooled amounts Black and White Volume of Color Volume? ie: Do we need to include 5K BW impressions for Category 2a or do we need to include 5K Color impressions for Category 2a?	Monthly pool amount are based solely on monthly volume.
23	08/08/2013	Michael Brogno/Canon Solutions America, Inc.	Clarification of Question #10	In order to create a fair bid, can you provide the actual monthly volume averages PER machine for the last (2) years? From your prior comment it appears that this information is readily available. If the incumbent is the only vendor who is aware of the ACTUAL volumes of each machine, they stand to have a significant advantage as they can base their pricing off of actual volumes and not the projected pooled allotments. For example, for category 1c, the allotment for the pool is 500K per month. In reality the current machine in category 1c may only average 20K per month. The incumbent may base their pricing to include 20K impressions of volume knowing that the City of Baltimore will never reach 500K on that machine. This will prevent the City of Baltimore from creating an equal and fair bid.	The Pool Limit is across all categories therefore it does not matter what actually occurs in a given category. Also, duty cycle is not the allotment to the Pool total. For example. Category 1b 200,000 duty cycle 1,000,000 actual month copies. Category 1c 500,000 duty cycle 1,000 actual month copies. Total copies applied to Pool Limit 1,001,000 not the 700,000.
24	08/08/2013	Nicole Rush/The Phillips Group of Maryland, LLC	FMV Clarification	FMV is a Fair Market Value Lease. Please let me know if you need further explanation.	Yes, Yes all devices are on Baltimore City Network
25	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Network	Are all the devices contemplated in this RFP going to be networked? Will it be one contiguous network?	Site visits are suggested, to ensure replacement are suitable.
26	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Fleet Relocation	Section DS 20 - paragraph C - if the City has a requirement for a device to be placed in an area that requires an electrical outlet, and for the device to be on the network and fax capable, what is the resolution if the City is not responsible for the wiring, which would be considered a part of the facility? Please clarify contractors responsibilities as it pertains to that portion of the fleet that may require relocation.	It is possible but will be awarded in seperate contract.
27	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Assessment	Was a copier/printer assessment conducted to determine current situation/needs? If not, does the City of Baltimore have any plans to have one completed post award?	Yes
30	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Device Specifications	The specifications seem to be written for specific devices. Would the City of Baltimore consider loosening those minor bid specifications such as processor speeds/duty cycle	

28	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Terminate for Convenience	How or will the City's right to terminate for convenience under GC32(C) apply to any devices leased under the agreement?	requirements thereby giving more manufacturers the ability to compete? Ultimately, it would result in increased savings to the City.	The city would allow leases to run out, as for termination for default, the City allows a remedy period when it believes the default is something that can be acceptably remedied, and that time period would be determined on a case by case basis.
29	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Sole Source	Will this be a sole source award?		No
31	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Spread Sheet	May we have a copy of the spreadsheet on page 54?		Yes, i will attach.
32	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Volume	Would you please confirm the contract minimum volume for color and mono for devices shown on Attachment A page 54?		Monochrome 10-29 30-49 50-80+ Color 10-29 30-49 50-80+
33	08/09/2013	La Shawn Brown/Lexmark International, Inc.	Questions	Will the answers to questions posed from vendors be posted for review?		All questions are available on Citibuy, when logged in go to bid and check Q and A Tab.
34	08/09/2013	Brian Yankle/Xerox Corporation	Copier Categories	- Pg 7, Section SW7. Copier Categories iV Can you confirm if the Monthly Prices that are put on the bid pricing sheet should include the volumes that are listed within the bid in section WS7? For example should our Category 1 (a) lease price include 5,000 B&W copies in the payment?		
35	08/09/2013	Brian Yankle/Xerox Corporation	Copier Categories	?« Pg 7, Section SW7. Copier Categories, Category 1(c) iV This category states that a copier is this category is to have an allowance of 500,000k per month. Machines in this category have a typical monthly volume of 50,000. Can you confirm that this was an inadvertent mistake and that the actual allowance should be 50,000 instead of 500,000?		
36	08/09/2013	Brian Yankle/Xerox Corporation	Addendum #1, Duty Cycle	?« Addendum # 2, DS9.C.3 iV Duty cycle has been changed to 500k / month. The original duty cycle in the bid was 400K and was changed to 500K. Changing the Duty cycle to 500K will require most vendors to respond with a faster, more expensive product which will cost the City more money. It will also lead to a requirement for a product with a larger footprint and will likely require electrical modifications due to incremental power requirements of a larger machine. Given		

37	08/09/2013	Brian Yankie/Xerox Corporation	Addendum #1, Adobe Postscript 3 requirement	<p>the incremental costs to the City (and no additional benefits) of changing the duty cycle from 400K to 500K, would the City consider changing this specification so that it reads duty cycle in the range of 400K - 500K?</p> <p>?« Addendum # 1 - Delete Adobe Postscript 3. Deleting the requirement for Adobe Postscript 3 will have many unintended consequences. Postscript is the most common print language on the market today and is the PRIMARY print language supported by Mac computers. By removing this requirement users in the City may not be able to print from their Macintosh computers, a feature currently available to City users today. Additionally, Postscript is the only print language which creates identical looking pages from device to device. For example if a user wants to proof a page in the office device prior to sending it to the production center for high volume printing, Postscript is the only printer language that will provide transportability from device to device ensuring that what is printed in the production shop will look the same as what was proofed in the local office.</p> <p>Adobe Postscript 3 was removed and replace with standard OS, some vendors may use a different software deemed equal or better.</p>
38	08/09/2013	Michael Brogno/Canon Solutions America, Inc.	Page 4, Letter C	<p>Would it be possible to provide a list per category of which machines are part of the 25% of expired leases?</p>
41	08/12/2013	Herb Jenkins/Xerox Corporation	Uptime	<p>Your RFP requests 98% Uptime. A more acceptable national standard is 95% The General Services Administration (GSA) requires between 90 and 95% uptime from vendors with awards on their schedules. The State of Maryland requires 95% Uptime from vendors granted awards on their contracts. Would the City of Baltimore be amenable to making the change to 95%?</p> <p>This will be considered.</p>
40	08/12/2013	Herb Jenkins/Xerox Corporation	Questions and Answers - Due Date Extension	<p>Since the answers to the RFP questions will have an impact on a vendor's submission and we may not receive them until a few days before the due date, we are respectfully requesting an extension of the due date.</p> <p>There will not be an extension.</p>
39	08/12/2013	Herb Jenkins/Xerox Corporation	Questions and Answers	<p>With the large number of questions that have been asked to date regarding the RFP, does the city plan to send out an addendum incorporating all inquiries and answers? These answers will have an impact on a vendor's response to the solicitation.</p> <p>All vendors are able to see Q and A tab and are notified with questions are submitted and answered.</p>

Add new questions:

Question Subject

Question (max 2000 characters)

Copyright © 2013 Periscope Holdings, Inc. - All Rights Reserved. Node 1

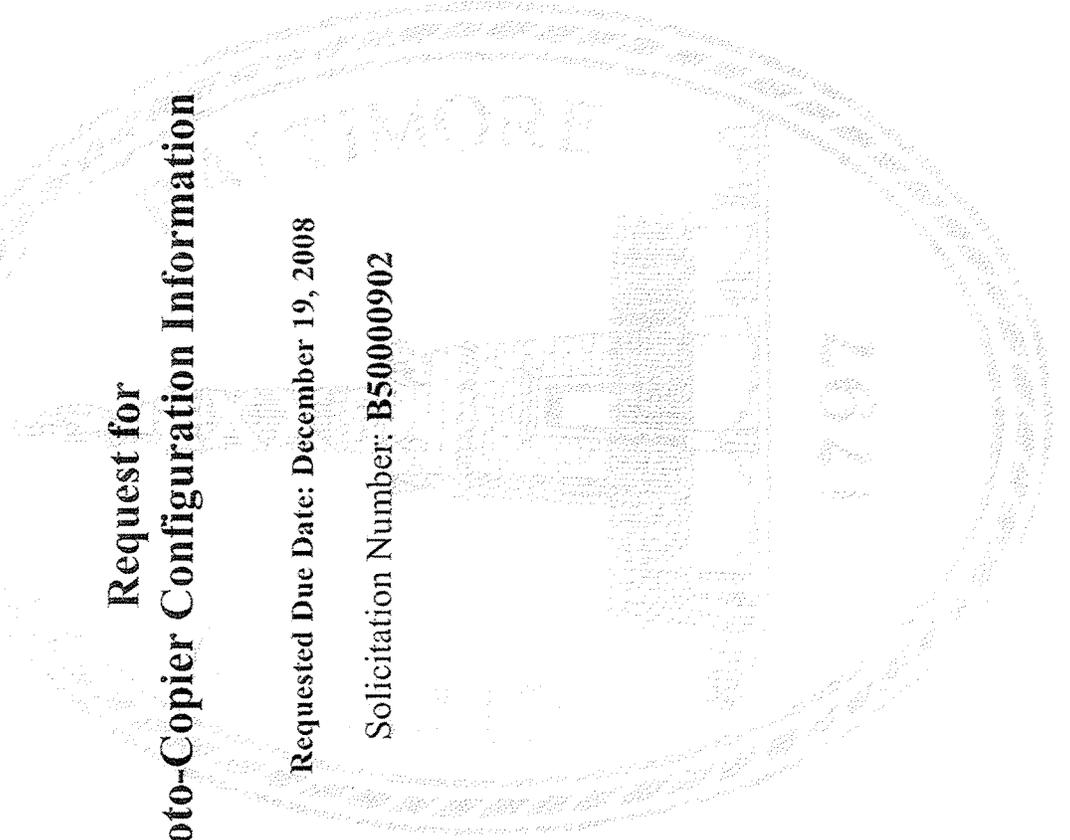
City of Baltimore
Department of Finance
Bureau of Purchases

EXHIBIT B

Request for Photo-Copier Configuration Information

Requested Due Date: December 19, 2008

Solicitation Number: B50000902



TOPIC	PAGE
Table of Contents	
Submission Instructions	3
Statement of Requested Information	4
Exhibit #1	7
Information Submission Documents	17

Important Notice to Vendors

Regarding Registration as a Requirement for Bidding

- Anyone wishing to submit a bid or proposal must first be on the official bidder list for this solicitation. This is to ensure that bidders receive all subsequent information and addenda related to this solicitation.
- To be added to the bidder list you must be registered in CitiBuy and then download the solicitation.
- To register go to www.bahmofciticibuy.org and click on the "Register" link above the log in box.
- *Bids submitted by vendors who are not on the official bidder list will be returned as non-responsive.*

SUBMISSION INSTRUCTIONS

THIS IS NOT A BID, ONLY A REQUEST FOR INFORMATION.

All potential vendors are encouraged to participate. The City's only request is that vendors use the forms contained herein. Vendors may offer information for other production levels, such as changing the number of pages per minute or the monthly capacity, we only ask that the forms herein be used. This information will be used by the City to develop detailed specifications for a new Request for Bid solicitation document for Photo-Copier Lease.

After preparing your package, please have it delivered to:

Will Glasmyer, Procurement Specialist II
City of Baltimore, Bureau of Purchases
231 E. Baltimore Street, Suite 300
Baltimore, Maryland 21202.

It is requested that all information be submitted by
not later than December 19, 2008.

**For questions, contact Will Glasmyer at 410-396-5729, or preferably
e-mail to will.glasmyer@baltimorecity.gov.**

Statement of Requested Information

SW1. SCOPE OF REQUESTED INFORMATION

- A. The purpose of this Request for Information (RFI) is to gather detailed configuration information for multiple-production-level photo-copier machines.
- B. The City of Baltimore will utilize the information offered as an aid in the development of a Request For Bid (RFB) for the Lease of various desktop and walkup Photo-Copiers for various City agencies and facilities on an as-needed basis.
- C. The RFB to be issued at a later date will require pricing based on a "Per Copy" basis.
- D. THIS IS NOT A BID; THEREFORE, PRICING IS NOT REQUESTED HEREIN.
- E. Vendors are not required to respond to this Request for Information and will not be prohibited from bidding on the RFB in the event they elect to not respond to this RFI.
- F. Vendors that do respond must use the forms included herein. Vendors may attach, as separate documents, any additional information they wish to share with the City.
- G. Exhibit #1, in the following pages, is included herein for informational purposes only to give vendors a sense of the copier volumes the City experiences.
- H. Questions, if any, must be directed to the person named on the cover of this document.

SW2. BACKGROUND

- A. The City currently has approximately 496 leased copiers (Exhibit #1) installed throughout the City, more or less. Each of these copiers has a different five-year start and termination date.
- B. These copiers are placed in many city facilities both within and without the city limits.
- C. Therefore, at the time of award of a new Photo-Copier Lease contract (to be done at some point in the near future); there is no assurance that the contractor(s) will immediately receive any orders for leased copiers. Rather, as current individual copier leases reach their five-year term, they will be terminated and new copiers will be installed under the new contract. As a result, installation transition of copiers could take place over a five-year period. Newly installed copiers under the new contract may be under a five-year 'Copier Contract Agreement' (DS2.G) beginning on the date of installation (this is yet to be determined).

SW3. PREPARATION & SUBMISSION INSTRUCTIONS.

- A. Please complete the information forms included herein.
 - (1) Include one complete signed "Original" submission using the envelope/package label provided, one complete original using 8½" x 11" white bond paper (unless specific forms are provided). Use the documents included in your Request for Information package beginning on page B-1 and all pages and forms that follow.
 - (2) Fancy covers and binders are not necessary.

B. The City of Baltimore shall, therefore, have the undisputed right to release any/all of the offeror's documents, information and data to any party requesting same without further permission from the Proposer.

C. The City of Baltimore and its representatives shall in no way be responsible for inadvertent disclosure of any proprietary or confidential information.

SW5. ONE 'PUBLIC ACCESS COPY' & IDENTIFYING PROPRIETARY/CONFIDENTIAL INFORMATION

A. If your proposal does contain proprietary or confidential information and you do not wish to have it disclosed, you **MUST** clearly state in large red letters, including on:

- (1) The outside of your proposal box, package or envelope;
- (2) The outside front cover of your proposal document including the "original" and all "duplicate" copies; and
- (3) On each applicable page of your "original" and each "duplicate" copy of your proposal, indicating that your proposal contains proprietary and/or confidential information.

B. Be sure to clearly flag and identify the specific proprietary/confidential information contained on each page.

C. The City still shall not be responsible for inadvertent disclosure.

D. Be sure to provide all requested information in response to each specific question and/or any other request for information in the order and format stipulated in this Request. Do not give partial answers, and do not leave questions blank.

E. If proprietary/confidential information is included, the Proposer shall also submit **one complete additional copy** of its proposal but with all proprietary/confidential information either excluded or redacted, and the reason given. These copies shall be clearly marked on the front cover and on the initial page "**Public Access Copy**".

Note: Vendors are to attach the label below to the box(s), package(s), or envelope(s) ("package") containing their submission documents. You may make additional copies for use on multiple packages, when ever more than one package is required due the size and volume of the submission package. It is advised that you number each package to better ensure that all are accounted for (eg: 1 of 3; 2 of 3; 3 of 3; etc.).

From: Canon Business Solution, Inc.
c/o Mike Brogno
6021 University Blvd, Suite 200
Ellicott City, MD 21043
Due Date: December 19, 2008
RFI # B50000902
Name: PHOTO-COPIER CONFIGURATION INFORMATION
To: Bureau of Purchases
Attn: Will Glasmyer, Buyer
Bureau of Purchases
231 E. Baltimore Street
Baltimore, MD 21202
SUBMISSION
Not a Bid
Package # 1 of 1

EXHIBIT #1

City of Baltimore
 Copier Inventory List
 As Of 10/13/08

Xerox Copier Model No.	Serial Number	Install Effective Date	Termination Date	Average Monthly Copies for Current 12 Months
CC238	URT158046	01/02/2008	01/02/2013	233
DIGBKAS	KLJ000886	09/26/2003	09/30/2008	243
8560MFP	CXF1330122	11/30/2007	12/02/2011	257
DIGBKAS	KLJ000674	03/15/2006	09/30/2008	265
WCP421	MWH1162389	02/04/2004	02/04/2009	269
DC432DC	NM9169495	12/24/2003	12/01/2008	321
WC1238	URT1824672	10/10/2007	10/10/2012	339
DC42581	EYF005639	06/20/2002	06/24/2009	353
DIGBKAS	KLJ001198	09/14/2004	09/14/2009	393
WCM151	PDE146647	02/18/2005	02/18/2010	401
DC432DC	NM9170079	10/21/2003	10/21/2008	404
WC7132	AYX990794	12/29/2007	01/02/2013	431
CC232	URT955401	12/14/2005	12/14/2010	474
WC7132	AYX103693	12/26/2007	12/26/2012	481
WC7132	AYX987454	12/21/2007	12/21/2012	486
DIGBKAS	KLJ000840	10/21/2003	10/21/2008	486
WCP421	MWH1161983	11/18/2003	11/18/2008	502
WC7132	AYX988357	12/26/2007	12/26/2012	508
CC20	RYR373675	09/20/2005	09/30/2008	581
WCP2636	TFN197360	05/14/2007	05/14/2012	588
DIGBKAS	KLJ000874	10/31/2003	10/01/2008	625
DC432DC	NM9170172	10/06/2003	10/06/2008	638
DC430DC	UH0032596	07/11/2006	07/11/2011	642
DC432DC	NM9166377	04/10/2003	04/10/2009	642
DIGBKAS	KLJ000855	09/26/2003	09/30/2008	646
WC7232	G3P234124	07/21/2008	07/21/2013	741
8560MFP	CXF300782	03/18/2008	03/30/2009	747
WC7132	AYX103783	12/21/2007	12/21/2012	793
DC430DC	UH0032594	07/11/2006	07/11/2011	810
WC232	URT1962655	06/19/2006	06/19/2011	824
5818	N8N075267	10/22/2002	10/22/2008	827
WCM201	RYU350684	09/24/2007	09/24/2011	836
WCP238	URT1824981	12/20/2007	12/20/2012	843
SYP53101	MDH003394	02/25/2008	02/25/2013	862
WCP421	MWH1162382	11/17/2003	11/17/2008	873
CC45	NW1033107	08/23/2004	08/25/2009	890
CC20	RYR373696	08/19/2005	08/30/2009	913
WCP238	URT157018	10/31/2007	11/02/2012	961
WC7132	AYX103701	12/18/2007	12/18/2012	964
WC7132	AYX992345	08/29/2007	09/02/2012	993
WC7132	AYX989143	12/21/2007	12/21/2012	997
DIGBKAS	KLJ000877	10/01/2003	09/30/2008	1002
WC5030	PLA017842	03/27/2008	03/27/2013	1029

850000902 --- Photo-Copier Configuration Information --- Due 12/19/08

WC7132	AYX991954	08/29/2007	09/02/2012	1091
WCP232	URT824761	08/22/2007	08/22/2012	1098
WC7132	AYX988882	12/27/2007	12/27/2012	1105
WCP232	URT824918	08/28/2007	08/28/2012	1114
WCP232	URT817993	08/28/2007	08/28/2012	1127
WC7132	AYX103537	12/21/2007	12/21/2012	1139
CC232	URR035754	08/07/2007	08/07/2012	1145
WC7132	AYX990449	12/31/2007	01/02/2013	1169
WC232	URT165737	03/13/2007	03/13/2012	1178
WC7132	AYX103572	12/21/2007	12/21/2012	1180
WC7132	AYX990307	12/21/2007	12/21/2012	1234
WC7132	AYX103669	12/27/2007	12/27/2012	1239
WC7132	AYX990698	12/29/2007	01/02/2013	1243
WC5632P	WRT000962	04/30/2008	05/02/2013	1255
WCP232	URR890143	10/16/2006	10/30/2008	1257
CC2636	TFN698631	07/20/2006	07/20/2011	1261
CC35	MYP026997	10/15/2004	10/15/2009	1308
DC430ST	TWY034698	10/09/2007	10/09/2012	1309
DIGBKA	HYD001174	05/14/2007	05/14/2012	1324
WCP238	URT951039	12/19/2005	12/19/2010	1330
WCP421	MWH163030	04/27/2004	04/28/2009	1336
CC123	TFW027214	08/13/2007	08/13/2012	1357
WCP232	URT175965	11/21/2007	11/21/2012	1365
WC7132	AYX103745	01/07/2008	01/07/2013	1378
WC7132	AYX992348	08/29/2007	09/02/2012	1385
DC430DC	UHG031646	06/02/2006	06/02/2011	1386
DIGBKAS	KLD000703	10/20/2003	10/20/2008	1395
WCP421	MWH162364	11/13/2003	11/13/2008	1418
WC7132	AYX990688	12/27/2007	12/27/2012	1454
88XX	DT9032465	12/30/2002	03/30/2009	1455
WCP3545	TFN198271	02/20/2007	02/20/2012	1479
WC5632	WRT614278	03/06/2008	03/06/2013	1491
WC275	UTU836143	10/09/2007	10/09/2012	1499
WC7132	AYX987460	12/21/2007	12/21/2012	1521
WCP232	URT809116	08/22/2007	08/22/2012	1531
DC430DC	UHG031580	06/02/2006	06/02/2011	1531
WC7132	AYX991117	11/02/2007	11/02/2012	1567
WC232	URR056936	06/30/2006	06/01/2011	1584
WCP232	URT824980	08/28/2007	08/28/2012	1638
WC7132	AYX982671	12/29/2007	01/02/2013	1646
DC430DC	UHG016817	06/08/2006	06/08/2011	1650
WCM201	RYU348510	08/20/2007	08/20/2011	1673
WC7132	AYX988797	12/26/2007	12/26/2012	1687
WC232	URT151122	06/20/2006	06/20/2011	1687
WC5030	FLB023859	02/08/2008	02/08/2013	1701
WC232	URT151240	06/21/2006	06/21/2011	1704
WCP3545	TFN195604	08/29/2007	09/02/2012	1712

BS400902 -- Photo-Copier Configuration Information -- Due 12/19/08

WC245	UTV1 57235	10/25/2007	10/25/2012	1800
CC20	RYR373670	08/11/2005	08/30/2009	1812
CC35	MYP027141	10/21/2004	10/25/2009	1815
DC430DC	UHG031 662	06/05/2006	06/05/2011	1828
WC7132	AYX983623	12/27/2007	12/27/2012	1830
WCP421	MWH162800	12/30/2003	12/01/2008	1897
WC5030	FLB021114	12/21/2007	12/21/2012	1903
WC7132	AYX988086	12/26/2007	12/26/2012	1909
DC432DC	NM9170155	10/15/2003	10/15/2008	1929
WCP232	URT824978	08/28/2007	08/28/2012	1936
DC440DC	NN0132143	04/11/2003	04/11/2009	1959
CC1 23	TFW027779	08/06/2007	08/06/2012	1963
WCP232	URT824934	08/28/2007	08/28/2012	1976
DC432ST	NG301 0811	06/19/2002	06/24/2009	1984
WCP232	URT1 55730	12/29/2006	12/01/2011	2001
WC5632P	WRT001 284	05/16/2008	05/16/2013	2014
WC7132	AYX992959	11/15/2007	11/15/2012	2023
WCP232	URT824923	08/28/2007	08/28/2012	2028
WC7132	AYX981412	01/23/2008	01/23/2013	2055
WCP232	URT824719	08/22/2007	08/22/2012	2062
DC430DC	UHG03701 5	03/09/2007	03/09/2012	2079
WC7132	AYX991846	12/21/2007	12/21/2012	2080
WCP238	URT175924	11/21/2007	11/21/2012	2082
DC430DC	UHG037013	03/13/2007	03/13/2012	2111
DC430DC	UHG031658	06/07/2006	06/07/2011	2111
DC430DC	UHG031623	06/05/2006	06/05/2011	2111
WC7132	AYX991821	08/29/2007	09/02/2012	2140
WC7132	AYX988211	12/29/2007	01/02/2013	2146
DC430ST	TWY034534	03/09/2007	03/09/2012	2161
DC440DC	NN0131698	12/16/2002	12/16/2008	2181
WCP238	URT824055	08/09/2007	08/09/2012	2197
DC430DC	UHG031 300	06/07/2006	06/07/2011	2209
WC7132	AYX1 03657	12/18/2007	12/18/2012	2243
CC35	MYP024399	08/20/2004	08/25/2009	2264
DIGBKAS	KLD000869	10/10/2003	10/10/2008	2325
DC425DC	EYC01 3567	12/27/2002	12/27/2008	2433
WCP421	MWH1 61687	03/23/2004	03/24/2009	2465
WC71 32	AYX992365	08/29/2007	09/02/2012	2487
WC7132	AYX1 03464	08/22/2007	08/22/2012	2535
WC5632P	WRT161 3466	04/08/2008	04/08/2013	2537
WC232	URT814740	01/22/2007	01/22/2012	2579
CC232	URR896794	11/28/2007	11/28/2012	2595
WCP3645	TFN702542	04/25/2006	04/25/2011	2597
CC20	RYR373672	08/11/2005	08/30/2009	2598
WC7132	AYX99181 1	12/29/2007	01/02/2013	2638
CC238	URT965201	08/01/2006	07/01/2010	2667
CC238	URT158035	12/21/2007	12/21/2012	2725
DC430DC	UHG032590	07/11/2006	07/11/2011	2731

B56000902 -- Photo-Copier Configuration Information -- Due 12/19/08

DC430DC	UHG03151.1	06/06/2006	06/06/2011	2764
CC2636	TFN681010	05/16/2006	05/16/2011	2796
CC35	MYP051.257	08/18/2004	08/18/2009	2803
WC7345	FKA633313	07/09/2008	07/09/2013	2813
WCP238	URT104351	03/13/2006	03/13/2011	2817
WC7132	AYX991814	08/29/2007	09/02/2012	2837
WC7345	FKA615639	10/09/2007	10/09/2012	2841
WCP238	URT824741	10/09/2007	10/09/2012	2870
DC425DC	EYC021.352	09/17/2003	09/30/2008	2880
CC35	MYP020642	08/27/2004	08/27/2009	2882
WC7132	AYX986352	12/29/2007	01/02/2013	2885
DC430DC	UHG032575	07/11/2006	07/11/2011	2885
DC430DC	UHG032452	07/11/2006	07/11/2011	2886
DC430DC	UHG032600	07/11/2006	07/11/2011	2894
DC430DC	UHG032801	07/11/2006	07/11/2011	2894
CC232	URT821932	10/26/2007	10/26/2012	2901
CC232	U RR895566	11/07/2007	11/07/2012	2902
WC5030	FLB013450	10/08/2007	10/08/2012	2933
WCP238	URT175944	11/21/2007	11/21/2012	2940
WCP232	URT1.57017	10/10/2007	10/10/2012	2965
WC7132	AYX991958	12/29/2007	01/02/2013	2984
WCP238	URT1.57706	10/09/2007	10/09/2012	2985
WCP421	MWH161952	11/11/2003	11/11/2008	2986
WC7132	AYX985392	12/29/2007	01/02/2013	2993
WC7242	GB P233242	06/24/2008	06/24/2013	3000
WCP238	URT823135	08/15/2007	08/15/2012	3006
WC7132	AYX984602	01/10/2008	01/10/2013	3021
WCP238	URT957175	01/06/2006	01/06/2011	3026
WCP238	URT175942	11/21/2007	11/21/2012	3039
WCP238	URT824727	10/04/2007	10/04/2012	3060
WCP265	UTU102805	10/07/2005	10/07/2010	3094
WC7132	AYX1.03364	08/22/2007	08/22/2012	3094
DCOL240X	VGW623224	06/30/2006	06/01/2011	3103
WCP238	URT1.75512	09/28/2007	09/28/2012	3105
WC7132	AYX992233	08/29/2007	09/02/2012	3147
WC5632P	WRT61.5333	04/14/2008	04/14/2013	3178
WC238	URT824285	12/18/2007	12/18/2012	3216
DC430DC	UHG031349	06/14/2006	06/14/2011	3241
CC35	MYP020604	08/23/2004	08/25/2009	3254
CC232	URT817759	10/26/2007	10/26/2012	3277
WC7335	FKA621.196	12/28/2007	12/28/2012	3306
DC432DC	NM91.70164	10/06/2003	10/06/2008	3307
WCP45	NWL01.9695	03/30/2004	03/01/2009	3371
CC55	NWL038880	10/20/2004	10/25/2009	3451
WC71.32	AYX992324	08/29/2007	09/02/2012	3461
WCP35	MYP02521.1	08/31/2004	08/01/2009	3526
WC245	UTV1.84081	10/02/2007	10/02/2012	3528

B56000902 -- Photo-Copier Configuration Information -- Due 12/19/08

WCP232	URT81 4562	01/23/2007	01/23/2012	3612
WCP232	URT81 4820	01/23/2007	01/23/2012	3612
WCP232	URT961434	05/26/2006	05/26/2011	3625
DC430DC	UHG031 608	06/05/2006	06/05/2011	3647
DC430DC	UHG031 668	06/07/2006	06/07/2011	3647
CC232	U RR892565	11/07/2007	11/07/2012	3649
WCP35	MYPO371 39	02/24/2005	02/24/2010	3666
WCP265	UTU103945	12/22/2005	12/22/2010	3684
WCP3545	TFN682908	06/21/2005	06/21/2010	3689
CC255	UTV61 1515	03/30/2006	03/01/2011	3703
WC5030	FLB023843	02/09/2008	02/06/2013	3772
WCP232	URT814771	01/24/2007	01/24/2012	3842
WC7335	FKA631 930	07/09/2008	07/09/2013	3909
WC5632P	WRT000965	04/30/2008	05/02/2013	3938
WC7132	AYX1 03570	12/28/2007	12/28/2012	3999
WC7132	AYX989240	01/10/2008	01/10/2013	4032
WC232	URT1 75506	09/28/2007	09/28/2012	4036
WC7335	FKA617690	11/02/2007	11/02/2012	4042
WCP232	URT967166	09/14/2006	09/14/2011	4049
WCP2636	TFN686762	09/14/2005	09/14/2010	4074
WCP238	URT175958	11/21/2007	11/21/2012	4083
WC232	URT814084	01/22/2007	01/22/2012	4150
CC232	URT821082	05/25/2007	05/25/2012	4155
WC5638P	WRT614743	03/14/2008	03/14/2013	4206
WC71 32	AYX992445	08/29/2007	09/02/2012	4237
WC5638P	WRT615215	04/11/2008	04/11/2013	4241
WC5638P	WRT61 5259	04/04/2008	04/04/2013	4243
WCP255	UTV1 58962	10/25/2007	10/25/2012	4257
CC238	URT1 70588	12/27/2007	12/27/2012	4264
WCP238	URT822423	07/25/2007	07/25/2012	4280
CC238	URT963067	06/19/2006	06/19/2011	4303
WC7335	FKA634676	08/19/2008	08/19/2013	4312
WCP232	URT824744	10/03/2007	10/03/2012	4365
CC232	URT82 1794	10/30/2007	11/02/2012	4367
WC71 32	AYX98661 2	03/06/2007	03/06/2012	4377
WCP2636	TFN69831 5	07/24/2006	07/24/2009	4393
WC232	URT814333	01/23/2007	01/23/2012	4419
CC232	URT819208	10/30/2007	11/02/2012	4477
WCP255	UTV1 58899	10/29/2007	11/02/2012	4524
WCP238	URT175934	11/21/2007	11/21/2012	4545
DC432ST	NG3201814	11/07/2003	11/07/2008	4556
WCP238	URT175959	11/21/2007	11/21/2012	4599
WCP238	URT175960	11/21/2007	11/21/2012	4599
WCP232	URT175955	11/21/2007	11/21/2012	4599
WCP238	URT157962	12/21/2007	12/21/2012	4615
WC7345	FKA635892	08/13/2008	08/13/2013	4652
DC440DC	NN01 29032	05/22/2003	05/30/2008	4668

B54000902 -- Photo-Copier Configuration Information -- Due 12/19/08

WCP3545	TFN200328	03/07/2007	03/07/2012	4952
DC425DC	EYC027506	11/11/2003	11/11/2008	4958
DC430DC	UHG01 2438	06/07/2005	06/07/2011	4960
WC5638P	WRT1609558	04/02/2008	04/02/2013	4960
WC7345	FKA617877	11/13/2007	11/13/2012	4967
WCP238	URT8222631	10/03/2007	10/03/2012	5016
WC7328	FKA620693	12/19/2007	12/19/2012	5018
WC275	UTU836152	10/05/2007	10/05/2012	5021
WCP232	URT964393	07/24/2006	07/24/2011	5071
WCP238	URT963861	07/20/2006	07/20/2011	5073
CC232	URT821636	10/26/2007	10/26/2012	5123
CC238	URT158026	12/31/2007	01/02/2013	5144
DC425DC	EYC01 1059	10/30/2002	10/01/2008	5188
WCP245	UTV859650	01/31/2007	01/01/2012	5204
WCP2636	TFN693385	01/12/2006	01/12/2011	5240
CC238	URT1 58042	12/27/2007	12/27/2012	5319
CC35	MYP0241 22	08/23/2004	08/25/2009	5352
WC232	URT825350	09/28/2007	09/28/2012	5365
CC35	MYP02441 8	08/30/2004	08/01/2009	5400
WCP245	UTV1 58968	10/25/2007	10/25/2012	5418
WCP35	MYP01 3328	02/26/2004	02/26/2009	5426
WCP3545	TFN200337	03/12/2007	03/12/2010	5427
WC232	URT151220	06/20/2006	06/20/2011	5461
CC238	URT1 58018	12/27/2007	12/27/2012	5466
WCP265	UTU834375	11/09/2007	11/09/2012	5469
WC245	UTV151506	06/30/2006	06/01/2011	5470
WCP232	URT960058	07/24/2006	07/24/2011	5475
WCP238	URT1 04546	03/22/2006	03/22/2011	5518
WCP232	URT964599	07/19/2006	07/19/2011	5521
DC432DC	NM91 41965	09/15/2003	09/30/2008	5524
WC238	URT81 9774	05/07/2007	05/07/2012	5544
CC238	URT175901	11/23/2007	11/23/2012	5556
WCP238	URT175968	11/27/2007	11/27/2012	5562
CC238	URT175566	12/14/2007	12/14/2012	5571
WC5638P	WRT61 4248	03/06/2008	03/06/2013	5624
WCP35	MYP039108	03/31/2005	03/01/2010	5653
DC440DC	NN0001202	05/21/2003	05/21/2009	5722
WCP35	MYP01 7866	06/30/2004	06/01/2009	5762
WCP238	URT825326	12/17/2007	12/17/2012	5772
WCP2636	TFN675552	01/26/2005	01/26/2010	5803
WCP238	URT1 58028	12/18/2007	12/18/2012	5839
WCP238	URT822464	10/04/2007	10/04/2012	5860
WC238	URT821 773	08/22/2007	08/22/2012	5874
WCP232	URT825500	09/26/2007	09/26/2012	5943
CC32/40	KMM005230	11/25/2003	11/25/2008	5989
WCP238	URT824746	10/09/2007	10/09/2012	6019
WCP232	URT964586	07/24/2006	07/24/2011	6029

B50000902 -- Photo-Copier Configuration Information -- Due 12/19/08

WCP3545	TFN697773	08/29/2007	09/02/2012	6241
WCP245	UTV1 58807	09/28/2007	09/28/2012	6297
WCP35	MYP01 1903	09/08/2004	09/08/2009	6302
CC35	MYP027015	10/15/2004	10/15/2009	6322
DC440ST	NG41 51534	03/15/2005	03/14/2009	6333
CC238	U RT8231 14	08/07/2007	08/07/2012	6349
WC5645P	WTD712590	11/27/2007	11/27/2012	6420
WC7655P	VDR546694	10/10/2007	10/10/2012	6476
WCP232	URT814910	01/29/2007	01/01/2012	6508
CC45	NWL054147	10/19/2005	10/19/2010	6538
WC5632P	WRT609523	03/31/2008	04/02/2013	6604
WC255	UTV187527	01/03/2008	01/03/2013	6630
WC7655P	VDR554332	04/30/2008	05/02/2013	6670
WC255	UTV860376	01/30/2007	01/01/2012	6742
CC255	UTV859454	01/30/2007	01/01/2012	6845
DC555DC	FWT01 5719	04/03/2003	04/03/2009	6848
WC7655P	VDR545752	05/07/2008	05/07/2013	6865
WCP238	URT8241 73	08/06/2007	08/06/2012	6925
WCP3545	TFN201268	09/13/2007	09/13/2012	6950
WC5645P	WTD721 604	04/24/2006	04/24/2013	6951
DC440DC	NN01 30031	09/25/2003	09/30/2008	6961
DC430DC	UHG031 637	06/02/2006	06/02/2011	6981
WC7335	FKA615815	10/19/2007	10/19/2012	7196
WCP232	URT810688	12/08/2006	12/08/2011	7205
WCP35	MYP030523	12/01/2004	11/01/2009	7278
WC5638P	WRT1614767	03/19/2006	03/19/2013	7281
WC5665P	WTM 764897	04/30/2008	05/02/2013	7312
WC232	URT151265	06/21/2006	06/21/2011	7373
WCP245	UTV1 57996	10/25/2007	10/25/2012	7417
DC2240	LVE1 86574	06/16/2003	06/16/2009	7423
WC232	URT151210	06/20/2006	06/20/2011	7567
WCP3545	TFN 196837	08/31/2007	09/02/2012	7577
CC232	URT9641 22	07/28/2006	07/28/2011	7582
WCP238	URT824723	10/01/2007	10/02/2012	7610
WC7665P	VDR555186	05/28/2008	05/28/2013	7719
DC432DC	NM91 70168	10/07/2003	10/07/2008	7747
WCP2636	TFN201771	05/09/2007	05/09/2012	7788
DC430DC	UHG031619	06/05/2006	06/05/2011	7851
WC238	URT1 58044	12/26/2007	12/26/2012	7880
CC255	UTV851386	10/27/2006	10/27/2011	7881
CC255	UTV806094	12/12/2005	12/12/2010	7961
CC35	MYP01 6974	08/24/2004	08/26/2009	7979
CC255	UTV1 84047	10/16/2007	10/16/2012	8059
WCP238	URT822199	10/04/2007	10/04/2012	8267
WCP238	URT824686	10/08/2007	10/08/2012	8315
CC35	MYP0141 15	03/29/2004	03/01/2009	8318
WC5638P	WRT607929	12/18/2007	12/18/2012	8336

E50000902 -- Photo-Copier Configuration Information -- Due 12/19/08

WCP245	UTV859577	01/29/2007	01/01/2012	8696
WCP232	URT1964502	07/19/2006	07/19/2011	8736
WCP238	URT822826	10/15/2007	10/15/2012	9061
WCP45	NWLO15277	12/31/2003	12/01/2008	9082
CC255	UTV861 759	03/09/2007	03/09/2012	9095
WCP3545	TFN200981	08/29/2007	09/02/2012	9101
WC5638	WRT610008	12/28/2007	12/28/2012	9126
WCP275	UTU151014	12/12/2007	12/12/2012	9137
WC7675P	VDR554051	05/29/2008	06/02/2013	9180
WC7665P	VDR551292	02/12/2008	02/12/2013	9285
WC7655P	VDR558033	08/08/2008	08/08/2013	9316
WCP245	UTV864866	05/08/2007	05/08/2012	9544
WCP238	URT817980	04/10/2007	04/10/2012	9570
WCP265	UTU 107648	07/19/2006	07/19/2011	9670
WCP232	URT175935	11/27/2007	11/27/2012	9691
WC255	UTV1 05388	11/25/2005	11/25/2010	9734
CC255	UTV81 7328	07/05/2006	07/05/2011	9754
WC255	UTV1 84161	12/20/2007	12/20/2012	9759
CC245	UTV151406	06/30/2006	06/01/2011	9817
WCP238	URT175948	11/23/2007	11/23/2012	9911
WC5638	WRT610898	12/31/2007	01/02/2013	9949
WCP232	URT810620	12/13/2006	12/13/2011	10127
WCP35	MYP026589	10/05/2004	10/05/2009	10160
WC5655P	WTD716360	02/06/2008	02/06/2013	10162
WC7132	AYX991083	12/21/2007	12/21/2012	10216
WCP45	NWLO352 16	08/30/2004	08/01/2009	10241
DC440DC	NN0196416	12/23/2003	12/24/2008	10329
WC232	URT962753	06/01/2006	05/01/2011	10403
WC7345	FKA633270	07/09/2008	07/09/2013	10407
CC245	UTV1 84058	10/16/2007	10/16/2012	10692
CC255	UTV804508	11/25/2005	11/25/2010	10695
WCP75	MRU01 8656	08/25/2004	08/25/2009	10696
DC440ST	NG4003262	08/12/2003	08/30/2009	10785
WCP35	MYP105976	06/15/2005	10/15/2011	10796
WC232	URT961670	05/31/2006	05/01/2011	10828
WC5665P	WTM 764351	04/28/2008	04/28/2013	10838
WC7335	FKA620557	12/26/2007	12/26/2012	10862
WCP238	URT175945	11/21/2007	11/21/2012	10890
WC7345	FKA6261 97	03/28/2008	03/28/2013	10900
WC245	UTV81 1057	03/21/2006	03/21/2011	10977
WCP238	URT101340	10/07/2005	10/07/2010	11024
CC35	MYP01 6975	08/31/2004	08/01/2009	11065
CC35	MYP006885	12/10/2003	01/10/2009	11215
WCP265	UTU832791	05/07/2007	05/07/2012	11248
CC3545	TFN696998	08/29/2007	09/02/2012	11253
CC232	URT1 57808	10/09/2007	10/09/2012	11374
WCP232	URT811334	12/12/2006	12/12/2011	11396

B50000902 -- Photo-Copier Configuration Information -- Due 12/19/08

CC238	URT1 75835	09/25/2007	09/25/2012	12178
WCP255	UTV1 58979	10/29/2007	11/02/2012	12234
WCP245	UTV859426	01/30/2007	01/01/2012	12266
DC440DC	NN01 30574	09/03/2002	09/30/2008	12322
WCP35	MYP029744	10/21/2004	10/25/2009	12340
WCP2636	TFN200657	10/02/2007	10/02/2012	12411
WC7675P	VDR556237	06/18/2008	05/20/2013	12419
WCP90	MTE927538	07/21/2005	07/21/2010	12478
CC255	UTV808599	01/13/2006	01/13/2011	12526
DC440DC	NN0001 398	08/30/2002	08/30/2009	12759
WC5675P	WTM 761 878	01/31/2008	02/02/2013	12821
CC275	UTU175511	11/27/2007	11/27/2012	12871
WCP238	URT824756	10/02/2007	10/02/2012	12943
WCP238	URT175967	11/23/2007	11/23/2012	13005
WCP232	URT952595	05/24/2006	05/24/2011	13142
CC232	URT824513	10/03/2007	10/03/2012	13281
WCP238	URT960733	05/01/2006	04/01/2011	13373
WCP3545	TFN202078	08/24/2007	08/24/2012	13561
CC35	MYP026796	10/21/2004	10/25/2009	13764
WC5638P	WRT609729	04/01/2008	04/02/2013	13890
WCP255	UTV1 87540	12/26/2007	12/26/2012	13902
WCP238	URT1 65879	12/24/2007	12/24/2012	13917
WCP245	UTV187530	12/31/2007	01/02/2013	14084
WC5665P	WTM763513	03/10/2008	03/10/2013	14254
WCP65	NWL027873	06/30/2004	06/01/2009	14343
WCP35	MYP035688	03/09/2005	03/09/2010	14727
WC245	UTV101974	12/16/2005	12/16/2010	14834
WC5665P	WTM764367	04/14/2008	04/14/2013	14948
WCP245	UTV1 59015	10/30/2007	11/02/2012	15380
WCP238	URT1 04085	03/27/2006	03/27/2011	15776
WC5638P	WRT61 5657	04/15/2008	04/15/2013	15991
WC245	UTV860404	01/30/2007	01/01/2012	16156
WCP265	UTU103958	12/28/2005	12/28/2010	16281
WCP265	UTU831 143	03/19/2007	03/19/2012	16299
CC35	MYP025229	08/31/2004	08/01/2009	16459
WCP238	URT175966	11/23/2007	11/23/2012	16705
WC232	URT81 9844	05/04/2007	05/04/2012	16774
WCP238	URT824656	08/22/2007	08/22/2012	16843
WCP45	NWL004985	03/08/2004	08/30/2009	17022
WCP65	MRN025333	07/01/2005	06/01/2010	17075
WCP245	UTV1 87579	12/31/2007	01/02/2013	17179
WCP255	UTV158517	11/06/2007	11/06/2012	17293
WCP238	URT814688	01/31/2007	01/01/2012	17297
WCP265	UTU835362	08/10/2007	08/10/2012	17601
DP75MX	PWV000979	11/30/2006	11/01/2009	17690
WCP245	UTV81 6008	07/26/2006	07/26/2011	17836
CC255	UTV802284	01/24/2006	01/24/2011	17957

CC255	UTV818541	06/20/2006	06/20/2011	19869
WCP238	URT820840	05/08/2007	05/08/2012	19920
CC255	UTV859660	01/30/2007	01/01/2012	19993
CC245	UTV184080	10/03/2007	10/03/2012	20322
WCP245	UTV159051	12/11/2007	12/11/2012	20508
WCP232	URT1157609	12/19/2007	12/19/2012	20910
WCP245	UTV868131	12/18/2007	12/18/2012	23886
WCP255	UTV859686	01/30/2007	01/01/2012	24507
DC5252	RPD330619	03/31/2004	03/01/2009	24812
CC255	UTV812705	06/06/2006	06/06/2011	24921
WCP65	MRN016303	02/16/2005	02/16/2010	24958
WCP245	UTV181253	12/18/2007	12/18/2012	25155
WC7345	FKA629512	05/21/2008	05/21/2013	25257
WCP3545	TFN697005	05/18/2006	05/18/2011	25552
WC245	UTV867961	11/28/2007	11/28/2012	26856
WC7665P	VDR539926	01/29/2007	01/01/2012	27564
WCP238	URT816437	03/08/2007	03/08/2012	28018
WCP255	UTV158883	10/25/2007	10/25/2012	28085
WC265	UTU826150	01/30/2007	01/01/2012	28229
WCP238	URT960737	05/01/2006	04/01/2011	28262
WC5645P	WTD719803	03/05/2008	03/05/2013	29013
WCP265	UTU156303	03/20/2007	03/20/2012	30617
WCP265	UTU835766	08/13/2007	08/13/2012	34424
WCP265	UTU832209	04/30/2007	05/02/2012	34619
WCP265	UTU156280	03/20/2007	03/20/2012	37514
WCP275	UTU831631	04/27/2007	04/27/2012	39029
WCP238	URT810534	08/28/2007	08/28/2012	40200
5100	5TC015380	06/30/1997	01/30/2009	103836
DP75PRT	MRW020899	07/25/2006	07/25/2009	136770
IGEN90	CC9151599	06/29/2008	07/02/2014	139582
6115	H2L113630	03/31/2004	03/01/2009	192201
6115	H2L113558	03/31/2004	03/01/2009	251872
144PS	KRD821241	01/03/2007	01/03/2012	372658
HLC180	PYW774240	12/30/2006	12/01/2011	490016
HLC180	PYW774092	08/28/2006	08/28/2011	745630
288DPS	BW E000583	11/30/2007	12/02/2012	818257

Photo-Copier Configuration Information

Request For Information Response Documents

Note: You should submit all of the documents contained in this section.

Copier Information Sheets

Submitted by (name of firm) Canon Business Solutions Inc.

Address 6021 University Blvd, Suite 200

City Ellicott City **State** MD **Zip Code** 21043

Contact Person Mike Brogno **Title** Sr. Account Executive

Fax 410-480-7109 **Phone** 410-480-7157

E-Mail mbrogno@solutions.canon.com

To The Board of Estimates, City of Baltimore

Gentlemen:

The undersigned hereby provides the requested Copier Information.

We understand and acknowledge that the City of Baltimore is preparing to issue a Request for Bids for the Lease of Photo-Copiers. The following is our most current copier information and we understand and agree that it is to be used in developing the City's specifications to be released to the public as a Request for Bids.

This is not a bid; therefore, no pricing information is included.

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 10-20 Pages Per Minute (letter size). Able to print up to 1,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon	Model: imageRUNNER 2018 & imageRUNNER 2018i	PPM 18	Per Month: 60K
FEATURES				
Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.	STANDARD WITH COPIER	OPTIONAL	NOT AVAILABLE	NOTES
FEATURES Indicate if any of the following features are a <u>standard</u> part of your copier (not optional), or an <u>option</u> , or <u>not available</u> by checking the appropriate column to the right.				
Ability to Scan & Print up to 11" x 17"	x	x		standard on 2018i optional on 2018
Able to Hand & Auto Feed on Top Cover	x			
Include IT Network Card for City's IT Network	x			
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	x			20GB, 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	x			1100
8 1/2" x 14" Paper Feed Tray State capacity.	x			1100

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X		X		optional on 2013 standard on 2018i
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X				
Feature to Lighten & Darken State percentages	X				0-100%
Feature to Reduce & Enlarge State percentages	X				25-200%
Sorter/Collator with Auto Stapler State if letter and legal			X		
Externally Mounted Auto Heavy Duty Stapler State capacity			X		50 Sheets
Job Status Query & Job Delete Control Button	X				
Other Available Feature:					Extra paper cassettes \$50 a piece, 2 optional
Other Available Feature:					
Other Available Feature:					

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 10-20 Pages Per Minute (letter size) Able to print up to 5,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg:	Canon Model: imagerUNNER 2018 & imagerUNNER 2018i PPM: 18 ppm Per Month: 60K		
FEATURES				
Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.	STANDARD WITH COP- IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"	x	x		standard on 2018i optional on 2018
Able to Hand & Auto Feed on Top Cover	x			
Include IT Network Card for City's IT Network	x			
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	x			20 GB, 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	x			1100
8 1/2" x 14" Paper Feed Tray State capacity.	x			1100

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X			
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X		X			Standard on IR2018i
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X					
Feature to Lighten & Darken State percentages	X					0-100%
Feature to Reduce & Enlarge State percentages	X					25 200%
Sorter/Collator with Auto Stapler State if letter and legal			X			
Externally Mounted Auto Heavy Duty Stapler State capacity			X			50 Sheets
Job Status Query & Job Delete Control Button	X					
Other Available Feature:						Extra paper cassettes 550 a piece, 2 optional
Other Available Feature:						
Other Available Feature:						

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 21-40 Pages Per Minute (letter size) Able to print up to 10,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER 2025/2030 PPM 25/30 Per Month: 90,000	STANDARD WITH COP-IER	OPTIONAL	NOT AVAILABLE	NOTES
<p>FEATURES</p> <p>Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p> <p>FEATURES</p> <p>Indicate if any of the following features are a <u>standard part</u> of your copier (not optional), or an <u>option</u>, or <u>not available</u> by checking the appropriate column to the right.</p>					
Ability to Scan & Print up to 11" x 17"		X			Color Scanning
Able to Hand & Auto Feed on Top Cover		X			
Include IT Network Card for City's IT Network		X			
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.		X			256 MB
8 1/2" x 11" Paper Feed Tray State capacity.		X			2 Trays/ 250 Each Optional 2 Trays / 250 Each
8 1/2" x 14" Paper Feed Tray State capacity.		X			2 Trays/ 250 Each Optional 2 Trays / 250 Each
					2 Trays/ 250 Each

Photo-Copier Configuration Information

Ability to Copy & Send Fax		X			
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X				
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X				
Feature to Lighten & Darken State percentages	X			0 - 100 %	
Feature to Reduce & Enlarge State percentages	X			20 - 200 % 1% Increments	
Sorter/Collator with Auto Stapler State if letter and legal		X			Letter & legal
Externally Mounted Auto Heavy Duty Stapler State capacity		X			2-50
Job Status Query & Job Delete Control Button	X				
Other Available Feature:					> Barcode Printing
Other Available Feature:					
Other Available Feature:					

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 21-40 Pages Per Minute (letter size) Able to print up to 50,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imagerUNNER 3230 & imagerUNNER 3235 PPM 30ppm & 35ppm Per Month: 50K		
FEATURES Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.			
STANDARD WITH COP-IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"	X		Color scanning standard is optional
Able to Hand & Auto Feed on Top Cover	X		Document feeder optional on 3230 standard on 3235
Include IT Network Card for City's IT Network	X		
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	X		60GB, 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	X		1100 Standard
8 1/2" x 14" Paper Feed Tray State capacity.	X		1100 Standard

Photo-Copier Configuration Information

Ability to Copy & Send Fax	X				
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X				
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X				
Feature to Lighten & Darken State percentages	X			0-100%	
Feature to Reduce & Enlarge State percentages	X			25-200%	
Sorter/Collator with Auto Stapler State if letter and legal	X			Letter and Legal	
Externally Mounted Auto Heavy Duty Stapler State capacity	X			50 Sheets	
Job Status Query & Job Delete Control Button	X				
Other Available Feature:				Removable Hard Drive Encryption Kit Security Kits Internet access	
Other Available Feature:				Saddle Finisher 2 & 3 Hole Punch envelope feeding trays	
Other Available Feature:				extra letter sized paper deck available holds 2700 sheets	

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 41-60 Pages Per Minute (letter size) Able to print up to 10,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER 3245/ imageRUNNER 5050 PPM 45/50 Per Month:		
FEATURES Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.			
STANDARD WITH COP- IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"	X	imageRunner 5050 Optional	>imageRUNNER 3245 Printing & Scanning Standard (Color Scanning)
Able to Hand & Auto Feed on Top Cover	X		
Include IT Network Card for City's IT Network	X		
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	X		>imageRunner 3245 20 GB/ 10 Jobs >imageRunner 5050 40 GB/ 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	X		>imageRunner 3245 4 Trays/ 550 Each >imageRunner 5050 2 Trays/ 1500 Each
8 1/2" x 14" Paper Feed Tray State capacity.	X		>imageRunner3245 4 Trays/ 550 Each >imageRunner 5050 5 Trays/ 550 Each
			>imageRunner3245

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media			X		
Scan/Print One-Side to Two-Side & Two-Side to One-Side			X		
Feature to Lighten & Darken State percentages	X				0 - 100X
Feature to Reduce & Enlarge State percentages	X				25 - 400 % 1% increments
Sorter/Collator with Auto Stapler State if letter and legal			X		Letter & Legal
Externally Mounted Auto Heavy Duty Stapler State capacity			X		2-50
Job Status Query & Job Delete Control Button	X				
Other Available Feature:					> 2&3 Hole Puncher > Saddle Finisher >Internet Access
Other Available Feature:					>Envelope Trays (imageRunner 3245) >Removable Hard Drives
Other Available Feature:					>imageRunner3245 2,700 PaperDeck >imageRunner5050 3,000 Paper Deck

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 41-60 Pages Per Minute (letter size). Able to print up to 50,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imagerUNNER 5055 PPM 55 Per Month: 220,000	STAN- DARD WITH COPIER	OPTIONAL	NOT AVAILABLE	NOTES
<p>FEATURES</p> <p>Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p> <p>FEATURES</p> <p>Indicate if any of the following features are a standard part of your copier (not optional), or an option, or not available by checking the appropriate column to the right.</p>					
Ability to Scan & Print up to 11" x 17"		X	X		
Able to Hand & Auto Feed on Top Cover		X			
Include IT Network Card for City's IT Network			X		
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.		X			40 GB Hard Drive 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.		X			2 Trays 1,500 Each Tray
8 1/2" x 14" Paper Feed Tray State capacity.		X			2 Trays 550 Each Tray
					2 Trays

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X			
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media			X			
Scan/Print One-Side to Two-Side & Two-Side to One-Side			X			
Feature to Lighten & Darken State percentages	X				0 - 100%	
Feature to Reduce & Enlarge State percentages	X				25 - 400% Increments of 1 %	
Sorter/Collator with Auto Stapler State if letter and legal	X				Both Letter & Legal	
Externally Mounted Auto Heavy Duty Stapler State capacity			X		2-50	
Job Status Query & Job Delete Control Button	X					
Other Available Feature:					>2 & 3 Hole Puncher >Saddle Finisher >Oversize Paper Deck	
Other Available Feature:					> Removable Hard Drives >Internet Access >Security Kits	
Other Available Feature:						

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 61-80 Pages Per Minute (letter size) Able to print up to 80,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon	Model: imagerUNNER 5065 & imagerUNNER 5075	PPM 65 & 75	Per Month: 5065:250K, 5075:350K
FEATURES Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.				
FEATURES Indicate if any of the following features are a <u>standard</u> part of your copier (not optional), or an <u>option</u> , or <u>not available</u> by checking the appropriate column to the right.	STANDARD WITH COPIER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"		X		
Able to Hand & Auto Feed on Top Cover	X			
Include IT Network Card for City's IT Network		X		
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.		X		40GB, 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	X			4150 Standard optional 3500 paper deck
8 1/2" x 14" Paper Feed Tray State capacity.	X			550 Stand.

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media			X		
Scan/Print One-Side to Two-Side & Two-Side to One-Side		X			
Feature to Lighten & Darken State percentages		X			0-100%
Feature to Reduce & Enlarge State percentages					25%-400% increments of 1%
Sorter/Collator with Auto Stapler State if letter and legal			X		Legal and Letter
Externally Mounted Auto Heavy Duty Stapler State capacity			X		50 Sheets
Job Status Query & Job Delete Control Button			X		
Other Available Feature:					Removable hard drive and security options internet access
Other Available Feature:					2 and 3 Hole Punch booklet maker
Other Available Feature:					Document insertion and folding unit for IR5075

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 8 1/2" x 11" Paper Feed Tray (letter size). Able to print up to 100,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER 7086 PPM 86 Per Month: 750 K
FEATURES Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.	
FEATURES Indicate if any of the following features are a standard part of your copier (not optional), or an option, or not available by checking the appropriate column to the right.	
Ability to Scan & Print up to 11" x 17"	X
Able to Hand & Auto Feed on Top Cover	
Include IT Network Card for City's IT Network	X
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	X
8 1/2" x 11" Paper Feed Tray State capacity.	X
8 1/2" x 14" Paper Feed Tray State capacity.	X
	40 GB, 20 Jobs
	4,150/add'l 3,500 opt
	4,150/add'l 3,500 opt

Photo-Copier Configuration Information

Ability to Copy & Send Fax		X		w/ ecopy & fax server.
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media		X		
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X			
Feature to Lighten & Darken State percentages	X			0-100%
Feature to Reduce & Enlarge State percentages	X			25-400%
Sorter/Collator with Auto Stapler State if letter and legal		X		2-tray/ 400 sheet post-process inserter available for this option.
Externally Mounted Auto Heavy Duty Stapler State capacity		X		
Job Status Query & Job Delete Control Button	X			
Other Available Feature: Saddle Finishing w/ trim opt.		X		2-tray/ 400 sheet post-process inserter available for this option.
Other Available Feature: 2 & 3 Hole Punch		X		
Other Available Feature: Professional Puncher w/ opt of 7 punches		X		

Photo-Copier Configuration Information

Request for Copier Information
BLACK & WHITE

Description of Minimum Copier Features for 91-Plus Pages Per Minute (letter size). Able to print greater than 100,000 Copies Per Month (Prefer copiers with all of the following features, if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER 7095 & imageRUNNER 7105 PPM 95/105 Per Month: 900 K/1 Million
<p>FEATURES Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p>	
<p>FEATURES Indicate if any of the following features are a standard part of your copier (not optional), or an option, or not available by checking the appropriate column to the right.</p>	<p>STANDARD WITH COPIER</p>
<p>Able to Scan & Print up to 11" x 17"</p>	<p>OPTIONAL</p>
<p>Able to Hand & Auto Feed on Top Cover</p>	<p>NOT AVAILABLE</p>
<p>Include IT Network Card for City's IT Network</p>	<p>NOT AVAILABLE</p>
<p>Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.</p>	<p>NOT AVAILABLE</p>
<p>8 1/2" x 11" Paper Feed Tray State capacity.</p>	<p>NOT AVAILABLE</p>
<p>8 1/2" x 14" Paper Feed Tray State capacity.</p>	<p>NOT AVAILABLE</p>
	<p>40 GB, 20 Jobs</p>
	<p>4,150/add'l 3,500 opt</p>
	<p>4,150/add'l 3,500 opt</p>

Photo-Copier Configuration Information

Ability to Copy & Send Fax		X		w/ ecopy & fax server.
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media		X		
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X			
Feature to Lighten & Darken State percentages	X			0-100%
Feature to Reduce & Enlarge State percentages	X			25-400%
Sorter/Collator with Auto Stapler State if letter and legal		X		2-tray/ 400 sheet post-process inserter available for this option.
Externally Mounted Auto Heavy Duty Stapler State capacity		X		50 sheets capacity.
Job Status Query & Job Delete Control Button	X			
Other Available Feature: Saddle Finishing w/ trim opt.		X		2-tray/ 400 sheet post-process inserter available for this option.
Other Available Feature: 2 & 3 Hole Punch		X		
Other Available Feature: Professional Puncher w/ opt of 7 punches		X		

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 10-20 Pages Per Minute (letter size) Able to print up to 1,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER C1022 PPM 22 Per Month: 25,000
<p align="center">FEATURES</p> <p>Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p>	
<p>FEATURES</p> <p>Indicate if any of the following features are a standard part of your copier (not optional), or an option, or <u>not available</u> by checking the appropriate column to the right.</p>	<p align="center">STANDARD WITH COPIER</p>
Ability to Scan & Print up to 11" x 17"	<p align="center">OPTIONAL</p>
Able to Hand & Auto Feed on Top Cover	<p align="center">NOT AVAILABLE</p>
Include IT Network Card for City's IT Network	<p align="center">NOTES</p>
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	Color Printing & Scanning
8 1/2" x 11" Paper Feed Tray State capacity.	768 MB
8 1/2" x 14" Paper Feed Tray State capacity.	1 x 250 Sheet Tray Optional 500 Sheet Tray
	1 x 250 Sheet Tray Optional 500 Sheet Tray
	1 x 250 Sheet Tray

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X			
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X					
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X					
Feature to Lighten & Darken State percentages	X				0 - 100%	
Feature to Reduce & Enlarge State percentages	X				50 - 200% 1% increments	
Sorter/Collator with Auto Stapler State if letter and legal			X			
Externally Mounted Auto Heavy Duty Stapler State capacity			X		2-50	
Job Status Query & Job Delete Control Button	X					
Other Available Feature:					> Barcode Printing	
Other Available Feature:						
Other Available Feature:						

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 10-20 Pages Per Minute (letter size) Able to print up to 5,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg:	Canon
	Model:	imageRunner C1022
	PPM	22
	Per Month:	25,000
FEATURES		
Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.		
FEATURES Indicate if any of the following features are a <u>standard</u> part of your copier (not optional), or an <u>option</u> , or not available by checking the appropriate column to the right.	STANDARD WITH COPIER	NOT AVAILABLE
Ability to Scan & Print up to 11" x 17"	X	Color Printing & Scanning
Able to Hand & Auto Feed on Top Cover	X	
Include IT Network Card for City's IT Network	X	
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	X	768 MB
8 1/2" x 11" Paper Feed Tray State capacity.	X	1 x 250 Sheet Tray Optional 500 Sheet Tray
8 1/2" x 14" Paper Feed Tray State capacity.	X	1 x 250 Sheet Tray Optional 500 Sheet Tray
		1 x 250 Sheet Tray

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X				
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X				
Feature to Lighten & Darken State percentages	X				0 - 100%
Feature to Reduce & Enlarge State percentages	X				50 - 200% 1% Increments
Sorter/Collator with Auto Stapler State if letter and legal			X		Letter & Legal
Externally Mounted Auto Heavy Duty Stapler State capacity			X		2-50
Job Status Query & Job Delete Control Button	X				
Other Available Feature:					> Barcode Printing
Other Available Feature:					
Other Available Feature:					

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 21-40 Pages Per Minute (letter size) Able to print up to 10,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER C2550/ C2880 PPM 25/26 Per Month: 75,000/100,000					
<p align="center">FEATURES</p> Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.						
<p align="center">FEATURES</p> Indicate if any of the following features are a standard part of your copier (not optional), or an option, or not available by checking the appropriate column to the right.	<p align="center">STANDARD WITH COP-PIER</p>		<p align="center">OPTIONAL</p>		<p align="center">NOT AVAILABLE</p>	<p align="center">NOTES</p>
Ability to Scan & Print up to 11" x 17"	<p align="center">X</p>					
Able to Hand & Auto Feed on Top Cover	<p align="center">X</p>					
Include IT Network Card for City's IT Network	<p align="center">X</p>					80 GB/20 Jobs
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	<p align="center">X</p>					1,100
8 1/2" x 11" Paper Feed Tray State capacity.	<p align="center">X</p>					1,100
8 1/2" x 14" Paper Feed Tray State capacity.	<p align="center">X</p>					1,100

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X				
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X				
Feature to Lighten & Darken State percentages	X				0 - 100%
Feature to Reduce & Enlarge State percentages	X				25 - 400% 1% Increments
Sorter/Collator with Auto Stapler State if letter and legal			X		
Externally Mounted Auto Heavy Duty Stapler State capacity			X		2-50
Job Status Query & Job Delete Control Button	X				
Other Available Feature:					> 2&3 Hole Puncher > Paper Deck > Internet Access > Saddle Finisher
Other Available Feature:					> Removable Hard Drive > Security Kits > Envelope Feeders
Other Available Feature:					

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 21-40 Pages Per Minute (letter size) Able to print up to 50,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: Color imageRUNNER 3480 & 4080 PPM 34ppm, 40ppm Per Month: 100K & 150K			
FEATURES				
Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.				
FEATURES Indicate if any of the following features are a <u>standard</u> part of your copier (not optional), or an <u>option</u> , or not available by checking the appropriate column to the right.	STANDARD WITH COP-IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"	X			
Able to Hand & Auto Feed on Top Cover	X			DADF optional on 3480, standard on 4080
Include IT Network Card for City's IT Network	X			
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	X			80 GB, 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	X			1100
8 1/2" x 14" Paper Feed Tray State capacity.	X			1100

Photo-Copier Configuration Information

Ability to Copy & Send Fax				X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X					
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X					
Feature to Lighten & Darken State percentages	X					0-100%
Feature to Reduce & Enlarge State percentages	X					25-400%
Sorter/Collator with Auto Stapler State if letter and legal				X		
Externally Mounted Auto Heavy Duty Stapler State capacity				X		50 Sheets
Job Status Query & Job Delete Control Button				X		
Other Available Feature:						Security Features Removable hard drive, voice guidance
Other Available Feature:						2-3 hole punching web access barcode printing
Other Available Feature:						envelope feeders saddle finisher

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 41-60 Pages Per Minute (letter size) Able to print up to 10,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon	Model: Color imagerUNNER 4580 & 5185	PPM 45 & 51 ppm Per Month: 165K & 200K		
FEATURES					
Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.					
STANDARD WITH COP-IER	OPTIONAL	NOT AVAILABLE			NOTES
Ability to Scan & Print up to 11" x 17"	x				
Able to Hand & Auto Feed on Top Cover	x				
Include IT Network Card for City's IT Network	x				
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	x				80 GB, 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.	x				1100
8 1/2" x 14" Paper Feed Tray State capacity.	x				1100

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media	X				
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X				
Feature to Lighten & Darken State percentages	X				0-100%
Feature to Reduce & Enlarge State percentages	X				25-400%
Sorter/Collator with Auto Stapler State if letter and legal			X		
Externally Mounted Auto Heavy Duty Stapler State capacity			X		50 Sheets
Job Status Query & Job Delete Control Button			X		Encryption Secure Print Web Access HD Encryption Kit
Other Available Feature:					HD Erase Kit Removable HD Voice Guidance 2-3 Hole Punch
Other Available Feature:					Side Paper Deck Saddle Finisher Envelope Feeder
Other Available Feature:					

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 41-60 Pages Per Minute (letter size) Able to print up to 50,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imageRUNNER C5185 & imagePRESS C6000 PPM 51 / 60 Per Month: 200K / 416K
<p align="center">FEATURES</p> <p>Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p>	
<p>FEATURES</p> <p>Indicate if any of the following features are a <u>standard part</u> of your copier (not optional), or an <u>option</u>, or not available by checking the appropriate column to the right.</p>	<p align="center">STANDARD WITH COP-PIER</p>
Ability to Scan & Print up to 11" x 17"	<p align="center">OPTIONAL</p> <p align="center">X</p>
Able to Hand & Auto Feed on Top Cover	<p align="center">NOT AVAILABLE</p>
Include IT Network Card for City's IT Network	<p align="center">NOT AVAILABLE</p>
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.	<p align="center">NOT AVAILABLE</p>
8 1/2" x 11" Paper Feed Tray State capacity.	<p align="center">NOT AVAILABLE</p>
8 1/2" x 14" Paper Feed Tray State capacity.	<p align="center">NOT AVAILABLE</p>
	<p align="center">NOT AVAILABLE</p>
	<p align="center">NOT AVAILABLE</p>

DAOF is standard on C5185 and optional on C6000.

C5185- 80 GB
 C6000- 80 GB x 2
 20 Jobs

C5185- 1,150/ opt.
 max. up to 5,000 sht
 C6000- 2,000/ opt.
 max. up to 10K sht

C5185- 1,150/ opt.
 max. up to 5,000 sht
 C6000- 2,000/ opt.
 max. up to 10K sht

C5185- 1,150/ opt.

Photo-Copier Configuration Information

Ability to Copy & Send Fax			X		w/ ecopy & fax server.
Can Scan & E-Mail Recipient as PDF or Other Media			X		
Scan/Print One-Side to Two-Side & Two-Side to One-Side		X			
Feature to Lighten & Darken State percentages		X			0-100%
Feature to Reduce & Enlarge State percentages		X	X		25-400% (C6000 requires color image reader)
Sorter/Collator with Auto Stapler State if letter and legal			X		C6000- 2-tray/ 400 sheets post-process inserter available for this option.
Externally Mounted Auto Heavy Duty Stapler State capacity			X		50 sheets capacity
Job Status Query & Job Delete Control Button		X			
Other Available Feature: C5185 Saddle Finishing C6000 Saddle Finishing w/ 3 edge trim opt.			X		C6000- 2-tray/ 400 sheets post-process inserter available for this option.
Other Available Feature: 2 & 3 Hole Punch			X		
Other Available Feature: Professional Puncher w/ opt of 7 punches			X		

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 61-80 Pages Per Minute (letter size) Able to print up to 80,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg: Canon Model: imagePRESS C7000 VP PPM 70 Per Month: 550,000			
FEATURES Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.				
FEATURES Indicate if any of the following features are a standard part of your copier (not optional), or an option, or not available by checking the appropriate column to the right.	STANDARD WITH COP-IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"		X		
Able to Hand & Auto Feed on Top Cover		X		
Include IT Network Card for City's IT Network		X		
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.				80 GB x 2 20 Jobs
8 1/2" x 11" Paper Feed Tray State capacity.		X		2,000 standard/ optional max. up to 10,000 sheets
8 1/2" x 14" Paper Feed Tray State capacity.		X		2,000 standard/ optional max. up to 10,000 sheets
				2,000 standard/

Photo-Copier Configuration Information

Ability to Copy & Send Fax		X		w/ ecopy & fax server.
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media		X		
Scan/Print One-Side to Two-Side & Two-Side to One-Side	X			
Feature to Lighten & Darken State percentages	X			0-100%
Feature to Reduce & Enlarge State percentages		X		25-100% w/ color image Reader
Sorter/Collator with Auto Stapler State if letter and legal		X		2-tray/ 400 sheets post-process inserter available for this option.
Externally Mounted Auto Heavy Duty Stapler State capacity		X		50 sheets capacity.
Job Status Query & Job Delete Control Button	X			
Other Available Feature: Saddle Finishing w/ 3 edge trim opt.		X		2-tray/ 400 sheets post-process inserter available for this option.
Other Available Feature: 2 & 3 Hole Punch		X		
Other Available Feature: Professional Puncher w/ opt of 7 punches		X		

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for 8 1/2" x 11" Pages Per Minute (letter size) Able to print up to 100,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg:	Model:	PPM	Per Month:
<p align="center">FEATURES</p> <p>Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p>				
<p>FEATURES</p> <p>Indicate if any of the following features are a standard part of your copier (not optional), or an option, or not available by checking the appropriate column to the right.</p>	STANDARD WITH COP- IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"				
Able to Hand & Auto Feed on Top Cover				
Include IT Network Card for City's IT Network				
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.				
8 1/2" x 11" Paper Feed Tray State capacity.				
8 1/2" x 14" Paper Feed Tray State capacity.				

Photo-Copier Configuration Information

Ability to Copy & Send Fax					
Can Scan & E-Mail to E-Mail Recipient as PDF or Other Media					
Scan/Print One-Side to Two-Side & Two-Side to One-Side					
Feature to Lighten & Darken State percentages					
Feature to Reduce & Enlarge State percentages					
Sorter/Collator with Auto Stapler State if letter and legal					
Externally Mounted Auto Heavy Duty Stapler State capacity					
Job Status Query & Job Delete Control Button					
Other Available Feature:					
Other Available Feature:					
Other Available Feature:					

Photo-Copier Configuration Information

Request for Copier Information
COLOR

Description of Minimum Copier Features for More than 91 Pages Per Minute (letter size). Able to print greater than 100,000 Copies Per Month (Prefer copiers with all of the following features if available. Vendor may name up to two of its copiers that meet most or all the following features.)	Mfg:	Model:	PPM	Per Month:
<p align="center">FEATURES</p> <p>Indicate if your copier has the following features available. Check to indicate if a feature is included as a standard part of the base copier, or if it is an add-on option, or if it is not available. Make additional copies of this form as needed.</p>				
<p>FEATURES</p> <p>Indicate if any of the following features are a <u>standard part</u> of your copier (not optional), or an <u>option</u>, or not available by checking the appropriate column to the right.</p>	STANDARD WITH COP-IER	OPTIONAL	NOT AVAILABLE	NOTES
Ability to Scan & Print up to 11" x 17"				
Able to Hand & Auto Feed on Top Cover				
Include IT Network Card for City's IT Network				
Able to receive, store and process jobs sent directly from PCs. State GB capacity & number of jobs.				
8 1/2" x 11" Paper Feed Tray State capacity.				
8 1/2" x 14" Paper Feed Tray State capacity.				

3500 305 Provide Copier Equipment DUE: 8/27/15

EXHIBIT C 1a

for the life of the contract. Such training shall be performed at no additional cost. The Contractor shall designate one person who will serve as contact for all training matters pertaining to the Bid.

B. The Contractor shall be responsible for all costs for training materials, site, and instructor expenses. The City is responsible for all City staff costs inclusive of travel.

DS7.RETURN POLICY The City is requesting a one-year return policy on all non-functioning and/or problematic machines.

DS8.PRICING FORMAT

A. For each category, the City is soliciting responses based on three pricing options based on copier capabilities (see Attachment A).The City reserves the right to select which pricing option is best for the City.

B. The City has grouped its copier fleet into following categories based on the speed and color/monochrome capabilities:

- 1) CATEGORY 1a. (MONOCHROME – 10 TO 29 PPM)
- 2) CATEGORY 1b. (MONOCHROME – 30 TO 49 PPM)
- 3) CATEGORY 1c. (MONOCHROME – 50 TO 80+ PPM)
- 4) CATEGORY 2a. (COLOR – 10 TO 29 PPM)
- 5) CATEGORY 2b. (COLOR – 30 TO 49 PPM)
- 6) CATEGORY 2c. (COLOR – 50 TO 80+ PPM)

DS9.COPIER CATEGORIES (MINIMUM MANDATORY REQUIREMENTS)

A. CATEGORY 1a. (MONOCHROME - 10 TO 29 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy
- 2) Copy/print speed - up to 20 ppm
- 3) Connectivity - 10/100BaseTX Ethernet, USB 2.0
- 4) First-page-out time, printing - As fast as 8.5 seconds
- 5) Two-sided output N/A Standard Page Description Languages (PDL) - PCL® 5e emulation, PCL® 6 emulation Adobe® PostScript® 3™ compatibility, PCL® 5e emulation, PCL® 6 emulation, PDF 1.4
- 6) Duty cycle - Up to 30,000 images/month
- 7) Recommended monthly print volume - Up to 3,000 pages
- 8) Warranty - One-year
- 9) Maximum print resolution - 600 x 600 dpi
- 10) Processor - 360 MHz
- 11) Print memory (standard/max) - 128 MB / 384 MB
- 12) OS support - Fedora™ Core 1-4, Mac OS® X version 10.3 or higher, Mandrake 9.2-10.1, Red Hat® 8-9, SUSE™ 8.2-9.2, Windows® 2003 Server, Windows® 2008 Server, Windows® Vista, Windows® XP
- 13) Network protocols - HTTP, IPP, SNMPv3, TCP/IP

B50003055 Provide Copier Equipment – DUE: 8/21/13

- 14) Print features - Booklet printing, Fit-to-page, N-up, Overlays, Poster printing, Print from USB memory drive, Scaling, Watermarks
- 15) First-page-out time, copying - As fast as 10 seconds
- 16) Maximum copy resolution - 1200 x 1200 interpolated
- 17) Copy features - 2in1 Copying, Collation, ID Card Copy, N-up, Poster mode, Reduce / Enlarge
- 18) Reduce/Enlarge via platen - 25 - 400 %
- 19) Fax compression - JBIG, MMR/MR/MH
- 20) Fax features - Auto reduction, Junk fax barrier, Memory fax, Secure fax: receive*
- 21) Fax send features - Auto fax transmission reduction, Automatic memory resend, Broadcast, Delay fax, Fax from platen, PC Fax Send (Windows only), Transmission options (Report/Header)
- 22) Receive features - Fax rerouting, Junk fax prevention, Secure receive
- 23) Color fax send - Yes (send)
- 24) Group dials (one line) - Up to 200
- 25) Fax resolution Fine - (200 x 200 dpi), Normal (100 x 200 dpi), Superfine (300 x 300 dpi)
- 26) Scan destinations - Network scan to PC, Scan to TWAIN application, Scan to USB memory drive, WIA
- 27) Scan file formats - JPEG, PDF, TIFF, multipage PDF, multipage TIFF
- 28) Scan drivers - TWAIN, WIA
- 29) Document handler - Automatic Document Feeder Capacity: 50 sheets Size: 5.6 x 5.8 in. to 8.5 x 14 in.
- 30) Paper capacity - Tray(Multipurpose tray): 1 sheetsTray 1 (Paper tray): 250 sheetsTray 2 (Paper tray) (optional): 250 sheets
- 31) Paper size - Tray (Multipurpose tray): Sizes: #10 Commercial, A4, A5, B5 JIS, C5 Envelope, C6 Envelope, Custom sizes, DL Envelope, Executive, ISO-B5, Legal, Letter, Monarch, Oficio, US Folio; Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm)Tray 1 (Paper tray): Sizes: A4, A5, B5 JIS, Custom sizes, Executive, ISO-B5, Legal, Letter, Oficio, US Folio; Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm)Tray 2 (Paper tray) (optional): Sizes: A4, A5, B5 JIS, Custom sizes, Executive, ISO-B5, Legal, Letter, Oficio, US Folio; Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm)
- 32) Paper weight - Tray (Multipurpose tray): 16 to 43 lb bond (16 to 163 gsm)Tray 1 (Paper tray): 16 to 28 lb bond (16 to 105 gsm)Tray 2 (Paper tray) (optional): 16 to 28 lb bond (16 to 105 gsm)
- 33) Media types - Tray (Multipurpose tray): Bond, Card stock, Envelopes, Labels, Letterhead, Plain paper, Recycled paper, TransparenciesTray 1 (Paper tray): Bond, Letterhead, Plain paper, Recycled paperTray 2 (Paper tray) (optional): Bond, Letterhead, Plain paper, Recycled paper.

B50003055 Provide Copier Equipment – DUE: 8/21/13

- 34) Output capacity - 150 sheets
- 35) Standard paper capacity - 250 sheets
- 36) Maximum paper capacity - 500 sheets
- 37) Energy - ENERGY STAR® qualified

B. CATEGORY 1b. (MONOCHROME – 30 TO 49 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy, Email
- 2) Copy/print speed - up to 45 ppm
- 3) Connectivity - 10/100BaseTX Ethernet, USB 2.0
- 4) First-page-out time, printing - As fast as 8 seconds
- 5) Maximum print resolution - 600 x 600 dpi (up to 1200 x 1200 enhanced image quality)
- 6) Processor - 500 MHz
- 7) Page Description Languages (PDL) - Adobe® PostScript® 3™ compatibility, PCL® 5e emulation, PCL® 6 emulation
- 8) Standard paper capacity - 600 sheets
- 9) Two-sided output - Standard
- 10) Finishing options - Finisher (Optional): Single-position stapling, 500-sheet tray
- 11) Duty cycle - Up to 200,000 images/month
- 12) Recommended monthly print volume - Up to 20,000 pages
- 13) Warranty – One-year
- 14) Print
 - a. Device memory - 256 MB / 512 MB
 - b. Hard drive - Standard 80 GB
 - c. OS support - HP-UX ® 10.2 or higher, IBM AIX® 4.2 or higher, Linux®, Mandrake 9.2-10.1, Red Hat ® 9, SUSE™ 9, Windows® 2003 Server, Windows® 8, Windows® Vista, Windows® XP, Windows® XP Pro
 - d. Network protocols - EtherTalk®, FTP, HTTP, HTTPs, IPP, LPR, SNMPv3, TCP/IP
- 15) Copy
 - a. First-page-out time, copying - As fast as 7 seconds
 - b. Maximum copy resolution - 600 x 600 dpi
 - c. Copy features - Book copying, Booklet creation, Collation, Copy to hard drive, Covers, Edge erase, ID Card Copy, Image shift, Reduce / Enlarge, Transparency separators
 - d. Multiple copies - 1 to 999
 - e. Reduce/Enlarge via document handler - 25 - 400 %
- 16) Print

WorkCentre®
3210 / 3220
Letter-size
Black-and-white
Multifunction Printer



Xerox WorkCentre® 3210 / 3220
Multifunction Laser Printer
Maximized efficiency,
tailored to your desktop



WorkCentre® 3210/3220 Multifunction Laser Printer

True office productivity on your desktop. The WorkCentre 3210/3220 is a highly compact device complete with extensive features to increase performance and manage costs. This value-packed and reliable all-in-one print/copy/scan/fax device has been designed with individuals and small workteams in mind.

Performance-tuned for busy professionals

The WorkCentre 3210/3220 puts a premium on efficiency, giving you the power and functions you need to stay on top of heavy workloads.

-  **Fast output keeps pace with high demand.** Print speeds up to 30 ppm, and a rapid first-page-out time of less than 8.5 seconds, deliver documents fast.
- Concurrent operation** means you can quickly scan a file when you need it, even while other jobs are printing.
- Flexible paper handling.** Reliably feed a wide variety of media, including cardstocks, transparencies, envelopes and papers ranging from 16 to 43 lb. (60 – 163 gsm).
- Sharp, clear images and text,** with up to 1200 x 1200 enhanced image quality plus PCL® 6 and PCL 5e printer languages. The WorkCentre 3220 includes Adobe® PostScript® 3™ compatibility.
- Find your most-needed functions fast** on the user-friendly front panel with large, easy-to-read buttons and a two-line LCD display.
- Set-up is a snap,** thanks to an installation video, and simplified network and driver installation.
- No-hassle maintenance.** An all-in-one user-replaceable print cartridge keeps intervention to a minimum, and a robust monthly duty cycle of up to 30,000 pages (3210) and 50,000 pages (3220) ensures reliable operation day after day.

Outstanding overall value

The WorkCentre 3210/3220 delivers more for your money and helps small offices gain efficiency while keeping costs down.

- Affordable price** lets you add superior office capabilities without breaking your budget.
- Combines critical functions.** One device that does the work of four reduces operating costs and service calls.
- High productivity right out of the box,** with built-in networking and everything you need to start using this multifunction printer within a few minutes of setup.
- Choose long-lasting high-capacity print cartridges** to lower your cost per print and minimize printer intervention.
- An array of security features** such as Secure Fax Receive, which holds a fax until an authorized user logs in to retrieve it, along with SNMPv3 and IPv6, ensure that private data stays secure.
- Xerox quality, reliability and performance** are backed by Xerox Service and Support, a standard one-year warranty and the unmatched Xerox Total Satisfaction Guarantee.
- Front panel USB port** offers convenient scanning to and printing from a USB memory drive.

Conserve resources and stay green.

- Energy Star qualified to save on power consumption.
- Reduce paper use with automatic two-sided printing on the WorkCentre 3220.
- Adjustable power save mode puts you in control of your multifunction printer's power bill.
- Increase toner yield by using Toner Saver mode on draft documents.
- One set of consumables saves money and storage space. No more purchasing supplies for separate print, fax and copy machines.
- Save paper with digital workflows, letting you distribute documents electronically instead of on paper.

WorkCentre® 3210 / 3220 Quick Facts

- Up to 24 ppm and 30 ppm
- 250-sheet paper capacity, expandable to 500 sheets
- 600 x 600 dpi (1200 x 1200 enhanced image quality)
- 360 MHz processor
- 128 MB memory (384 MB maximum)
- Color scanning



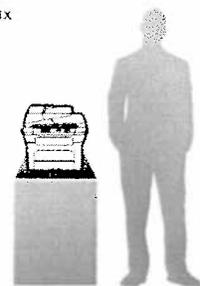
Print / Copy / Scan / Fax

Letter / Legal

ppm

WxDxH:

17.5 x 16.2 x 15.6 in.
445.2 x 410.5 x 395.3 mm
3210: 30.45 lbs./13.8 kg
3220: 30.73 lbs./13.9 kg



Small-office friendly

All the office-ready features you need, sized to fit your workspace.

- **Compact, quiet and lightweight.** The WorkCentre 3210/3220 fits perfectly in tight, busy spaces.
- **Color scanning** quickly converts paper into electronic documents on your network, ready to be saved to a network or desktop folder, inserted into an application, sent to an email inbox (WorkCentre 3220) or stored on a USB memory drive.
- **Included scan software** provides helpful tools for editing and document manipulation, and for organizing and distributing your scanned files.
- **Edit and organize** scanned files with Optical Character Recognition scanning tools.
- **Advanced fax features** such as broadcast (multisend) faxing, fax forwarding and fax speed dials let you replace less cost-effective standalone fax machines with a single, well-integrated device.
- **PC/LAN Fax** allows paperless faxing right from your desktop (Windows only).
- **Manage from your desktop** using CentreWare® Internet Services, which lets you configure, update, view status and receive event alerts remotely.
- **Expand paper capacity** as your requirements expand. An optional 250-sheet paper tray gives you 500-sheet total capacity to reduce paper-changing trips.
- **Work team-ready**, this multifunction printer supports a diverse office environment with Microsoft® Windows®, Linux and Apple® Macintosh® systems.



1 Automatic Document Feeder holds 50 sheets.

2 Automatic two-sided printing on the WorkCentre 3220 saves paper and money.

3 Single-sheet multipurpose tray can handle envelopes, labels, postcards and transparencies.

4 250-sheet tray provides plenty of paper capacity for workgroup printing, copying and faxing.

5 Optional 250-sheet tray brings total capacity to 500 sheets.

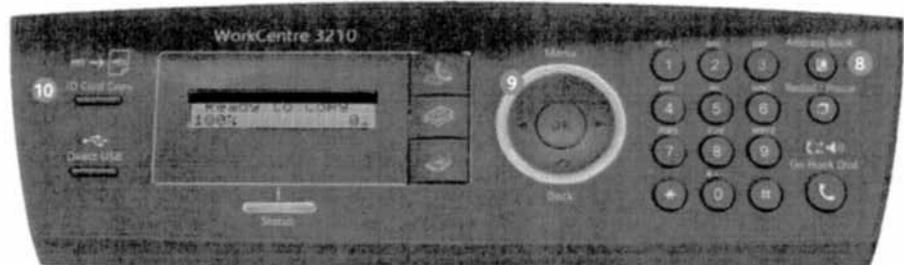
6 USB memory port lets you save to, or print directly from, a USB drive — no computer needed.

7 Paper level indicator shows the sheets remaining in the tray.

8 Find frequently used fax numbers and email addresses in address book. You can also print an address list.

9 Four-way directional pad eases menu navigation.

10 Copy both sides of an ID card to a single side of paper with ID Card Copy feature.



WorkCentre® 3210 / 3220



	WorkCentre 3210	WorkCentre 3220
Speed	Up to 24 ppm (Letter/A4)	Up to 30 ppm (Letter) / 28 ppm (A4)
Duty Cycle	Up to 30,000 pages / month	Up to 50,000 pages / month
Paper Handling Paper input	Standard	Standard
	Automatic Document Feeder: 50 sheets; Custom Sizes: 5.6 x 5.8 in. to 8.5 x 14 in. / 142 x 148 mm to 216 x 356 mm	
	Multipurpose Tray: 1 sheet; Sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm	
	Main Tray 1: 250 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm	
Optional	Tray 2: 250 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm	
Automatic two-sided printing	NA	Standard
Paper output	150 sheets	
Print		
First-page-out-time	As fast as 9.5 seconds	As fast as 8.5 seconds
Print resolution	600 x 600 dpi (1200 x 1200 enhanced image quality)	
Processor	360 MHz	
Memory (std / max)	128 MB / 384 MB	
Connectivity	10/100 Base-TX Ethernet, USB 2.0	
Page description languages	PCL® 6 and PCL® 5e emulations (host-based for Mac and Linux)	PCL® 6 and PCL® 5e emulations, PDF 1.4, PostScript® 3™ compatibility
Print features	Custom-size pages, Watermarks, Poster printing, N-Up, Fit to Page, Scaling, Overlays, Reduce/Enlarge, Toner Saver, Print from USB memory drive, Booklet printing	
Copy		
First-page-out-time	As fast as 10 seconds	
Copy resolution	Up to 600 x 600 dpi (1200 x 1200 interpolated)	
Copy features	Reduce/Enlarge (25 – 400%), Auto background suppression, 3 level darkness control, Collation (ADF only), ID Card Copy, N-Up (2-up, 4-up), Clone (platen only), Poster Copying (platen only)	
	NA	Two-sided (1:2 duplex copy), Manual 2:2 copying (no collation)
Fax	Embedded fax (33.6 Kbps with MH/MR/MMR/JBIG/JPEG compression)*	
Fax features	Secure fax receive, PCLAN Fax (send only)**, Fax forward to fax, Junk fax barrier, Searchable address book, Auto reduction, Battery backup, Distinctive ring, Broadcast (multi-send) fax, Up to 200 group dial/broadcast locations, 200 speed dial locations, Delayed fax, Memory receive, Color fax send, Fax reports, Up to 300 x 300 dpi, 4 MB (225 pages)	
	NA	Fax forward to email, Two-sided fax receive
Scan		
Scan destinations	Scan to application, Network Scan to PC, Scan to USB memory drive	Scan to application, Network Scan to PC, Scan to USB memory drive, Scan to email
Scan features	Scan to PC Desktop® SE Personal Edition; PDF; JPEG; TIFF; Multi-page TIFF; BMP; Color Scanning; USB, TWAIN, WIA drivers, Up to 4800 x 4800 enhanced dpi	
Security	IP Filtering, SNMPv3, Port Control, IPv6, Secure IPP, Scan-to-email with user authentication, Secure fax receive	
Warranty	One-year return to depot, Xerox Total Satisfaction Guarantee	

* Analog phone line required ** Windows only

Device Management

CentreWare® Internet Services, CentreWare Web, WebJet Admin Interface

Print Drivers

Windows® XP (32/64 bit)/Vista/2003 Server/2008 Server, Mac OS® X version 10.3 and above; Various Linux® OS (via USB interface only) including Red Hat® 8-9, Fedora™ Core 1-4, Mandrake® 9.2-10.1, SUSE® 8.2-9.2, Mandriva 2005/2006/2007 (32/64 bit), Ubuntu 6.06-7.04, Debian 3.1-4.0, UNIX AT&T system V (4.2) BSD4.3, HP-UX (Rel 9x & 10x), SCO 5.x, SUN OS 5.5, Sparc or Solaris 2.5; Xerox Global Print Driver™; Xerox Mobile Express Driver™ (WorkCentre 3220)

Media Handling

Main Tray 1 and optional Tray 2: 16 – 28 lb. / 60 – 105 gsm; Multipurpose Tray: 16 – 43 lb. bond / 60 – 163 gsm; ADF: 16 – 28 lb. / 60 – 105 gsm; Plain paper, envelopes, labels, card stock, transparencies

Operating Environment

Operating: 50° to 90° F / 10° to 32° C; Storage: 14° to 104° F / -20° to 40° C; Relative humidity: 20 to 80%; Sound pressure levels: Printing: 3210: 49 dB(A), 3220: 50 dB(A), Standby: 26 dB(A); Warm-up time (from Power Save): Less than 2 seconds; Warm-up time (from power on): Less than 54 seconds

Electrical

Power: 110–127 VAC, 50/60 Hz or 220–240 VAC, 50/60 Hz; Power consumption: Standby: 60 W; Printing: 450 W; Power save: 12 W; ENERGY STAR® qualified

Dimensions (WxDxD)

17.5 x 16.2 x 15.6 in. / 445.2 x 410.5 x 395.3 mm; Weight: 3210: 30.45 lbs / 13.8 kg, 3220: 30.73 lbs / 13.9 kg; Package Dimensions (WxDxH): 23 x 21.7 x 20.7 in. / 584 x 551 x 526 mm; Weight: 39.24 lbs / 17.8 kg

Certifications

Listed UL 60950-1/CSA 609501-1-03, CE Mark applicable to Directives 2006/95/EC, 2004/108/EC, and 99/5/EC, FCC Part 15 Class B, FCC Part 68

What Comes In The Box

- WorkCentre 3210/3220
- Print Cartridge (2,000 pages)¹
- Software (Scan to PC Desktop SE Personal Edition with Single license for support for OmniPage and PaperPort)
- Documentation CD (with User Manual, Quick Installation Guide and Warranty Statement)
- Fax cord, power cord, USB cable



Supplies

Standard-capacity print cartridge:¹
2,000 pages 106R01485
High-capacity print cartridge:¹
4,100 pages 106R01486

¹ Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.

Options

256 MB Memory 098N02189
Additional Paper Tray 098N02204
Wireless Network Adapter
– N. America Power Converter 097503740
– European Power Converter 097503741
– UK Power Converter 097503742

Supplies Recycling Program

Consumables for the WorkCentre 3210/3220 are part of the Xerox Green World Alliance Supplies Recycling Program. For more information, please visit the Green World Alliance website at www.xerox.com/gwa

For more information, call 1-877-362-6567 or visit us at www.xerox.com/office

© 2010 Xerox Corporation. All rights reserved. Contents of this publication may not be reproduced in any form without permission of Xerox Corporation. XEROX®, XEROX and Design®, CentreWare® and WorkCentre® are trademarks of Xerox Corporation in the U.S. and/or other countries. Adobe® and PostScript® 3™ are registered trademarks or trademarks of Adobe Systems, Incorporated. PCL® is a registered trademark of Hewlett-Packard. An ENERGY STAR® partner, Xerox Corporation has determined that this product meets the ENERGY STAR guidelines for energy efficiency. ENERGY STAR and the ENERGY STAR mark are registered U.S. marks. All other trademarks are the property of their respective manufacturers. The information in this brochure is subject to change without notice. 3710 6109729879C



EXHIBIT C 1b

BS-0030-5 Provider Copy Equipment – RUE: 8/21/13

- 34) Output capacity - 150 sheets
- 35) Standard paper capacity - 250 sheets
- 36) Maximum paper capacity - 500 sheets
- 37) Energy - ENERGY STAR® qualified

B. CATEGORY 1b. (MONOCHROME – 30 TO 49 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy, Email
- 2) Copy/print speed - up to 45 ppm
- 3) Connectivity - 10/100BaseTX Ethernet, USB 2.0
- 4) First-page-out time, printing - As fast as 8 seconds
- 5) Maximum print resolution - 600 x 600 dpi (up to 1200 x 1200 enhanced image quality)
- 6) Processor - 500 MHz
- 7) Page Description Languages (PDL) - Adobe® PostScript® 3™ compatibility, PCL® 5e emulation, PCL® 6 emulation
- 8) Standard paper capacity - 600 sheets
- 9) Two-sided output - Standard
- 10) Finishing options - Finisher (Optional): Single-position stapling, 500-sheet tray
- 11) Duty cycle - Up to 200,000 images/month
- 12) Recommended monthly print volume - Up to 20,000 pages
- 13) Warranty – One-year
- 14) Print
 - a. Device memory - 256 MB / 512 MB
 - b. Hard drive - Standard 80 GB
 - c. OS support - HP-UX® 10.2 or higher, IBM AIX® 4.2 or higher, Linux®, Mandrake 9.2-10.1, Red Hat® 9, SUSE™ 9, Windows® 2003 Server, Windows® 8, Windows® Vista, Windows® XP, Windows® XP Pro
 - d. Network protocols - EtherTalk®, FTP, HTTP, HTTPs, IPP, LPR, SNMPv3, TCP/IP
- 15) Copy
 - a. First-page-out time, copying - As fast as 7 seconds
 - b. Maximum copy resolution - 600 x 600 dpi
 - c. Copy features - Book copying, Booklet creation, Collation, Copy to hard drive, Covers, Edge erase, ID Card Copy, Image shift, Reduce / Enlarge, Transparency separators
 - d. Multiple copies - 1 to 999
 - e. Reduce/Enlarge via document handler - 25 - 400 %
- 16) Print

B50003055 Provide Copier Equipment – DUE: 8/21/13

- a. Maximum paper capacity - 3,100 sheets
 - b. Paper capacity - Tray 1 (Bypass tray): 100 sheets, Tray 2 (Paper tray): 500 sheets, Tray 3 (Paper tray): 500 sheets (optional), Tray 4 (High-capacity feeder): 2,000 sheets (optional)
 - c. Paper size - Tray 1 (Bypass tray): Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm), Tray 2 (Paper tray): Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm), Tray 3 (Paper tray): Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm), Tray 4 (High-capacity feeder): Custom sizes: 5.5 x 8.5 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm)
 - d. Paper weight - Tray 1 (Bypass tray): 16 to 53 lb bond (60 to 200 gsm), Tray 2 (Paper tray): 16 to 28 lb bond (60 to 105 gsm), Tray 3 (Paper tray): 16 to 28 lb bond (60 to 105 gsm), Tray 4 (High-capacity feeder): 16 to 28 lb bond (60 to 105 gsm)
 - e. Output capacity - 500 sheets
- 17) Energy - ENERGY STAR® qualified

C. CATEGORY 1c. (MONOCHROME – 50 TO 80+ PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy, Email
- 2) Copy/print speed - up to 90 ppm
- 3) Duty cycle - Up to 400,000 images/month
- 4) Recommended average monthly volume – 500,000 pages/month
- 5) Connectivity - 10/100/1000 BaseT Ethernet, High-Speed USB 2.0 direct print
- 6) Controller features - Configuration Cloning, Online Support, Remote Control Panel, Unified Address Book
- 7) Hard drive - 160 GB
- 8) Processor - Dual-core 1 GHz
- 9) Device memory - 2 GB
- 10) Finishing options - Offsetting catch tray: 300-sheet tray, Convenience Stapler: 50-sheets, High-Volume Finisher w/ Booklet maker (Optional): Multi-position stapling, Saddle-stitch booklet maker (optional: Hole punch), 3000+250-sheet tray
- 11) Copy
 - a. Maximum copy resolution - 600 x 600 dpi
 - b. Copy features - Annotation, Auto reduction/enlargement, Auto tray select, Auto tray switching, Automatic 2-sided, Bates Stamping, Booklet creation, Build Job, Collation, Covers, Edge erase, ID Card Copy, Image shift, Invert image, Sample set, Transparencies
- 12) Print
 - a. First-page-out time, printing - As fast as 6.2 seconds (black and white)
 - b. Page Description Languages (PDL) - Adobe PostScript® 3™, HP-GL2™, PCL® 5c, PCL® 6, PDF (optional: XPS)

WorkCentre®
4250 / 4260
Letter-size
Black-and-white
Multifunction Device



Xerox WorkCentre®
4250 / 4260
Multifunction Device
Productivity meets
affordability



WorkCentre[®] 4250 / 4260 Multifunction Device

Kick office productivity into high gear with the Xerox WorkCentre 4250 / 4260. It combines world-class copy, print, color scan and fax capabilities with exceptional reliability and ease of use. It's ideal for the busy office that needs large departmental MFP capabilities in a letter-sized, value-priced device.

Feature-rich and value-minded

The competitively priced WorkCentre 4250 / 4260 multifunction device is loaded with features to help you manage costs without sacrificing power.

- **Tailored to your business requirements** with configurations ranging from desktop to floor standing models that provide copy, print, scan, email and fax functions. Larger finishing capabilities include collation, stapling and paper input of up to 3,100 sheets.
- **Speed to handle heavy demand:** Copy and print as fast as 55 ppm, with the first page out in as little as 6 seconds.
- **Color scan capabilities** mean you can communicate in color via email or digital file distribution without the additional cost.
- **Usage counters** let you track and analyze device usage by function for greater cost control.
- **Helps your office stay green** cost-effectively with Xerox Green World Alliance program; send your used toner cartridges to us for recycling, free of charge.
- **Smart Card Technology.** The WorkCentre 4250/4260 multifunction device supports the Homeland Security Presidential Directive 12/HSPD-12 with Common Access Card (CAC) support. CAC enables users to encrypt and digitally sign electronic documents, and protects the device and the network against unauthorized access.

Easy to install, use and maintain

Unprecedented ease of use and reliability from a truly robust and integrated multifunction.

- **Network-ready** and easy to install on Microsoft Windows[®], Apple Macintosh[®] and Linux networks. New global print drivers from Xerox greatly simplify driver management.
- **Eases network management chores** with remote device monitoring and troubleshooting, using CentreWare[®] IS embedded web server and CentreWare Web, as well as third party management systems. Automatic email alerts notify administrators or users of events that require attention, such as low toner levels.
- **Walk-up ease of use** includes an intuitive icon-based color touch screen with easy instructions and Help screens for copy, scan and fax jobs. Plus, you can walk up and print from a USB memory drive or scan and store for convenient printing later — no computer needed.
- **Keep confidential documents safe** with password-protected secure print and encrypted hard disk.
- **Award-winning Xerox service and support** that's second to none. Our Xerox Total Satisfaction Guarantee ensures you're completely satisfied with your purchase.

Why pay for a huge, full-sized MFP when you primarily work with letter-size documents? Get everything you would expect on a powerful Xerox device, but get it in a small size at a small price!

Save Money

- Automatic two-sided copying and printing saves paper.
- Fax forward to email feature lets you avoid extra printing.
- Toner cartridge and imaging unit are separate consumables maximizing the life of each.
- Energy save mode is always "on," reducing your utility bill.

Save Time

- No more running down the hall to make a copy: A small size means it can be located conveniently close to users.
- ID Card Copy scans both sides of an ID card and prints them face-up on a single sheet of paper.
- No print bottlenecks because the Print Around feature automatically holds any job missing resources (such as a different paper size), and prints the next job in the queue.
- Multiple functions can be accessed at the same time: scan while printing or receiving an inbound fax, and interrupt a print job to make a copy.

WorkCentre[®] 4250 / 4260 Quick Facts

- Copy and print up to 45 / 55 ppm
- Standard automatic two-sided copy/print
- 600 x 600 dpi printing (up to 1200 x 1200 enhanced Image quality)
- 200,000 pages/month duty cycle (4250)
- 250,000 pages/month duty cycle (4260)
- 256 MB memory (expandable to 512 MB) plus 80 GB Hard Drive
- 100-sheet Duplex Automatic Document Feeder



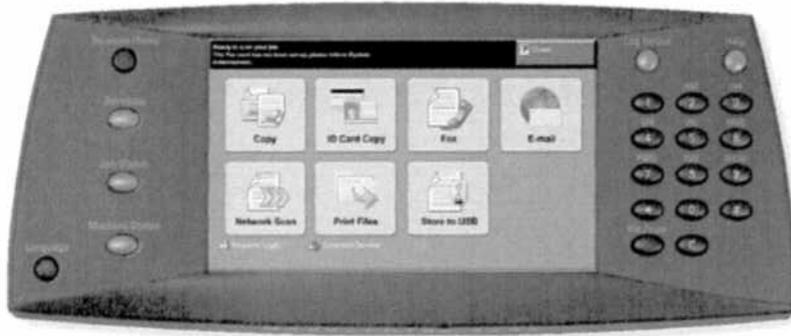
Print / Copy / Scan / Fax / Email

8.5 x 14 in.
ppm



WxDxH: (4260XF)
39.5 x 26 x 46 in.
1003 x 660 x 1168 mm

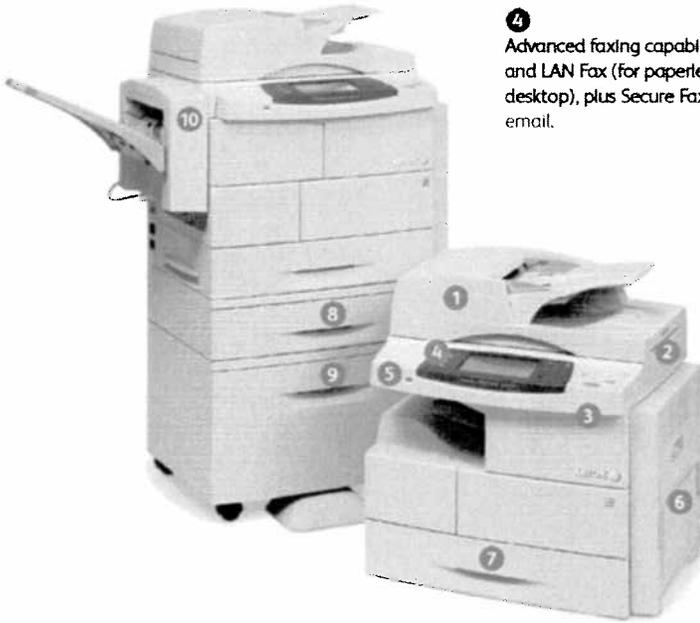
WorkCentre 4260XF with finisher and 2,000-sheet high-capacity feeder



So advanced, it's simple. The full-color touch screen redefines walk-up ease-of-use. Whether printing, copying, scanning, faxing or emailing, the bright, colorful display guides you from start to finish with easily recognizable icons.

- 1** 100-sheet Duplex Automatic Document Feeder scans two-sided documents in sizes up to 8.5 x 14 in.
- 2** Full 8.5 x 14 in. platen glass allows you to scan legal-size documents without removing staples.
- 3** 80 GB internal hard drive lets you handle more tasks at the device. Use the Save Print feature to keep frequently used documents available for quick printing on the go.
- 4** Advanced faxing capabilities include Embedded Fax and LAN Fax (for paperless faxing right from your desktop), plus Secure Fax Receive and Fax Forward to email.

- 5** USB direct printing/scanning lets you save to or print directly from any USB memory drive.
- 6** 100-sheet bypass tray.
- 7** Standard 500-sheet tray.
- 8** Additional 500-sheet tray (standard on XF configuration).
- 9** 2,000-sheet High Capacity Feeder (standard on the 4260XF configuration) boosts total paper capacity up to 3,100 sheets.
- 10** Finisher collates and staples sets of up to 50 pages. Available for both desktop and floor standing models.



Powerful scanning solutions

- Scan to email lets you route files to email recipients directly from the touch screen.
- Network scanning uses convenient templates to send scans to predefined locations.
- Copy to hard drive lets you copy files to the device's hard drive for easy retrieval.
- Scan to USB sends scanned images directly onto a portable USB storage device.



WorkCentre® 4250 / 4260 Configurations

Options

- 2,000-sheet High Capacity Feeder
- Additional 500-sheet trays
- Finisher for 50-sheet stapling
- Cabinet Stand
- 256 MB memory upgrade
- Network Accounting enablement
- Network Fax Server enablement

<p>WorkCentre 4250 Copier</p> <ul style="list-style-type: none"> • Automatic two-sided copy • 600-sheet input capacity 	<p>WorkCentre 4250S / 4260S</p> <ul style="list-style-type: none"> • Automatic two-sided copy/print/scan • Color Scan to Email, Scan to Network, Scan to USB memory drive • 600-sheet input capacity 	<p>WorkCentre 4250X / 4260X</p> <p>4250S / 4260S plus:</p> <ul style="list-style-type: none"> • Embedded Fax and LAN Fax 	<p>WorkCentre 4250XF / 4260XF</p> <p>4250X / 4260X plus:</p> <ul style="list-style-type: none"> • 4250XF: 2,100-sheet input capacity; 4260XF: 3,100-sheet input capacity • Finisher for 50-sheet stapling
--	---	---	---

WorkCentre® 4250 / 4260

	4250 Copier only	4250S / 4260S	4250X / 4260X	4250XF	4260XF
Speed	4250: Up to 45 ppm (Letter) / 43 ppm (A4); 4260: Up to 55 ppm (Letter) / 53 ppm (A4)				
Duty Cycle	4250: Up to 200,000 pages / month; 4260: Up to 250,000 pages / month				
Device Memory (std / max)	256 MB / 512 MB plus standard 80 GB Hard Drive				
Paper Handling Paper input	Duplex Automatic Document Feeder: 100 sheets; Custom Sizes: 2.8 x 6 in. to 8.5 x 14 in. / 70 x 152 mm to 216 x 356 mm				
	Bypass Tray: 100 sheets; Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. / 99 x 147 mm to 216 x 356 mm				
	Tray 1: 500 sheets; Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. / 99 x 147 mm to 216 x 356 mm				
	Optional	Tray 2: 500 sheets			
	Optional	Tray 3: 500 sheets		High Capacity Feeder: 2,000 sheets	
Paper output	500 sheets, automatic two-sided				
Finishing	Optional			Finisher: 500-sheet tray, 50-sheet stapling	
Print First-page-out-time	4250: As fast as 8 seconds; 4260: As fast as 6 seconds				
Print resolution	NA 600 x 600 dpi (1200 x 1200 enhanced image quality)				
Processor / PDL	500 MHz processor, PCL® 6/Se emulation, Adobe® PostScript® 3™ compatibility				
Connectivity	Direct connect via USB		USB 2.0, 10/100/1000Base-TX Ethernet		
Print features	Print from USB memory drive ¹		Custom page size, Watermark, Secure print, Sample set, Delayed print, Cover selection, Paper selection by attribute, Toner saver, N-Up, Image rotation, Saved settings, Booklet creation, Fit to new paper size, Collation, Print to/from Hard Drive, Print from USB memory drive		
Copy First-page-out-time	4250: As fast as 7 seconds; 4260: As fast as 5 seconds				
Copy resolution	600 x 600 dpi				
Copy features	Collation, Reduce/Enlarge 25 to 400%, Book copying, Mixed-size originals, Edge erase, Image shift, Booklet creation, Covers, Lighten/darken, Transparency Separators, Multi-Up, ID Card Copy, Copy to Hard Drive, Background suppression, Poster				
Fax	Optional		Embedded Fax ² , LAN Fax, Network Server Fax enablement (optional)		
Fax features	Optional		Color Fax send, Address Book, Polling, Mailboxes, Forward to Fax / Email, Secure Fax		
Scan Scan destinations	Scan to USB memory drive ¹		Scan to Email, Network Scanning, Network Scan to TWAIN/WIA applications, Scan to USB memory drive		
Scan features	NA		File formats: PDF, JPEG, TIFF, multi-page TIFF; Scan to PC Desktop® Personal Edition (includes 1 seat of PaperPort®, OmniPage®, Image Retriever), Color Scanning		
Accounting	NA		Xerox Standard Accounting (tracks copy, print, scan, fax), Network Accounting enablement (optional), supports optional Xerox Alliance Partner Solutions		
Security	Image Overwrite, Security, Secure Print via USB, Secure Fax ³ , Common Access Card Enablement Kit (optional; card reader not included)		Image Overwrite Security, Network Authentication, 802.1X, SNMPv3, Audit Log, HTTPS (SSL), Secure Print, Secure Fax, IPsec, Secure LDAP, IPv6, Xerox Secure Access ⁴ , Common Access Card Enablement Kit (optional; card reader not included)		
Warranty	One-year on-site, Xerox Total Satisfaction Guarantee				

¹ Enables standard print and scan features; ² Analog phone line required; ³ When fax kit is added; ⁴ Without EIP functionality

Device Management

CentreWare® Internet Services, CentreWare Web, HP® WebJet Admin, Tivoli, Rendezvous

Print Drivers

Windows® 2003 Server/XP/XP Pro, Vista, Mac OS® X 10.3+, Sun Solaris 9/10, SUSE®, Red Hat® ES, Fedora Core 4, IBM AIX 5, HP-UX 11.0/11i, Novell NetWare, SCO, Xerox Global Print Driver®, Xerox Mobile Express Driver®

Media Handling

12.5 – 53 lb. bond / 50 – 200 gsm; Media types: Plain paper, envelopes, transparencies, labels, cardstock, postcards

Electrical

Power: 110–127 VAC, 50/60 Hz or 220–240 VAC, 50/60 Hz; Power consumption: Standby: 111 W, Printing: 794 W, Power save: 20 W ENERGY STAR® qualified

Certifications

FCC Part 15, Class A, FCC Part 68, Listed UL 60950-1/CSA 60950-1-03, CE Mark applicable to Directives 2006/95/EC, 2004/108/EC and 1999/5/EC, Section 508 ADA, Cerber Tested and Certified

Operating Environment

Operating: 50° to 90° F / 10° to 32° C; Storage: -4° to 104° F / 20° to 40° C; Relative humidity: 20 to 80%; Sound pressure levels: Printing: 54 dB(A), Standby: 39 dB(A); Warm up (from power save): First Print: As fast as 32 seconds; User Interface ready and programmable: 2 seconds; Warm up (from power on): First Print: 73 seconds (max); User Interface ready and programmable: 54 seconds (max)

Dimensions (WxDxH)

4250 Copier/4250S/4260S: 24.5 x 19 x 25.5 in. / 622 x 483 x 648 mm; Weight: 97 lbs. / 44 kg; 4250X/4260X: 24.5 x 19 x 25.5 in. / 622 x 483 x 648 mm; Weight: 98 lbs. / 44.5 kg; 4250XF/4260XF: 39.5 x 26 x 46 in. / 1003 x 660 x 1168 mm; Weight: 205 lbs. / 93 kg

What Comes In The Box

- WorkCentre 4250/4260
- Toner Cartridge (12,000 print capacity)¹
- Drum Cartridge (80,000 yield)²
- Software and Documentation CD (with User Manual, Quick Installation Guide and Warranty Statement)
- Fax phone cord (4250X/4260X and 4250XF/4260XF)
- Power cord

Supplies and Options

Toner Cartridge (approx. 25,000) ¹	106R01409
Drum Cartridge (approx. 80,000 pages) ²	113R00755
Maintenance Kit (200,000 pages) ²	115R00063
Network Accounting Enablement	098S04928
Network Fax Server Enablement	098S04931
Fax Kit (Parallel)	097N01685
256 MB Memory	098N02200
500-sheet Paper Tray	097N01524
Two Tray Stand (Trays 3 and 4)	097S03677
2000-sheet High-Capacity Feeder	097N01684
Finisher	097N01715
Staple Cartridge	008R12941
Foreign Device Interface	097N01676
Common Access Card Enablement Kit	497K09950

¹ Average standard pages. Declared yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and media used.

² Average standard pages. Yield will vary depending on job run length, media size and orientation.



For more information, call 1-877-362-6567 or visit us at www.xerox.com/office



©2011 Xerox Corporation. All rights reserved. Contents of this publication may not be reproduced in any form without permission of Xerox Corporation. XEROX® and XEROX and Design® are trademarks of Xerox Corporation in the U.S. and/or other countries. Adobe® and PostScript® 3™ are registered trademarks or trademarks of Adobe Systems, Incorporated. PCL® is a registered trademark of Hewlett-Packard. As an ENERGY STAR® partner, Xerox Corporation has determined that this product meets the ENERGY STAR guidelines for energy efficiency. ENERGY STAR and the ENERGY STAR mark are registered U.S. marks. All other trademarks are the property of their respective manufacturers. The information in this brochure is subject to change without notice. 5/11 6107/297580 W60BR-01UH

EXHIBIT C 1c

B500-3055 Provide Copier Equipment – DUE: 8/20/13

- a. Maximum paper capacity - 3,100 sheets
 - b. Paper capacity - Tray 1 (Bypass tray): 100 sheets, Tray 2 (Paper tray): 500 sheets, Tray 3 (Paper tray): 500 sheets (optional), Tray 4 (High-capacity feeder): 2,000 sheets (optional)
 - c. Paper size - Tray 1 (Bypass tray): Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm), Tray 2 (Paper tray): Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm), Tray 3 (Paper tray): Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm), Tray 4 (High-capacity feeder): Custom sizes: 5.5 x 8.5 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm)
 - d. Paper weight - Tray 1 (Bypass tray): 16 to 53 lb bond (60 to 200 gsm), Tray 2 (Paper tray): 16 to 28 lb bond (60 to 105 gsm), Tray 3 (Paper tray): 16 to 28 lb bond (60 to 105 gsm), Tray 4 (High-capacity feeder): 16 to 28 lb bond (60 to 105 gsm)
 - e. Output capacity - 500 sheets
- 17) Energy - ENERGY STAR® qualified

C. CATEGORY 1c. (MONOCHROME – 50 TO 80+ PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy, Email
- 2) Copy/print speed - up to 90 ppm
- 3) Duty cycle - Up to 400,000 images/month
- 4) Recommended average monthly volume – 500,000 pages/month
- 5) Connectivity - 10/100/1000 BaseT Ethernet, High-Speed USB 2.0 direct print
- 6) Controller features - Configuration Cloning, Online Support, Remote Control Panel, Unified Address Book
- 7) Hard drive - 160 GB
- 8) Processor - Dual-core 1 GHz
- 9) Device memory - 2 GB
- 10) Finishing options - Offsetting catch tray: 300-sheet tray, Convenience Stapler: 50-sheets, High-Volume Finisher w/ Booklet maker (Optional): Multi-position stapling, Saddle-stitch booklet maker (optional: Hole punch), 3000+250-sheet tray
- 11) Copy
 - a. Maximum copy resolution - 600 x 600 dpi
 - b. Copy features - Annotation, Auto reduction/enlargement, Auto tray select, Auto tray switching, Automatic 2-sided, Bates Stamping, Booklet creation, Build Job, Collation, Covers, Edge erase, ID Card Copy, Image shift, Invert image, Sample set, Transparencies
- 12) Print
 - a. First-page-out time, printing - As fast as 6.2 seconds (black and white)
 - b. Page Description Languages (PDL) - Adobe PostScript® 3™, HP-GL2™, PCL® 5c, PCL® 6, PDF (optional: XPS)

B50003055 Provide Copier Equipment – DUE: 8/21/13

- c. Maximum print resolution 4800 x 1200 dpi, 256 shades of gray
 - d. Print features - Bi-directional status, Booklet creation, Earth Smart, Job Monitoring, Job identification, Print from USB, Scaling, Store and Recall driver settings
 - e. OS support - HP-UX® 11 v2, IBM AIX® 5, Mac OS 10.5, Mac OS 10.6, Mac OS 10.7, Mac OS 10.8, Redhat Enterprise 4 and 5, Redhat® Fedora® Core 15-17, Solaris 10, Solaris 9, Ubuntu®, Unix®, Windows Server 2012, Windows® 2003 Server, Windows® 2008 Server, Windows® 8, Windows® Vista, Windows® XP
- 13) Fax features - Fax build job, Internet fax, Network server fax enablement
- 14) Scan Features - JPEG, Linearized PDF, Scan to FTP, Scan to SMB, Scan to USB memory device, Scan to email, Scan to folder, Scan to network, Single-touch scanning, TIFF, TWAIN support, Text searchable PDF, PDF/A, XPS
- 15) Standard security features - 256-bit Encryption (FIPS 140-2 compliant), Access controls, Audit log, Cisco® TrustSec Identity Services Engine (ISE) Integration, Common Criteria Certification ISO 15408, McAfee ePolicy (ePO) Compatible, McAfee® Embedded, Network authentication, SNMPv3, SSL, Secure Email, Secure Fax, Secure Print, Secure Scan, User permissions
- 16) Media Handling
- a. Document handler - Single-pass Automatic Document Feeder, Capacity: 200 sheets, Size: 4.9 x 5 in. to 11.7 x 17 in., (125 x 138 mm to 297 x 432 mm)
 - b. Maximum paper capacity - 8,700 sheets
 - c. Paper capacity - Tray (Bypass tray): 100 sheets, Tray 1: 500 sheets, Tray 2: 500 sheets, Tray (High-capacity tandem tray): 3,600 sheets, Tray (High-capacity feeder) (optional): 4,000 sheets
 - d. Paper size - Tray (Bypass tray): Custom sizes: 4.25 x 5.5 in. to 11 x 17 in. (105 x 148 mm to 297 x 420 mm), Tray 1: Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. (148 x 210 mm to 297 x 420 mm), Tray 2: Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. (148 x 210 mm to 297 x 420 mm), Tray (High-capacity tandem tray): Sizes: A4, Letter, Tray (High-capacity feeder) (optional): Sizes: A4, Letter
 - e. Warranty – three years

D. CATEGORY 2a. (COLOR – 10 TO 29 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy
- 2) Print speed - Color: up to 24 ppm, Black: up to 24 ppm
- 3) Duty cycle - Up to 40,000 images/month
- 4) Recommended average monthly volume - 5,000 pages/month

[United States](#)
[Account](#)
[Log In](#)
[Search Xerox](#)
[Sub](#)
[Services](#)
[Products](#)
[Supplies](#)
[Support & Drivers](#)
[Contact](#)

[Office Equipment](#) > [Multifunction Printers](#) > [Black and White Multifunction Printers over 30 ppm](#) > [WorkCentre 5865/5875/5890](#)

Share this page:

WorkCentre™ 5865/5875/5890

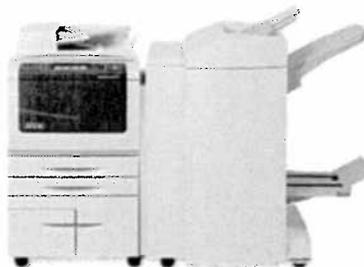
Monochrome multifunction printer

- Featuring the ConnectKey Controller
- Excellent productivity, security, cost control and convenience

Reviews coming soon

Be one of the first reviews

[PDF downloads](#)
[View demos](#)



List Price:
\$25,245

[Find a sales location](#)

[Request a quote](#)

Sales Assistance: to contact your sales representative, call: 1-800-275-9376 ext. 632
 Hours: M-F, 8am-7pm ET
[or call me](#)

[Overview](#)
[Specifications](#)
[Toner & Accessories](#)
[Software and Solutions](#)

WorkCentre 5865/5875/5890

Model Configurations

	WC5865 Get quote	WC5875 Get quote	WC5890 Get quote
List Price	\$25,245 Get quote	\$29,795 Get quote	\$43,495 Get quote
Standard functions	Copy, Email, Print, Scan		
Optional functions	Walkup fax		
Copy/print speed	up to 65 ppm	up to 75 ppm	up to 90 ppm
Duty cycle	Up to 250,000 images/month ¹	Up to 300,000 images/month ¹	Up to 400,000 images/month ¹
Connectivity	10/100/1000 BaseT Ethernet, High-Speed USB 2.0 direct print (optional: Wi-Fi (with Xerox® USB Wireless Adapter))		
Controller features	Configuration Cloning, Online Support, Remote Control Panel, Unified Address Book		
Hard drive	160 GB		
Processor	Dual-core 1 GHz		
Device memory	2 GB max		
Finishing options	Offsetting catch tray: 300-sheet tray Office Finisher (Optional): Multi-position stapling (optional: Hole punch), 2000+250-sheet tray		Offsetting catch tray: 300-sheet tray High-Volume Finisher (Optional): Multi-position stapling (optional: Hole punch)

Owner Resources

- [Support](#)
- [Support Forum](#)
- [Drivers & Downloads](#)
- [Toner & Accessories](#)
- [See more resources](#)

Helpful Resources

- Have questions?**
[Request more information](#)
- Product Brochure**
[Download now](#)
- Specials & Promotions**
[See all](#)
- Xerox Factory Outlet**
[See all refurbished printers](#)
- Newsletter Signup**
enter email address

Online Purchasing at Your Contracted Prices
[Learn more](#)

Chat Live

Chat online with a sales representative



[Chat now](#)

Office Finisher with Booklet Maker (Optional): Multi-position stapling, Saddle-stitch booklet maker (optional: Hole punch), 2000+250-sheet tray
High-Volume Finisher (Optional): Multi-position stapling (optional: Hole punch), 3000+250-sheet tray
High-Volume Finisher w/ Booklet maker (Optional): Multi-position stapling, Saddle-stitch booklet maker (optional: Hole punch), 3000+250-sheet tray
Z Fold / C Fold Unit with HVF w/Booklet Maker (Optional): adds letter / A4-size Z- and C-folding
Post Process Inserter with HVF and HVF w/Booklet Maker (Optional): adds preprinted inserts
Convenience Stapler: 50-sheets

punch), 3000+250-sheet tray
High-Volume Finisher w/ Booklet maker (Optional): Multi-position stapling, Saddle-stitch booklet maker (optional: Hole punch), 3000+250-sheet tray
Z Fold / C Fold Unit with HVF w/Booklet Maker (Optional): adds letter / A4-size Z- and C-folding
Post Process Inserter with HVF and HVF w/Booklet Maker (Optional): adds preprinted inserts
Convenience Stapler: 50-sheets

Follow us:



Documents 3.0

See how document intelligence is driving productivity

Learn more >



Pricing Details

Prices do not include applicable taxes, shipping, or handling charges and are subject to change without notice. Products are available to qualified business customers installing in the US, subject to applicable terms and conditions. Products may be either New or Newly Manufactured, Factory Produced New Model, Remanufactured, which have been produced to a Xerox pre-determined standard and may contain both new components and recycled components that are reconditioned.

Section 508 Accessibility

read more >

Copy	
Maximum copy resolution	600 x 600 dpi
Copy features	Annotation, Auto reduction/enlargement, Auto tray select, Auto tray switching, Automatic 2-sided, Bates Stamping, Booklet creation, Build Job, Collation, Covers, Edge erase, ID Card Copy, image shift, Invert image, Sample set, Transparencies

^ BACK TO TOP

Print	
First-page-out time, printing	As fast as 6.2 seconds (black and white)
Page Description Languages (PDL)	Adobe PostScript® 3™, HP-GL2™, PCL® 5c, PCL® 6, PDF (optional: XPS)
Maximum print resolution	4800 x 1200 dpi, 256 shades of gray
Print features	Bi-directional status, Booklet creation, Earth Smart, Job Monitoring, Job identification, Print from USB, Scaling, Store and Recall driver settings, Xerox® PrintBack
OS support	HP-UX® 11 v2, IBM AIX® 5, Mac OS 10.5, Mac OS 10.6, Mac OS 10.7, Mac OS 10.8, Redhat Enterprise 4 and 5, Redhat® Fedora® Core 15-17, Solaris 10, Solaris 9, Ubuntu®, Unix®, Windows Server 2012, Windows® 2003 Server, Windows® 2008 Server, Windows® 8, Windows® Vista, Windows® XP, openSUSE® 11 and 12
Mobile printing	Apple AirPrint (optional: Xerox® Mobile Print, Xerox® Mobile Print Cloud)

^ BACK TO TOP

Scan	
Scan features	JPEG, Linearized PDF, Scan to FTP, Scan to SMB, Scan to USB memory device, Scan to email, Scan to folder, Scan to network, Single-touch scanning, TIFF, TWAIN support, Text searchable PDF, PDF/A, XPS

^ BACK TO TOP

Fax	
Fax features	Fax build job, Internet fax, Network server fax enablement
Fax features (optional)	Fax forward to email or SMB, Walk-up fax (one-line and two-line options, includes LAN fax)

^ BACK TO TOP

Security	
----------	--

Standard security features	256-bit Encryption (FIPS 140-2 compliant), Access controls, Audit log, Cisco® TrustSec Identity Services Engine (ISE) Integration, Common Criteria Certification ISO 15408, McAfee ePolicy (ePO) Compatible, McAfee® Embedded, Network authentication, SNMPv3, SSL, Secure Email, Secure Fax, Secure Print, Secure Scan, User permissions
Optional security features	McAfee Integrity Control, Smart Card Enablement Kit (CAC/PIV/.NET), Xerox Secure Access Unified ID System® with Follow-You Print™

[^ BACK TO TOP](#)

Accounting	
Accounting	Xerox Standard Accounting (Copy, Print, Scan, Fax)

[^ BACK TO TOP](#)

Media Handling	
Document handler	Single-pass Automatic Document Feeder Capacity: 200 sheets Size: 4.9 x 5 in. to 11.7 x 17 in. (125 x 138 mm to 297 x 432 mm)
Maximum paper capacity	8,700 sheets
Paper capacity	Tray (Bypass tray): 100 sheets Tray 1: 500 sheets Tray 2: 500 sheets Tray (High-capacity tandem tray): 3,600 sheets Tray (High-capacity feeder) (optional): 4,000 sheets Tray (High-capacity feeder kits (HCF required)) (optional): 2,000 sheets
Paper size	Tray (Bypass tray): Custom sizes: 4.25 x 5.5 in. to 11 x 17 in. (105 x 148 mm to 297 x 420 mm) Tray 1: Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. (148 x 210 mm to 297 x 420 mm) Tray 2: Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. (148 x 210 mm to 297 x 420 mm) Tray (High-capacity tandem tray): Sizes: A4, Letter Tray (High-capacity feeder) (optional): Sizes: A4, Letter Tray (Envelope tray (replaces Tray 2)) (optional): Sizes: #10 Commercial, C5 Envelope, DL Envelope, Monarch

[^ BACK TO TOP](#)

† Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.



As an ENERGY STAR® Partner, Xerox has determined that this product meets ENERGY STAR® guidelines for energy efficiency.



This product is ISO 15408 Common Criteria Certified.

Office Equipment Sales:
1-800-ASK-XEROX ext. 632
(1-800-275-9376 ext. 632)
Hours: M-F, 8am-7pm ET

[Sales Assistant](#)

(chat with sales agent)

Office Equipment
Printers, Copiers, Multifunction,
Fax
Scanners

Owners
MySupport
Xerox Support Forum
Support & Drivers
Supplies
Register Your Product

Helpful Resources
Request Literature
Product Finder
Events, Tradeshow and Webinars
Site Map
Small Businesses
Select a Country/Region
Reseller extranet

Purchase Options
Where to Buy
Xerox Online Store
Find a Sales Location
Find a Supplies Sales Location

EXHIBIT C 2a

BS003035 rovic Copier equipment – DUE: 8/21/17

- c. Maximum print resolution 4800 x 1200 dpi, 256 shades of gray
- d. Print features - Bi-directional status, Booklet creation, Earth Smart, Job Monitoring, Job identification, Print from USB, Scaling, Store and Recall driver settings
- e. OS support - HP-UX® 11 v2, IBM AIX® 5, Mac OS 10.5, Mac OS 10.6, Mac OS 10.7, Mac OS 10.8, Redhat Enterprise 4 and 5, Redhat® Fedora® Core 15-17, Solaris 10, Solaris 9, Ubuntu®, Unix®, Windows Server 2012, Windows® 2003 Server, Windows® 2008 Server, Windows® 8, Windows® Vista, Windows® XP

13) Fax features - Fax build job, Internet fax, Network server fax enablement

14) Scan Features - JPEG, Linearized PDF, Scan to FTP, Scan to SMB, Scan to USB memory device, Scan to email, Scan to folder, Scan to network, Single-touch scanning, TIFF, TWAIN support, Text searchable PDF, PDF/A, XPS

15) Standard security features - 256-bit Encryption (FIPS 140-2 compliant), Access controls, Audit log, Cisco® TrustSec Identity Services Engine (ISE) Integration, Common Criteria Certification ISO 15408, McAfee ePolicy (ePO) Compatible, McAfee® Embedded, Network authentication, SNMPv3, SSL, Secure Email, Secure Fax, Secure Print, Secure Scan, User permissions

16) Media Handling

- a. Document handler - Single-pass Automatic Document Feeder, Capacity: 200 sheets, Size: 4.9 x 5 in. to 11.7 x 17 in., (125 x 138 mm to 297 x 432 mm)
- b. Maximum paper capacity - 8,700 sheets
- c. Paper capacity - Tray (Bypass tray): 100 sheets, Tray 1: 500 sheets, Tray 2: 500 sheets, Tray (High-capacity tandem tray): 3,600 sheets, Tray (High-capacity feeder) (optional): 4,000 sheets
- d. Paper size - Tray (Bypass tray): Custom sizes: 4.25 x 5.5 in. to 11 x 17 in. (105 x 148 mm to 297 x 420 mm), Tray 1: Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. (148 x 210 mm to 297 x 420 mm), Tray 2: Custom sizes: 5.5 x 8.5 in. to 11 x 17 in. (148 x 210 mm to 297 x 420 mm), Tray (High-capacity tandem tray): Sizes: A4, Letter, Tray (High-capacity feeder) (optional): Sizes: A4, Letter
- e. Warranty – three years

D. CATEGORY 2a. (COLOR – 10 TO 29 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy
- 2) Print speed - Color: up to 24 ppm, Black: up to 24 ppm
- 3) Duty cycle - Up to 40,000 images/month
- 4) Recommended average monthly volume - 5,000 pages/month

B50003055 Provide Copier Equipment – DUE: 8/21/13

- 5) Two-sided output – Standard
- 6) Document handler - Automatic Document Feeder, Capacity: 35 sheets, Size: 5.5 x 5.5 in. to 8.5 x 14 in., (139.7 x 139.7 mm to 215.9 x 355.6 mm)
- 7) Maximum print resolution - Up to 600 x 600 x 4 dpi
- 8) Processor - 533 MHz
- 9) Print memory - (standard/max) 256 MB / 768 MB
- 10) Connectivity - 10/100/1000 BaseT Ethernet, USB 2.0
- 11) Warranty - One-year
- 12) Print
 - a. First-page-out time, printing - As fast as 12 seconds color / 12 seconds black and white
 - b. Page Description Languages (PDL) - Adobe PostScript® 3™, PCL® 6 emulation
 - c. Print features - Banner sheets, Booklet printing, Covers, Draft mode, Fit-to-page, N-up, Overlays, Poster printing, Run Black, Separator pages, Skip blank pages, Watermarks
 - d. Print features (optional) - Personal Print, Proof Print, RAM collation, Saved Print, Secure Print
- 13) Copy
 - a. First-page-out time, copying - As fast as 20 seconds color / 13 seconds black and white
 - b. Maximum copy resolution - 600 x 600 dpi
 - c. Copy features - 1 sided to 2 sided copying, Auto fit, Cloning, Edge erase, ID Card Copy, N-up, Reduce/Enlarge
- 14) Fax
 - a. Fax compression - JBIG, JPEG, MMR/MR/MH
 - b. Fax features - Broadcast fax, Delayed fax, Fax forwarding, Junk fax barrier, LAN fax, Polling, Secure fax: receive
- 15) Scan
 - a. Scan destinations - Network scanning, Scan to USB memory drive, Scan to application, Scan to email
 - b. Scan resolution (optical) - 1200 x 1200 dpi
- 16) Print Drivers - OS support - Linux®, Mac OS® version 10.5 or higher, Windows® 2003 Server, Windows® 2008 Server, Windows® 7, Windows® Vista, Windows® XP, Xerox Global Printer Driver, Xerox Mobile Express Driver
- 17) Media Handling
 - a. Paper capacity - Tray (Manual feed slot): 1 sheets, Tray 1: 250 sheets, Tray 2 (optional): 250 sheets
 - b. Paper size - Tray (Manual feed slot): Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm), Tray 1: Custom sizes: 3 x 5 in. to 8.5 x 14

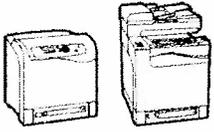
B50003055 Provide Copier Equipment – DUE: 8/21/13

- in. (76 x 127 mm to 216 x 356 mm), Tray 2 (optional): Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm)
 - c. Media types - Tray (Manual feed slot): Business card stock, Card stock, Envelopes, Glossy, Labels, Plain paper, Tray 1: Business card stock, Card stock, Envelopes, Glossy, Labels, Plain paper, Tray 2 (optional): Business card stock, Card stock, Envelopes, Glossy, Labels, Plain paper
 - d. Output capacity - 150 sheets
- 18) Color Management - Color management tools - PANTONE® Color approved solid-color simulations
- 19) Security - Security features - 802.1x, Audit log, IP filtering, IPSec, IPv6, SNMPv3, Secure HTTPS (SSL)
- 20) Energy - ENERGY STAR® qualified

E. CATEGORY 2b. (COLOR – 30 TO 49 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy, Email
- 2) Duty cycle - Up to 120,000 images/month
- 3) Print speed - Color: up to 44 ppm, Black: up to 44 ppm
- 4) Recommended average monthly volume - 1,000 to 6,000 pages/month
- 5) Maximum print resolution - Up to 600 x 600 x 4 dpi
- 6) Standard paper capacity - 625 sheets
- 7) Maximum paper capacity - 3,475 sheets
- 8) Two-sided output - Standard
- 9) Processor - 1.33 GHz
- 10) Print memory (standard/max) - 1 GB / 1 GB
- 11) Hard drive - 80 GB
- 12) Output capacity - 350 sheets
- 13) Document handler - Duplex Automatic Document Feeder, Capacity: 50 sheets
- 14) Paper capacity - Tray (Multipurpose tray): 100 sheets, Tray 2: 525 sheets, Tray 3 (optional): 525 sheets, Tray 4 (optional): 525 sheets, Tray 5 (High-capacity feeder) (optional): 1,800 sheets
- 15) Paper size - Tray (Multipurpose tray): Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm), Tray 2: Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm), Tray 3 (optional): Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm), Tray 4 (optional): Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm), Tray 5 (High-capacity feeder) (optional): Sizes: A4, Legal, Letter
- 16) Finishing options - Convenience Stapler: 20-sheets, Finisher (Optional): Offset stacking, 650-sheet tray
- 17) Fax features - Embedded fax, Internet fax, LAN fax, Server fax
- 18) Warranty - One-year
- 19) Print
 - a. First-page-out time, printing - As fast as 8.5 seconds
 - b. Maximum print resolution - Minimum 600 x 600 x 4 dpi

Phaser® 6500 and
WorkCentre® 6505
Letter-size
Color Printer and
Color Multifunction Printer



Xerox® Phaser® 6500 Color Printer
and WorkCentre® 6505
Color Multifunction Printer
The right colors, the easy way



Phaser® 6500 Color Printer and WorkCentre® 6505 Color Multifunction Printer

The right solution for today's pace of business. Your busy workteam needs a value-packed color device that gets the job done with the rare combination of outstanding print quality, unparalleled simplicity, and day-in, day-out dependability. Introducing the Phaser 6500 and WorkCentre 6505.



The colors your business needs

The Phaser 6500 color printer and WorkCentre 6505 color multifunction printer give your important documents a powerful, colorful boost.

- **Outstanding print quality.** A print resolution of up to 600 x 600 x 4 dpi makes your printed communications stand out and grab attention.
- **True Adobe® PostScript® 3™.** Count on consistently precise print jobs with bright, true colors and superior graphics.
- **Advanced toner technology.** Xerox-exclusive EA Toner uses particles engineered for uniform size and shape, producing superior image detail and line definition, and text that's sharp and clear.
- **Always the right color.** PANTONE® Color approved solid-color simulations and Xerox color correction technology ensure results that match your expectations.

Ready to help

We designed the Phaser 6500 and WorkCentre 6505 as simple color devices that support single users and small workteams.

- **Print and go.** Work quickly with print speeds of up to 24 ppm for color and black-and-white (letter) or 23 ppm for color and black-and-white (A4).
- **More productivity for more people.** Connect and go, thanks to built-in networking and seamless compatibility with mixed-user environments, including PC, Macintosh and Linux.
- **Easy management.** With Xerox CentreWare® IS, remote device administration is handled with ease right from your computer's browser.
- **Out of color toner?** Our Run Black feature lets you continue printing with black until you can replace toner.
- **Total peace of mind.** Our standard one-year on-site warranty is backed by the industry-leading Xerox Total Satisfaction Guarantee.

Easy on your environment

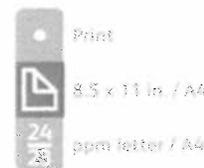
From arrival to disposal, the Phaser 6500 and WorkCentre 6505 help you meet today's environmental challenges.

- **Print more, use less.** Whether you choose manual two-sided printing or upgrade to convenient automatic duplexing, you'll conserve paper for reduced costs and lower environmental impact.
- **Toner-only cartridges.** With minimal packaging, our toner-only cartridges allow for 80% less waste than comparable color devices, using integrated print cartridges.
- **A perfect fit.** Both devices feature a small footprint, which allows for easy integration within your work space, whether on your desk or in a shared location.
- **The quiet partner.** Engineered for extra-quiet operation to minimize impact on busy offices.
- **Consolidate and save.** The value-packed WorkCentre 6505 multifunction printer will save on energy and supplies costs by combining the functions of multiple devices into one.

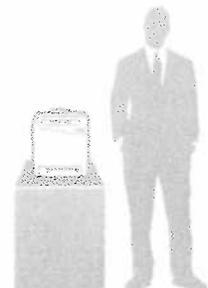
Phaser™ 6500 Quick Facts

- Print up to 24 ppm (letter) or 23 ppm (A4)
- 600 x 600 x 4 dpi
- Optional automatic two-sided printing*
- Powerful 400 MHz processor
- Robust 40,000 pages/month duty cycle
- 256 MB memory, expandable to 768 MB
- First page out time of 13 seconds color, 12 seconds black-and-white

* Standard on DN configuration



WxDxH:
15.9 x 16.75 x 16.4 in.
404 x 426 x 416 mm



Productivity, accelerated. The WorkCentre 6505 color multifunction printer builds on the outstanding print performance found in the Phaser 6500, delivering a host of powerful productivity tools designed to make your daily office tasks more efficient than ever.

The WorkCentre 6505 includes an intuitive front panel for configuring device settings and programming jobs.

A 35-sheet automatic document feeder handles media sizes from 5.5 x 5.5 in. to 8.5 x 14 in.

A front-side USB port allows users to quickly print from or scan to any standard USB memory device.

Powerful scanning capabilities include Scan to Email, Network Scanning, Direct Scan to Applications including Optical Character Recognition, and Scan to USB memory device.

Standard copy features include ID Card Copy, N-up, auto fit, cloning, collate and more.

Send faxes from the network using LAN Fax, or take advantage of full walkup fax features such as speed dial, remote receive and fax broadcast.

A standard 533 MHz processor and 256 MB memory (expandable to 768 MB) let the WorkCentre 6505 easily handle a heavy workload — even a steady stream of pages with graphics, photos and charts.

Optional 250-sheet paper tray increases capacity to 500 sheets — enough to load a full ream of paper.



WorkCentre® 6505 Quick Facts

- Print up to 24 ppm (letter) or 23 ppm (A4)
- 600 x 600 x 4 dpi
- Optional automatic two-sided printing*
- Powerful 533 MHz processor
- Robust 40,000 pages/month duty cycle
- 256 MB memory, expandable to 768 MB
- First page out time of 12 seconds color, and black-and-white

*Standard on DN configuration



Copy / Print / Scan / Fax / Email

8.5 x 11 in. / A4

24
23
ppm letter / A4

WxDxH:
16.9 x 21.4 x 23 in.
430 x 544 x 584 mm



Phaser® 6500 and WorkCentre® 6505

	Phaser 6500N	Phaser 6500DN	WorkCentre 6505N	WorkCentre 6505DN
Speed	Up to 24 ppm color and black-and-white (Letter) / 23 ppm color and black-and-white (A4)			
Duty Cycle	Up to 40,000 pages / month ¹			
Paper Handling Paper input	Standard	NA		Automatic Document Feeder (ADF): 35 sheets; Custom Sizes: 5.5 x 5.5 in. to 8.5 x 14 in. / 139.7 x 139.7 mm to 215.9 x 355.6 mm
	Optional	Manual Feed Slot: 1 sheet; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm		
		Tray 1: 250 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm		
		Tray 2: 250 sheets; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in. / 148 x 210 mm to 216 x 356 mm		
Paper output	150 sheets face down			
Automatic two-sided printing	Optional	Standard	Optional	Standard
Print: First-page-out-time	As fast as 13 seconds color / 12 seconds black-and-white		As fast as 12 seconds color / 12 seconds black-and-white	
Resolution (max)	Up to 600 x 600 x 4 dpi			
Processor	400 MHz		533 MHz	
Memory (std. / max)	256 MB / 768 MB			
Connectivity	USB 2.0, 10/100/1000Base-T Ethernet			
Page description languages	Adobe® PostScript® 3™, PCL® 6 emulation			
Print features	Standard	PANTONE® Color approved solid-color simulations, N-up, Fit to page, Booklet printing, Skip blank pages, Run black, Covers/Separators ² , Poster printing ³ , Watermarks ² , Overlays ² , Banner sheets ² , Draft mode ²		
	Optional ¹	Secure print, Proof print, Personal print, Saved print, RAM collation		
Copy: First-copy-out-time			As fast as 20 seconds color / 13 seconds black-and-white	
Copy resolution	NA		600 x 600 dpi	
Copy features			1 sided to 2 sided copying ⁴ , Reduce/enlarge (25%–400%), N-up copying, Auto fit, Cloning, Collate, ID Card Copy, Edge erase	
Fax Fax features ⁵	NA		33.6 Kbps with MH/MR/MMR/JBIG/JPEG compression, Secure fax receive, Lighter / darker, Polling, Remote receive (with external phone), Junk fax protection, Fax forwarding, Delay send, Broadcast, Address book (up to 200 speed dials, 6 group dials), Resolution up to 400 x 400 dpi, LAN Fax (Send)	
Scan Scan destinations	NA		Scan to Email (local address book or LDAP integration), Network Scanning via FTP (server) and SMB (server or computer), Direct Scan to Applications including OCR, USB Memory Device	
Scan features			Up to 1200 x 1200 dpi resolution, 24-bit color / 8-bit grayscale, PDF / JPEG / TIFF (single and multi-page) / XDW, Xerox Scan to PC Desktop® Personal Edition	
Security	Secure HTTPS (SSL), IPsec, 802.1x Authentication, IPv6, SNMPv3, Audit Log, IP Filtering			
Warranty	One-year on-site warranty, Xerox Total Satisfaction Guarantee			

¹ Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis. ² Accessed via PCL driver. ³ Requires optional Productivity Kit with 512 MB memory. ⁴ Requires UN model or optional duplex unit. ⁵ Analog phone line required.

Device Management

CentreWare® Internet Services, CentreWare Web, PrintingScout®, Email alerts, Apple® Bonjour

Print Drivers

Windows® XP, Vista, Server 2003, Server 2008, 7; Mac OS® version 10.5 and higher; Linux, Xerox Global Print Driver®, Xerox Mobile Express Driver®

Media Handling

Automatic Document Feeder^{**}: 12.5 lb. Bond – 45 lb. cover / 50 – 125 gsm; Manual Feed Slot and Trays: 16 lb. bond – 80 lb. cover / 60 – 216 gsm; Media types: Plain paper, glossy, business cards, envelopes, labels, cardstock

Operating Environment

Temperature: Storage: -4° to 104° F / -20° to 40° C; Operating: 50° to 90° F / 10° to 32° C; Humidity: 10% to 85%; Sound pressure levels: 6500: Printing (Enhanced): 53 dB(A), Standby: 25 dB(A); 6505: Printing (Enhanced): 52 dB(A), Standby: 22 dB(A); Sound power levels: Printing (Enhanced): 6500: 67.3 dB(A), Standby: 38.6 dB(A); 6505: 66.3 dB(A), Standby: 36.5 dB(A); Warm-up time (from sleep mode): as fast as 31 seconds

Electrical

Power: 110-127 VAC, 50/60 Hz or 220-247 VAC, 50/60 Hz; Power consumption: 6500: Standby: 55 W, Printing: 375 W, Sleep: 15 W; 6505: Standby: 65 W, Printing: 425 W, Sleep: 18.4 W; ENERGY STAR® qualified

Dimensions (WxDxH)

6500N/DN: 15.9 x 16.75 x 16.4 in. / 403.5 x 425.5 x 415.6 mm; Weight: 6500N: 40 lbs / 18.2 kg; 6500DN: 42.7 lbs / 19.4 kg; 250-sheet feeder: 15.75 x 18 x 4.2 in. / 400 x 457 x 107 mm; Weight: 9.7 lbs / 4.4 kg; 6505N/DN: 16.9 x 21.4 x 23 in. / 430 x 544.2 x 584.4 mm; Weight: 6505N: 62.5 lbs / 28.4 kg; 6505DN: 65.1 lbs / 29.6 kg; 250-sheet feeder: 16.5 x 20.4 x 4.2 in. / 419.2 x 518 x 107 mm; Weight: 9.9 lbs / 4.5 kg

Certifications

FCC Part 15, Class B, FCC Part 686, UL 60950-1/CSA 60950-1-07, 2nd Edition, CE Mark applicable to Low Voltage Directive (2006/95/EC), EMC Directive (2004/108/EC), and R&TTE Directive (1999/5/EC) 6, GOST, NOM, GS Mark, Citrix Ready, Section 508 (compliant with minor exceptions), ENERGY STAR® qualified

Supplies

High-capacity Print Cartridges:

Black: 3,000 std. pages 106R01597
Cyan: 2,500 std. pages 106R01594
Magenta: 2,500 std. pages 106R01595
Yellow: 2,500 std. pages 106R01596

Standard-capacity Print Cartridges:

Cyan: 1,000 std. pages 106R01591
Magenta: 1,000 std. pages 106R01592
Yellow: 1,000 std. pages 106R01593

Options

250-sheet feeder for Phaser 6500 097504070
250-sheet feeder for WorkCentre 6505 097504264
Productivity Kit 097504269
Duplex unit 097504069
Wireless network adapter
-- N. America power converter 097503740
-- European power converter 097503741
-- UK power converter 097503742

* Average standard pages. Declared Yield in accordance with ISO/IEC 19758. Yield will vary based on image, area coverage and print mode.



For more information, call 1-877-362-6567 or visit us at www.xerox.com/office

©2011 Xerox Corporation. All rights reserved. Contents of this publication may not be reproduced in any form without permission of Xerox Corporation. XEROX®, XEROX and Design®, CentreWare®, Phaser® and WorkCentre® are trademarks of Xerox Corporation in the United States and/or other countries. Adobe® and PostScript® 3™ are registered trademarks or trademarks of Adobe Systems, Incorporated. PCL® is a registered trademark of Hewlett-Packard. As an ENERGY STAR® partner, Xerox Corporation has determined that this product meets the ENERGY STAR guidelines for energy efficiency. ENERGY STAR and the ENERGY STAR mark are registered U.S. marks. All other trademarks are the property of their respective manufacturers. The information in this brochure is subject to change without notice. Updated 4/11 610P730196A 650BR-01UB



EXHIBIT C 2b

B500305 Covid Copier Equipment - DU: 8/21/1

- in. (76 x 127 mm to 216 x 356 mm), Tray 2 (optional): Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm)
 - c. Media types - Tray (Manual feed slot): Business card stock, Card stock, Envelopes, Glossy, Labels, Plain paper, Tray 1: Business card stock, Card stock, Envelopes, Glossy, Labels, Plain paper, Tray 2 (optional): Business card stock, Card stock, Envelopes, Glossy, Labels, Plain paper
 - d. Output capacity - 150 sheets
- 18) Color Management - Color management tools - PANTONE® Color approved solid-color simulations
 - 19) Security - Security features - 802.1x, Audit log, IP filtering, IPSec, IPv6, SNMPv3, Secure HTTPS (SSL)
 - 20) Energy - ENERGY STAR® qualified

E. CATEGORY 2b. (COLOR – 30 TO 49 PPM)

- 1) Standard functions - Copy, Fax, Print, Scan Copy, Email
- 2) Duty cycle - Up to 120,000 images/month
- 3) Print speed - Color: up to 44 ppm, Black: up to 44 ppm
- 4) Recommended average monthly volume - 1,000 to 6,000 pages/month
- 5) Maximum print resolution - Up to 600 x 600 x 4 dpi
- 6) Standard paper capacity - 625 sheets
- 7) Maximum paper capacity - 3,475 sheets
- 8) Two-sided output - Standard
- 9) Processor - 1.33 GHz
- 10) Print memory (standard/max) - 1 GB / 1 GB
- 11) Hard drive - 80 GB
- 12) Output capacity - 350 sheets
- 13) Document handler - Duplex Automatic Document Feeder, Capacity: 50 sheets
- 14) Paper capacity - Tray (Multipurpose tray): 100 sheets, Tray 2: 525 sheets, Tray 3 (optional): 525 sheets, Tray 4 (optional): 525 sheets, Tray 5 (High-capacity feeder) (optional): 1,800 sheets
- 15) Paper size - Tray (Multipurpose tray): Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm), Tray 2: Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm), Tray 3 (optional): Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm), Tray 4 (optional): Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm), Tray 5 (High-capacity feeder) (optional): Sizes: A4, Legal, Letter
- 16) Finishing options - Convenience Stapler: 20-sheets, Finisher (Optional): Offset stacking, 650-sheet tray
- 17) Fax features - Embedded fax, Internet fax, LAN fax, Server fax
- 18) Warranty - One-year
- 19) Print
 - a. First-page-out time, printing - As fast as 8.5 seconds
 - b. Maximum print resolution - Minimum 600 x 600 x 4 dpi

B50003055 Provide Copier Equipment – DUE: 8/21/13

- c. Page Description Languages (PDL) - Adobe PostScript® 3™, PCL® 5c, PCL® 6, PDF, XPS
- d. Print features - Automatic 2-sided, Automatic Color Correction, Bi-directional status, Booklet creation, Color By Words, Custom Color Correction, Earth Smart, Job Monitoring, Job identification, Print Around, Print from USB, SMart Duplex, Sample set, Scaling, Spot Color Matching, Store and Recall driver setting

20) Copy

- a. First-page-out time, printing - As fast as 16 seconds color / 16 seconds black and white
- b. Maximum copy resolution - 600 x 600 dpi
- c. Copy features - Annotation, Auto reduction/enlargement, Auto tray select, Auto tray switching, Automatic 2-sided, Bates Stamping, Booklet creation, Build Job, Collation, Covers, Edge erase, ID Card Copy, Image shift, Invert image, Job interrupt, Sample set, Single color, Transparencies

21) Scan

- a. Scan features - JPEG, Linearized PDF, Scan to SMB or FTP, Scan to USB memory device, Scan to email, Scan to folder, Scan to network, Single-touch scanning, TIFF, TWAIN support, Text searchable PDF, PDF/A, XPS
- b. Scan destinations - Scan to PC / Server Client (SMB or FTP), Scan to Secure FTP and HTTPS, Scan to USB memory drive, Scan to application, Scan to email, Scan to home, Scan to mailbox

22) Security - Standard security features 256-bit Encryption (FIPS 140-2 compliant), Access controls, Audit log, Common Criteria Certification ISO 15408, Hard drive image overwrite, Network authentication, SNMPv3, SSL, Secure Email, Secure Fax, Secure Print, Secure Scan, User permissions

23) Print drivers - OS support HP-UX® 11 v2, IBM AIX® 5, Mac OS 10.5, Mac OS 10.6, Mac OS 10.7, Mac OS 10.8, Redhat Enterprise 4 and 5, Redhat® Fedora® Core 15-17, Solaris 10, Solaris 9, Ubuntu®, Unix®, Windows Server 2012, Windows® 2003 Server, Windows® 2008 Server, Windows® 7, Windows® 8, Windows® Vista, Windows® XP

F. CATEGORY 2c. (COLOR – 50 TO 80+ PPM)

United States [Acco](#)

[Services](#)

[Products](#)

[Supplies](#)

[› Office Equipment](#) › [Multifunction Printers](#) › [Color Multifunction Printers](#) › [ColorQube 8900](#)

ColorQube™ 8900

Solid ink color multifunction printer

- Pay less for color pages with flexible pricing plans
- ConnectKey enables mobile solutions, productivity, security and cost control

Customer Rating

★ ★ ☆ ☆ ☆ 2.3 / 5

[Read all 15 reviews >](#)

[PDF downloads](#)

[View demos](#)



[Watch video ▶](#)



[Overview](#)

[Specifications](#)

[Ratings and Reviews](#)

[Ink & Accessories](#)

[Software and Solutions](#)

[Full Price](#)

ColorQube 8900

Model Configurations

8900/X

[Buy online](#)

Starting at

\$4,999
[Get quote >](#)
[See online prices >](#)

Print speed

Color: up to 44 ppm
Black: up to 44 ppm

Standard functions

Copy, Email, Fax, Print, Scan

Duty cycle	Up to 120,000 images/month ¹
Recommended monthly print volume	Up to 15,000 pages
Connectivity	10/100/1000 BaseT Ethernet, High-Speed USB 2.0 direct print (optional: Wi-Fi (with Xerox® USB Wireless Adapter))
Controller features	Configuration Cloning, Online Support, Remote Control Panel, Unified Address Book
Output capacity	350 sheets
Two-sided output	Standard
Processor	1.33 GHz
Print memory (standard/max)	1 GB / 1 GB
Hard drive	80 GB
Finishing options	Convenience Stapler: 20-sheets Finisher (Optional): Offset stacking, 650-sheet tray
Warranty	One-year on-site, Xerox Total Satisfaction Guarantee

[Buy online](#)

Pricing Details

Prices do not include applicable taxes, shipping, or handling charges and are subject to change without notice. Products available to qualified business customers installing in the US; subject to applicable terms and conditions. Products may be either New or Newly Manufactured, Factory Produced New Model, Remanufactured; which have been produced to a Xerox pre-determined standard and may contain both new components and recycled components that are reconditioned.

Print	
First-page-out time, printing	As fast as 8.5 seconds
Maximum print resolution	2400 FinePoint™
Page Description Languages (PDL)	Adobe PostScript® 3™, PCL® 5c, PCL® 6, PDF, XPS
Print features	Automatic 2-sided, Automatic Color Correction, Bi-directional status, Booklet creation, Color Words, Custom Color Correction, Earth Smart, Job Monitoring, Job identification, Print Around, Print from USB, SMart Duplex, Sample set, Scaling, Spot Color Matching, Store and Recall driver settings, Xerox® PrintBack
Mobile printing	Apple AirPrint (optional: Xerox® Mobile Print, Xerox® Mobile Print Cloud)

^ BACK TO TOP

Copy	
First-page-out time, copying	As fast as 16 seconds color / 16 seconds black and white
Maximum copy resolution	600 x 600 dpi
Copy features	Annotation, Auto tray select, Auto tray switching, Automatic 2-sided, Bates Stamping, Booklet creation, Build Job, Collation, Covers, Edge erase, ID Card Copy, Image shift, Invert image, Ji interrupt, Sample set, Single color, Stored job settings, Transparencies

^ BACK TO TOP

Scan	
Scan features	JPEG, Linearized PDF, Scan to SMB or FTP, Scan to USB memory device, Scan to email, Scan to folder, Scan to network, TIFF, Text searchable PDF, PDF/A, XPS
Scan destinations	Scan to PC / Server Client (SMB or FTP), Scan to Secure FTP and HTTPS, Scan to USB memory drive, Scan to application, Scan to email, Scan to home, Scan to mailbox

^ BACK TO TOP

Fax	
Fax features	Embedded fax, Internet fax, LAN fax, Server fax ²

^ BACK TO TOP

Media Handling	
Standard paper capacity	625 sheets
Maximum paper capacity	3,475 sheets
Document handler	Duplex Automatic Document Feeder Capacity: 50 sheets
Paper capacity	Tray (Multipurpose tray): 100 sheets Tray 2: 525 sheets Tray 3 (optional): 525 sheets Tray 4 (optional): 525 sheets Tray 5 (High-capacity feeder) (optional): 1,800 sheets
Paper size	Tray (Multipurpose tray): Custom sizes: 3 x 5 in. to 8.5 x 14 in. (76 x 127 mm to 216 x 356 mm) Tray 2: Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm) Tray 3 (optional): Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm)

Tray 4 (optional): Sizes: 5.8 x 8.3 in. to 8.5 x 14 in. (148 x 210 mm to 216 x 356 mm)
Tray 5 (High-capacity feeder) (optional): Sizes: A4, Legal, Letter

[^ BACK TO TOP](#)

Accounting	
Accounting	Xerox Standard Accounting (Copy, Print, Scan, Fax, Email)

[^ BACK TO TOP](#)

Security	
Standard security features	256-bit Encryption (FIPS 140-2 compliant), Access controls, Audit log, Cisco® TrustSec Integrati Common Criteria Certification ISO 15408, Hard drive image overwrite, McAfee ePolicy (ePO) Compatible, McAfee® Embedded, Network authentication, SNMPv3, SSL, Secure Email, Secure Fax, Secure Print, Secure Scan, User permissions
Optional security features	McAfee Integrity Control, Smart Card Kit (CAC/PIV, .NET), Xerox Secure Access Unified ID System® with Follow-You Print™

[^ BACK TO TOP](#)

Device Management	
Device management features	Apple® Bonjour, Low supplies email alerts, Proactive Supplies Management, Smart eSolutions®, Tivoli, WebJet Admin Interface, Xerox CentreWare® Internet Services, Xero CentreWare® Web

[^ BACK TO TOP](#)

Print drivers	
OS support	HP-UX® 11i v2, IBM AIX® 5, Mac OS 10.5, Mac OS 10.6, Mac OS 10.7, Mac OS 10.8, Redhat Enterprise 4 and 5, Redhat® Fedora® Core 15-17, Solaris 10, Solaris 9, Ubuntu®, Unix®, Windows Server 2012, Windows® 2003 Server, Windows® 2008 Server, Windows® 7, Windows® 8, Windowst Vista, Windows® XP, openSUSE® 11 and 12

[^ BACK TO TOP](#)

Certifications	
Certifications	CE Mark applicable to Directives 2006/95/EC, 2004/108/EC and 1999/5/EC, FCC Part 15, Class FCC Part 68, UL 60950-1/CSA 60950-1-07, 2nd Edition

[^ BACK TO TOP](#)

¹ Monthly volume capacity expected in any one month. Not expected to be sustained on a regular basis.

² Embedded fax: Analogue phone line required.

EXHIBIT C 2c

D30003055 - Office Copier equipment - DUE: 8/21/13

- c. Page Description Languages (PDL) - Adobe PostScript® 3™, PCL® 5c, PCL® 6, PDF, XPS
- d. Print features - Automatic 2-sided, Automatic Color Correction, Bi-directional status, Booklet creation, Color By Words, Custom Color Correction, Earth Smart, Job Monitoring, Job identification, Print Around, Print from USB, SMart Duplex, Sample set, Scaling, Spot Color Matching, Store and Recall driver setting

20) Copy

- a. First-page-out time, printing - As fast as 16 seconds color / 16 seconds black and white
- b. Maximum copy resolution - 600 x 600 dpi
- c. Copy features - Annotation, Auto reduction/enlargement, Auto tray select, Auto tray switching, Automatic 2-sided, Bates Stamping, Booklet creation, Build Job, Collation, Covers, Edge erase, ID Card Copy, Image shift, Invert image, Job interrupt, Sample set, Single color, Transparencies

21) Scan

- a. Scan features - JPEG, Linearized PDF, Scan to SMB or FTP, Scan to USB memory device, Scan to email, Scan to folder, Scan to network, Single-touch scanning, TIFF, TWAIN support, Text searchable PDF, PDF/A, XPS
- b. Scan destinations - Scan to PC / Server Client (SMB or FTP), Scan to Secure FTP and HTTPS, Scan to USB memory drive, Scan to application, Scan to email, Scan to home, Scan to mailbox

22) Security - Standard security features 256-bit Encryption (FIPS 140-2 compliant), Access controls, Audit log, Common Criteria Certification ISO 15408, Hard drive image overwrite, Network authentication, SNMPv3, SSL, Secure Email, Secure Fax, Secure Print, Secure Scan, User permissions

23) Print drivers - OS support HP-UX® 11 v2, IBM AIX® 5, Mac OS 10.5, Mac OS 10.6, Mac OS 10.7, Mac OS 10.8, Redhat Enterprise 4 and 5, Redhat® Fedora® Core 15-17, Solaris 10, Solaris 9, Ubuntu®, Unix®, Windows Server 2012, Windows® 2003 Server, Windows® 2008 Server, Windows® 7, Windows® 8, Windows® Vista, Windows® XP

F. CATEGORY 2c. (COLOR – 50 TO 80+ PPM)

B50003055 Provide Copier Equipment – DUE: 8/21/13

- 1) Standard Capabilities - Print, Copy, Fax, Scan Copy, Email
 - 2) Optional Capabilities - Robust set of options for feeding, scanning, finishing, input, and workflow
 - 3) Duty cycle - 300,000 pages per month
 - 4) Resolution - Print/Copy: 2400 x 2400 dpi
 - 5) Scan: 200 x 200, 300 x 300, 400 x 400, 600 x 600 dpi
 - 6) Print speed - Color 570: 70 ppm color, 75 ppm black, Color 560: 60 ppm color, 65 ppm black
 - 7) Recommended average monthly volume - 10,000 - 50,000 pages per month
 - 8) Finishing - Booklet Making, Finisher, Hole Punch, SquareFold Trimmer, Stapler
 - 9) Media Types - coated and uncoated stock, up to 110 lb cover (300 g/m²)
 - 10) Applications - Collateral, Direct Mail, Photo Publishing
 - 11) Line Screens - 600, 300, 200 and 150 Clustered Dot, 200 Rotated Line Screen
 - 12) Scan speed - 50 ppm color/65 ppm b/w in copy mode, 50 ppm color/80 ppm b/w in network scanning mode
 - 13) Printed Sides - Duplex
 - 14) PDLs - PDF, XPS, PCL6 emulation, HP-GL2, Adobe PostScript 3, TIFF, JPEG, Adobe PostScript Level 1, 2, 3; Adobe Acrobat® 9.0, PDF 1.8, PDF/X; TIFF, PCL5c, PCL6XL, EPS, JPEG,
 - 15) Paper Handling
 - a. Paper sources - 4 standard, plus bypass
 - b. Standard paper capacity - 3,260 sheets
 - c. Maximum paper capacity with options - 7,260 sheets
 - d. Media Dimensions – (Minimum 6" x 4" (148 x 140 mm)
 - e. Media Dimensions - Maximum 13" x 19.2" (SRA3 / 330 x 488 mm) (with optional Oversized High Capacity Feeder)
 - f. Media Weight - Minimum 18 lb. bond (64 g/m²)
 - g. Media Types coated and uncoated stock, up to 110 lb cover (300 g/m²)
 - 16) Input
 - a. Tray 1 - 500 sheets (12" x 18"/SRA3)
 - b. Tray 2 - 500 sheets (11" x 17"/A3)
 - c. Tray 3 - 870 sheets (8.5" x 11"/A4)
 - d. Tray 4 - 1,140 sheets (8.5" x 11"/A4)
 - e. Tray 5 Bypass Tray: 250 sheets, up to 110 lb cover (300 g/m²), uncoated and coated
 - f. High Capacity Feeder High-capacity feeder: 2,000 sheets up to 65 lb cover (176 g/m²), 8.5" x 11"/A4
 - g. Other Input Devices - Integrated scanner
 - 17) Output Offsetting Output Tray 500 sheets (optional)
 - 18) Finishing
 - a. Finisher Optional Finishers, Advanced Finisher: 500-sheet top tray, 3,000-sheet stacker tray, hole punching, multi-position stapling, Professional Finisher: 500-sheet top tray, 1,500-sheet stacker tray, stapling up to 50 sheets, hole punching, bi-fold, saddle-stitch booklet making up to 15 uncoated sheets (60 imposed pages),
- THIS IS ACUTAL NAME OF XEROX MACHINI

B50003055 Provide Copier Equipment – DUE: 8/21/13

Standard Finisher: 500-sheet top tray, 3,000-sheet stacker tray, multi-position hole punching and stapling, 200-sheet interposer

- b. Booklet Making Optional Booklet Maker Finisher – all features of Standard Finisher plus, Coated/uncoated bi-fold or saddle-stitch coated/uncoated booklet up to 25 sheets (100 imposed pages of 24 lb./90 g/m² media), Optional Folding Module for tri-fold and Z-fold (A4/letter and A3/tabloid)
- c. Hole Punch - Customer replaceable die sets, Supports 8.5" x 11" (A4) long edge feed, 20 lb. bond - 80 lb. cover, Versatile punching styles to create documents ready for professional binding
- d. Stapler Convenience Stapler, Staples up to 50 sheets of 24 lb (90 g/m²) media, Foreign Interface Kit enables the connection of external devices such as auditrons or coin-op devices

19) Security Features - Common Criteria Certified, IP filtering, image overwrite on a job-by-job basis, secure print, encrypted scan-to-email, email over SSL, authentication, 256-bit Encryption, and IPv6 support.

20) Warranty – three years

DS10. PRICING OPTION

A. Under this option the City may opt to lease the machine for a 24, 36 or 48 month term. As laid out in Attachment A, Vendor shall respond to this option by entering the monthly lease amount. Additionally, the City has grouped its copier fleet into several categories based on the speed and color/monochrome capabilities.

B. Fixed monthly lease cost per machine includes all maintenance and consumables (except for paper), and a minimum click count per machine (for purposes of calculating the monthly City-wide pooling amount only) with cost per click for overages based upon a City-wide pooled total, with a ceiling of 4 million copies per month for Monochrome and 1 million for Monochrome/Color when the Contract is fully implemented, with an annual reconciliation. For pooling overages, Vendors shall provide a separate cost per copy, for monochrome and for monochrome/color.

DS11. SOFTWARE. Any software that touches local City-computing resources shall be pre-authorized by the Mayor's Office of Information Technology (MOIT).

DS12. HELPDESK

A. To reduce its out-of-pocket costs under this contract, the City will provide toll-free Help Desk and field networking-related support for all users of equipment installed under this contract. The staff of the Help Desk shall be trained by the Contractor's representatives at no additional cost to the City. If the Help Desk is unable to resolve the problem, the call will then be handed over to the Account Manager for resolution. The vendor will determine the nature of the problem and attempt to resolve the issue.

Xerox® Color 560/570 Printer
Brochure



Xerox® Color 560/570 Printer
Productivity plus outstanding
color for all environments.





Productivity, scalability and professional image quality, all-in-one.

The Xerox® Color 560/570 Printer provides application versatility and professional image quality, and is flexible enough to grow with your business. It's an all-in-one solution that can boost productivity in any environment.

Xerox® Color 560/570 Printer Quick Facts

- **Speed:** Up to 60/70 ppm color and 65/75 ppm black-and-white
- **Resolution:** 2400 x 2400 dpi
- **Toner:** Xerox® Emulsion Aggregation (EA) Toner with ultra-low melt technology
- **Media Weights (Maximum):** Up to 110 lb. cover / 300 gsm and up to 80 lb. cover / 220 gsm for auto duplexing most stocks
- **Media Sizes:** Up to 13 x 19.2 in. / SRA3+ / 330 x 488 mm

A flexible and affordable solution from the start.

Your teams want the flexibility and productive workflow of a multifunction device. Your graphics, creative and production teams want a higher level of quality and finishing. The Xerox® Color 560/570 Printer offers the best of all worlds.

The Xerox® Color 560/570 allows you to print, copy, fax, and scan – including scan and print with PC, USB or email. It can even print from virtually any smart phone or tablet. That's how the Xerox® Color 560/570 boosts any team's efficiency.

Capture new business and keep high-value color printing in-house.

- Print at up to 60/70 pages per minute color and up to 65/75 pages per minute black-and-white. And with easy set-up and automated workflows, you can handle quick turnarounds in style.

- **Media versatility** – both coated and uncoated stocks up to 110 lb. / 300 gsm.

- **Inline finishing options** offer a professional polish with stapling, hole-punching, folding and face trimming for presentations, brochures and reports.

- **A choice of print servers** allows you to boost color management and streamline labor-intensive processes.

- **Variable data capabilities** let you capitalize on personalized applications for direct mail.

Exceed expectations.

The Xerox® Color 560/570 Printer is engineered to bring out the best in digital printing. Whether you need to create a customer brochure, a captivating proposal or presentation, an eye-catching poster, or even window decals or polyester signs, you get stunning results every time.

Transform – and work simpler, smarter.

When work gets simpler, people are more productive. The Xerox® Color 560/570 Printer simplifies the process of capturing, editing, and storing documents – all the tools you need to get quality work done more efficiently.

Capture productivity with scanning and faxing.

- **True multitasking.** Scan, print, copy, fax or route files, all at once. Preview scans and fax images on-screen and avoid mistakes.
- **Save time and steps.** The Xerox® Color 560/570 offers superior scanning and allows you to send the files anywhere. Email lists, store on-board, send to a PC, server, USB or fax. Create a searchable PDF in one simple step.

Extend your possibilities and transform the way you get work done with the power of Xerox® Workflow Solutions.

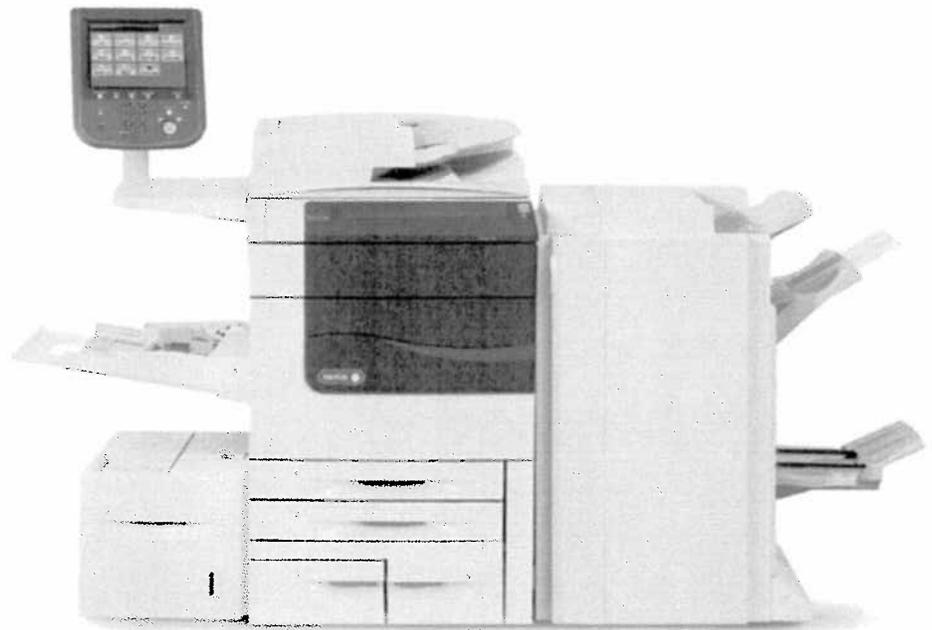
- **Xerox® ConnectKey™ for SharePoint.** Scan files directly into Microsoft® SharePoint® and other Windows® folders. Plus, you'll go beyond basic file storage by converting documents to intelligent data and apply SharePoint policies to your data. Learn more at www.xerox.com/connectkeysharepoint.
- **Xerox® Scan to PC Desktop®.** Bridge the gap between Microsoft® Office® documents, PDFs and paper. Scan to PC Desktop allows you to customize scanning menus on your Xerox® Color 560/570 directly from your desktop. Learn more at www.xerox.com/scantopcdesktop.
- **Xerox® Mobile Print.** Xerox has all the options to enable secure, accurate printing from any Apple® iOS®, Android™ and BlackBerry® mobile devices. Learn more at www.xerox.com/mobileprint.

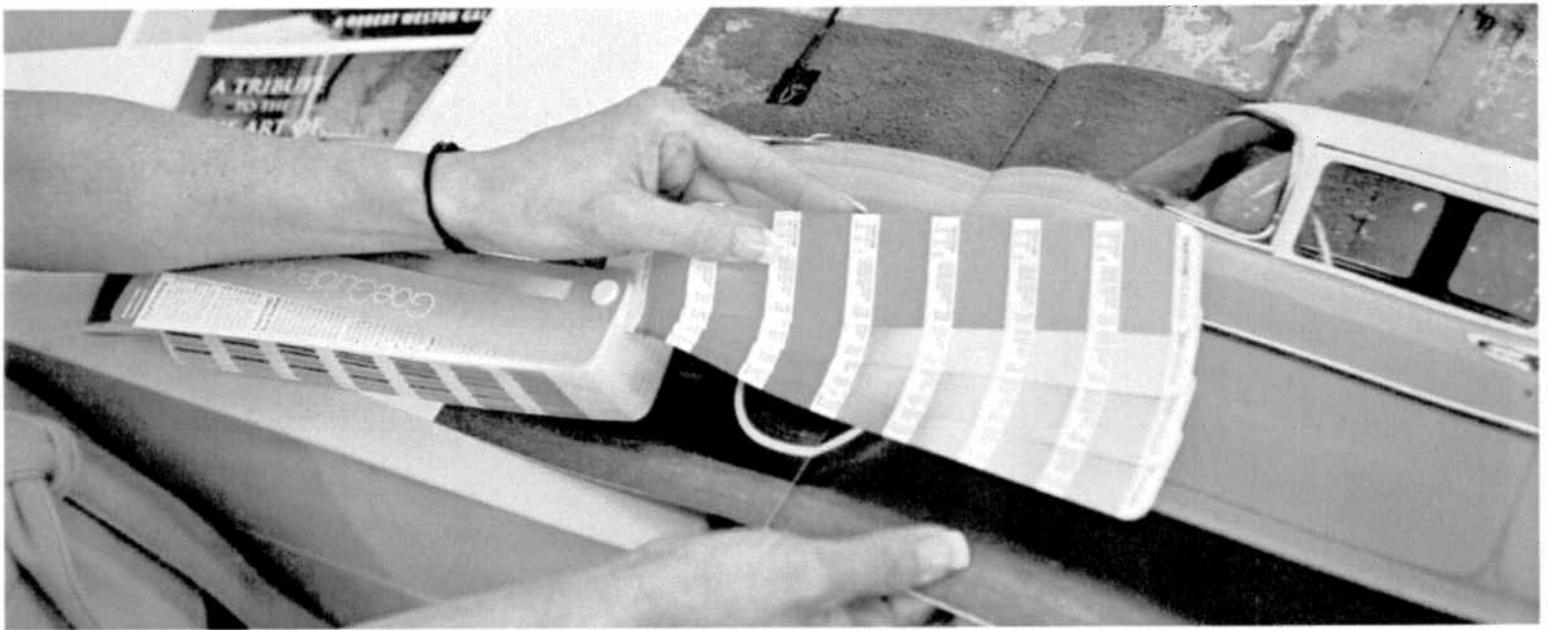
Secure and confident.

- **Full system Common Criteria (ISO 15408) Certification at EAL3.** This ensures the Xerox® Color 560/570 Printer conforms to the most stringent security standards.
- **Secure Print.** Keep documents private by holding print jobs in the queue until the user enters the password.
- **Password protected PDFs.** This feature requires a password to open and view a sensitive scan.
- **Standard 256-bit and FIPS 140-2 encryption.** The gold standard in keeping your data secure – Image Overwrite. Automatically erases images on the device.

Control and track costs easily.

- **Xerox® Standard Accounting (XSA).** This software is a standard feature that resides locally on the device. It provides superior accounting features that lets you track, analyze and limit device usage. It lets you know where your costs are coming from so you can take control of them.
- **Equitrac Office®.** Provides a secure, convenient, mobile print workflow while controlling costs and simplifying administration (optional). Learn more at www.xerox.com/equitracoffice.
- **Xerox Secure Access Unified ID System®.** Integrates with your existing employee ID badge solution, allowing users to unlock access to system features via badge proximity or swiping (optional). Learn more at www.xerox.com/secureaccess.





Promote your image and stand out from the crowd.

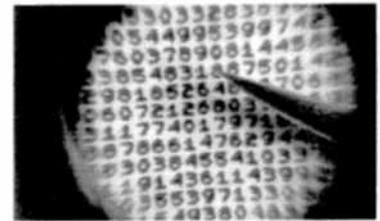
Benchmark image quality that you expect. Results that truly delight.

Innovation comes standard.

- **Vibrant color and incredible detail.** With our 2400 x 2400 dpi resolution, images are rich with crisp text so your output will always impress.
- **Excellent image quality.** Our Xerox® Emulsion Aggregation (EA) Low Melt Toner technology is chemically grown, so the small, consistent particles produce great quality with smooth transitions and an offset-like finish.
- **Keep jobs moving.** All printers have components that eventually wear out, but with Xerox® Smart Kit® Customer Replaceable Units, you can keep moving without a service call. Simple slide-in and slide-out replacement units keeps you up and running. Smart Kits include drum rolls, fuser, charge corotron assembly and waste toner bottle.

It's your image.
Unleash your creativity.*

- **Match company colors and logos.** The Xerox® Color 560/570 Printer offers licensed PANTONE® matching for spot colors to the PANTONE MATCHING SYSTEM®, PANTONE GOE™ and PANTONE PLUS.
 - **True Adobe® PostScript® 3™ certification and the latest Adobe PDF Print Engine (APPE).** These features plus blazing speeds means your creativity is never restricted.
- Total control, when you need it most.
- **Advanced registration technology.** Bring tighter control (edge, skew correction) to your critical projects.
 - **Customize your settings.** Custom paper setup lets you create, store, and retrieve unique paper profiles that can be used whenever you need them.

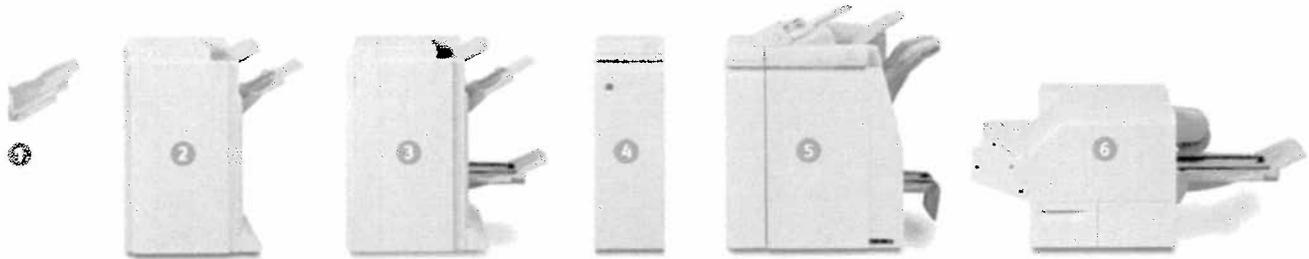


Xerox® Color 560/570 Printer:
0.6 point font Xerox® MicroFont
pictured with a pin.

We've combined class-leading print resolution (2400 x 2400 dpi) and the unique properties of Xerox® EA Toner with ultra-low melt technology. The result is stunning detail and an offset-like finish and vibrant color. This also allows for outstanding performance on new substrates such as Xerox® NeverTear, digital synthetics, polyesters and more.

Whatever the size and scope of your work, we'll fit your needs.

Finishing Options



1 Offset Catch Tray: 500 sheet stacking.

2 Advanced Finisher: Ideal for basic binders, manuals, reports and presentations. This finishing option offers 50-sheet, multi-position stapling and 2, 3 or 4 hole punching.

3 Professional Finisher: The choice for uncoated, manuals, etc. In addition to the features of the Advanced Finisher, this finisher includes saddle stitching with center fold for easy booklet making for up to 15-sheet coated booklets and bi-fold brochure assembly.

4 GBC® AdvancedPunch™: Lets you create professionally bound documents in-house by combining printing, punching and collating into one convenient step.

5 Standard Finisher and Booklet Maker Finisher*: This finishing module enables coated booklets, brochures and bi-fold mailers as well as stacking, stapling and hole punching. It also includes an interposer input tray. Even more versatility can be obtained with the addition of the optional tri-fold, z-fold and tabloid z-fold module for this finisher.

6 Xerox® SquareFold® Trimmer Module: Enhances the power of the Standard Finisher with booklet maker with square fold of cover sheets and face trimming to produce booklets.

* Interface module required.

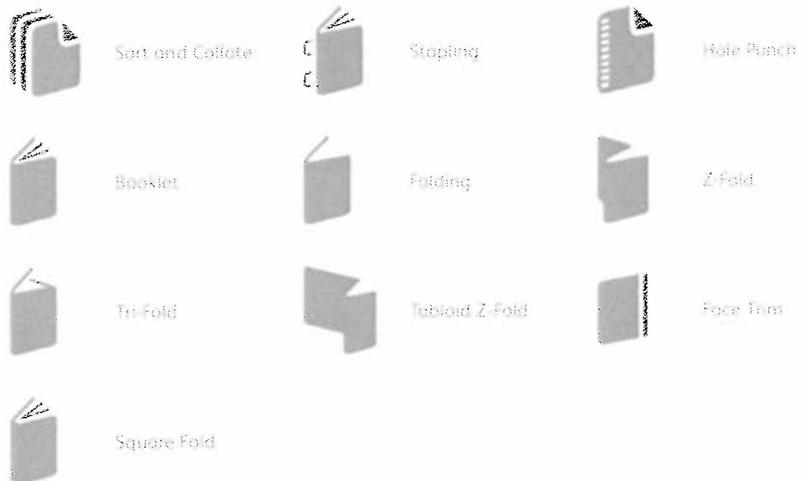
Feeding Options



1 High-Capacity Feeder: Holds up to 2,000 sheets in a wide range of weights.

2 Oversized High-Capacity Feeder: Adds capacity with either one or two media selection points for large 13 x 19 in. / SRA3 / 330 x 482 mm and up to 4,000 sheet capacity.

Finishing Applications

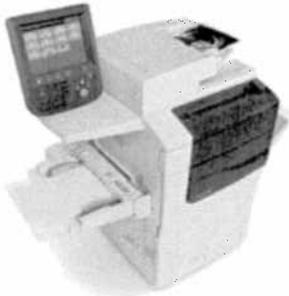


Print servers to fit every workflow.

We offer a choice of print servers, so you're sure to find one that fits.

Xerox® Integrated Servers

Count on superior color and high-end workflows.



The Xerox® Integrated Color Server

Ideal for high-end office applications, you will be delighted with unrivaled simplicity and value with a familiar touch screen. Learn more at www.xerox.com/560integrated-colorserver.



The Xerox® EXi Integrated Fiery® Color Server

World-class color and workflow tools that put you in command. Learn more at www.xerox.com/560exi-fierycolorserver.

Xerox® External Servers

Powerful servers with color tools, workflow capabilities, and blazing speed, all at your fingertips.



Xerox® EX Print Server, Powered by Fiery®

Fiery technology increases your profits by delivering high-impact documents with vibrant images and color that exceed your customers' expectations. Learn more at www.xerox.com/560ex-printserver.



Xerox® FreeFlow® Print Server

The Xerox® FreeFlow Print Server brings together a sophisticated blend of enterprise and production workflows. Delivers robust queue management, ConfidentColor technology and variable printing. Learn more at www.xerox.com/560freeflow-printserver.

Before



Transparency Handling

After



Before



Spot Color Calibrations

After



The Adobe PDF Print Engine – or APPE – is the gold standard in PDF processing, producing PDF files that flow through your shop with a minimum of intervention. No more transparency problems. No more color matching challenges. Instead, you will see faster turnarounds, more accurate results – and more returning customers.



Create exciting new applications – easily finished inline.

The printing world is exploding with new applications and new ways to use color, media and finishing. The superb image quality, robust media latitude, flexible finishing options, modularity and server options of the Xerox® Color 560/570 Printer, integrated with enterprise workflows, make it the perfect device for capturing new business, keeping more applications in-house.

Specialty media for special results.

The Xerox® Color 560/570 was designed with media latitude in mind.

Delight your customers with finished proposals, compelling brochures, and also take advantage of the new and exceptional media capability and truly stand out.

The Xerox® 560/570 allows you to think big. Signs, ID Cards, Window Clings, Labels, Polyester Synthetics and more.

Run reliably on many of today's digital specialty substrates like Xerox® Premium NeverTear digital synthetics and more.

With our special polyester EA Low Melt Toner, the output fuses to polyester in a chemically bonding way, ensuring outstanding image quality on specialty substrates such as polyester and more – allowing you to offer a broader set of media choices. Premium NeverTear is water, oil, grease and tear resistant.



Xerox® NeverTear Window Signs

Production printing with enterprise workflows at an affordable price.

Image quality, ease of use, productivity, media latitude, feeding and finishing options, plus world-class workflow solutions are at your fingertips. Grow your digital color printing capabilities and reduce costs with the Xerox® Color 560/570 Printer.



- **Brochures** – easily create professional, colorful brochures with productivity-boosting inline folding and square fold trimming.
- **Presentations / Newsletters** – inline stapling and hole punching makes producing presentations and newsletters quick and easy.
- **Manuals and Reports** – inserted tabs keep annual reports and financial reports organized, while stapling and GBC AdvancedPunch hole-punching keep pages secure.
- **Posters** – expanded media range lets you run eye-catching posters on sturdy coated media – up to 13 x 19 in. / SRA3+.
- **Specialty Media and Photo Specialty applications** – impeccable color and photo-finish image quality will keep customers coming to you for all today's latest photo applications

Specifications for the Xerox® Color 560/570 Printer

Resolution

- Print / Copy: 2400 x 2400 dpi; Scan: 200 x 200, 300 x 300, 400 x 400, 600 x 600
- Line Screens: 600, 300, 200 and 150 Clustered Dot, 200 Rotated Line Screen¹

Technology

- Print, Fax, Copy, Scan, Preview, Email
- Load-while-run toner and paper capability
- Advanced Registration Technology for tighter control, ±1.2 mm along lead edge, ±2.4 mm side to side
- Custom paper set-up / alignment profiles
- Xerox® EA Low Melt Toner
- Xerox® Smart Kit® replaceable units for toners, drums, fuser, charge corotron, waste bottle, staples

Graphic Arts Credentials

- Fogra certification, PANTONE Matching System®, PANTONE GOE, PANTONE Plus, Adobe PDF Print Engine¹

Integrated Scanner

- 250 sheet capacity
- 50 ppm color / 65 ppm b/w in copy mode; 50 ppm color / 80 ppm b/w in network scanning mode
- Originals up to 11 x 17 in. / A3 in weights from 38-105 gsm (16-28 lb. bond)
- Duplex Automatic Document Feeder (DADF)

Productivity / Print Speeds

- Duty Cycle²: 300,000

Xerox® Color 560/570 Color

- 8.5 x 11 in. / A4
 - 60/70 ppm (64-105 gsm) uncoated
 - 43/50 ppm (106-176 gsm) uncoated, (106-150 gsm) coated
 - 30/35 ppm (177-300 gsm) uncoated, (151-300 gsm) coated
- 11 x 17 in. / A3
 - 30/35 ppm (64-105 gsm) uncoated
 - 21/25 ppm (106-176 gsm) uncoated, (106-150 gsm) coated
 - 14/17 ppm (177-300 gsm) uncoated, (151-300 gsm) coated
- 12 x 18 in. / SRA3
 - 27/30 ppm (64-105 gsm) uncoated
 - 19/19 ppm (106-176 gsm) uncoated, (106-150 gsm) coated
 - 12/12 ppm (177-300 gsm) uncoated, (151-300 gsm) coated

Xerox® Color 560/570 Black-and-white

- 8.5 x 11 in. / A4
 - 65/75 ppm (64-176 gsm) uncoated
 - 43/50 ppm (177-300 gsm) uncoated, face-up (106-176 gsm) coated
 - 30/35 ppm (177-300 gsm) coated
- 11 x 17 in. / A3
 - 33/37 ppm (64-176 gsm) uncoated, face-up
 - 21/25 ppm (177-300 gsm) uncoated, (106-176 gsm) coated
 - 14/17 ppm (177-300 gsm) coated
- 12 x 18 in. / SRA3
 - 29/33 ppm (64-176 gsm) uncoated
 - 19/19 ppm (177-300 gsm) uncoated, face-up (106-176 gsm) coated
 - 12/12 ppm (177-300 gsm) coated

Paper

Flexibility / Weights

- Internal Trays 64-220 gsm uncoated and coated
 - Tray 1: 500 sheets 12 x 18 in. / SRA3
 - Tray 2: 500 sheets 11 x 17 in. / A3
 - Tray 3: 870 sheets 8.5 x 11 in. / A4
 - Tray 4: 1140 sheets 8.5 x 11 in. / A4
- Bypass 250-sheet up to 110 lb. cover (300 gsm) uncoated and coated, up to 13 x 19 in. / 330 x 482 mm
- Optional 2,000 sheets A4 HCF
- Optional 2,000 sheets OHCF (1- or 2-tray)

Capacity and Handling (8.5 x 11 in. / A4)

- 3,260 sheets standard via four internal trays and bypass tray
- Maximum paper capacity: 7,260 sheets via standard trays and two Oversized High Capacity Feeders (optional)
- Two-sided printing:
 - 65 lb. cover / 176 gsm auto duplex for all stocks
 - 80 lb. / 220 gsm auto duplex for most stocks
 - 110 lb. cover / 300 gsm manual duplex for all stocks from bypass trays and optional Oversized High Capacity Feeder

Feeding and Finishing Options

High-Capacity Feeder (HCF)

- 8.5 x 11 in. / A4

Oversized High-Capacity Feeder (OHCF)

- 18 lb. bond to 110 lb. cover / 64-300 gsm uncoated
- 28 lb. bond to 110 lb. cover / 106-300 gsm coated
- 7.2 x 10 in. / 182 x 250 mm – B5 to 13 x 19.2 in. / SRA3 / 330 x 488 mm
- 65 lb. cover / 176 gsm auto duplex for all stocks
- 80 lb. / 220 gsm auto duplex for most stocks (Letter / A4, Tabloid / A3)
- 110 lb. cover / 300 gsm simplex and manual duplex for all stocks

- One or two tray module: 2,000 sheets / 4,000 sheets

- Small Media support included with 2-OHCF

- Envelope and small media feeder

Offset Catch Tray

- 500 sheet stacking

Advanced Finisher

- 500 sheet top tray, 3,000 sheet stacker tray
- Multi-position stapling, coated and uncoated paper, up to 50 sheets, hole punching

Professional Finisher

- 500 sheet top tray, 1,500 sheet stacker tray
- Stapling, coated and uncoated, up to 50 sheets, hole punching
- Bi-fold, saddle stitch booklet maker up to 15 uncoated sheets, 7 sheets at 106-176 gsm coated, 5 sheets at 177-220 gsm coated

Standard Finisher

- 500 sheet top tray, 3,000 sheet stacker tray
- Multi-position hole punching and stapling, quad / 4 staples
- Stapling, coated and uncoated, up to 100 sheets
- 200 sheet interposer for pre-printed and full bleed sheets
- Built-in decurling for coated / heavy-weight media through Interface Module required to connect to printer

Booklet Maker Finisher – all features of Standard Finisher plus:

- Coated / uncoated bi-fold or saddle-stitch coated / uncoated booklet up to 25 sheets (100 imposed pages of 20 lb. / 75 gsm media)
- Optional Folding Module for tri-fold and Z-fold (A4 / letter and A3 / tabloid)

GBC AdvancedPunch™

- Punch configurations available in A4 and 8.5 x 11 in.
- Various interchangeable die sets included

Xerox® SquareFold® Trimmer Module

- Square fold up to 25 sheets
- Face trim between 2-20 mm in 0.1 mm increments
- Paper weights 18 lb. bond to 110 lb. cover (64-300 gsm) coated and uncoated

Convenience Stapler

- Staple up to 50 sheets of 24 lb. / 90 gsm media

Xerox® Integrated Color Server

Hardware Specifications (equal or better)

- 80 GB Hard Disk Drive, 2 GB RAM
- 10.4 in. color, touch screen flat-panel display
- Ethernet interface (10 MBTX / sec, 100 MBTX / sec, 1000 MBTX / sec option)

Client Environments Supported

- Windows® XP SP1 & above (32 & 64 bit), Server 2003/2008 (32 & 64 bit), Vista (32 & 64 bit), Windows 7 (32 & 64 bit), Mac OS® 10.4 and above, Citrix, Custom driver for Unix: AIX® 5 v5.3, HP-UX® 11.0/11 v2, Solaris® 8/9/10, Linux Fedora Core® 1/5, Red Hat ES4, SUSE 10/11
- Citrix, WHQL certification¹

PDLs and Data Formats

- PDF, XPS®, PCL® 6 emulation, HP-GL2 (direct submission), Adobe® PostScript® 3™ option, TIFF, JPEG

Scan

- Scan to Email, Scan to Folder, to PC, to Mailbox (private and public), options include Scan to USB, FTP, SMB, Desk, Text searchable PDF, PDF/A, XPS, Thumbnail Preview

Security

- Standard Secure Print, Authentication with LDAP/Kerberos/SMB/CAC, Password Protected PDF, FIPS 140-2 encryption, S/MIME Encrypted Email, IPsec, 802.1x, SNMP v3.0, Email over SSL, Image Overwrite (Immediate, Scheduled, On Demand) Hard Disk Data Encryption, Audit Log Optional CAC, Xerox Secure Access Unified ID System²
- IPv6 Ready
- 256 Bit Encryption
- Common Criteria Certified

Other Options

- USB, Media Card Reader, Common Access Card Enablement Kit, Accounting Options, Extensible Interface Platform Enabled (EIP), Foreign Device Interface
- Mobile / Smartphone Print

Additional Print Server Options

Xerox® Integrated Fiery® Color Server

Xerox® FreeFlow® Print Server

Xerox® EX Print Server, Powered by Fiery®

Electrical Requirements

- Printer: 110-127 VAC, 50/60 Hz
- Options: 100-240 VAC, 50/60 Hz
- Optional Feeding / Finishing:
 - Each module requires 100-240 VAC, 50/60 Hz power

Printer Dimensions

- Height: 54.8 in. / 1,391.5 mm
- Width: 62 in. / 1,574 mm
- Depth: 31 in. / 787 mm

¹ Depending on Print Server / Controller Selected

² Duty Cycle – Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

For more detailed specifications, go to www.xerox.com/560-570-Specs.

To view a product video, visit www.xerox.com. Build and configure your own Xerox® Color 560/570 Printer at www.buildyourownxerox.com.

©2013 Xerox Corporation. All Rights Reserved. Xerox®, Xerox and Design®, ConnectKey®, FreeFlow®, Scan to PC Desktop®, Smart Kit®, SquareFold® and Xerox Secure Access Unified ID System® are trademarks of Xerox Corporation in the United States and/or other countries. EFI™, Splash, Fiery® and RPX-iii™ are trademarks of Electronics for Imaging, Inc. Product appearance, build status and/or specifications are subject to change without notice. Updated 7/13 BR6714 610P730089D X56BR-01UE



MINUTES

Mayor's Office of Human Services - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Women Accepting Responsibility, Inc. (WAR). The period of the agreement is August 1, 2013 through July 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$49,307.50 - 4000-496213-3573-591447-603051

BACKGROUND/EXPLANATION:

WAR will provide supportive services and case management to four homeless families who are clients of WAR's rental assistance program.

The grant agreement is late because of delays at the administrative level.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Women Accepting Responsibility, Inc.

MINUTES

Mayor's Office of Human Services (MHS) - Ratification of
Amendment No. 2

ACTION REQUESTED OF B/E:

The Board is requested to ratify amendment no. 2 to agreement with Municipal Information Systems, Inc. (MISI). The ratification extends the period of the agreement through December 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$43,720.00 - 4000-496212-3571-591495-603051

BACKGROUND/EXPLANATION:

On October 10, 2012, the Board approved the original agreement with MISI. On June 5, 2013, the Board approved amendment no. 1 to the agreement. The MOHS is in the process of transferring the database run by the MISI to another vendor and have been delayed due to data migration issues.

The ratification will extend contract no. 35271 through December 31, 2013 and increase the contract amount by \$43,720.00 for a new agreement total amount of \$180,370.00. The additional funds will cover the costs during the extension.

The amendment no. 2 is late because of delays in negotiating the terms of the extension with the MISI.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board ratified amendment no. 2 to agreement with Municipal Information Systems, Inc.

MINUTES

Fire Department - Retroactive Pay

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize retroactive payment of wages for Mr. Vincent W. Bailey, Sr. for the period December 27, 2012 through September 28, 2013.

AMOUNT OF MONEY AND SOURCE:

\$40,909.45 - 1001-000000-2121-226400-601061

BACKGROUND/EXPLANATION:

Mr. Bailey was suspended without pay from December 27, 2012 through September 28, 2013. He was placed back on duty October 3, 2013. Mr. Bailey is entitled to all back wages during the suspension period. The back pay represents the amount of salary that he would have earned for the period December 27, 2012 through September 28, 2013.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the payment of wages for Mr. Vincent W. Bailey, Sr. for the period December 27, 2012 through September 28, 2013.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Michelle Muhammad	Analytics Boot Camp Washington, DC Dec. 9 - 11, 2013 (Reg. Fee \$1,559.00)	Ryan White Part A	\$2,589.00
<u>Mayor's Office Information Technology</u>			
2. Christopher D. Tonjes Jerome Mullen	Public CIO Technology Summit Carefree, AZ Dec. 8 - 10, 2013	General Fund	\$ 200.00

The conference group will be covering airfare, hotel costs, and a light breakfast on the December 10, 2013. The Department is requesting \$40.00 for each representative to cover the cost of meals not covered by the conference group.

Office of the President

3. Nicholas Mosby	NBCSL 37 th Annual Legislative Conf. Memphis, TN Dec. 11 - 14, 2013 (Reg. Fee \$575.00)	Elected Official Expense Account	\$1,474.34
-------------------	--	---	------------

The subsistence rate for this location is \$154.00 per night. The hotel cost is \$145.00 per night. The occupancy tax is \$23.13 per day plus a hotel service fee of \$5.95 per day. The Office of the President is requesting an additional subsistence of \$31.00 per day, for a total of \$93.00 to cover the cost of food and incidentals.

UPON MOTION duly made and seconded, the Board approved the travel requests. The President **ABSTAINED** on item no. 3.

MINUTES

Police Department - Training Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a training contract with the University of Baltimore. The training will be provided on December 10, 2013 at the Baltimore Police Department's Comstat room and the Laboratory Section's classroom.

AMOUNT OF MONEY AND SOURCE:

\$1,400.00 - 6000-611214-2013-197500-603026

BACKGROUND/EXPLANATION:

This training will be hosted by the Baltimore Police Department's Investigations and Intelligence Bureau. The purpose of this training is to address victim sensitivity along with the respect of victim's rights to the Sergeants and Lieutenants assigned within the Investigations and Intelligence Bureau.

The training will be taught by two staff members from the University of Baltimore, College of Public Affairs, School of Criminal Justice in which each will provide four hours of training.

The goal of this training is to lower victim complaints and build stronger relationships within the community through positive victim response to the investigative process, along with strengthening court cases.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

November 26, 2013

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of poor fiscal administration and management by the Mayor of Baltimore City and the various Departments and Agencies under our mayor's leadership and direction.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 86, Police Department – Training Contract, if approved:
 - i. This item fails to disclose the number of officers to be trained;
 - ii. This item fails to disclose the experience level of the officers selected to attend this course.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am significantly impacted by poor fiscal administration and management within my home town government. Workforce development is a significant deficiency both with my hometown government and the police department, in particular. This opportunity is a welcome addition to the usual wasteful spending contained in the weekly BOE agenda.
4. The remedy I seek and respectfully request is that this contract be detailed more thoroughly before it is approved by this board.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on November 27, 2013.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

Police Department – Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with Education & Treatment Alternatives, Inc. The period of the memorandum of understanding is March 20, 2013 through March 21, 2013.

AMOUNT OF MONEY AND SOURCE:

\$10,496.25 - 4000-409111-2252-690500-600000

BACKGROUND/EXPLANATION:

On December 22, 2010, the Board approved the Baltimore City Juvenile Screening and Diversion Program Grant Award. On August 22, 2012, the Board approved an extension of the period of the grant award through March 31, 2013.

The "Aggression Replacement Training Program" is a two-day training session for 25 employees of the Mayor's Office of Criminal Justice, the Department of Juvenile Services and the Family League and will be applied in the dealings with clients under the Diversion grant. Funding will cover the tuition, all hand-out materials, and certificates upon completion.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

UPON MOTION duly made and seconded, the Board approved and authorized execution of the training contract with the University of Baltimore.

* * * * *

President: "Please remember that the Board will be in recess on Wednesday, December 4th. I wish everyone a Happy Holiday. If there is no more business before the Board, the meeting will recess until bid opening at twelve noon. Thank you."

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contract. There were no objections.

Department of Transportation - TR 07309, Rehabilitation Roadways Around East Baltimore Life Science Park - Phase 1C
BIDS TO BE RECV'D: 12/11/2013
BIDS TO BE OPENED: 12/11/2013

Department of Finance - B50003192, Worker's Compensation Claims Administration
BIDS TO BE RECV'D: 12/11/2013
BIDS TO BE OPENED: 12/11/2013

Department of Finance - B50003161, Baltimore City Agency and Miscellaneous Audits
BIDS TO BE RECV'D: 12/18/2013
BIDS TO BE OPENED: 12/18/2013

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50003237, Relining of Fiberglass
Reinforced Plastic Tanks

American Fiberglass Tank
Corrosion Technology, Inc.

Bureau of Purchases - B50003241, Maintenance & Repair Services
for H.V.A.C.R.

J.F. Fisher, Inc.
Denver-Elek
R.F. Warder, Inc.
Fresh Air Company Inc.
JCM Control Systems, Inc.

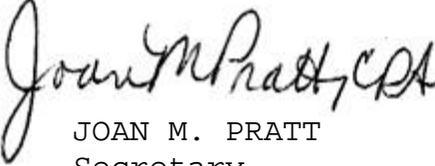
Bureau of Purchases - B50003262, Fire Hose

Safeware, Inc.
Atlantic Emergency Solutions,
Inc.
Maryland Fire Equipment Corp.
Witmer Public Safety Group, Inc.
d/b/a Mason-Dixon Fire Equipment
TIPCO Technologies, Inc.
Municipal Emergency Services, Inc.

MINUTES

* * * * *

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, December 11, 2013.


JOAN M. PRATT
Secretary