

**MINUTES****REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President  
Honorable Stephanie Rawlings-Blake, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Rudolph S. Chow, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
S. Dale Thompson, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

Ms. Audrey Quarles: "Good Morning -- Good morning since Baltimore City offices were closed on Monday, September 7<sup>th</sup> in observance of Labor Day, are there anyone in this room that has any protests to be submitted? Ok, thank you."

President: "Good Morning, the September 9, 2015, meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. I will direct the Board members attention to the memorandum from my office dated September 8, 2015, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

MINUTES

City Solicitor: "I MOVE the approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All those opposed, NAY.

The Motion carries. The routine agenda has been adopted."

\* \* \* \* \*

**MINUTES**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AM-Liner East, Inc.	\$148,257,000.00
Aspen Building Products, Inc.	\$ 1,500,000.00
Bruce-Merrilees Electric Company	\$ 85,869,000.00
Comer Construction, Inc.	\$ 8,000,000.00
CTG, Inc.	\$ 1,500,000.00
K.C. Company, Inc.	\$ 29,151,000.00
Morgan-Keller, Inc.	\$ 57,195,000.00
Preload, LLC	\$ 25,000,000.00
SGX, Inc.	\$ 1,377,000.00
Southern Maryland Cable, Inc.	\$ 3,000,000.00
Specialty Underwater Services, LLC	\$ 1,500,000.00
The Fishel Company	\$394,524,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Ammann & Whitney Consulting Engineering, Inc.	Engineer
Constellation Design Group, Inc.	Engineer

**MINUTES****BOARDS AND COMMISSIONS** - cont'd

Daft-McCune-Walker, Inc.	Engineer Landscape Architect Land Survey
Dewberry Engineers Inc.	Engineer
Greenman-Pedersen, Inc.	Landscape Architect Engineer Land Survey
HEERY International, Inc.	Architect Engineer
Koffel Associates, Inc.	Engineer
National Consulting Engineers, LLC.	Engineer
O'Connell & Lawrence, Inc.	Engineer Land Survey
Stantec Consulting Services, Inc.	Engineer Landscape Architect
Vision Engineering and Planning, LLC	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

**MINUTES**

Office of the Labor Commissioner - Stipend for Certain  
Automotive Mechanics

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a stipend of \$2,000.00 to employees in the class of Fuel System Specialist in the Department of General Services, Fleet Management Division.

**AMOUNT OF MONEY AND SOURCE:**

Account: 2030-000000-1890-189300-603026

**BACKGROUND/EXPLANATION:**

The Office of the Labor Commissioner has met with the Department of General Services, Fleet Management to discuss incentives for employees in the class of Fuel Systems Specialist. Employees who obtain, and as long as they retain a Commercial Driver's License (CDL), will receive an annual stipend of \$2,000.00 to be paid biweekly. By providing this stipend, management of Fleet Services will have less reliance on vendors to move its equipment. The employees who obtain CDLs will receive the additional compensation for as long as the licenses are maintained.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved a stipend of \$2,000.00 to employees in the class of Fuel System Specialist in the Department of General Services, Fleet Management Division.

**MINUTES**

Mayor's Office of Employment - Agreement  
Development (MOED)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Job Opportunities Task Force, Inc. The period of the Agreement is September 1, 2015 through October 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$160,539.00 - 4000-809915-6312-726805-603051

**BACKGROUND/EXPLANATION:**

The Agreement authorizes Job Opportunities Task Force, Inc. (JOTF) to provide highway or capital transit credentialed transportation construction-related training with a defined curriculum designed for hard-to-serve, low-skill, unemployed, or underemployed Baltimore City residents. The JOTF will recruit, screen, and enroll 25 Baltimore City residents, conduct a 15-week project-based transportation construction-related occupational skills training program and provide job readiness, comprehensive case management, employment, and retention services.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Job Opportunities Task Force, Inc.

**MINUTES**

Space Utilization Committee - Transfer of Building Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of the property known as 401 E. Fayette Street (MECU Building) (Block 1331, Lot 16) from the inventory of the Department of Housing and Community Development (DHCD) to the inventory and jurisdiction of the Department of General Services (DGS).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

In accordance with the authority granted to the Department of General Services by the City Charter (Art VII, Sec 132), the Department of General Services is now responsible for all municipal buildings, unless otherwise provided by the Charter. Transferring municipal buildings currently registered under the DHCD is in keeping with the responsibilities of the DGS.

The Space Utilization Committee approved this transfer of jurisdiction on August 25, 2015.

UPON MOTION duly made and seconded, the Board approved the transfer of the property known as 401 E. Fayette Street (MECU Building) (Block 1331, Lot 16) from the inventory of the Department of Housing and Community Development to the inventory and jurisdiction of the Department of General Services.

**MINUTES**

Space Utilization Committee - Transfer of Building Jurisdiction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the transfer of the portion of property known as 3500 W. Northern Parkway (Block 4441B, Lot 1A) from the inventory of the Department of General Services to the inventory and jurisdiction of the Department of Recreation and Parks.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Department of General Services has subdivided a portion of 3500 W. Northern Parkway, Police & Fire Training Academy into two different locations. In completing the subdivision, it will allow the Department of Recreation and Parks to create ball fields for the community. Patrons will use the entrance along Trainor Avenue to enter the parking lot. The Department of Recreation and Parks will receive 40 parking spaces that are separate from the parking spaces delineated for Fire and Police. A subdivision plan was approved by the Department of Public Works.

The Space Utilization Committee approved this transfer of jurisdiction on August 25, 2015.

UPON MOTION duly made and seconded, the Board approved the transfer of the portion of property known as 3500 W. Northern Parkway (Block 4441B, Lot 1A) from the inventory of the Department of General Services to the inventory and jurisdiction of the Department of Recreation and Parks.

**MINUTES**

Space Utilization Committee - Inter-departmental Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Inter-departmental Lease Agreement between the Department of General Services, Landlord, and the Health Department, Tenant, for the rental of the property known as the Druid Health District Building at 1515 W. North Avenue consisting of approximately 41,678 sq. ft. The period of the agreement is July 1, 2015 through June 30, 2016, with the option to renew for 5 one-year terms.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$255,186.00	\$21,265.50

Account: 1001-000000-3080-288500-603096

**BACKGROUND/EXPLANATION:**

The leased premises will be used by the Health Department for clinical facilities. The Landlord will be responsible for payment of utilities, janitorial services, trash removal, maintenance and repairs (including plumbing and electrical), maintaining interior and exterior (to include lighting and air filter replacement), pest control, and snow removal. The Landlord will provide a security guard between the hours of 6:00 a.m. and 6:00 p.m. The Tenant will be responsible for any minor improvements, and providing telephone and computer services to the leased premises.

The Inter-departmental Lease Agreement is late because of administrative delays.

The Space Utilization Committee approved this Inter-departmental Lease Agreement on August 25, 2015.

**MINUTES**

Space Utilization Committee - cont'd

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-departmental Lease Agreement between the Department of General Services, Landlord, and the Health Department, Tenant, for the rental of the property known as the Druid Health District Building at 1515 W. North Avenue consisting of approximately 41,678 sq. ft.

**MINUTES**

Department of Real Estate - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the East Baltimore Enterprise, Inc., landlord, and the Mayor and City Council of Baltimore on behalf of the Juvenile Division of the Circuit Court, Tenant, for the rental of a portion of the building known as Chance Center, located at 301 N. Gay Street, being on the 1<sup>st</sup> floor and consisting of approximately 850 square feet. The period of the Lease Agreement is July 1, 2015 through June 30, 2016, with the option to renew for an additional one year term.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$12,325.00	\$1,027.08

Account: 5000-544416-1100-117001-603052

**BACKGROUND/EXPLANATION:**

The leased premises will be used for training classes and general office space.

The Space Utilization Committee approved this Lease Agreement on August 25, 2015.

This Lease Agreement is late because of administrative issues.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with the East

**MINUTES**

Department of Real Estate - cont'd

Baltimore Enterprise, Inc., landlord, and the Mayor and City Council of Baltimore on behalf of the Juvenile Division of the Circuit Court, Tenant, for the rental of a portion of the building known as Chance Center, located at 301 N. Gay Street, being on the 1<sup>st</sup> floor and consisting of approximately 850 square feet. The Comptroller **ABSTAINED**.

**MINUTES**

Department of Real Estate - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Ruri Yi, Lessee, for the rental of property located at 1427 Light Street, known as School 33, Studio #203 (2<sup>nd</sup> floor). The period of the agreement is August 1, 2015 through July 31, 2016 with no renewal options.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$4,560.00	\$380.00

**BACKGROUND/EXPLANATION:**

The demised premises will be used as an artist's studio for the Lessee. The lease may be terminated by the Lessor during the original term by giving a 60-day notice to the Lessee. The Lessor is responsible for heat, electricity, and water. The Lessee is responsible for content insurance, janitorial, trash receptacles, and security.

The Space Utilization Committee approved this Lease Agreement on August 25, 2015.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Ruri Yi, Lessee, for the rental of property located at 1427 Light Street, known as School 33, Studio #203 (2<sup>nd</sup> floor).

**MINUTES**

Department of Real Estate - Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Washington 784, LLC and Baltic Gold, LLC, Landlord, for the rental of the property known as 782 Washington Blvd., and the parking lot known as 760 Eislen Street consisting of approximately 1,600 square feet for the building for 782 Washington Blvd., and 2,100 square feet for 760 Eislen Street. The period of the Lease Agreement is September 1, 2015 through February 29, 2016, with the option to renew for three six month terms.

**AMOUNT OF MONEY AND SOURCE:**

Monthly Installments

\$1,200.00

Account: 2026-000000-2042-733000-603013

**BACKGROUND/EXPLANATION:**

The leased premises of 782 Washington Blvd. will be used for a Police Substation for the Casino Mini District to conduct administrative duties and 760 Eislen Street will be used as a parking lot for Tenant's vehicles. The landlord will provide all systems in working condition (heating, air conditioning, ventilation, electrical and plumbing); erect a partition wall, and maintain the roof and exterior structural elements of the building. The Tenant is responsible for payment of computer and telephone services, and cable services, if applicable, and the installation and monitoring costs associated with the security system, if applicable.

**MINUTES**

Department of Real Estate - cont'd

In addition the Tenant is responsible for janitorial, utilities, trash removal, pest control, and keeping the sidewalk adjacent to the entrance to the Leased Premises and the rear parking pad clear of ice, snow, and debris.

The Space Utilization Committee approved this Lease Agreement on August 25, 2015.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Washington 784, LLC and Baltic Gold, LLC, Landlord, for the rental of the property known as 782 Washington Blvd., and the parking lot known as 760 Eislen Street consisting of approximately 1,600 square feet for the building for 782 Washington Blvd., and 2,100 square feet for 760 Eislen Street.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3111 - 3113

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Comptroller **ABSTAINED** on item no. 8.

**MINUTES****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. <b>\$2,000,000.00</b> 1 <sup>st</sup> Comm. & Eco- nomic Dev. Bonds	9910-914983-9587 Demo Blighted Structures Reserve	9910-903252-9588 Demo Blighted Structures
This transfer will provide appropriation to support the Citywide Planned Demolition Program in fiscal year 2016.		
2. \$ 200,000.00 General Fund	9910-930004-9587 Urgent Demolition Reserve	
375,000.00 1 <sup>st</sup> Comm. & Eco- nomic Dev. Bonds	9910-930004-9587 Urgent Demolition Reserve	
<b>\$ 575,000.00</b>	-----	9910-907250-9588 Urgent Demolition
This transfer will provide appropriation to support the Citywide Emergency Demolition Program in fiscal year 2016.		
3. <b>\$ 50,000.00</b> Other Fund	9910-902985-9587 Housing Develop- ment	9910-909124-9588 Loan Administration
This transfer will provide funds to the Loan Administration account to cover expenditures for FY 2016.		
<u>Baltimore Development Corporation</u>		
4. <b>\$ 120,000.00</b> 20 <sup>th</sup> Economic Dev. Fund	9910-906983-9600 Constr. Reserve (Arts & Entertain- ment)	9910-907983-9603 Arts & Entertain- ment

**MINUTES****TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Baltimore Development Corporation - cont'd</u>		
This transfer will provide funds for the Baltimore Office of Promotions and the Arts as part of their Phase II plans to restore Baltimore City's iconic Bromo Seltzer Tower to its historic appearance and to correct important engineering deficiencies.		
5. <b>\$100,000.00</b> 20 <sup>th</sup> Eco. Dev. Fund	9910-906983-9600 Construction Res. (Arts & Entertain- ment)	9910-907983-9603 Arts & Entertain- ment
This transfer will provide funds for the Baltimore Office of Promotions and the Arts for the Light City Baltimore festival which will help to showcase Baltimore on a national stage as a city eager to embrace talented professionals and entrepreneurs.		
6. <b>\$ 32,214.00</b> 24 <sup>th</sup> Eco. Dev. Fund	9910-910024-9600 Construction Res. (Public Markets)	9910-921101-9601 Commercial Re- vitalization
This transfer will provide funds to Baltimore Public Markets Corporation to assist in upgrades to the Northeast and Avenue Markets. The repairs to these two iconic Baltimore City public markets include: 1) electrical signage, roof, and plumbing upgrades.		
<u>Department of General Services</u>		
7. <b>\$250,000.00</b> General Funds	9916-901211-9194 Courthouse East Slate Roof Replacement - Reserve	9916-911311-9197 Courthouse East Roof Replacement - Active

**MINUTES****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services - cont'd</u>		
<p>Courthouse East has chronic roof leaks which affect the normal operation and functions of the Court. A new roof needs to be designed and ultimately constructed to alleviate these conditions.</p>		
8. <b>\$75,000.00</b>	9916-909094-9194	9916-903194-9197
General Funds	Surplus Schools Stabilization - Reserve	Empowerment Academy Oil Tank Reme- diation - Active

The oil tank at the Empowerment Academy is beyond its useful life and has a high potential of leaking and causing soil contamination. Consequently, the oil burner needs to be replaced with a more gas efficient burner using the existing gas line.

**MINUTES**

Office of State's Attorney - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay for the Client Protection Fund (CPF) of the Bar of Maryland.

**AMOUNT OF MONEY AND SOURCE:**

\$26,650.00 - 1001-000000-1151-117900-603026

**BACKGROUND/EXPLANATION:**

The Client Protection Fund of the Bar of Maryland was created in 1965 for the purpose of maintaining the integrity and protecting the good name of the legal profession. The Client Protection Fund, supported financially by practicing attorneys, reimburses claimants for losses caused by theft of funds by members of the Maryland Bar, acting either as attorneys or as fiduciaries. Payment of the Client Protection Fund assessment is required to practice law in Maryland. The State's Attorney Office will cover the mandatory CPF fee for all prosecutors. This request will pay the annual fee of \$130.00 for 205 prosecutors.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay for the Client Protection Fund of the Bar of Maryland.

MINUTES

EXTRA WORK ORDERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

3116

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

**MINUTES****EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #005, (\$236,678.81) - TR 10004, Repairs to Various Bridges & Safety Improvements Along I-83: Gay Street to 41<sup>st</sup> Street  


---

\$ 4,986,355.65 \$ 623,641.12 Orfanos Contrac- - -  
tors, Inc.

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

2. EWO #008, \$68,626.00 - TR 08310, Rehabilitation of Central Avenue & Storm Drain: Eastern Avenue to Madison Avenue  


---

\$27,776,125.47 \$ 569,990.16 Monumental Paving - -  
& Excavating, Inc.

3. EWO #015, (\$437,212.47) - TR 05315, Rehabilitation of Northern Parkway from Park Heights Avenue to Falls Road  


---

\$ 6,584,427.40 \$1,170,846.12 M. Luis Construc- - -  
tion Co., Inc.

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

4. EWO #001, \$30,000.00 - SC 932, Improvements to Lower Gwynns Run Interceptor Phase II (from Franklin Street to Baltimore Street)  


---

\$11,905,600.00 - Bradshaw Construc- - -  
tion Corp.

**MINUTES**

Department of Recreation and Parks - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Grant Agreement with Hampden Community Council. The grant agreement is effective upon Board approval for six months.

**AMOUNT OF MONEY AND SOURCE:**

\$550.00 - 6000-680615-4801-371406-406001

**BACKGROUND/EXPLANATION:**

The Grant Agreement with Hampden Community Council will provide tuition for ten children to attend the Department of Recreation and Parks' "Learn to Swim" program at Roosevelt Park Community Pool.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Hampden Community Council.

**MINUTES**

Mayor's Office on Criminal - Memoranda of Understanding  
Justice (MOCJ)

The Board is requested to approve and authorize execution of the Memoranda of Understanding (MOU). The period of the MOU is August 1, 2015 through July 14, 2016.

1. **MCELDERRY PARK COMMUNITY ASSOCIATION, INC.** **\$25,000.00**

Account: 4000-472813-2252-690700-600000

Under the terms and conditions of this MOU the McElderry Park Community Association will aspire to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within McElderry Park. The McElderry Park Community Association, Inc. will provide community outreach and coalition programming in McElderry Park.

2. **FUSION, INC.** **\$38,500.00**

Account: 4000-472813-2252-690700-600000

Fusion, Inc. will provide the Baltimore Viewfinders program. This program will provide after school arts education programming to youth living in McElderry Park, as part of the neighborhood-wide strategy to reduce crime in McElderry Park.

## MINUTES

MOCJ - cont'd

3. **FUSION, INC.** **\$31,000.00**

Account: 4000-472813-2252-690700-600000

Fusion, Inc. will implement the Reconstruct & Rebuild program that will provide after-school programming to youth living in McElderry Park. This programming is part of the neighborhood-wide transition to reduce crime in McElderry Park.

The Memoranda of Understanding are late due to the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Memoranda of Understanding.

**MINUTES**

Mayor's Office Human - Agreement, Amendment to Agreement, and  
Services (MOHS) Grant Agreement

The Board is requested to approve and authorize execution of the Agreement, Grant Agreement and Amendment to Agreement.

AGREEMENT

1. **PEOPLE ENCOURAGING PEOPLE, \$650,407.00**  
**INCORPORATED**

Account: 4000-407016-3571-758800-603051

The organization will provide supportive services to 44 homeless individuals. Services include but are not limited to street outreach and engagement, case management, encouragement to accept services, rapid access to housing, psychiatric evaluation, medication management and teaching independent living skills. The period of the Agreement is October 1, 2015 through September 30, 2016.

**MWBOO GRANTED A WAIVER**

GRANT AGREEMENT

2. **MERCY MEDICAL CENTER \$ 92,174.00**

Account: 4000-407116-3571-759900-603051

The organization will use funds for homelessness prevention in the form of direct grants and case management for 70 households. The period of the Grant Agreement is July 1, 2015 through June 30, 2016.

The Grant Agreement is late because of the delay at the administrative level.

**MWBOO GRANTED A WAIVER.**

## MINUTES

MOHS - cont'd

3. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$784,881.58**

Account: 4000-407016-3571-758725-603051

The organization will provide permanent housing and supportive services to 76 families or individual adults. The period of the Agreement is April 1, 2015 through March 31, 2016.

The Agreement is late because of the delay at the administrative level.

**MWBOO GRANTED A WAIVER**

AMENDMENT TO AGREEMENT

4. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 0.00**

Account: N/A

On January 28, 2015, the Board approved an agreement with Associated Catholic Charities, Inc. On July 15, 2015, the Board approved an extension to this agreement. The MOHS is requesting approval to amend the scope of work of the award to include language related to the management of semi-permanent storage to be used by homeless clients at the shelter located at 600 Fallsway in the City. All other terms of the agreement and the extension will remain the same.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement, Grant Agreement and Amendment to Agreement.

**MINUTES**

Health Department - Notification of Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Notification of Grant Award (NGA) from the Maryland Department of Aging (MDoA). The period of the NGA is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$ 494,434.00	-	5000-533616-3024-268400-405001	Senior Nutrition Services
232,043.00	-	5000-533116-3044-273300-405001	Guardianship Program
169,771.00	-	5000-534116-3044-273300-405001	Senior Information & Assistance
93,429.00	-	5000-535516-3044-273300-405001	Vulnerable Elderly Program Initiative
<u>139,970.00</u>	-	5000-533516-3044-273300-405001	Ombudsman

**\$1,129,647.00 - Total**

**BACKGROUND/EXPLANATION:**

The approval of this NGA will allow the Department to accept and utilize funds received from MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

**MINUTES**

Health Department- cont'd

The NGA is late because it was recently received from the MDoA.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved acceptance of the foregoing Notification of Grant Award from the Maryland Department of Aging.

**MINUTES**

Health Department (BCHD) - Inter-departmental Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Inter-departmental Memorandum of Understanding (MOU) with the Department of Housing and Community Development (DHCD). The period of the Inter-departmental Memorandum of Understanding is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$52,746.00 - 4000-486716-3031-579200-404001

**BACKGROUND/EXPLANATION:**

The Inter-departmental MOU represents a cooperative effort between the DHCD and Health Department. The DHCD will grant funds to the Health Department for a full-time Public Health Investigator to support the Baltimore City Lead Hazard Reduction Program. The BCHD Public Health Investigator will conduct home visits to 150 homes over the course of 1-year where a child 6 years old or younger residing in the home has been identified as being at risk of lead poisoning. The BCHD public health investigator will present the family with the most current and comprehensive education information about childhood lead poisoning, lead paint hazards, and the actions that a family can undertake to prevent lead poisoning.

The Inter-departmental Memorandum of Understanding is late because the administrative review process at both agencies delayed processing.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-departmental Memorandum of Understanding with the Department of Housing and Community Development.

**MINUTES**

Health Department - License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a License Agreement with Chesapeake Squares, Inc. The period of the License Agreement is September 1, 2015 through August 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$3,307.56 - 6000-633016-3034-268500-406001

**BACKGROUND/EXPLANATION:**

The License Agreement will allow the Chesapeake Squares, Inc., a social club, to use the Mason F. Lord room of the Waxter Senior Center on Tuesday and Thursday evenings from 6:30 to 9:45 p.m. The room will be used for square dances and organizational meetings.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the License Agreement with Chesapeake Squares, Inc.

**MINUTES**Health Department - Consultant Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Consultant Agreements. The period of the Consultant Agreement is July 1, 2015 through June 30, 2016, unless otherwise indicated.

1. **EDWARD L. ANSEL, PH.D.** **\$20,000.00**

Account: 4000-425516-3110-306700-603018

Mr. Ansel will perform on-site psychological evaluations of clients referred for nursing home placements, onsite psychological evaluations of clients in nursing homes, and review of psychological reports for patients in nursing homes. He will also submit a written psychological report to the Department's Adult Evaluation and Review Services Program, delineating a treatment plan for each client/patient.

The Consultant will be reimbursed at a rate of \$200.00 per comprehensive evaluation and \$50.00 per psychological evaluation.

The Consultant Agreement is late because the Department was waiting for signatures.

2. **DORCAS PETERS, R.N. D/B/A** **\$50,000.00**  
**SOLID ROCK HEALTH EDUCATORS**

Account: 4000-425516-3110-306500-404001

The Adult Evaluation and Review Services (AERS) is a Maryland Medicaid Program, it provides comprehensive evaluations for aged and functionally disabled adults who need long term care and are not at risk for institutionalization.

**MINUTES**Health Department - cont'd

The Consultant will perform on site face to face evaluations of clients in the community, enter all information regarding the InterRAI Home Care Assessment and Plan of Services into Long Term Services and Support (LTSS) Maryland Tracking System for submission to the Department of Health and Mental Hygiene (DHMH), and submit all evaluations and completed DHMH forms to the Department's AERS program staff.

The agreement is late because the Department was waiting for signatures.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Consultant Agreements.

**MINUTES**Health Department - Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreements.

SENIOR COMPANION PROGRAM

- |    |                                                                              |           |             |
|----|------------------------------------------------------------------------------|-----------|-------------|
| 1. | <b>ASSOCIATED CATHOLIC CHARITIES,<br/>INC./EVERALL GARDENS</b>               | <b>\$</b> | <b>0.00</b> |
| 2. | <b>ASSOCIATED CATHOLIC CHARITIES,<br/>INC./OUR LADY OF FATIMA I &amp; II</b> | <b>\$</b> | <b>0.00</b> |
| 3. | <b>ASSOCIATED CATHOLIC CHARITIES,<br/>INC./BASILICA PLACE</b>                | <b>\$</b> | <b>0.00</b> |

The above-listed organizations will serve as Volunteer Stations for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost for the Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is July 1, 2015 through June 30, 2016.

The Agreements are late because they were just completed.

## MINUTES

Mayor's Office of Human Services - Agreement

4. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$160,000.00**

Account: 2026-000000-1772-751600-603051

Associated Catholic Charities, Inc. (ACC) will use funding to offset the cost of operating their three Head Start centers located in and around the Casino Impact Area. The ACC will enroll, screen, and maintain a full enrollment of 145 Head Start eligible children. The period of the agreement is July 1, 2015 through August 31, 2015.

The Agreement is late because of a delay at the administrative level.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

Health Department

5. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 98,389.00**

Account: 4000-499015-3023-513200-603051

The organization will identify HIV-positive homeless individuals and engage them in primary care. Program participants are referred for HIV primary care if they test HIV-positive and to regular primary care if they test HIV-negative. The period of the agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because of the need to obtain an acceptable budget and scope of services.

**MWBOO GRANTED A WAIVER.**

## MINUTES

Health Department - cont'd

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$664,585.00**

Account: 5000-523016-3110-307500-603051

The organization will provide health care services for homeless persons through its clinic and outreach program in the greater Baltimore area.

The Agreement is late because of a delay in the administrative review process.

**MWBOO GRANTED A WAIVER.**

7. **JOHNS HOPKINS UNIVERSITY** **\$284,932.00**

Account: 4000-499015-3023-513200-603051

The Johns Hopkins University will provide the services of a physician, a community outreach worker, an information systems specialist, and a nurse practitioner to test and link clients to care to ensure those living with HIV receive lifesaving medical care and treatment to help reduce their risk of transmitting HIV to others.

The Agreement is late because of budget revisions.

8. **BETTY & DEBBIE'S FAMILY PLACE, INC.** **\$ 23,400.00**

Account: 5000-534016-3044-273306-603051

The organization will provide subsidized senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living. The Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

**MINUTES**

Health Department - cont'd

The agreement is late because the Department was awaiting grant information and signatures from the providers.

**MBE/WBE PARTICIPATION:**

N/A

**AUDITS REVIEWED AND HAD NO OBJECTION**

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements. The President **ABSTAINED** on item no. 7.

**MINUTES****PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works  
Office of Eng. & Construction - WC 1295R, Towson Generator  
and Main Substation  
Construction  
**BIDS TO BE RECV'D: 09/23/2015**  
**BIDS TO BE OPENED: 09/23/2015**
  
2. Department of Transportation - TR 15020, Concrete Cement  
Slab Repairs Citywide  
**BIDS TO BE RECV'D: 10/07/2015**  
**BIDS TO BE OPENED: 10/07/2015**
  
3. Department of Public Works  
Office of Eng. & Construction - WC 1301R, On-Call Large Water  
Main Repairs  
**BIDS TO BE RECV'D: 10/21/2015**  
**BIDS TO BE OPENED: 10/21/2015**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

**MINUTES**

Department of Transportation - Developer's Agreement No. 1376

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Developer's Agreement No. 1376 with Baltimore Pizza Holdings, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$19,500.00

**BACKGROUND/EXPLANATION:**

The Developer would like to install new water and street improvements to its proposed construction located in the vicinity of 3535 Chestnut Avenue. This Developer's Agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$19,500.00 has been issued to Baltimore Pizza Holdings, LLC, which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1376 with Baltimore Pizza Holdings, LLC.

**MINUTES**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Park Square Homes I, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$95,204.90 - 9950-908090-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development. The Developer proposes to perform the scope of work for Center/West located at 101 and 201 N. Schroeder Street, constructing 257 multi-family rental units and 19,300 sq. ft. of special retail. The Developer agrees to make a one-time contribution in the amount of \$95,204.90 to fund the City's multimodal transportation improvements in the development's vicinity to the extent practicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with Park Square Homes I, LLC.

**MINUTES**

Department of Transportation - Traffic Mitigation Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Franklin Flats, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$8,776.47 - 9950-906082-9512-000000-490375

**BACKGROUND/EXPLANATION:**

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the development. The Developer proposes to perform the scope of work for Franklin Lofts & Flats located at 20 E. Franklin Street, constructing a multi-family rental with 41 units and 50,082 sq. ft. The Developer agrees to make a one-time contribution in the amount of \$8,776.47 to fund the City's multimodal transportation improvements in the development's vicinity to the extent practicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with Franklin Flats, LLC.

**MINUTES**Department of Transportation - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 800 N. Charles Street	800 North Charles Limited Partner-ship	Outdoor Seating 19'x5' on Madison Street, outdoor seating 29'2" x 4'7" on Charles Street
Annual Charge: \$1,640.51		
2. 200 E. Lafayette Street	Sergio M. Martinez	Areaway 31 sq. ft.
Annual Charge: \$ 130.20		
3. 400 E. Pratt Street	PDL Pratt Associates, LLC	Outdoor seating 20' x 9'
Annual Charge: \$1,737.50		
4. 2900 Greenmount Avenue	Ayidh M. Al Rayashi	One cornice sign 48' x 4.66'
Annual Charge: \$ 391.44		

## MINUTES

Department of Transportation - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 413 W. Coldspring Lane	Dolores Helene Harris	Single face electric sign 18' x 1.5'

Annual Charge: \$ 70.30

Since no protests were received, there are no objections to approval.

UPON MOTION duly made and seconded, the Board approved the following applications for a Minor Privilege Permits.

**MINUTES**

Department of Law - Settlement of Subrogation Claim

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Property Damage Release of a subrogation claim of GEICO for damages arising from a motor vehicle accident on November 15, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$28,200.00 - 2036-000000-1752-175200-603070

**BACKGROUND/EXPLANATION:**

On November 15, 2014, at approximately 9:15 a.m., the adverse vehicle was eastbound on Southern Avenue when it was struck head-on by a City-owned vehicle traveling westbound in the eastbound lane. The City driver had lapsed into a diabetic coma due to the failure to take his diabetes medication with food as prescribed. The City driver admitted to paramedics and police at the scene that he had forgotten to eat that morning as is required when taking his medication. The adverse vehicle, ('14 Lexus RX 350), was deemed a total loss and the net amount of the insurer's property damage claim was \$35,341.00. The parties have agreed to release the property claim for \$28,200.00.

Based on a review of the facts specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the settlement of this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Property Damage Release of a subrogation claim of GEICO for damages arising from a motor vehicle accident on November 15, 2014.

**MINUTES**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for an action brought by Plaintiff, Michael Cudnik Jr. against Officers Ramon Lugo Jr., John Potter, John Rodenberg, Michael Brinn, Gray Schaekel, David Brust, and Sgt. Jeffrey Young alleging assault, battery, false imprisonment, malicious prosecution, and violations of provisions of the Maryland Declaration of Rights.

**AMOUNT OF MONEY AND SOURCE:**

\$67,500.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

On May 6, 2011, at approximately 7:40 pm, Defendant Officers executed a search warrant at 1809 DeSoto Road. Officer Brust knocked on the door and announced "Police, Search Warrant," and after there was no answer, Officer Brust opened the unlocked door. Officer Brinn secured the first floor of the house. The middle bedroom door of the house was closed so Officer Lugo opened the door and saw the Plaintiff (who was then a minor) lying on his stomach on the bed with his hands underneath his body. The Plaintiff's head was turned to the side and his eyes were closed. As Officer Brinn entered the room announcing "police, search warrant," the Plaintiff arose from the bed with his eyes wide, and yelled "no!" with his right hand clenched into a fist. The Plaintiff then charged at Officer Brinn making a growling sound. A scuffle ensued with the Officers and Plaintiff until Sergeant Young entered the room and drive stunned the Plaintiff on his left hamstring allowing the officers to place handcuffs on the Plaintiff. The Plaintiff later explained that he believed that he was being robbed. As it turns out, the Plaintiff was not the intended subject of the arrest or search which was for the home of Michael Cudnik Sr., who used to live in an apartment upstairs but had no longer resided at that location at the time of the warrant execution.

**MINUTES**Department of Law - cont'd

The access to the upstairs apartment was most easily accessible from a side entrance and the only door inside Plaintiff's apartment that allowed access to the upstairs apartment was padlocked. At the time of the incident the upstairs apartment and the Plaintiff's apartment did not have different mailing addresses or different mailboxes as they do presently. As a result of the arrest, the Plaintiff suffered injury to his face, chin, ear, neck, back, and spleen. When the Officers saw that the Plaintiff was bleeding from his mouth Officer Brinn immediately called a medic unit. The Plaintiff was transported to St. Agnes Hospital but transferred to Shock Trauma.

As a result of the incident, the Plaintiff filed suit seeking \$600,000.00 in compensatory damages and punitive damages in excess of \$10,000,000.00. Because of conflicting factual issues and objective injuries suffered by the Plaintiff and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$67,500.00 in return for a dismissal of the litigation.

Based on a review of the facts specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the settlement of this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for an action brought by Plaintiff, Michael Cudnik Jr. against Officers Ramon Lugo Jr., John Potter, John Rodenberg, Michael

**MINUTES**

Department of Law - cont'd

Brinn, Gray Schaekel, David Brust, and Sgt. Jeffrey Young alleging assault, battery, false imprisonment, malicious prosecution, and violations of provisions of the Maryland Declaration of Rights.

**MINUTES**

Department of Law - Settlement Agreement and Release

**AMOUNT OF MONEY AND SOURCE:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for a negligence lawsuit against the City filed by Michelle Parker, arising out of a trip and fall occurring in the 100 block of West Jeffrey St. on July 20, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$35,000.00 - 2044-000000-1450-703800-603070

**BACKGROUND/EXPLANATION:**

On July 20, 2013, at 1:00 p.m. Michelle Parker was walking with her mother in the 100 block of West Jeffrey St., Baltimore City, when she stumbled on an uneven portion of sidewalk. The fall caused significant injuries requiring surgery and physical therapy. Medical bills stemming from this injury are approximately \$29,500.00. As a result of the injuries, the Plaintiff filed suit against the City. Liability is disputed by the parties.

In order to resolve this matter economically and to avoid the expense, time, and uncertainties of further protracted litigation, the City proposes to settle this matter for a total sum of \$35,000.00 in return for a complete dismissal of the litigation by the Plaintiff.

Based on a review of the facts specific to this case, the Settlement Committee of the Law Department recommends that the Board approve the settlement of this case as set forth herein.

**APPROVED FOR FUNDS BY FINANCE**

MINUTES

Department of Law - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release for a negligence lawsuit against the City filed by Michelle Parker, arising out of a trip and fall occurring in the 100 block of West Jeffrey St. on July 20, 2013.

## MINUTES

Law Department - Opinions - Requests for Refund  
of Real Property Taxes

The Board is requested to approve a refund of real property taxes for the below-listed claimants:

It is the opinion of the Law Department that the claimants have met the qualifications for a real property tax exemption for disabled veterans, and that the claimants are eligible to receive a refund of taxes paid because they were honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. It has been determined that the claimants are entitled to a refund of real property taxes, which were paid as follows:

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
1. <b>WILLIAM N. MARPLE</b>	414 Water Street, Unit 1909	2014/2015	<b>\$3,233.25</b>

Mr. Marple filed his application on July 10, 2015.

2. <b>LARRY E. CHAMBERS</b>	5933 Falkirk Road	2014/2015	<b>\$2,273.29</b>
-----------------------------	----------------------	-----------	-------------------

Mr. Chambers filed his application on August 14, 2015.

Pursuant to the Tax Property Article, Section 208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation.

**MINUTES**

Law Department - cont'd

In order to avoid interest being paid, each claimant's refund must be made within 60 days of the application.

UPON MOTION duly made and seconded, the Board approved the refund of real property taxes for the above-listed claimants.

**MINUTES**

Mayor's Office of Economic & - Inter-governmental  
Neighborhood Development \_\_\_\_\_ Agreement \_\_\_\_\_

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Inter-governmental Agreement with the Maryland State Department of Human Resources' Family Investment Administration, Maryland Office of Refugee and Asylees (DHR/MORA). The period of the Inter-governmental Agreement is October 1, 2015 through September 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$368,479.00 - 5000-535916-1250-152800-405001

**BACKGROUND/EXPLANATION:**

The funds for the Agreement originate from the Federal Office of Refugee Resettlement (ORR) for the Targeted Assistance Grant (TAG) program, and are designated for vocational training and employment services for hard-to-place refugees/asylees in the Baltimore metropolitan area. The Mayor's Office of Immigrant and Multicultural Affairs administers the funds allocated for the Baltimore metropolitan area on behalf of the DHR.

Since 2006, the City has served as the grant administrator for the Refugee Targeted Assistance Program (TAP). In June 2015, the City responded to the RFP process for the TAP FY16 program. As a result of the bid, the Mayor and City Council of Baltimore was selected as the contractor and the Mayor's Office of Immigrant and Multicultural Affairs as the Administrator. The Mayor's Office of Employment Development was selected to provide employment and employability services as a subcontractor.

**MINUTES**

Mayor's Office of Economic & - cont'd  
Neighborhood Development

Baltimore City Community College was selected as the subcontractor to provide vocational training services and Higher/LIRS was selected to provide professional and technical assistance services.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Inter-governmental Agreement with the Maryland State Department of Human Resources' Family Investment Administration, Maryland Office of Refugee and Asylees.

**MINUTES**

Department of Public Works/Office - Partial Release of Retainage of Engineering & Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Partial Release of Retainage agreement with Spiniello Companies for Water Contract No. 1256, Meter Setting Installations & Water Main Replacements Patterson Park Vicinity.

**AMOUNT OF MONEY AND SOURCE:**

\$168,423.27 - 9960-905658-9557-000000-200001

**BACKGROUND/EXPLANATION:**

On September 11, 2014, Spiniello Companies completed all punch list items and has been granted a substantial completion of Water Contract No. 1256. Spiniello Companies has requested a Partial Release of Retainage for \$168,423.27. Currently the City is holding \$238,423.27 in retainage for the referenced project and the contractor is requesting to reduce the amount of retainage to \$70,000.00. The remaining amount of \$70,000.00 is sufficient to protect the interest of the City.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Partial Release of Retainage agreement with Spiniello Companies for Water Contract No. 1256, Meter Setting Installations & Water Main Replacements Patterson Park Vicinity.

**MINUTES**

Department of Public Works/Office - Agreement  
Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Hazen & Sawyer PC under Project No. 1212, Program Management Services for Water Utilities Program. The period of the Agreement is effective upon Board approval for one year or until the upset limit is reached, whichever occurs first, with the option of two additional 1-year periods.

**AMOUNT OF MONEY AND SOURCE:**

\$ 603,260.98	-	9960-905659-9557-9000020-703032
314,277.85	-	9960-905658-9557-9000020-703032
2,036,789.92	-	9960-905136-9557-9000020-703032
114,277.85	-	9960-912133-9557-9000020-703032
71,389.25	-	9960-911624-9557-9000020-703032
<b>\$3,139,995.85</b>		

**BACKGROUND/EXPLANATION:**

Hazen and Sawyer, PC will provide program management/staff augmentation support to consist of, but not limited to staff augmentation for the Water Engineering Office for design review of various water main replacement/rehabilitation and other contracts, design phase management support services, support for A/E consultant management, permitting assistance, limited construction phase support for AMI/AMR urgent need contracts, and support for community outreach. The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

<b>MBE:</b> Transviron, Inc.	\$284,173.17	9.1%
Dhillon Engineering, Inc.	285,626.01	9.1%
Winstead Management Group, LLC	126,084.19	4.0%
DM Enterprises of Baltimore, LLC	151,444.91	4.8%
	<b>\$847,328.28</b>	<b>27.0%</b>

**MINUTES**

DPW/Office of Eng. & Constr. - cont'd

**WBE:** Peer Consultants, P.C. \$327,490.90 10.42%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Hazen & Sawyer PC under Project No. 1212, Program Management Services for Water Utilities Program.

**MINUTES**

Department of Public Works/Office - On-Call Agreement  
Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Agreement with Whitman, Requardt & Associates, LLP under Project No. 1227W, On-Call Stormwater Study and Engineering Design Services. The period of the Agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00

**BACKGROUND/EXPLANATION:**

Whitman, Requardt & Associates, LLP will perform design, hydrology studies, hydraulic analysis, inspections and investigations related to repairs, maintenance and new construction of storm drain facilities managed by the Storm Drain Engineering Section of the Office of Engineering and Construction on an as needed basis. The cost of services rendered will be based on a not to exceed negotiated price for each task assigned. The Consultant was approved by the Office of Boards and Commission and Architectural and Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> Daniel Consultants, Inc.	\$100,000.00	10%
RJM Engineering, Inc.	100,000.00	10%
Savin Engineers, P.C.	70,000.00	7%
	<u>\$270,000.00</u>	<u>27%</u>

**MINUTES**

Department of Public Works/Office - cont'd  
Engineering and Construction

**WBE:** iDesign Engineering, Inc.      \$100,000.00      10%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Whitman, Requardt & Associates, LLP under Project No. 1227W, On-Call Stormwater Study and Engineering Design Services.

**MINUTES**

Department of Public Works/Office - On-Call Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 013 to Rummel, Klepper & Kahl, LLP. under Project No. 1402, On-Call Project and Construction Management Assistance Services Inspection Services. The duration of this task is approximately six months.

**AMOUNT OF MONEY AND SOURCE:**

\$187,289.83 - 9956-905620-9551-900020-705032

**BACKGROUND/EXPLANATION:**

Under this task the consultant will provide on-site inspection services on SC 907, Improvements to Sanitary Sewers in East Baltimore Region of the High Level Sewershed for the Bureau of Water & Wastewater, Department of Public Works. The original contract will expire on June 10, 2017.

**MWBOO FOUND VENDOR IN COMPLIANCE****APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 013 to Rummel, Klepper & Kahl, LLP. under Project No. 1402, On-Call Project and Construction Management Assistance Services Inspection Services.

**MINUTES**

Department of Public Works/Office - On-Call Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 014 to Rummel, Klepper & Kahl, LLP. under Project No. 1402, On-Call Project and Construction Management Assistance Services Inspection Services. The duration of this task is approximately five months.

**AMOUNT OF MONEY AND SOURCE:**

\$94,418.96 - 9956-906652-9551-900020-705032

**BACKGROUND/EXPLANATION:**

Under this task the consultant will provide on-site inspection services on SC 909, Improvements to Sanitary Sewers in East Portion of Herring Run Sewershed for the Bureau of Water & Wastewater, Department of Public Works. The original contract will expire on June 10, 2017.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 014 to Rummel, Klepper & Kahl, LLP. under Project No. 1402, On-Call Project and Construction Management Assistance Services Inspection Services.

**MINUTES**

Department of Public Works/Office - Amendment to Agreement  
Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Amendment to Agreement with Dewberry Consultants, LLC (formerly Dewberry & Davis, LLC) under Project No. 1141D, Design Improvements to the High Level Sewershed Collection System. The Amendment to Agreement extends the period through January 19, 2018.

**AMOUNT OF MONEY AND SOURCE:**

\$196,661.03 - 9956-905620-9551-900020-702064

**BACKGROUND/EXPLANATION:**

On January 19, 2011, the Board approved the original agreement to Dewberry Consultants, LLC (formerly Dewberry & Davis, LLC) to provide engineering services for the Improvement of High Level Sewershed Collection System. The original agreement expires on January 19, 2016. This Amendment to Agreement will allow the consultant to continue providing post award engineering services which include but are not limited to attending additional progress meetings, site visits, responding to requests for information, review of proposed change orders, and review of post-rehabilitation videos.

The two year extension will allow the Consultant to attend the final acceptance walk through which occurs one year after construction is completed. The Consultant was approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the MBE and WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

**MINUTES**

DPW/Office of Eng. and Constr. - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Agreement with Dewberry Consultants, LLC (formerly Dewberry & Davis, LLC) under Project No. 1141D, Design Improvements to the High Level Sewershed Collection System.

**MINUTES**

Department of Public Works/Office - Amendment No. 1 to  
of Engineering and Construction Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with Whitney, Bailey, Cox & Magnani, LLC for W.C. 1183, Replacement of Loch Raven Dam Environmental Operation Facility. The Amendment No. 1 to Agreement will extend the agreement through February 2016.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On May 22, 2013, the Board of Estimates approved an agreement with Whitney, Bailey, Cox & Magnani, LLC to provide design for Replacement of Loch Raven Dam Environmental Operation Facility for a period of two years and six months until November 22, 2015.

The project incurred delays due to the extended review times needed by the DPW Environmental Police and DPW IT/MOIT of the security provisions and computer needs for the new Loch Raven Operation Facility. Once those reviews were completed, additional time was needed to revise design and prepare the contract document. Therefore, the Office of Engineering and Construction is requesting the time extension of the existing agreement for three months from November 22, 2015 to February 29, 2016 at no additional cost to the City. The Consultant was originally approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission on March 28, 2007.

**MINUTES**

DPW - cont'd

**MBE/WBE PARTICIPATION:**

The Consultant will continue to comply with all terms and conditions of the MBE and WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Agreement with Whitney, Bailey, Cox & Magnani, LLC for W.C. 1183, Replacement of Loch Raven Dam Environmental Operation Facility.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Billie Taylor and Jerome Jenkins, Developer, for sale of the City-owned property located at 1205 E. Preston Street, in the Oliver Neighborhood.

**AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 - Purchase Price

**BACKGROUND/EXPLANATION:**

The project will consist of the rehabilitation of the vacant property. The buyers intend to live in the house after rehabilitating it. The Developer plans to invest approximately \$100,000.00 into this project. The Project will be privately financed.

The City may dispose of the property by virtue of Article II, Section 15 of the Baltimore City Charter (2010 Edition) and Article 13, 2-7(h) of the City Code.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE EQUAL TO THE WAIVER VALUATION VALUE:**

The statement of purpose and rationale does not apply. The property was priced pursuant to the appraisal policy of Baltimore City at \$10,000.00 and the Waiver Valuation Process was used. The property will be sold to Billie Taylor and Jerome Jenkins for \$10,000.00, which is the same price determined by the Waiver Valuation Process.

**MINUTES**

DHCD - cont'd

Pursuant to Article 13 §2-7(h), all terms and conditions of the agreement are approved.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Billie Taylor and Jerome Jenkins, Developer, for sale of the City-owned property located at 1205 E. Preston Street, in the Oliver Neighborhood.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Inhabit LLC, Developer, for the sale of the City-owned properties located at 1701, 1703, 1709, and 1713 Latrobe Street.

**AMOUNT OF MONEY AND SOURCE:**

\$ 500.00 - 1701 Latrobe Street  
1,833.33 - 1703 Latrobe Street  
1,833.33 - 1709 Latrobe Street  
1,833.34 - 1713 Latrobe Street  
**\$6,000.00** - Purchase Price

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in the above-listed properties. The Developer has made a \$600.00 good faith deposit.

The Developer wishes to purchase the vacant buildings located at 1703, 1709, and 1713 Latrobe Street for the purpose of rehabilitating the properties back to functional single family homes. The rehabilitated properties will be offered for sale at market rate. The purchase and improvements to the site will be financed through private sources. The vacant lot located at 1701 Latrobe Street and will be turned into a sustainable landscape pocket park for the neighbors.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

Pursuant to the City of Baltimore Appraisal Policy, the Waiver

**MINUTES**

DHCD - cont'd

Valuation Process is not applicable to the vacant lot on 1701 Latrobe Street because an unimproved real property with an assessed value of \$2,500.00 or less will not require an appraisal. 1701 Latrobe Street is currently assessed by SDAT for \$1,000.00. The vacant lot is being sold for \$500.00.

The remainder of the properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process as follows:

<u>Property Address</u>	<u>Waiver Valuation Value</u>	<u>Purchase Price</u>
1703 Latrobe St.	\$4,000.00	\$1,833.33
1709 Latrobe St.	\$4,000.00	\$1,833.33
1713 Latrobe St.	\$4,000.00	\$1,833.34

The properties are being sold to Inhabit Construction, LLC for below their value because of the following reasons:

1. the renovation will be to the specific benefit to the immediate community,
2. elimination of blight from the block and the neighborhood,
3. the sale and rehabilitation will return vacant buildings to the tax rolls, and
4. the property is being sold less than the waiver-determined value because of their conditions, which will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is

**MINUTES**

DHCD - cont'd

less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Inhabit LLC, Developer, for the sale of the City-owned properties located at 1701, 1703, 1709, and 1713 Latrobe Street.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Eminence Group, LLC, Developer, for sale of the City-owned properties located at 2801 and 2803 Orleans Street.

**AMOUNT OF MONEY AND SOURCE:**

\$2,500.00 - 2801 Orleans Street  
2,500.00 - 2803 Orleans Street  
**\$5,000.00** - Purchase Price, payable at the time of settlement

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in the above-listed properties. The Developer has made a \$500.00 good faith deposit on the properties.

The Developer wishes to purchase and rehabilitate the vacant buildings located at 2801 and 2803 Orleans Street and sell them in the low to moderate income market place. The purchase and improvements of the sites will be financed through private sources.

The City is authorized to dispose of the properties through the Journalization process. 2801 Orleans Street was approved June 13, 2011 and 2803 Orleans Street was approved on June 11, 2015.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties are valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process as follows:

**MINUTES**DHCD - cont'd

<u>Property Address</u>	<u>Waiver Valuation Value</u>	<u>Purchase Price</u>
2801 Orleans St.	\$4,200.00	\$2,500.00
2803 Orleans St.	\$4,000.00	\$2,500.00

The properties are being sold to Eminence Group, LLC for below their value because of the following reasons:

1. the renovation will be to the specific benefit to the immediate community,
2. elimination of blight from the block and the neighborhood,
3. the sale and rehabilitation will return vacant buildings to the tax rolls, and
4. the property is being sold less than the waiver-determined value because of their conditions, which will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Eminence Group, LLC, Developer, for sale of the City-owned properties located at 2801 and 2803 Orleans Street.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Butler Management, LLC, Developer, for sale of the City-owned properties located at 1101, 1103, 1107, 1109, 1111, and 1117 N. Collington Avenue (Block 153, 070, 069, 067, 066, 065, and 062).

**AMOUNT OF MONEY AND SOURCE:**

\$ 2,000.00 - 1101 N. Collington Avenue  
 2,000.00 - 1103 N. Collington Avenue  
 2,000.00 - 1107 N. Collington Avenue  
 2,000.00 - 1109 N. Collington Avenue  
 500.00 - 1111 N. Collington Avenue  
 2,000.00 - 1117 N. Collington Avenue  
\$10,500.00 - Purchase Price, payable at the time of settlement

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest in the above-listed properties. The purchase price will be financed through private funding.

The project will consist of the vacant buildings being rehabilitated for re-sale at market rate. The properties are located in the Middle East Neighborhood.

The authority to sell the properties located at 1101, 1103, 1107, 1109, 1111 and 1117 N. Collington Avenue (Block 1553, 070, 069, 067, 066, 065 and 062) comes from the Middle East Urban Renewal Plan, approved by the Mayor and City Council of Baltimore City by Ordinance No. 05-124, dated October 7, 2005.

The property located at 1117 N. Collington Avenue was also Journalized and approved for sale on April 19, 2012.

**MINUTES**

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

In accordance with the Waiver Valuation Policy, the DHCD determined the properties located at 1101, 1103, 1107, 1109, and 1117 N. Collington Avenue were valued at \$3,875.00 each and are being sold for \$2,000.00 each. The property located at 1111 N. Collington Avenue was valued at \$1,176.00 and is being sold for \$500.00.

The properties are being sold below the price determined by the Waiver Valuation Process because it will be a specific benefit for the families of that community, it will eliminate blight, create jobs during reconstruction, and the properties will be returned to the tax rolls.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Butler Management, LLC, Developer, for sale of the City-owned properties located at 1101, 1103, 1107, 1109, 1111, and 1117 N. Collington Avenue (Block 153, 070, 069, 067, 066, 065, and 062).

**MINUTES**

Department of Housing and - Side Yard Land Disposition  
Community Development Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Side Yard Land Disposition Agreement with Thomas J. Shuster, Sr., for sale of the City-owned property located at 2503 Dulaney Street.

**AMOUNT OF MONEY AND SOURCE:**

The lot will be sold for \$500.00 of which \$400.00 will be held in escrow by the City for the benefit of the Purchaser to be applied at settlement for closing costs including transfer taxes, recordation fees, taxes and associated title services.

**BACKGROUND/EXPLANATION:**

DHCD's Land Resource Division, on behalf of the Mayor and City Council, strategically acquires, and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the property known as 2503 Dulaney Street to the adjacent property owner. As a condition of the conveyance, Mr. Shuster has agreed to the terms of the Side Yard Land Disposition Agreement, which prohibits development of the parcel for a minimum of ten years.

The City may dispose of the Property by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition), Article II, Section 15 of the Baltimore City Charter (2011 Edition), and Article 13 of the City Code.

The property was journalized and approved for sale on December 22, 2010.

**MINUTES**

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE:**

The property is being sold for \$500.00, as the purchaser holds title on the adjacent property as an owner-occupant. The rationale for the conveyance is the sale will serve a specific benefit to the immediate community and eliminate blight.

**MBE/WBE PARTICIPATION:**

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Side Yard Land Disposition Agreement with Thomas J. Shuster, Sr., for sale of the City-owned property located at 2503 Dulaney Street.

**MINUTES**

Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Strategic Demolition and Smart Growth Impact Fund (SD-SGIF) and applications to the Maryland Department of Housing and Community Development (MD-DHCD). A local resolution of support is required for organizations to participate in the program.

**AMOUNT OF MONEY AND SOURCE:**

\$7,500,000.00 - MD-DHCD, SD-SGIF

No City funds are requested.

**BACKGROUND/EXPLANATION:**

The SD-SGIF program was established to catalyze economic development, job production, and smart growth-related projects that will have a high economic and revitalization impact in their community. Proposed projects should meet one or more of the following objectives: catalyze development around transit-oriented development sites, create jobs and services, provide a range of housing choices for all economic backgrounds, demonstrate growth and development practices that protect the environment, improve the health of local economics.

Funds are limited to capital projects and can include acquisition, demolition, site improvement, and construction. Eligible applicants include units of local government, economic development agencies, and community development organizations. Projects are required to be located within a Sustainable Community. Baltimore City was designated as a Sustainable Community in 2012.

## MINUTES

DHCD - cont'd

In Fiscal Year 2016, the State appropriated \$7,500,000.00 for SD-SGIF projects statewide. The Baltimore City DHCD received requests for Local Government Resolutions of Support from nine organizations who requested funds to support following 13 projects:

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested SD/SGIF Funds</u>
<b>Central Baltimore Partnership</b>	<b>Waverly Main Street</b>	<b>Waverly Commons Phase III</b>	<b>\$ 250,000.00</b>

Funding for the acquisition, demolition, and rehabilitation of dilapidated buildings located on East 32<sup>nd</sup> Street and Merryman's Lane to create green space adjacent to the Waverly Farmers' Market parking lot.

<b>City Life Community Builders</b>	<b>City Life Community Builders</b>	<b>Hoen Building &amp; Area Revita- lization</b>	<b>\$1,668,000.00</b>
---------------------------------------------	---------------------------------------------	----------------------------------------------------------	-----------------------

Redevelopment of the historic Hoen Lithography Building located at 2101 East Biddle Street and adjacent vacant houses.

<b>City Life Community Builders</b>	<b>City Life Community Builders</b>	<b>Residential Rehabs of Oliver and Broadway East</b>	<b>\$ 596,325.00</b>
---------------------------------------------	---------------------------------------------	-------------------------------------------------------------------	----------------------

Underwrite redevelopment costs for up to 14 properties located in the 1600-1800 blocks of North Bond Street, 1500 block of North Broadway, 1400, 1500, 1700 blocks of North Caroline Street, 1500 block of East Hoffman, 1400 block of East Preston Street and 1600 block of East Lafayette Avenue.

## MINUTES

DHCD - cont'd

<b>Coppin Heights CDC</b>	<b>Coppin Heights CDC</b>	<b>Center for Health Care and Healthy Living</b>	<b>\$ 500,000.00</b>
-------------------------------	-------------------------------	----------------------------------------------------------	----------------------

Predevelopment, planning, zoning and construction for the area immediately surrounding the new Center for Healthcare and Healthy Living, formerly the Hebrew Orphan Asylum.

<b>Department of Housing &amp; Community Development</b>	<b>Department of Housing &amp; Community Development</b>	<b>Blight Elimination</b>	<b>\$6,936,650.00</b>
----------------------------------------------------------------------	----------------------------------------------------------------------	-------------------------------	-----------------------

Continuation of the City's Blight Elimination initiative through the demolition of 311 long term vacant and blighted buildings and the acquisition of 43 buildings.

<b>Department of Housing &amp; Community Development</b>	<b>Housing Authority of Baltimore City</b>	<b>Barclay Phase II Homeownership</b>	<b>\$ 152,170.00</b>
----------------------------------------------------------------------	--------------------------------------------------------	-----------------------------------------------	----------------------

Demolition of two long-term vacant and blighted buildings to be replaced by new construction housing as part of the Barclay Revitalization effort.

<b>Downtown Partnership of Baltimore</b>	<b>Downtown Partnership of Baltimore</b>	<b>Le Mondo</b>	<b>\$ 500,000.00</b>
--------------------------------------------------	--------------------------------------------------	-----------------	----------------------

Support design stabilization/demolition costs for artist-driven project in the 400 block of North Howard Street to create arts and theater center as part of Bromo Arts & Entertainment District.

## MINUTES

DHCD - cont'd

<b>Downtown Partnership of Baltimore</b>	<b>Downtown Partnership of Baltimore</b>	<b>McKeldin Plaza</b>	<b>\$ 500,000.00</b>
--------------------------------------------------	--------------------------------------------------	-----------------------	----------------------

Redevelopment of McKeldin Plaza.

<b>East Baltimore Development Inc.</b>	<b>East Baltimore Development Inc.</b>	<b>Eager Park</b>	<b>\$ 500,000.00</b>
------------------------------------------------	----------------------------------------------------	-------------------	----------------------

Demolition of vacant structures to make way for 7-acre park in the EBDI project area.

<b>East Baltimore Development Inc.</b>	<b>East Baltimore Development Inc.</b>	<b>Castle Street Demolition</b>	<b>\$500,000.00</b>
------------------------------------------------	------------------------------------------------	-------------------------------------	---------------------

Demolition of the 1000 block of North Castle Street to support future residential development.

<b>Empire Homes</b>	<b>Empire Homes</b>	<b>Restoration Gardens II</b>	<b>\$500,000.00</b>
---------------------	---------------------	-----------------------------------	---------------------

Site assembly, design, and construction for housing for homeless youth and or youth transitioning out of foster care at 4201-4223 York Road and 501 ½ E. 43<sup>rd</sup> Street.

<b>Marian House</b>	<b>Marian House</b>	<b>Blessed Sacrament Supportive Housing</b>	<b>\$300,000.00</b>
---------------------	---------------------	---------------------------------------------------------	---------------------

Conversion of former school into 22 units of permanent housing for homeless individuals and families.

## MINUTES

DHCD - cont'd

<b>TRF Development Partners</b>	<b>TRF Development Partners</b>	<b>Preston Place IX</b>	<b>\$500,000.00</b>
-------------------------------------	-------------------------------------	-----------------------------	---------------------

14 structures to be renovated into 17 rental units in the 1600 block E. Chase Street, 1100-1200 blocks N. Bond Street, and 1000-1300 blocks of N. Caroline Street.

UPON MOTION duly made and seconded, the Board approved the Local Government Resolutions in support of the Strategic Demolition and Smart Growth Impact Fund and applications to the Maryland Department of Housing and Community Development. The Mayor **ABSTAINED** on Downtown Partnership of Baltimore only. The Comptroller **ABSTAINED** on Coppin Heights CDC only.

**MINUTES**

Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Local Government Resolution in support of the Baltimore Regional Neighborhood Initiative (BRNI) program and applications to the Maryland Department of Housing and Community Development (MD-DHCD). A local resolution of support is required for organizations to participate in the program.

**AMOUNT OF MONEY AND SOURCE:**

\$5,996,426.00 - MD-DHCD, BRNI

No City Funds are requested.

**BACKGROUND/EXPLANATION:**

The BRNI was established by the MD-DHCD to accelerate revitalization strategies in Sustainable Community areas in Baltimore City, and the inner-beltway Communities of Baltimore County and Anne Arundel County. A total of four organizations were identified by the State as eligible applicants, three of which are located in Baltimore City: Central Baltimore Partnership, Healthy Neighborhoods Inc. and the Southeast Community Development Corporation. The fourth eligible applicant is located in Baltimore County. In order to be eligible for funds, projects must be located within the City's Sustainable Community area. Baltimore City was designated as a Sustainable Community in 2012.

In Fiscal Year 2016, the State appropriated \$3,500,000.00 to support the BRNI program. Funds include \$3,000,000.00 for Capital Projects and \$500,000.00 for Operating Support.

## MINUTES

DHCD - cont'd

Eligible Baltimore City organizations and City Life Community Builders submitted 28 projects for funding. The applicants and projects are listed as follows:

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested BRNI Funds</u>
<b>Central Baltimore Partnership, Inc.</b>	<b>Telesis</b>	<b>North Barclay Green 3 Tenant Improvement</b>	<b>\$175,000.00</b>

The funds will support 10,000 square feet of new community and retail space along the Greenmount corridor as part of the Phase III Barclay revitalization effort.

<b>Central Baltimore Partnership, Inc.</b>	<b>Maryland Film Festival</b>	<b>Stavros Niarchos Parkway Film Center</b>	<b>\$100,000.00</b>
--------------------------------------------------------	-----------------------------------	-----------------------------------------------------	---------------------

The funds will support the construction of the Historic Parkway Theater Redevelopment Project on North Avenue, which will consist of three theaters, restaurants, and office space for the Maryland Film Festival and the film program of the Johns Hopkins University and Maryland Institute College of Art.

<b>Central Baltimore Partnership, Inc.</b>	<b>Jubilee Baltimore</b>	<b>Greenmount West Barclay Street Park</b>	<b>\$ 83,000.00</b>
--------------------------------------------------------	------------------------------	----------------------------------------------------	---------------------

The funds will support the construction of a new quarter-acre park in Greenmount West. The Park is part of the City Arts II redevelopment project located at the intersection of Greenmount and Lanvale Street.

## MINUTES

DHCD - cont'd

<b>Central Baltimore Partnership, Inc.</b>	<b>Central Baltimore Partnership, Inc.</b>	<b>Homewood Community Partners Initiative (HCPI) Community Spruce-Up Grant Program</b>	<b>\$100,000.00</b>
--------------------------------------------------------	--------------------------------------------------------	--------------------------------------------------------------------------------------------------------	---------------------

The HCPI Spruce-Up Grant program awards grants ranging from \$10,000.00 to \$25,000.00 to neighborhood groups for projects that help strengthen the 10 neighborhoods in the HCPI target area.

**A PROTEST WAS RECEIVED FROM THE REMINGTON NEIGHBORHOOD ALLIANCE, INC.**

<b>Central Baltimore Partnership, Inc.</b>	<b>The Reinvestment Fund (TRF)</b>	<b>Homewood Community Partners Initiative (HCPI) Development Fund</b>	<b>\$215,000.00</b>
--------------------------------------------------------	--------------------------------------------	-----------------------------------------------------------------------------------	---------------------

This will provide gap financing to encourage real estate development in the HCPI project area.

**A PROTEST WAS RECEIVED FROM THE REMINGTON NEIGHBORHOOD ALLIANCE, INC.**

<b>Central Baltimore Partnership, Inc.</b>	<b>BARCO</b>	<b>Open Works</b>	<b>\$200,000.00</b>
--------------------------------------------------------	--------------	-------------------	---------------------

Conversion of an underutilized commercial building located at 1400 Greenmount Avenue into a collaborative hub for advanced manufacturing technologies, provide affordable space for entrepreneurs and artisans, and a workforce development program.

<b>Central Baltimore Partnership, Inc.</b>	<b>Station Arts Homes/Harbor Development</b>	<b>Station Arts Renovation</b>	<b>\$110,000.00</b>
--------------------------------------------------------	------------------------------------------------------	------------------------------------	---------------------

Write down construction costs associated with the redevelopment of 4 vacant townhomes in the 300 block of E. Lanvale Street in Greenmount West that are part of an 11-unit redevelopment effort.

## MINUTES

DHCD - cont'd

<b>Central Baltimore Partnership, Inc.</b>	<b>Seawall Development</b>	<b>R. House</b>	<b>\$200,000.00</b>
--------------------------------------------------------	--------------------------------	-----------------	---------------------

The funds will assist with tenant build-out at the former 28th Street Body Shop that is part of the Remington Row redevelopment effort. When complete, the space will become an open market that will incubate healthy food ideas all under one roof.

<b>Central Baltimore Partnership, Inc.</b>	<b>Central Baltimore Partnership, Inc.</b>	<b>Operating Support</b>	<b>\$250,000.00</b>
--------------------------------------------------------	--------------------------------------------------------	--------------------------	---------------------

The project is for funding for staff who manages BRNI projects.

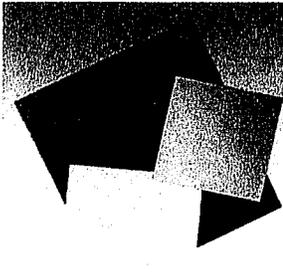
<b>Central Baltimore Partnership, Inc.</b>	<b>HCPI Development Fund</b>	<b>Acquisition Fund Project Coordinator</b>	<b>\$ 50,000.00</b>
--------------------------------------------------------	--------------------------------------	-------------------------------------------------	---------------------

The project is for funding for a part-time coordinator who will facilitate acquiring and redeveloping properties as part of the HCPI Development Fund.

**A PROTEST WAS RECEIVED FROM THE REMINGTON NEIGHBORHOOD ALLIANCE, INC.**

<b>City Life Community Builders</b>	<b>City Life Community Builders</b>	<b>Hoen Area Community Revitalization</b>	<b>\$380,000.00</b>
---------------------------------------------	---------------------------------------------	-----------------------------------------------	---------------------

To provide financing for residential redevelopment in the neighborhoods north of EBDI.



# RNA

REMINGTON NEIGHBORHOOD ALLIANCE, INC.

9 September 2015

Clerk, Board of Estimates  
Room 204, City Hall  
100 N. Holliday Street  
Baltimore, MD 21202

**Re: Board of Estimates Agenda, 9 September 2015 -  
Request for Deferral — Certain Items on Pages 71, 72 and 78**

Dear Clerk:

I am writing as president of the Remington Neighborhood Alliance (RNA), the civic association for residents of Remington since 2000. A core function of the RNA is to educate and inform residents of government procedures and proposals that may impact their quality of life or personal finances.

I must respectfully request **deferral** of the following requests for Local Government Resolution by the Central Baltimore Partnership (CBP) in support of its applications for State financing of certain projects that may impact residential blocks in our neighborhood:

**BRNI — P. 71 — HCPI — \$100,000**

**BRNI — P. 71 — HCPI — \$215,000**

**BRNI — P. 72 — HCPI “Acquisition Fund” — \$50,000;**

as well as the following item that immediately impacts residential blocks in our neighborhood:

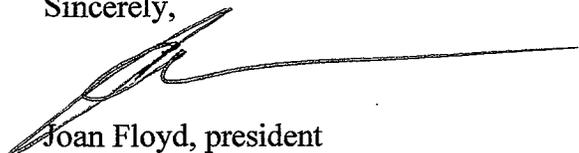
**COMMUNITY LEGACY — P. 78 — \$124,500.**

The last item seeks State funding for “redevelopment of a corner row house as a mixed-use project” when, under current zoning law, this specific property in our neighborhood is not eligible for mixed-use development. **This is an inappropriate request by Central Baltimore Partnership, a non-profit charity.**

The BRNI items may be connected (as is the Community Legacy item) with a controversial initiative to up-zone several corner properties on residential blocks in our neighborhood, from Residential to Commercial. This initiative has not yet had a City Council hearing at which everyone is afforded due process. Moreover, the Central Baltimore Partnership has not disclosed its specific intentions for these properties, even though the secretary of this non-profit charity is **the Director of the Mayor’s Office of Neighborhoods.**

Because of the up-zoning initiative, resident homeowners were already worried that they may ultimately find themselves living a few feet away from a tavern or entertainment venue. **Now there is reasonable concern that public funds may be used to acquire and develop properties for this purpose.**

Sincerely,



Joan Floyd, president

*P.O. Box 50157 Baltimore, Maryland 21211*



## BALTIMORE HOUSING

September 14, 2015

Ms. Joan Floyd  
President  
Remington Neighborhood Alliance  
P.O. Box 50157  
Baltimore, MD 21211

RE: BOARD OF ESTIMATES REQUEST FOR DEFERRAL

Dear Ms. Floyd:

The Department of Housing and Community Development has been asked to respond to your letter dated September 9, 2015 in which you request deferring Local Government Resolutions for the following grant applications submitted by the Central Baltimore Partnership requesting funds from the State's Baltimore Regional Neighborhood Initiative (BRNI) and Community Legacy programs:

- \$100,000 to continue the Homewood Community Partnership Initiative (HCPI) Spruce-Up Grant Program
- \$215,000 to establish a HCPI Development Fund
- \$50,000 for part-time staff to administer the HCPI Development Fund and Acquisition Fund
- \$215,000 to support the redevelopment of 201 West Lorraine Avenue.

The Spruce-Up Grant program provides grants to groups, individuals, and associations in the neighborhoods (including Remington) and commercial districts that comprise the Central Baltimore Partnership's boundaries. Eligible applicants include HCPI residents, community groups, business interests, and nonprofit and other organizations serving the HCPI area, which includes: Abell, Barclay, Charles North, Charles Village, Greenmount West Harwood, Oakenshawe, Old Goucher, Remington and Wyman Park. Funds are awarded based on a competitive basis; the grant-making process includes an extensive public engagement component and community members participate in the application review process. Spruce-up funds are

Ms. Joan Floyd  
September 14, 2015  
Page 2 of 2

limited to public property and cannot be used to acquire or otherwise improve private property unless there is a designated public component to that property. Spruce Up funds have funded improvements to the Huntingdon Avenue Viaduct Path that connects Remington to Wyman Park.

The HCPI Development Fund is intended to provide gap financing to encourage development primarily along commercial corridors. Specific properties have not been identified; however, staff at Central Baltimore Partnership has stated that Remington is not identified as a priority area for these funds. If funded, the Central Baltimore Partnership intends to undertake an extensive community process to help guide the Development Fund.

The \$50,000 requested in operating support will fund a part-time staff person who will assist with administering the Development Fund as well as Acquisition Funds that were separately appropriated by the State Legislature. Remington is also not a priority for these Acquisition Funds.

The \$215,000 requested to support the redevelopment of 201 West Lorraine Avenue would create an art gallery and residential unit. The State's application includes questions regarding a property's zoning status and also asks for a description of community outreach that the proposed project included. The application included the property's current zoning status as well as a copy of proposed rezoning legislation and a description of community outreach and engagement that was used to arrive at the development concept.

BRNI and Community Legacy Funds are awarded by the State; the City is not part of the grant review process. Additional information about these projects can be obtained by contacting the Maryland Department of Housing and Community Development directly.

Any further questions regarding Central Baltimore Partnership's grant application should be directed to Ashley Wallace at 410-244-1775.

---

Sincerely,



Stacy Freed  
Director of Planning and Programs

Cc: Brian Shepter, Office of the Mayor  
Kimberly Washington, Chief of Staff Baltimore Housing  
Harriette Taylor, Deputy Comptroller  
Ellen Janes, Central Baltimore Partnership  
Ashley Wallace, Central Baltimore Partnership

[Print](#) | [Close Window](#)

**Subject:** FY16 MD DHCD's BRNI and Community Legacy Grant Application coming up! INITIAL PROJECTS DUE 5/15 12PM

**From:** awallace@centralbaltimore.org

**Date:** Fri, May 08, 2015 1:59 pm

**To:** "Ashley Wallace" <awallace@centralbaltimore.org>

"Sergio Martinez" <sergiomartinezarchitect@gmail.com>, "Claudia Diamond" <claudiaadiamond@gmail.com>, "Jed Dietz" <Jedietz2@aol.com>, "Kara Kunst" <kmkunst@gmail.com>, "Friends Wyman" <Wymanparkdell@gmail.com>, "Beth Strommen" <Beth.Strommen@Baltimorecity.gov>, cmcnally@bodie-law.com, "Katie-Rose Imbriano" <Kathleen.Imbriano@baltimorecity.gov>, "Sandy Sparks" <srsparks@verizon.net>, "Ryan Parnell" <ryan@harwoodbaltimore.com>, "Amanda Ruthven" <amanda@harwoodbaltimore.com>, "Lottie Sneed" <LSneed@greaterhomewood.org>, "Kelly Cross" <cross.kelly@gmail.com>, "ryan flanigan" <ranigan@gmail.com>, "Joan Floyd" <rna.president@hotmail.com>, "Waverly Street" <waverlymainstreet@gmail.com>, "Jennifer Mielke" <jmielke3@jhu.edu>, "Salem Reiner" <sreiner1@jhu.edu>, "Anna" <anna@mdfilmfest.com>, "Alexandra Price" <APrice@wypr.org>, "Mac Maclure" <lmaclure.rwd@gmail.com>, "Lena Leone" <lenaleone@gmail.com>, "Rod Malin"

**Bcc:** <rodmalin@gmail.com>, "Lindsay Gomes" <lindsaygomes1@gmail.com>, "Elizabeth Jones" <beth@inhabitbaltimore.com>, "Julia Day" <julia.day@baltimorecity.gov>, "Jon Constable" <jconstable@seawalldevelopment.com>, "Thibault Manekin" <tmanekin@seawalldevelopment.com>, "Kenneth Abrams" <abramsins@comcast.net>, "Jay Orr" <jay@arqarchitects.com>, "Chuck Davies" <chuck@timothy618.com>, "Odette Ramos" <odette@communitydevelopmentmd.org>, "Peter Burkill" <peter.burkill@gmail.com>, "Mateusz Rozanski" <nadolnik7@yahoo.pl>, "Damien Nichols" <nichols.damien@gmail.com>, "Heather Martin" <Heather.Martin@baltimorecity.gov>, RPatterson@promotionandarts.com, "Steven Shen" <spshen@gmail.com>, "Tim Armbruster" <TDArmbrust@aol.com>, "Fred Lazarus IV" <flazarus@mica.edu>, "Gaylord Dutton" <Gaylord.Dutton@baltimorecity.gov>, "Carolyn Frenkil" <NSASASINC@aol.com>, "Karen Stokes" <KStokes@greaterhomewood.org>, "Ira Kowler" <IKowler@greaterhomewood.org>, "Leon Pinkett" <leon2.pinkett@baltimorecity.gov>

**Attach:** BRNI- Project information FY15.doc

Dear CBP Partners,

The Maryland Department of Housing and Community Development recently announced the [Baltimore Regional Neighborhood's Initiative \(BRNI\)](#) and [Community Legacy](#) programs' grant application deadline is July 15, 2014. Based on Central Baltimore Partnership's combined BRNI and Community Legacy award of more than \$880,000 last year on behalf of 9 partner projects and \$1.5 million the year before, we plan to facilitate this application process for this FY16 round.

If you have a **"shovel-ready"** project that you would like to pursue, after carefully reviewing the criteria below and attached, in partnership with CBP, please submit the following information to Talya Constable at [talya@jubileebaltimore.org](mailto:talya@jubileebaltimore.org) or (410) 327-7373 ext. 104 by **no later than Friday, MAY 15th by 12pm.**

- **project(s) name,**
- **brief description,**
- **degree of completion (ex. plans? specs? construction? ),**
- **location and exact address,**
- **total project cost,**
- **approximate grant request and**
- **committed matching funds**

In our role as facilitator and lead applicant we, and Jubilee Baltimore, will attend the mandatory training at a TBD date followed by a meeting where interested applicants should attend to review submitted project proposal to collectively process and prioritize them based on those that best fit the criteria and their competitiveness. **Please mark your calendars for a meeting June 3<sup>rd</sup> from 3-5pm for this project review and prioritization meeting at the Walbert Rm 308, 1800 N. Charles Street (this meeting date**

**may change).**

This RFP will utilize funds authorized in DHCD's FY 2016 budget amongst the four city and regional organizations awarded last year: \$2.25 million for capital shovel-ready funds and \$750,000 can be used as operating funds. BRNI includes individual project applications as part of a unified grant application – *see last year's project application attached*. Please **click here** to see what DHCD has funded in the past; this should help guide you in determining whether your project meets the criteria. The eligible activities include:

- *Down payment assistance to attract home buyers to purchase and rehabilitate homes;*
- *Funds for the acquisition and rehabilitation of vacant homes for resale to new homebuyers;*
- *Programs for existing homeowners and businesses to improve their properties;*
- *Programs that encourage weatherization and energy retrofits to achieve energy efficiency;*
- *Development of mixed-use projects that may combine housing, retail and office space;*
- *Development or enhancement of community open space;*
- *Development of public infrastructure, such as parking and lighting and improvements to pedestrian and bicycle circulation;*
- *Strategic demolition, including land banking, to stimulate redevelopment; and*
- *Operating costs associated with implementing BRNI-supported capital projects, including staff and consultants.*

BRNI aims to demonstrate how strategic investment in local housing and businesses can lead to healthy, sustainable communities with a growing tax base and enhanced quality-of-life.

Eligible applicants are locally based nonprofit community development corporations (CDCs or Coalitions) that are implementing a clear revitalization strategy in a specific neighborhood or set of neighborhoods and where awarded funds last year, including CBP and three other organizations. Community Legacy is open to anyone who wants to apply within the designated state Sustainable Communities boundary, however, CBP's past success submitted a joint applicant based on strategically selected projects has proven to be very successful approach.

As always, please contact me with any questions or concerns.

Best,  
Ashley

**Ashley Wallace***Director of Projects and Program Services*

Central Baltimore Partnership  
1800 North Charles Street, Suite 810  
Baltimore, MD 21201  
410.244.1775 ext. 104 (office)  
410.709.1492 (direct line)  
410.929.4028 (cell)  
[awallace@centralbaltimore.org](mailto:awallace@centralbaltimore.org)

Support Central Baltimore when you shop at Amazon! You'll find the same prices, selection and AmazonPrime benefits, but use [this link](#) and Amazon will donate a portion of your eligible purchase total CBP! Don't forget to bookmark the link for later so all your qualifying purchases support Central Baltimore. Check out [smile.amazon.com](http://smile.amazon.com) for the fine print. Thank you!



## BALTIMORE HOUSING

September 15, 2015

Ms. Joan Floyd  
President  
Remington Neighborhood Alliance  
P.O. Box 50157  
Baltimore, MD 21211

RE.: Board of Estimates Protest, pages 49-50, Items 1-4

Dear Ms. Floyd:

The Department of Housing and Community Development (HCD) has been asked to respond to your protest letter dated September 15, 2015 regarding a Resolution of Local Government Support for the Central Baltimore Partnership (CBP) for the following items:

- 
- \$100,000 to continue the Homewood Community Partnership Initiative (HCPI) Spruce-Up Grant Program
  - \$215,000 to establish a HCPI Development Fund
  - \$50,000 for part-time staff to administer the HCPI Development Fund and Acquisition Fund
  - \$215,000 to support the redevelopment of 201 West Lorraine Avenue.

Please refer to a letter from HCD dated September 14, 2015 for additional information regarding the above-referenced projects. As the September 14<sup>th</sup> letter noted, the requested funds are part of State grant programs, and the State awards funds solely at their discretion. As was further mentioned, the application requests information regarding a proposed project's zoning status and site control. Central Baltimore Partnership's submission included 201 West Lorraine Avenue's current residential zoning status and a copy of the proposed rezoning legislation.

Your letter also expressed concerns regarding the lack of public participation. The State's application requires that applicants provide a description of the selection process used to identify projects submitted for funding as well as a description of the community engagement process.

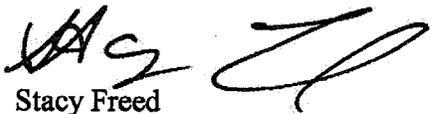
Ms. Joan Floyd  
September 15, 2015  
Page 2 of 2

Central Baltimore Partnership engaged in the following public process to identify projects that were included in their application.

- A call for projects was sent out by CBP to community leaders, non profits, schools, developers, etc., including the Remington Neighborhood Alliance, on May 8, 2015 inviting them to a May 13<sup>th</sup> meeting regarding the State grant programs. CBP invited their full listserve of approximately 1,000 individuals and also promoted the meeting on social media.
- CBP staff presented the grant programs and requirements for funding at a May 13, 2015 CBP Partners meeting, which is open to the public and invited interested parties to submit their projects to CBP staff.
- CBP staff then compiled all of the project requests that were received and presented them at a public meeting held on June 3, 2015. Attendees voted to identify which projects to include in CBP's application to the State.
- The final project list was presented, vetted and approved by the CBP's Steering Committee on June 8, 2015. CBP's Steering Committee is comprised of community associations, non profits, city agencies, private companies and individuals representing a cross section of the Partnership, including over 65 partner organizations.
- As is required for all State grant applications, CBP's Corporate Resolution was signed by CBP's Secretary, Gussener "Gus" Augustus on July 1, 2015 for the Community Legacy, Baltimore Regional Neighborhood Initiative and Strategic Demolition and Smart Growth Impact Funds programs.

Staff at the Central Baltimore Partnership has indicated they would be happy to discuss the application and projects with you. Should you wish to obtain further information, we suggest contacting Ashley Wallace at the Central Baltimore Partnership at 410-244-1775.

Sincerely,



Stacy Freed  
Director of Planning and Programs

Cc: Brian Shepter, Office of the Mayor  
Harriette Taylor, Deputy Comptroller  
Kim Washington, Baltimore Housing  
Ellen Janes, Central Baltimore Partnership  
Ashley Wallace, Central Baltimore Partnership

## MINUTES

DHCD - cont'd

<b>City Life Community Builders</b>	<b>City Life Community Builders</b>	<b>Creative Corridors Mural and Streetscaping - Phase I</b>	<b>\$ 50,000.00</b>
---------------------------------------------	---------------------------------------------	-------------------------------------------------------------------------	---------------------

The project is for mural, landscaping, and streetscaping for the underpass at the corner of North Chester and East Chase Streets.

<b>City Life Community Builders</b>	<b>Citizens Planning &amp; Housing Association (CPHA)</b>	<b>Community Engagement</b>	<b>\$ 50,000.00</b>
---------------------------------------------	---------------------------------------------------------------------------	---------------------------------	---------------------

Operating support to involve and engage residents and other stakeholders in the revitalization underway in the area between the Hoen Building, the Food Hub and Humanim's Office.

<b>City Life Community Builders</b>	<b>Civic Works</b>	<b>Open Space Improvements</b>	<b>\$ 39,760.00</b>
---------------------------------------------	--------------------	------------------------------------	---------------------

Creation of new community gardens/green spaces and improvements to existing green spaces in the Broadway East neighborhood.

<b>City Life Community Builders</b>	<b>Green &amp; Healthy Homes</b>	<b>GHHI Triangle Outreach Project</b>	<b>\$ 54,810.00</b>
---------------------------------------------	------------------------------------------	-------------------------------------------	---------------------

Provide funds to undertake outreach to residents between the Hoen Building, Food Hub and Humanim's Office to increase awareness of and provide referrals to help residents create a healthy living environment.

## MINUTES

DHCD - cont'd

<b>City Life Community Builders</b>	<b>Work Incubator</b>	<b>\$ 385,000.00</b>
---------------------------------------------	-----------------------	----------------------

Provide \$70,000.00 in capital funds and \$315,000.00 in operating funds to provide training and support to residents and small businesses to provide jobs and create economic stability in the community.

<b>Healthy Neighborhoods Inc.</b>	<b>Healthy Neighborhoods Inc.</b>	<b>Callow Avenue Redevelopment</b>	<b>\$1,295,000.00</b>
-------------------------------------------	-------------------------------------------	----------------------------------------	-----------------------

Acquisition, rehabilitation, and sale of five vacant buildings in the 2200-2300 blocks of Callow Avenue.

<b>Southeast Community Development Corporation</b>	<b>Southeast Community Development Corporation</b>	<b>Library Square Revitalization</b>	<b>\$430,949.00</b>
----------------------------------------------------------------	----------------------------------------------------------------	------------------------------------------	---------------------

\$390,199.00 in capital support and \$40,750.00 in operating support for improvements to key buildings and infrastructure in Library Square located at the intersection of Fayette Streets and Linwood Avenue.

<b>Southeast Community Development Corporation</b>	<b>Southeast Community Development Corporation</b>	<b>Fayette to Highland Gateway &amp; Transit Placemaking</b>	<b>\$200,000.00</b>
----------------------------------------------------------------	----------------------------------------------------------------	----------------------------------------------------------------------	---------------------

\$182,000.00 in capital funds and \$18,000.00 in operating funds to transform transit hubs and gateways within the Highland Arts & Entertainment District, Main Street, and Healthy Neighborhoods target areas.

## MINUTES

DHCD - cont'd

<b>Southeast Community Development Corporation</b>	<b>McElderry Park Community Resource Center</b>	<b>McElderry Park Community Resource Center &amp; Stormwater Management Initiative</b>	<b>\$ 21,200.00</b>
----------------------------------------------------------------	---------------------------------------------------------	----------------------------------------------------------------------------------------------------	---------------------

Building Renovations and design of a flood abatement-water mitigation system at the McElderry Park Community Resource Center located at 611 North Montford Street.

<b>Southeast Community Development Corporation</b>	<b>C.A.R.E. Community</b>	<b>C.A.R.E. Neighborhood Branding</b>	<b>\$ 19,800.00</b>
----------------------------------------------------------------	-------------------------------	-------------------------------------------	---------------------

Design a neighborhood brand and strategy that leverages partnerships and homeownership.

<b>Southeast Community Development Corporation</b>	<b>Casa de Maryland</b>	<b>Casa de Maryland Welcome Center/ Belnord Theater Restoration</b>	<b>\$500,000.00</b>
----------------------------------------------------------------	-----------------------------	---------------------------------------------------------------------------------	---------------------

Establish a permanent center in Baltimore City to assist immigrants, located at 2706 Pulaski Highway.

<b>Southeast Community Development Corporation</b>	<b>Southeast Community Development Corporation</b>	<b>Monument Street Placemaking Initiative</b>	<b>\$109,500.00</b>
----------------------------------------------------------------	----------------------------------------------------------------	-------------------------------------------------------	---------------------

\$99,500.00 in capital support and \$10,000.00 in operating support to provide murals, street furniture, pedestrian lighting and public art through a Creative Placemaking process.

## MINUTES

DHCD - cont'd

<b>Southeast Community Development Corporation</b>	<b>Tench Tilghman Elementary</b>	<b>Destination Play- Space</b>	<b>\$111,986.00</b>
----------------------------------------------------------------	--------------------------------------	------------------------------------	---------------------

\$106,653.00 in capital support and \$5,333.00 in operating support for renovations to the Tench Tilghman School playground in partnership with KaBoom and the community.

<b>Southeast Community Development Corporation</b>	<b>Southeast Community Development Corporation</b>	<b>Operations and Planning</b>	<b>\$275,000.00</b>
----------------------------------------------------------------	----------------------------------------------------------------	------------------------------------	---------------------

Operations, outreach and future planning efforts for the Southeast CDC and the Friends of Patterson Park as well as a community arts program in partnership with the Maryland Institute College of Art.

<b>Southeast Community Development Corporation</b>	<b>Southeast Community Development Corporation</b>	<b>Station East Revitalization</b>	<b>\$253,200.00</b>
----------------------------------------------------------------	----------------------------------------------------------------	----------------------------------------	---------------------

\$238,200.00 in capital support and \$15,000.00 in operating support to continue the Eager Street V2V project (now called Station East) by improving facades, strengthening rebranding and marketing efforts, and providing critical ongoing redevelopment assistance for the project.

## MINUTES

DHCD - cont'd

<b>Southeast Community Development Corporation</b>	<b>The Door</b>	<b>Workforce Development &amp; Green Jobs Training</b>	<b>\$143,500.00</b>
----------------------------------------------------------------	-----------------	------------------------------------------------------------	---------------------

Train and place residents in energy efficient building auditing, basic electronic assembly and LED lighting installation jobs.

UPON MOTION duly made and seconded, the Board approved the Local Government Resolutions in support of the Baltimore Regional Neighborhood Initiative program and applications to the Maryland Department of Housing and Community Development. After correspondence was received from the Remington Neighborhood Alliance Area, the Board further **DEFERRED** Central Baltimore Partnership, Inc. in the amount of \$100,000.00, Central Baltimore Partnership, Inc. in the amount of \$215,000.00 and Central Baltimore Partnership, Inc. in the amount of \$50,000.00 for one week each for these items that are determined to be in the Remington Neighborhood Alliance Area.

**MINUTES**

Department of Housing and - Local Government Resolution  
Community Development

**ACTION REQUESTED OF B/E:**

The Board approved a Local Government Resolution in support of the Community Legacy Program (CLP) and applications to the Maryland Department of Housing and Community Development (MD-DHCD). A local government resolution of support is required for organizations to participate in the program.

**AMOUNT OF MONEY AND SOURCE:**

\$3,000,000.00 - MD-DHCD, CLP

No City funds are requested.

**BACKGROUND/EXPLANATION:**

The CLP was established by the MD-DHCD to catalyze new investment in older neighborhoods and business districts in support of local revitalization plans. The program is intended as a flexible resource to fill funding gaps not being met by other State or local financing programs and to position older communities that may be experiencing some decline for private investment.

Funds are limited to capital uses and could include, but are not limited to mixed-use development consisting of residential, commercial and/or open space, business retention, expansion and attraction, streetscape improvements, increasing homeownership and home rehabilitation, residential and commercial façade improvement programs, real estate acquisition, and guarantees and credit enhancement to leverage other public or private financing.

Eligible applicants include local governments, community development organizations, and groups of local governments sharing a common purpose. In order to be eligible for funds, projects must be within the City's Sustainable Community area. Baltimore City was designated as a Sustainable Community in 2012.

## MINUTES

DHCD - cont'd

In Fiscal Year 2016, the State appropriated \$3,000,000.00 to award to projects statewide. The Baltimore City DHCD received requests for a Local Government Resolutions of Support from 13 organizations who requested funds to support 21 projects. These applicants and their projects are listed as follows:

<u>Applicant</u>	<u>Organization</u>	<u>Project Name</u>	<u>Requested CL Funds</u>
<b>B&amp;O Railroad Museum</b>	<b>B&amp;O Railroad Museum</b>	<b>Restoration and Repair of the Carey Street Bridge</b>	<b>\$150,000.00</b>

Repair and restoration of the Carey Street Bridge over the Museum. The bridge is the primary gateway between Pigtown/Carroll Park and Southwest Baltimore.

<b>Casa de Mary- land Inc.</b>	<b>Casa de Maryland Inc.</b>	<b>CASA Baltimore Welcome Center</b>	<b>\$500,000.00</b>
------------------------------------	----------------------------------	------------------------------------------	---------------------

Funds to establish a permanent welcome center for immigrants that offer job training, citizenship programs, financial literacy programs, and other social services by renovating 2706 Pulaski Highway.

<b>Central Baltimore Partnership Inc.</b>	<b>Area 405/Oliver Studios</b>	<b>Area 405 Exhibition Space</b>	<b>\$34,000.00</b>
-------------------------------------------------------	------------------------------------	--------------------------------------	--------------------

Upgrades to existing studio and exhibition space at Oliver Street Studios.

## MINUTES

DHCD - cont'd

<b>Central Baltimore Partnership Inc.</b>	<b>WYPR</b>	<b>Façade Renovation</b>	<b>\$124,500.00</b>
-------------------------------------------------------	-------------	--------------------------	---------------------

Upgrade existing commercial façade to current environmental standards and as way to attract additional investment.

<b>Central Baltimore Partnership</b>	<b>Montessori Charter School</b>	<b>Creating More Opportunities to Plan and Learn Together</b>	<b>\$38,000.00</b>
----------------------------------------------	--------------------------------------	-----------------------------------------------------------------------	--------------------

Installation of a new gym floor and artificial turf in the playground, now open to community use.

<b>Central Baltimore Partnership Inc.</b>	<b>Jubilee Baltimore</b>	<b>Greenmount West Legacy Homeowner Façade Improvement Program</b>	<b>\$50,000.00</b>
-------------------------------------------------------	------------------------------	--------------------------------------------------------------------------------	--------------------

Façade improvement grants to complement energy and weatherization assistance to long-time homeowners in Greenmount West to help take advantage of increasing home values.

<b>Central Baltimore Partnership Inc.</b>	<b>Peoples Homesteading Group</b>	<b>East 22<sup>nd</sup> Street Homeownership Initiative</b>	<b>\$83,000.00</b>
-------------------------------------------------------	-------------------------------------------	---------------------------------------------------------------------	--------------------

Continue efforts on East 22<sup>nd</sup> Street through the acquisition and renovation of 2 long-standing vacant buildings to for-sale homes to low and moderate income households.

## MINUTES

DHCD - cont'd

<b>Central Baltimore Partnership Inc.</b>	<b>Seawall Development</b>	<b>201 W. Lorraine</b>	<b>\$124,500.00</b>
-------------------------------------------------------	--------------------------------	------------------------	---------------------

Redevelopment of corner row house as a mixed-use project.

**A PROTEST WAS RECEIVED FROM THE REMINGTON NEIGHBORHOOD ALLIANCE, INC.**

<b>City Life Community Builders</b>	<b>City Life Community Builders</b>	<b>Gap Financing for Oliver and Hoen Area Homebuyers</b>	<b>\$290,000.00</b>
---------------------------------------------	---------------------------------------------	------------------------------------------------------------------	---------------------

Encourage home sales around the Hoen Building by providing gap financing to make properties affordable.

<b>Comprehensive Housing Assistance</b>	<b>Comprehensive Housing Assistance</b>	<b>Homebuyer Loan Fund</b>	<b>\$200,000.00</b>
-------------------------------------------------	-------------------------------------------------	----------------------------	---------------------

Provide first-time homebuyers who are purchasing in the Glen neighborhood with no-interest \$10,000.00 loans

<b>Coppin Heights Community Development Corporation</b>	<b>Coppin Heights Community Development Corporation</b>	<b>Coppin Heights Urban Revitalization Project</b>	<b>\$500,000.00</b>
-------------------------------------------------------------------------	---------------------------------------------------------------------	------------------------------------------------------------	---------------------

Continue acquisition and development of vacant properties in the 2700 block of West North Avenue.

<b>Department of Housing &amp; Community Development</b>	<b>Housing Authority of Baltimore City</b>	<b>Gilmor Community Center Renovation</b>	<b>\$673,222.00</b>
----------------------------------------------------------------------	----------------------------------------------------	-----------------------------------------------	---------------------

Renovations to the Gilmore Homes Community Center to support the HOST program, an integrated model of community services.

## MINUTES

DHCD - cont'd

<b>Downtown Partnership of Baltimore Inc.</b>	<b>Downtown Partnership of Baltimore Inc.</b>	<b>Downtown Façade Improvement Program</b>	<b>\$200,000.00</b>
-----------------------------------------------	-----------------------------------------------	--------------------------------------------	---------------------

Continue ongoing façade improvement program that provides up to \$10,000.00 for improvements made to storefronts.

<b>Habitat for Humanity of the Chesapeake</b>	<b>Habitat for Humanity of the Chesapeake</b>	<b>Revitalizing Sandtown Winchester</b>	<b>\$250,000.00</b>
-----------------------------------------------	-----------------------------------------------	-----------------------------------------	---------------------

Rehabilitate 10 vacant properties into energy efficient, affordable homes for 10 low-income families in the Sandtown Winchester community located at 1315 Presstman, 1522 Presstman, 1443 Carey, 1562 Carey, 1333 Fulton, 1324 Fulton, 1718 Presbury, 1608 Calhoun, 1371 Gilmor, and 1551 Gilmor.

<b>Jubilee Baltimore</b>	<b>Jubilee Baltimore</b>	<b>MacGillivray's Restoration</b>	<b>\$89,385.00</b>
--------------------------	--------------------------	-----------------------------------	--------------------

Installation of a new roof of a historic structure.

<b>Jubilee Baltimore</b>	<b>The Time Group</b>	<b>500 Park Avenue @ Mount Vernon Center</b>	<b>\$100,000.00</b>
--------------------------	-----------------------	----------------------------------------------	---------------------

Offset costs associated with building out storefront space for mixed-use project on the Westside.

<b>Jubilee Baltimore</b>	<b>Tower Hill Property Services</b>	<b>211 W. Read Street</b>	<b>\$25,000.00</b>
--------------------------	-------------------------------------	---------------------------	--------------------

## MINUTES

DHCD - cont'd

Redevelop vacant office space on the Read Street commercial corridor.

<b>Park Heights Renaissance</b>	<b>Park Heights Renaissance</b>	<b>Loyola Northway Revitalization</b>	<b>\$500,000.00</b>
-------------------------------------	-------------------------------------	-------------------------------------------	---------------------

Support ongoing effort to acquire and redevelop 15 vacant homes in the 2600 block of Loyola Northway and support resident-identified improvements.

<b>Strong City Baltimore (formerly Greater Homewood Community Corporation)</b>	<b>Strong City Baltimore</b>	<b>Waverly Market Reset</b>	<b>\$310,000.00</b>
--------------------------------------------------------------------------------------------------------	----------------------------------	-----------------------------	---------------------

Acquire and rehab up to 10 vacant homes to help raise housing values in the Waverly community.

<b>TRF Development Partners</b>	<b>TRF Development Partners</b>	<b>East Baltimore Revitalization II</b>	<b>\$500,000.00</b>
-----------------------------------------	-------------------------------------	---------------------------------------------	---------------------

Continue ongoing housing revitalization efforts of vacant homes and lots on the 1200 block of N. Gay Street and 1700 block of E. Biddle Street.

UPON MOTION duly made and seconded, the Board approved the Local Government Resolutions in support of the Community Legacy

**MINUTES**

DHCD - cont'd

Program and applications to the Maryland Department of Housing and Community Development (MD-DHCD). The Mayor **ABSTAINED** only on Downtown Partnership of Baltimore. The Comptroller **ABSTAINED** only on Coppin Heights Community Development Corporation. The Board **DEFERRED** Central Baltimore Partnership Inc. in the amount of \$124,500.00 for 201 W. Lorraine Street for one week as this item was determined to be in the Remington Neighborhood Alliance Area.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 422 N. Loudon Avenue (Block 2297 Lot 012) from the Federal National Mortgage Association, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Federal National Mortgage Association, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in the City.

The Federal National Mortgage Association, has offered to donate title to the property located at 422 N. Loudon Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 422 N. Loudon Avenue are itemized as follows:

<u>Real Property Taxes</u>	<u>Registration</u>	<u>Amount</u>
Property Registration	#051768	\$130.00

## MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 422 N. Loudon Avenue (Block 2297 Lot 012) from the Federal National Mortgage Association, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 1606 Cliftview Avenue from Joseph Harris, Jr., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Mr. Harris agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Harris has offered to donate title to the property located at 1606 Cliftview Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1606 Cliftview Avenue are itemized as follows:

<u>Real Property Taxes</u>	<u>Registration</u>	<u>Amount</u>
Real Property Taxes	2015/2016	\$325.20
"    "	2014/2015	187.16
		<u>\$512.36</u>

**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 1606 Cliftview Avenue from Joseph Harris, Jr., owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 1730 Darley Avenue (Block 4164B Lot 016) from the HSBC Bank USA National Association, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

The HSBC Bank USA National Association, agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

The HSBC Bank USA National Association, has offered to donate title to the property located at 1730 Darley Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1730 Darley Avenue are itemized as follows:

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Property Registration	Reg. #054064	\$ 130.00

## MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded the Board approved the acquisition by gift of the fee simple interest of the property located at 1730 Darley Avenue (Block 4164B Lot 016) from the HSBC Bank USA National Association, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 1105 N. Gilmore Street (Block 0053 Lot 003) from Queen Classic Homes, LLC owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Queen Classic Homes, LLC agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Queen Classic Homes, LLC has offered to donate the title to the property located at 1105 N. Gilmore Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1105 N. Gilmore Street are itemized as follows:

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Tax Sale Cert. #276126	Tax Sale Date 05/20/2013	\$ 4,618.41
Rental Registration	Reg. #007175	1,125.20
Environmental Citation	Citation #52046547	235.00
Environmental Citation	Citation #52963527	1,500.00
" "	Citation #53936993	500.00

## MINUTES

DHCD - cont'd

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Real Property Taxes	Tax Year 2015/2016	70.80
" "	" " 2014/2015	85.98
" "	" " 2013/2014	102.54
" "	" " 2012/2013	131.33
" "	" " 2010/2011	41.71
Miscellaneous Bills	Bill No. 6136907	254.53
" "	" " 6443519	274.53
" "	" " 6546030	268.49
" "	" " 6869861	477.88
" "	" " 6880264	477.88
" "	" " 6895858	230.32
" "	" " 6909048	274.81
" "	" " 7058670	217.60
" "	" " 7427131	215.66
" "	" " 7463508	247.07
" "	" " 7636392	211.39
	Total Taxes owed	<b><u>\$11,561.13</u></b>

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the fee simple interest of the property located at 1105 N. Gilmore Street (Block 0053 Lot 003) from Queen Classic Homes, LLC owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition by gift of the fee simple interest of the property located at 313 S. Bruce Street (Block 0276 Lot 073) from Mr. Lawrence F. Honick, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**AMOUNT OF MONEY AND SOURCE:**

Mr. Honick agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Honick has offered to donate the title to the property located at 313 S. Bruce Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 313 S. Bruce Street are itemized as follows:

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>
Tax Sale Cert. #273600	Tax Sale Date 05/20/2013	\$ 3,130.73
Tax Sale Cert. #204490	Tax Sale Date 05/14/2007	\$ 6,475.13
Real Property Taxes	2015-2016	110.92
" "	2014-2015	134.68

## MINUTES

DHCD - cont'd

<u>Real Property Taxes</u>	<u>Tax Years</u>	<u>Amount</u>
" "	2013-2014	160.60
" "	2012-2013	199.44
" "	2011-2012	218.10
" "	2010-2011	284.54
" "	2009-2010	257.27
" "	2008-2009	256.11
" "	2007-2008	4.26
Property Registration	Reg. #205555	366.50
	Total Taxes owed	<b><u>\$11,598.28</u></b>

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the fee simple interest of the property located at 313 S. Bruce Street (Block 0276 Lot 073) from Mr. Lawrence F. Honick, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

**MINUTES**

Baltimore Development - Baltimore Innovation Loan Fund Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the administration of the Baltimore Innovation Loan Fund by the BDC. The Board is further requested to approve and authorize the Director of Finance, to execute any documents that do not substantially change the terms of the documents.

**AMOUNT OF MONEY AND SOURCE:**

\$750,000.00 - 9910-923100-9601-900000-709099

**BACKGROUND/EXPLANATION:**

The BDC on behalf of the City is launching the Baltimore Innovation Loan Fund (BILF), a financing/lending program geared to small and medium sized businesses, City-wide.

The City's economy relies on the continued growth and job creation of companies that have a need to improve their technology requirements to stay competitive in the market place. This includes companies across all industries and all sectors, including, but not limited to manufacturing, cyber security, education, health, advertising, etc. Many businesses need funding for upgrading operations and hiring employees.

Access to capital is a leading problem that companies requiring upgrades to technology face on a consistent basis. The proposed Innovation Fund with its ability to provide working capital and equipment financing would offer a much-needed resource for businesses requiring technology upgrades. The creation of a new revolving loan fund would energize the business community in the City and provide needed funding for these companies to grow and create jobs.

**THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL.**

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

BDC - cont'd

**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$750,000.00</b>	9910-908064-9600	9910-923100-9601
1 <sup>st</sup> Comm. Eco. Dev. Fund	Construction Reserve (Inno- vation Fund)	Industrial & Commercial Financing

The City's economy relies on the continued growth and job creation of companies that have a need to improve their technology requirements to stay competitive in the market place. This transfer will provide funds for launching the Baltimore Innovation Loan Fund program which is geared to small and medium sized businesses citywide.

UPON MOTION duly made and seconded, the Board approved the administration of the Baltimore Innovation Loan Fund by the BDC. The Board is further requested to approve and authorize the Director of Finance, to execute any documents that do not substantially change the terms of the documents. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Baltimore Development - Expenditure of Funds  
Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the payment to the BDC for investment in the Propel Baltimore II, Investment Fund.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00 - 9910-923100-9601-900000-709099

**BACKGROUND/EXPLANATION:**

As a result of the highly successful Propel Baltimore I, Investment Fund, the Maryland Technology Development Corporation (TEDCO) has established the Propel Baltimore II, Investment Fund. Propel Baltimore I was established in 2013 and has invested in 14 City companies, and created 249 jobs.

Consistent with the City's commitment to provide additional tools for both small and minority businesses, the Board's approval is requested for a \$250,000.00 payment to BDC. The purpose is to provide funds for investment in debt and equity in early-stage technology and other operating companies headquartered or otherwise located in, or willing to locate in the City.

The primary focus of the funding will be to identify, develop, and invest in promising early and growth stage companies, as well as other companies with rapid growth potential in the technology sector.

The Fund will be managed by the TEDCO, which has developed and managed investment funds successfully over the last 15 years. The initial capitalization of the fund will be \$10 million.

The Fund will be beneficial to companies as it will provide much needed capital that is critical for early-stage companies in the city. The Fund will invest 100% of the capital raised in to the City companies only. It is expected that the Fund will invest in 15 to 20 companies.

**MINUTES**

BDC - cont'd

**City benefits:**

- investments in early-stage companies willing to establish or currently have headquarters in the City,
- addresses the critical need for early-stage capital in the City,
- encourages more entrepreneurial activity in the City,
- create jobs, and helps to realize the City's full potential as a destination for small and growing business, and
- leverages other outside capital for investment.

**THE DIRECTOR OF FINANCE RECOMMENDED APPROVAL.**

**APPROVED FOR FUNDS BY FINANCE**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$250,000.00</b>	9910-908064-9600	9910-923100-9601
1 <sup>st</sup> Comm. Eco. Dev. Fund	Construction Reserve (Inno- vation Fund)	Industrial & Commercial Financing

Consistent with the City's commitment to provide additional tools for both small and minority businesses, this transfer will provide funds for the establishment of the Propel Baltimore II Investment Fund which provides investment for early-stage technology and other operating companies located in or willing to locate in the City.

**MINUTES**

BDC - cont'd

UPON MOTION duly made and seconded, the Board approved the payment to the BDC for investment in the Propel Baltimore II, Investment Fund. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**

Baltimore Development - First Amendment to Lease Agreement  
Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a First Amendment to Lease Agreement with the Baltimore Police Department, EOD Division, Tenant, for the rental property known as 7 East Redwood Street, 4<sup>th</sup> floor, consisting of 4,285 sq. ft. The period of the First Amendment to Lease Agreement is May 1, 2015 through October 31, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$90,318.54 Payable to the City (May 1, 2015 - October 31, 2016)

**BACKGROUND/EXPLANATION:**

This lease reflects a reduction in square footage from 4,500 total sq. ft. to 4,285 sq. ft., as the building has taken back 215 sq. ft. to be used for additional building telecommunication equipment. The reduced premises is effective May 1, 2015.

The First Amendment to Lease Agreement is late because of required signatures.

UPON MOTION duly made and seconded, the Board approved the First Amendment to Lease Agreement with the Baltimore Police Department, EOD Division, Tenant, for the rental property known as 7 East Redwood Street, 4<sup>th</sup> floor, consisting of 4,285 sq. ft.

**MINUTES**

Baltimore Development - Economic Development Fund Loan Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve: (a) City funding of a \$250,000.00 loan to Millsource, Inc., to assist with establishing a new distribution center located at 2020 Washington Boulevard, known as Montgomery Park (the "Project Site"), (b) the resolution in support of the Maryland Economic Development Assistance Authority and Fund (MEDAAF) loan application to the Maryland Department of Business and Economic Development submitted by Millsource, and (c) the execution by the Mayor, Director of Finance or the Housing Commissioner of any ancillary documents, letters, documents or certificates that do not materially change the substance of the terms of the documents, SUBJECT to review by the Law Department for form and legal sufficiency.

**AMOUNT OF MONEY AND SOURCE:**

\$250,000.00 - 9910-923100-9601-900000-709099

**BACKGROUND/EXPLANATION:**

Millsource is a wholly owned subsidiary of Woodgrain Millwork, Inc. ("Woodgrain") to which it provides distribution and logistical support services.

Woodgrain began as Dame Lumber & Moulding, founded by Merrill "Bud" Dame in 1954 and is currently owned and operated by the Dame family and headquartered in Fruitland, Idaho. Woodgrain provides an integrated supply chain of both international and domestic mills located throughout the world, offering multiple options to secure product with shorter lead-times and flexible delivery options to its customers. Woodgrain Millwork's diverse product offering includes, moulding, prefinished moulding, door shop products, and window parts. Branded products include Finished Elegance, DecraMold, Blockshop, Flexgrain, LifeTech, and LifePlast.

**MINUTES**

BDC - cont'd

Home Depot, a current client has awarded Woodgrain the business of supplying product to 300 additional stores predominately in the eastern United States. In order to service Home Depot and to deliver products "on-time," Woodgrain selected Montgomery Park because of its central location from which it can provide support to the newly awarded retail locations. Woodgrain's relationship with Home Depot is long-term and expected to continue with no specified end date.

Millsource has entered into an eight year lease to begin on September 1, 2015 for approximately 180,810 square feet of the 600,000 square foot building at the Project Site. The Company will hire 65 new permanent full-time employees at the Project Site by December 31, 2018. The new hires will all be employed by Millsource, Inc.

The total project is estimated at \$2.8 million. Financing will be provided by the landlord, DBED, the City and equity from the borrower. The M&CC is requested to provide a loan for \$250,000.00 at 2.0% for 7 years for the purchase of rolling stock. DBED will finance \$250,000.00 through its MEDAAF program. The term of the loan will be 7 years.

**City Benefits:**

- The Company expects to hire 65 new permanent full-time employees over three years at average salaries ranging from \$35,500.00 to \$37,500.00 per year.
- The Company provides retirement, medical and paid vacation.
- Increased payroll and personal property tax revenue will be generated.

**MINUTES**

BDC - cont'd

- The Company provides products support to a major retailer with many locations throughout the state.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved: (a) City funding of a \$250,000.00 loan to Millsource, Inc., to assist with establishing a new distribution center located at 2020 Washington Boulevard, known as Montgomery Park (the "Project Site"), (b) the resolution in support of the Maryland Economic Development Assistance Authority and Fund (MEDAAF) loan application to the Maryland Department of Business and Economic Development submitted by Millsource, and (c) the execution by the Mayor, Director of Finance or the Housing Commissioner of any ancillary documents, letters, documents or certificates that do not materially change the substance of the terms of the documents, SUBJECT to review by the Law Department for form and legal sufficiency.

**MINUTES**

Baltimore Development - Economic Development Fund Loan Corporation (BDC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve: (a) City funding of a \$400,000.00 loan to Holly Poultry, Inc., to increase its manufacturing capabilities and (b) the execution by the Mayor, Director of Finance or the Housing Commissioner of any ancillary documents, letters, documents or certificates that do not materially change the substance of the terms of the documents, SUBJECT to review and approval for form and legal sufficiency by the Law Department.

**AMOUNT OF MONEY AND SOURCE:**

\$400,000.00 - 9910-923100-9601-900000-709099

**BACKGROUND/EXPLANATION:**

Holly Poultry, Inc. (Holly) is a processor of poultry products and wholesale distributor of poultry, pork, beef, and other refrigerated products with customers primarily from Philadelphia to Northern Virginia. Holly has been in business in Baltimore City under the current management since 1990. Holly currently operates out of a 32,000 square foot facility located at 2221 Berlin Street in SW Baltimore.

The Company has consisted of two business segments, processing of poultry products which are principally sold to the foodservice industry and wholesale distribution of poultry, pork, beef, and other refrigerated products to small grocery stores and markets for retail consumption. Holly's continued growth has been largely based on providing fresh products, sized to customer specification, and to local customers in the quantities needed, just-in-time.

The Company employs 175 individuals, 6 of whom are part-time. Of the current employees, 128 (73%) are Baltimore City residents. Once the new facility opens in 2016, the company expects to have 190 to 200 employees, and within 3 to 5 years employment levels are anticipated to grow to 275 individuals.

**MINUTES**

BDC - cont'd

The total project is estimated at \$6.8 million. The M&CC is requested to provide a loan for \$400,000.00 at 2.0% for 8 years for specialized equipment. The remainder of the financing will be provided by Bank of America and equity.

**City Benefits:**

- The retention of a robust light industrial corporation.
- Current employment level of 175 is expected to increase by 15 to 25 new employees once the new facility opens. Holly anticipates being up to 275 employees in total within 5 years.
- Currently 73% of the employees are Baltimore City residents.
- Increased in real estate taxes as a result of the improvements to the existing structures and the addition of a new building on what was unused land.
- Longtime city business.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**MINUTES**

BDC - cont'd

UPON MOTION duly made and seconded, the Board approved: (a) City funding of a \$400,000.00 loan to Holly Poultry, Inc., to increase its manufacturing capabilities and (b) the execution by the Mayor, Director of Finance or the Housing Commissioner of any ancillary documents, letters, documents or certificates that do not materially change the substance of the terms of the documents, SUBJECT to review and approval for form and legal sufficiency by the Law Department.

**MINUTES**

Department of General Services (DGS) - On-Call Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an On-Call Civil/Structural Engineering Services Contract with Alpha Corporation for Project No. 1219. The period of agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - Upset Limit

**BACKGROUND/EXPLANATION:**

Various City agencies, on a continuing basis, require architectural design services to modify, upgrade, or repair their facilities. Typically, the work involved is limited in scope or of an urgent nature, which in either case, should not be postponed until the customary architectural design selection process can be executed. Under these contracts, calls for these services will be made as needs are identified.

The cost of services rendered will be negotiated on a not-to-exceed price for each task assigned. The fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The payroll rate and the multiplier have been reviewed by the Department of Audits.

The period of the contract is for two years. However, projects that are started within the initial two-year period may continue beyond the two-year time frame until completion. The total fee for this consultant's contract will not exceed \$1,000,000.00 for the two-year period.

The Consultant has been approved by the Architect and Engineering Awards Commission (AEAC) procedures, under AEAC Project No. 1219.

## MINUTES

DGS - cont'd

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.**

<b>MBE:</b> HSA, Inc.	5%
RJM Engineering, Inc.	15%
Sidhu Associates, Inc.	5%
Mimar Architects, Inc.	2%
	<u>27%</u>

<b>WBE:</b> Constellation Design Group, Inc.	3%
J.A. Rice, Inc.	2%
Chesapeake Environmental Management, Inc.	2%
P.E.L.A. Design, Inc.	3%
	<u>10%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the On-Call Civil/Structural Engineering Services Contract with Alpha Corporation for Project No. 1219. The President voted **NO**.

**MINUTES**

Police Department - Grant Award

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize acceptance of the Grant Award. The period is July 1, 2015 through June 30, 2016.

**AMOUNT OF MONEY AND SOURCE:**

\$2,763,600.00 - 5000-511216-2041-196700-600000

**BACKGROUND/EXPLANATION:**

The Neighborhood Foot Patrol Program grant will provide funds to assist the Police Department to continue its pursuit to strengthen communities and eliminate violent crime. The Neighborhood Foot Patrol Program will deploy police officers to walk foot patrol throughout communities to bolster public trust, significantly reduce violent crime, and improve public safety in the City.

The award is late because of late receipt of award documents.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

**DEFERRED** item no. 1 for one week,

as listed on the following pages:

3217 - 3218.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

1. B50004056, Enterprise Technology Staffing Support \$15,000,000.00  
Koniag Services, Inc.

Telecommunication  
Systems, Inc.

Trigyn Technologies,  
Inc.

Award is recommended to the three lowest responsive and responsive bidders who were found in compliance by MWBOO.

(MOIT, DPW, DOT, Others)

**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

KONIAG SERVICES, INC.

**MBE:** Williams Consulting, LLC 28%

**WBE:** P.K.W. Associates, Inc. 10%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

TELECOMMUNICATION SYSTEMS, INC.

**MBE:** Bithgroup Technologies, Inc. 27%

**WBE:** Realistic Computing, Inc. 10%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases - cont'd

TRIGYN TECHNOLOGIES, INC.

**MBE:** UVS Info Tech, LLC 27%

**WBE:** RECA Technology, LLC 10%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

This staffing support contract will not be used to replace staff or services provided on B50003985 Telecommunications Improvement and Procurement Project (TIPP), which was opened on June 24, 2015 for VoIP, or other City information technology and telecommunications contracts separately solicited or awarded.

**A PROTEST WAS RECEIVED FROM SKYLINE NETWORK ENGINEERING, LLC D/B/A SKYLINE TECHNOLOGY SOLUTIONS.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |    |                                                                                                                                        |                    |                    |
|----|----------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|
| 1. | <u>T. E. BYERLY COMPANY, INC</u>                                                                                                       | <u>\$31,318.00</u> | <u>Sole Source</u> |
|    | Contract No. 08000 - BIF Hydraulic Valve Cylinder Parts - Department of Public Works, Bureau of Water & Wastewater - Req. No. R703367. |                    |                    |

The agency has the requirement for procuring OEM parts. The vendor is the sole authorized supplier/distributor of these items in our area.

- |    |                                                                                                                           |                    |                 |
|----|---------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------|
| 2. | <u>J. C. EHRLICH CO., INC.</u>                                                                                            | <u>\$13,000.00</u> | <u>Increase</u> |
|    | Contract No. B50003238 - Rodent Chemical - Department of Public Works, Bureau of Solid Waste - Purchase Order No. P525627 |                    |                 |

On November 19, 2013, the City Purchasing Agent approved the initial award in the amount of \$6,423.45. The award contained three 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$13,000.00 will make the award amount \$40,846.90. The period of the award is November 22, 2014 through November 21, 2015, with one 1-year renewal option remaining.

- |    |                                                                                                             |                    |                |
|----|-------------------------------------------------------------------------------------------------------------|--------------------|----------------|
| 3. | <u>LABORATORY SYNERGY, INC.</u>                                                                             | <u>\$25,412.79</u> | <u>Low Bid</u> |
|    | Contract No. B50004181 - Automatic TL 7000 Titration System - Department of Public Works - Req. No. R702040 |                    |                |

Maintenance period covered is one year from initial installation, with four one-year renewal options.

- |    |                                                                                                                       |                     |                 |
|----|-----------------------------------------------------------------------------------------------------------------------|---------------------|-----------------|
| 4. | <u>HUMANIM, INC.</u>                                                                                                  | <u>\$600,000.00</u> | <u>Increase</u> |
|    | Contract No. B50003276 - Building Deconstruction - Department of Housing and Community Development - P.O. No. P527233 |                     |                 |



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |                                                                                                                                                 |              |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------|
| 6. ASSOCIATED BUILDING<br>MAINTENANCE CO., INC.                                                                                                 | \$ 43,000.00 | Increase |
| Contract No. B50001547 - Provide Janitorial Services for<br>Area B - Police Department and Department of General<br>Services - P.O. No. P515603 |              |          |

On November 24, 2010, the Board approved the initial award in the amount of \$388,032.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$43,000.00 is necessary to continue services for the remainder of the contract. This increase will make the award amount \$2,457,832.68. The contract expires on November 1, 2015, with no renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> CJ Maintenance, Inc.	17%	\$124,355.00	27.8%
<b>WBE:</b> My Cleaning, Inc.	9%	\$ 33,490.82	7.5%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

7. FIRST CALL

WASTE EQUIPMENT SALES  
AND SERVICE, LLC

SECOND CALL (FIRST CALL FOR WARRANTY)

MARYLAND INDUSTRIAL TRUCKS,  
INCORPORATED

\$250,000.00

Increase

Contract No. B50003570 - O.E.M. Parts and Service for New Way Trucks - Department of General Services, Fleet Management - P.O. Nos. P528196 and P528197

On July 30, 2014, the Board approved the initial award in the amount of \$250,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$250,000.00 is necessary. This increase will make the award amount \$500,000.00. The contract expires on June 30, 2017, with two 1-year renewal options. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**8. MOTOROLA SOLUTIONS, INC. \$1,000,000.00 Increase

Contract No. 08000 - Furnish and Deliver Add-on Subscriber Radios, Mobile Data Subscribers, Parts, Accessories and Services - Departments: Police, Fire, Public Works, Transportation and Health - P.O. No. P501308

On January 23, 2008, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

This increase in the amount of \$500,000.00 will provide continuity of radio equipment supplies to support the City's 800 MHz communication systems while a new contract is established. This increase will make the award amount \$6,610,000.00. The contract expires on February 1, 2016.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

9.	L/B WATER SERVICES, INC.	\$ 50,000.00 <u>300,000.00</u> <b>\$350,000.00</b>	Increase and Renewal
----	-----------------------------	----------------------------------------------------------	-------------------------

Contract No. B50002591 - American Darling Hydrants and Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P521834

On October 24, 2012, the Board approved the initial award in the amount of \$175,000.00. The award contained two 1-year renewal options. On July 16, 2014, the Board approved an increase in the amount of \$125,000.00. Due to an increase in hydrant repairs and replacements, an increase in the amount of \$50,000.00 is necessary. This renewal in the amount of \$300,000.00 is for the period November 1, 2015 through October 16, 2016 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

This final renewal in the amount of \$780,000.00 is for the period November 1, 2015 through October 31, 2016. This increase and renewal will make the award amount \$3,910,000.00.

**MWBOO SET GOALS OF 2% MBE AND 1% WBE.**

	<u>Commitment</u>	<u>Performed</u>	
<b>MBE:</b> Millennium Auto Parts	2%	\$4,656.00	1.3%
<b>WBE:</b> Chesapeake Wiper & Supply, Inc.	See note below		
Maryland Chemical Co., Inc.	" "		
Robnet, Inc.	" "		
Total WBE	<b>1%</b>	<b>\$ 915.00</b>	<b>0.25%</b>

Vendor has spent \$8,335.00 for supplies; however, credit is given for only \$915.00 which is the maximum value allowed for expenditures from non-manufacturing suppliers.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

12. JOHNSON, MIRMIRAN & THOMPSON INC. \$ 37,836.80 Renewal  
 Contract No. 06000 - OnBase Enterprise Content Management System Software Maintenance and End User License Agreement - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various

On June 25, 2014, the Board approved the initial award in the amount of \$35,070.23. On August 20, 2014, the Board approved the first renewal in the amount of \$35,070.23.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

This second renewal will provide the required continuity of software maintenance of the OnBase software application modules used to integrate various business applications for the Department of Public Works to manage projects (i.e. IT, utilities, construction and demolition, etc.) The period of the renewal is September 1, 2015 through August 31, 2016, with annual one-year renewals. The above amount is the City's estimated requirement.

- |     |                                                                                                                                            |                     |                |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|
| 13. | <u>G&amp;K SERVICES, CO.</u>                                                                                                               | <u>\$280,000.00</u> | <u>Renewal</u> |
|     | Contract No. B50001863 - Uniform and Locker Rental with Laundry Service - Departments of General Services, Public Works - P.O. No. P517893 |                     |                |

On July 13, 2011, the Board approved the initial award in the amount of \$550,000.00. The award contained two 2-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$280,000.00 is for the period September 1, 2015 through August 31, 2017. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

- |     |                                                                                                                                           |                     |                |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|
| 14. | <u>KIDSMART SOFTWARE COMPANY</u>                                                                                                          | <u>\$ 27,585.60</u> | <u>Renewal</u> |
|     | Contract No. 08000 - Kidsmart Software License, Support and Hosting Service - Mayor's Office of Employment Development - Req. No. R706715 |                     |                |

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On November 9, 2011, the Board approved the initial award in the amount of \$28,993.25. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$27,585.60 is for the period October 1, 2015 through September 30, 2016. The above amount is the City's estimated requirement.

- |                                                                                                                                                                         |         |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|
| 15. JESCO, INC.                                                                                                                                                         | \$ 0.00 | Renewal |
| Contract No. 08000 - Parts, Repair Service and Warranty Repairs for John Deere Equipment - Department of General Services, Fleet Management Division - P.O. No. P521466 |         |         |

On August 29, 2012, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period October 1, 2015 through September 30, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- |                                                                                                                                                                   |              |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|
| 16. LANGUAGE LINE SERVICES, INC.                                                                                                                                  | \$ 30,000.00 | Renewal |
| Maryland State Contract No. 050B2400001 - Statewide Language Interpretation Services (Telephonic Translation Services) - Health Department, etc. P.O. No. P521528 |              |         |

On October 1, 2012, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$30,000.00 is for the period October 1, 2015 through September 30, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |                                                                                                                      |              |         |
|----------------------------------------------------------------------------------------------------------------------|--------------|---------|
| 17. BALTIMORE MEINEKE,<br>LLC                                                                                        | \$ 50,000.00 | Renewal |
| Contract No. B50001978 - Motor Vehicle Exhaust System<br>Repairs - Department of General Services - P.O. No. P517917 |              |         |

On July 27, 2011, the Board approved the initial award in the amount of \$100,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$50,000.00 is for the period November 1, 2015 through October 31, 2016. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

- |                                                                                                                                            |              |         |
|--------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------|
| 18. <u>ITEM 1</u><br>L/B WATER SERVICE, INC.                                                                                               |              |         |
| <u>ITEM 2</u><br>HD SUPPLY WATERWORKS<br>LIMITED PARTNERSHIP                                                                               | \$250,000.00 | Renewal |
| Contract No. B50002577 - Brass Fittings - Department of<br>Public Works, Bureau of Water and Wastewater - P.O. Nos.<br>P521765 and P521766 |              |         |

On October 10, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. Subsequent increases have been approved. This renewal in the amount of \$250,000.00 is for the period October 10, 2015 through October 9, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONSVENDOR AMOUNT OF AWARD AWARD BASISBureau of Purchases

<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$ 9,117.58	1.3%
CC Press Net, Inc.	<u>2.75%</u>	<u>1,632.40</u>	<u>0.2%</u>
	<b>3.00%</b>	<b>\$10,749.98</b>	<b>1.5%</b>

Per contacting agency, vendor has demonstrated good faith efforts.

**MWBOO FOUND VENDOR IN COMPLIANCE.**FRANKFORD TOWING, LLC.

<b>MBE:</b> Chaudry Towing, Co. Inc.	7.5%	\$58,013.00	8.1%
JJ Adams Fuel Oil Co. Inc.	<u>2.5%</u>	<u>13,662.00</u>	<u>1.9%</u>
	<b>10.00%</b>	<b>\$71,675.00</b>	<b>10%</b>

<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$ 9,117.58	1.3%
CC Press Net, Inc.	<u>2.75%</u>	<u>1,632.40</u>	<u>0.2%</u>
	<b>3.00%</b>	<b>\$10,749.98</b>	<b>1.5%</b>

Per contracting agency, vendor has demonstrated good faith efforts.

**MWBOO FOUND VENDOR IN COMPLIANCE.**FRANKFORD TOWING ASSOCIATES, LLC

<b>MBE:</b> Chaudry Towing, Co. Inc.	7.5%	\$ 5,122.00	7.7%
JJ Adams Fuel Oil Co. Inc.	<u>2.5%</u>	<u>1,688.00</u>	<u>2.6%</u>
	<b>10.00%</b>	<b>\$ 6,810.00</b>	<b>10.2%</b>

<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$ 1,194.41	1.8%
CC Press Net, Inc.	<u>2.75%</u>	<u>386.40</u>	<u>0.2%</u>
	<b>3.00%</b>	<b>\$ 1,580.81</b>	<b>2.4%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of PurchasesFRANKFORD TOWING SERVICES, LLC

<b>MBE:</b> Chaudry Towing, Co. Inc.	7.5%	\$5,622.00	7.6%
JJ Adams Fuel Oil Co. Inc.	2.5%	1,878.00	2.6%
	<b>10.00%</b>	<b>\$7,500.00</b>	<b>10.2%</b>

<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$ 660.04	0.9%
CC Press Net, Inc.	2.75%	1,502.80	2.1%
	<b>3.00%</b>	<b>\$2,162.84</b>	<b>3.0%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**FRANKFORD TOWING, INC.

<b>MBE:</b> Chaudry Towing, Co. Inc.	7.5%	\$ 9,702.00	7.7%
JJ Adams Fuel Oil Co. Inc.	2.5%	3,223.00	2.6%
	<b>10.00%</b>	<b>\$12,925.00</b>	<b>10.3%</b>

<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$ 2,248.77	1.8%
CC Press Net, Inc.	2.75%	1,667.10	1.3%
	<b>3.00%</b>	<b>\$ 3,915.87</b>	<b>3.1%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**TED'S TOWING SERVICE, INC.

<b>MBE:</b> Chaudry Towing, Co. Inc.	7.5%	\$11,662.00	15.3%
JJ Adams Fuel Oil Co. Inc.	2.5%	0.00	
	<b>10.00%</b>	<b>\$11,662.00</b>	<b>15.3%</b>

<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$ 2,934.18	3.9%
CC Press Net, Inc.	2.75%	0.00	
	<b>3.00%</b>	<b>\$ 2,934.18</b>	<b>3.9%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of PurchasesUNIVERSAL TOWING, INC.

<b>MBE:</b> JJ Adams Fuel Oil Co. Inc.	10.00%	\$12,000.00	6.5%
<b>WBE:</b> Tote-It, Inc.	3.00%	\$ 3,500.00	1.9%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

Universal Towing, LLC is currently working with MWBOO on a plan to come into compliance.

GREENWOOD TOWING, INC.

<b>MBE:</b> Hopkins Fuel Oil Co.	10%	\$29,050.89	11.5%
<b>WBE:</b> Maryland Reprographics	2.25%	\$ 7,088.68	2.8%
Viking Chemicals, Inc.	0.75%	4,279.49	1.7%
	<b>3.00%</b>	<b>\$11,368.17</b>	<b>4.5%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**MEL'S TOWING & SERVICE CENTER, INC.

<b>MBE:</b> Chaudry Towing, Co. Inc.	7.5%	\$5,382.00	16.2%
JJ Adams Fuel Oil Co. Inc.	2.5%	0.00	
	<b>10.00%</b>	<b>\$5,382.00</b>	<b>16.2%</b>
<b>WBE:</b> Baltimore Auto Supply, Inc.	0.25%	\$1,249.00	3.8%
CC Press Net, Inc.	2.75%	0.00	
	<b>3.00%</b>	<b>\$1,249.00</b>	<b>3.8%</b>

**MWBOO FOUND VENDOR IN COMPLIANCE.**



## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On July 22, 2015, the Board approved the first renewal in the amount of \$45,825.00. This amendment is required to upgrade the ProQA software to the most updated software version (Paramount) and expand the scope of the work to include ProQA software upgrade, maintenance, training and additional card sets as needed. The necessary upgrade will ensure continuity of the ProQA software application, which provides quality assurance review of the 911 system required by State regulations. The amendment also modifies the annual term from July 1 through June 30 of each year, to September 1 to August 31 of each year. Therefore, the current renewal term is modified to expire on August 31, 2016.

21. SICO AMERICA, INC.	\$119,540.00	Sole Source/ Agreement
---------------------------	--------------	---------------------------

Solicitation No. 08000 - Baltimore Convention Center  
Banquet Tables - Baltimore Convention Center - Req. No.  
R703090

The Board is requested to approve and authorize execution of an Agreement with SICO America, Inc. The period of the agreement is effective upon Board approval for one year.

An intent to waive competition was advertised under Solicitation No. B50004239, no responses were received. SICO America, Inc. is the sole provider of SICO brand round banquet tables, which are the only brand of tables the Convention Center has used since its opening. This brand of tables will maintain uniformity in the Convention Center.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Department General Services

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, §11 (e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

22.	<u>TITO CONTRACTORS</u>	<u>\$ 39,624.00</u>	<u>Low Bid</u>
	Solicitation No. GS 15810, Kitchen Upgrade - Truck 20 - Req. No. N/A		
23.	<u>TRIONFO BUILDERS, INC.</u>	<u>\$ 46,150.00</u>	<u>Low Bid</u>
	Solicitation No. GS 15811, Kitchen Upgrade - Engine Company 21 - Req. No. N/A		
24.	<u>TRIONFO BUILDERS, INC.</u>	<u>\$ 44,500.00</u>	<u>Low Bid</u>
	Solicitation No. GS 15808, Kitchen Upgrade - Engine Company 36 - Req. No. N/A		

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. UPON FURTHER MOTION duly made and seconded, the

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Department General Services

Board approved and authorized execution of Amendment to Agreement with Priority Dispatch Corporation (item no. 20) and the Agreement with Sico America, Inc. (item no. 21.) The Board **DEFERRED** item no. 4. The Comptroller **ABSTAINED** only on L & J Construction Waste Recycling, LLC. (item no. 4).

**MINUTES**

Bureau of the Budget and - Renewal  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the second option to renew the agreement with the Public Financial Management, Inc., B50001921, Ten-Year Financial Plan. The renewal is for the period of September 15, 2015 to September 15, 2016.

**AMOUNT OF MONEY AND SOURCE:**

N/A - The vendor is requesting time only. There are no additional funds involved for this renewal request.

**BACKGROUND/EXPLANATION:**

On September 28, 2011, the Board approved bid no. B50001921, Ten-Year Plan (Plan). The purpose of the Ten-Year Plan is to chart a course for the City to maintain core public services, make its tax structure more competitive, and ensure fiscal sustainability over the coming decade. The Plan considers multiple economic scenarios, projects expenditures and revenues and comprehensively recommends options for achieving balanced budgets, while reducing the property tax rate, making needed capital investments, and delivering results to citizens. Implementation of these initiatives is critical to meeting the financial objectives in the Plan and putting the City on the course to fiscal stability.

Utilizing the services of Public Financial Management, Inc. the City successfully implemented a new fire shift model, changes to the Employees' Retirement System for current and new employees, a dependent audit, billboard tax, extension of the parking tax, changes to the healthcare plans, employee wage increases, property tax reduction, improved revenue collection, and capital investments. The net result is an approximate \$515 million in savings through FY2022.

**MINUTES**

BBMR - cont'd

The services that the City is acquiring with this renewal will help the City implement future initiatives and save an additional \$202 million, if all initiatives are implemented as planned.

**MBE/WBE PARTICIPATION:**

**MBE:** 3.34%

**WBE:** 5.0%

UPON MOTION duly made and seconded, the Board approved the second option to renew the agreement with the Public Financial Management, Inc., B50001921, Ten-Year Financial Plan.



## MINUTES

Department of Planning - Grant Agreements

The Board is requested to approve and authorize execution of the grant agreements with the following organizations. The period of the agreement is effective upon Board approval for one year, unless otherwise indicated.

1. **BLUE WATER BALTIMORE, INC.** **\$ 26,500.00**

Account: 9905-926005-9188-900000-703032

Under this agreement, Blue Water Baltimore, Inc. (BWB) will run a program to monitor water quality in Baltimore City's streams and the Inner Harbor, and report the results to the City and the public. The BWB will monitor bacteria levels in Baltimore's streams and Inner Harbor at 49 sites by taking samples and having them analyzed at a State lab. The resultant data will be shared property with The Department of Public Works (DPW). Additionally, the BWB will maintain a website to communicate information about water quality with the public. The BWB is uniquely positioned to do this work because of their long history in the field of water quality in Baltimore City, and their trusted status as public educators and ambassadors between residents and government.

2. **BLUE WATER BALTIMORE, INC.** **\$ 33,657.88**

Account: 9905-922004-9188-900000-703032

Under this agreement, Blue Water Baltimore, Inc. (BWB) will run a program to employ youth to maintain trees previously planted on public land, and will also recruit volunteers to assist with planting new trees.

## MINUTES

Dept. of Planning - cont'd

The BWB will employ six youth workers, three coordinators, and one team leader to water, mulch, and otherwise maintain 4,600 trees planted on public land in the last two planting seasons, and will recruit 450 volunteers to assist with planting 400 new trees at Baltimore City Public Schools. The BWB is uniquely positioned to do this work because of their long history working with forests, youth employment, and with water quality in Baltimore City, and their trusted status as public educators and ambassadors between residents and government.

**3. PARKS & PEOPLE FOUNDATION, INC. \$ 22,550.98**

Account: 9905-922004-9188-900000-703032

Under this agreement, the Parks & People Foundation, Inc. (PPF) will run a program to employ youth to maintain trees previously planted on public land and to teach youth nursery management skills. The PPF will employ 12 youth workers and three team leaders to water 1,250 trees, mulch, and maintain 2,000 trees planted on public land in the last two planting seasons, and will also provide training on nursery management services to youth employed through the program. In addition, the PPF will recruit and educate volunteers to assist with this work, and will remove trash and debris from tree planting sites. The PPF is uniquely positioned to do this work because of their long history of success in Baltimore City working on urban forestry, youth green jobs, training programs, public engagement, and environmental improvement.

## MINUTES

Dept. of Planning - cont'd

4. **BALTIMORE GREEN SPACE: A LAND TRUST** **\$ 20,000.00**  
**FOR COMMUNITY- MANAGED OPEN SPACE,**  
**INC. D/B/A BALTIMORE GREEN SPACE**

Account: 9905-922004-9188-900000-703032

Under this agreement, Baltimore Green Space (BGS) will run a program to mentor forest patch stewards, host stewardship events, produce training materials for forest patch stewards, and clear invasive plants, and re-establish healthy understory vegetation in forest patches in Baltimore City. The BGS will work with between five and nine community-managed forest patches in Baltimore City, depending on the intensity of work needed at each site to clear invasive plants and put in place management practices to prevent their return; to educate residents on forest management practices; and to continue to develop and implement their ongoing program to support stewardship and invasive plant management in Baltimore's forest patches. The BGS is uniquely positioned to do this work because of their excellent track record and reputation at fostering citizen stewardship of community-managed green spaces.

5. **CIVIC WORKS, INC.** **\$30,000.00**

Account: 9905-926005-9188-900000-703032

Under this Agreement, Civic Works (CW) will run a program to train and employ youth to undertake stormwater management projects on a total of three vacant lot sites. The CW will employ 22 youth workers and 4 team leaders, and will also recruit and train at least 50 volunteers for this program. Outcomes will include the planting of at least 180 perennials and educating approximately 500 additional City youth about stormwater management. The CW is uniquely positioned to do this work because of their long history of success working on community service, green jobs, food issues, stormwater issues, and public engagement.

## MINUTES

Dept. of Planning - cont'd

The funds from the aforementioned programs are drawn from the City's Critical Area Management Program offset fee fund, which developers pay into when they disturb land close to the waterfront and cannot meet mitigation requirements on site.

Grantees are chosen via an open application process, with the goals of improving water quality by reducing storm water pollution, conserving, and protecting wildlife habitat, and improving quality of life for the citizens of Baltimore. All grant allocations are pre-approved by the State's Critical Area Commission.

6. **WATERFRONT PARTNERSHIP OF BALTIMORE, INC.** **\$15,500.00**

Account: 9905-926005-9188-900000-703032

Under this Agreement, Waterfront Partnership (Waterfront Partnership) will run a program to install oyster cages in Baltimore City's Inner Harbor and train volunteers to maintain them, for the purpose of pollution reduction and public education.

Waterfront Partnership of Baltimore, Inc. is a non-profit that was awarded Critical Area funds in 2014 for a similar oyster stewardship project. Under this contract, the Waterfront Partnership will install 300 oyster cages in Baltimore City's Inner Harbor, train at least 300 volunteers to maintain them, install educational signage,

**MINUTES**

Dept. of Planning - cont'd

transport the mature oysters to the Fort Carroll Oyster Sanctuary, host an OysterFest that will be attended by 750 - 1000 people, and educate the public about the role of marine life in water quality.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreements with the foregoing organizations. The Mayor **ABSTAINED** on item no. 3.

**MINUTES**

Department of Human Resources/ - Transfer of LIFE-TO-DATE  
Employee Benefits Division                      Sick Leave

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Nikiria Stinson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>Donors</u>	<u>Days</u>
Margaret Briggs	2
Horace Davis	5
Debra Dimattia	3
Angela Jackson	3
Latosha McCollum	1
Kirit Shah	3
Dana Wicks	5
Renay Williams	<u>2</u>
<b>Total</b>	<b>24</b>

Ms. Stinson is not a member of a union sick leave bank and is not eligible for membership in a union sick leave bank. All of her leave has been used. Ms. Stinson is expected to return to work by September 20, 2015.

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Nikiria Stinson.

**MINUTES**

Department of Human Resources - Group Sales Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Group Sales Agreement with Baltimore's Residence Inn by Marriott Hotel Venue, meal allowance, audiovisual, examiners mileage reimbursement and other travel-related expenses incurred by 26 examiners recruited from various Police department jurisdictions to administer the oral examination and rental of the Baltimore Convention Center (BCC) to administer the multiple-choice portion of the 2015 Police Lieutenant assessment. With such a large group, a direct-bill process will streamline hotel arrangements and per diem receipt collection. This process has been utilized successfully in many previous assessments. The period of the Agreement is October 5, 2015 through October 9, 2015.

**AMOUNT OF MONEY AND SOURCE:**Hotel Expenses:

- \$26,136.24 - 26 Guest Suites  
@ \$153.00 per night and 9.5% tax per night  
for (6) nights
- 5,361.28 - 8 Testing Rooms  
@ \$153.00 per night and 9.5% tax per night  
for (4) days
- 2,184.55 - 1 Candidate/Report Writing Room  
@ \$399.00 per night and 9.5% tax per night  
for (5) days
- 900.00 - 1 Training Room  
@ \$900.00 per night for (1) day
- 1,600.00 - 1 Candidate Check-In Room  
@ \$400.00 per night for (4) nights

## MINUTES

DHR - cont'd

895.50 - 1 Break Room  
@ \$ 29.85 per person for 30 persons

438.00 - Beverage Break Room  
@ \$ 10.95 per person for 10 at a time  
for (4) days

3,900.00 - Parking for 26 cars (examiners)  
@ \$ 30.00 for (5) days

960.00 - Parking for 8 cars (staff)  
@ \$ 30.00 per night for (4) days

250.00 - LCD Projector (training day)  
**\$42,625.57**

Travel Expenses:

\$14,300.00 - Roundtrip for 26 (examiners)  
@ \$550.00

Meals:

\$ 7,176.00 - Meal Allowance  
@ \$ 46.00 per day for (6) days

Miscellaneous Expenses:

\$ 1,900.00 - Rental of BCC for test

1,000.00 - Rental of Audio Visual Equipment

500.00 - Other (unforeseen expenses)  
\$ 3,400.00

**\$67,501.57 - 1001-000000-1603-172500-603026**

**MINUTES**

DHR - cont'd

**BACKGROUND/EXPLANATION:**

The Department of Human Resources desires to use the Baltimore's Residence Inn by Marriott Hotel Venue to administer the Police Lieutenant promotional examination. This exam occurs once every two years. Twelve room rentals will be necessary for the training of examiners and administration of the exam, an additional 26 examiners will be needed for overnight accommodations. The exact number of candidates who will be scheduled for the oral portion of the exam will not be available until after the written, multiple-choice portion, administered on August 1, 2015 at the Baltimore Convention Center (BCC), is scored by DHR and the test vendor. However, the last time the assessment was administered, candidates were invited to return for oral examination. Room reservations for this function must be arranged many months in advance. The submitted Sales Agreement is based upon the maximum usage requirements, and may be reduced.

Many of the examiners will arrive in Baltimore on Sunday, October 4, 2015. Examiners will participate in a full day orientation conducted by the City's safety examination consultant I/O Solutions, and Brandi Richmond, Recruitment & Talent Acquisition Specialist III, (Assessment Administrator) of DHR. A portion of the examiners will leave the hotel the morning of October 10, 2015 due to the length of testing on October 9<sup>th</sup> and the distance back to their respective jurisdictions. Due to the early start of a long day, a beverage break will be made available to the examiners each morning. Estimated cost of parking for all possible examiners at the hotel is included as some examiners may be local. Audio visual equipment is also included.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

DHR - cont'd

UPON MOTION duly made and seconded, the Board is requested to approve and authorize execution of a Group Sales Agreement with Baltimore's Residence Inn by Marriott Hotel Venue.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Taiwan Smith	IACP 2015 Annual Conference Oct. 23 - 28, 2015 Chicago, IL (Reg. Fee \$445.00)	General Funds	\$2,341.80

The subsistence rate for this location is \$265.00 per day. The hotel cost is \$229.00 per night, plus taxes of \$37.56 per night. The Department is requesting additional subsistence of \$4.00 per day for food and incidentals. The registration fee and airfare were prepaid using a City-issued credit card assigned to Tribhuvan Thacker. The disbursement to Taiwan Smith is \$1,592.80

2. Kevin Davis	IACP 2015 Annual Conference Oct. 23 - 28, 2015 Chicago, IL (Reg. Fee \$350.00)	General Funds	\$2,772.92
----------------	--------------------------------------------------------------------------------------------	------------------	------------

The subsistence rate for this location is \$265.00 per day. The hotel cost is \$255.00 per night, plus taxes of \$41.82 per night. The Department is requesting \$30.00 per day for food and incidentals. The airfare and registration fees were prepaid using a City-issued credit card assigned to Tribhuvan Thacker. The disbursement to Mr. Davis is \$2,080.92.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u> - cont'd			
3. Ganesha Martin	IACP 2015 Annual Conference Oct. 24 - 28, 2015 Chicago, IL (Reg. Fee \$350.00)	General Funds	\$2,024.80

The subsistence rate for this location is \$265.00 per day. The hotel cost is \$239.00 per night, plus taxes of \$39.20 per night. The Department is requesting \$14.00 per day for food and incidentals. The airfare and registration fee were prepaid using a City-issued credit card assigned to Tribhuvan Thacker. The disbursement to Ms. Martin is \$1,332.80.

4. Derek J. Loeffler	Southern Police Institute Training  Louisville, KY Nov. 16 - 20, 2015 (Reg. Fee \$695.00)	General Fund	\$1,798.00
----------------------	----------------------------------------------------------------------------------------------------------	-----------------	------------

The registration fee and a part of the lodging fee in the amount of \$300.00 were prepaid using Expenditure Authorization No. EA000171361. The disbursement to Mr. Loeffler is \$803.00.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
5. Adrienne Barnes	TransComm 2015 Maryland Conference Funds Annapolis, MD Sept. 13 - 15, 2015 (Reg. Fee \$500.00)	General	\$ 971.18

The registration fee in the amount of \$500.00 was prepaid using a City-issued procurement card assigned to Dhirendra Sinha. The disbursement to Ms. Barnes is \$471.18.

Department of Finance

6. Donna Briscoe	2015 Workers Compensation Educational Conference Ocean City, MD Oct. 4 - 7, 2015 (Reg. Fee \$225.00)	Internal Service Fund	\$1,089.57
------------------	------------------------------------------------------------------------------------------------------------------------	-----------------------------	------------

The subsistence rate for this location is \$156.00 per day. The hotel cost is \$179.00 per day plus taxes of \$24.17. The Department is requesting additional subsistence of \$69.00 for the additional hotel cost and \$120.00 (\$40.00 per day) for food and incidentals. The registration fee in the amount of \$225.00 was prepaid using EA00017122. The disbursement to Ms. Briscoe is \$864.57.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the City Council President</u>			
7. Helen Holton	National Assn. of Counties, Large Urban Innovation Symposium Seattle, WA Sept. 30 - Oct. 2, 2015	Elected Official Expense Account	\$1,380.21

Ms. Holton will arrive one day earlier because she is a Board member and will have pre-event meetings. She will stay two days following the Symposium at her own expense.

The subsistence rate for this location is 227.00 per day. The hotel cost is \$259.00 per night plus room taxes of \$18.13 per night and sales tax of \$22.27 per night plus two dollars. The Department is requesting an additional \$32.00 per night to cover the hotel balance for three nights and \$40.00 per day for meals and incidentals.

8. James Kraft	Greenbuild International Conf. and Expo. Washington, DC Nov. 18-20, 2015 (Reg. Fee \$800.00)	Elected Official Expense Account	\$1,049.95
----------------	----------------------------------------------------------------------------------------------------	----------------------------------	------------

Mr. Kraft will drive each day and is requesting mileage in the amount of \$129.95, registration of \$800.00, and \$40.00 per day for meals and incidentals.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore Sheriff's Office</u>			
9. John W. Anderson	Maryland Chiefs	General	\$4,491.45
Henry A. Martin	of Police &	Funds	
Sabrina Tapp-Harper	Maryland Sheriff's		
Samuel Cogen	Association Annual		
	Training		
	Ocean City, MD		
	Sept. 13 - 17, 2015		
	(Reg. Fee \$275.00 ea.)		

The subsistence rate for this location is \$156.00 per day. The hotel cost is \$172.00 per night, plus hotel taxes of \$18.06 per night for Mr. Anderson, Mr. Martin, and Ms. Tapp-Harper. The Department is requesting additional subsistence for these attendees in the amount of \$16.00 per day for the hotel and \$40.00 per day for meals and incidentals. The registration fee for all attendees was prepaid by EA 000171595. The amount to be disbursed to Mr. Anderson, Mr. Martin, and Ms. Tapp-Harper is \$920.24 each.

The conference sponsor will pay the first night of lodging for Mr. Cogen. His hotel rate is \$142.00 per night for three nights plus, hotel taxes of \$14.91 per night. The Sheriff's Office is requesting additional subsistence of \$40.00 for the first night for food and incidentals and \$26.00 per day for three days for food and incidentals. The amount to be disbursed to Mr. Cogen is \$630.73.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works/Office of Sustainable Energy</u>			
10. Julia Kalloz William Merritt	2015 World Energy Engineering Congress Orlando, FL Sept. 30 - Oct. 2, 2015 (Reg. Fee \$595.00 Ea.)	Public Service Commis- sion	\$3,743.86

The subsistence rate for this location is \$171.00 per night. The hotel cost is \$159.00 per night plus hotel tax of \$21.46 per night. The Department is requesting an additional subsistence of \$28.00 per day per attendee for meals and incidentals. The airfares in the amount of \$776.00 for each attendee and registration fee of \$595.00 were prepaid on the City-issued procurement card assigned to Mr. Theodore Atwood. The amount to be disbursed to each attendee is \$500.93.

Department of Recreation and Parks

11. Ernest Burkeen, Jr.* Thomas Jeannetta	NRPA Annual Conference & Expo. Las Vegas, NV Sept. 13 - 18, 2015 (Reg. fee \$610.00)* (Reg. fee \$485.00)	General Fund	\$2,185.00
----------------------------------------------	--------------------------------------------------------------------------------------------------------------------------	-----------------	------------

The registration fee for Mr. Burkeen was prepaid using Expenditure Authorization No. EA000166969. Mr. Jeannetta's registration and transportation were prepaid using a City-issued credit card assigned to himself. His hotel was also paid using a personal credit card. The subsistence rate for this area is \$167.00 per day.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
-------------	------------------	--------------------	---------------

The Hotel rate is \$160.40 per night. The Department is requesting additional subsistence in the amount of \$167.00 to cover the cost of food and incidental expenses. The disbursement to Mr. Jeannetta is \$1,090.00.

Baltimore City Fire Department

12. Tyler Tyson	International	General	\$7,079.71
James Jefferson	Association of	Funds	
Anthony Chang	Fire Fighters		
Bryan Chambers	Colorado Springs, CO		
Robert Kranz	Sept. 17 - 20, 2015		
Eugene Von Berger	(Reg. Fee \$0.00)		

The transportation for each attendee was prepaid using a City-issued Credit Card assigned to James M. Fischer. This year, Lt. James Bethea will be honored and added to the wall of fallen heroes. His wife will be attending and will be escorted by the Baltimore City Fire Department's Honor Guard.

Pursuant to AM 240-8, the Department is requesting \$784.39 to cover the costs of a rental car to transport the Honor Guard equipment between the airport in Denver and the memorial site. The disbursement for each attendee, excluding Mr. Tyson, is \$524.95. Mr. Tyson's disbursement is \$1,309.34 because he will be driving the rental car.

**MINUTES****RETROACTIVE TRAVEL APPROVAL & REIMBURSEMENT**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Environmental Control Board</u>			
13. Rebecca Woods	City of New York	General	\$864.24
April Chenier	Off. of Administrative Trials and Hearings New York, NY March 25-26, 2016	Funds	<u>108.01</u>
			<b>\$972.25</b>

The new Environmental Control Board (ECB) Executive Director, Ms. Rebecca Woods, and her newly hired Executive Assistant, Ms. April Chenier travelled to New York City on March 25 and 26, 2015 to gain a better understanding of New York's ECB processes in order to implement them at the ECB in Baltimore. Ms. Woods and Ms. Chenier did not anticipate the travel expenses to exceed \$800.00, and subsequently, Board approval was not obtained prior to travel.

Ms. Wood paid for the lodging and transportation for herself and Ms. Chenier in the amount of \$486.66, and \$258.00, respectively; a taxi in the amount of \$39.50; parking in the amount of \$24.00; and food in the amount of \$56.08. Ms. Chenier incurred expenses for parking in the amount of \$24.00 and food in the amount of \$84.01.

The Board is requested to approve the travel request retroactively and approve reimbursement to Ms. Woods in the amount of \$864.24 and Ms. Chenier in the amount of \$108.01 for the expenses incurred for this travel.

## MINUTES

RETROACTIVE TRAVEL APPROVAL & REIMBURSEMENT

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Environmental Control Board - cont'd</u>			
	Ms. Wood	Ms. Chenier	
Lodging	\$486.66		
Transportation	258.00		
Taxi	39.50		
Parking	24.00	\$ 24.00	
Food	56.08	84.01	
	<u>\$864.24</u>	<u>\$108.01</u>	

UPON MOTION duly made and seconded, the Board approved the foregoing travel requests and retroactive travel approval and reimbursement. The President **ABSTAINED** on item no. 7 and item no. 8.

**MINUTES**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Settlement Agreement and Release for a claim brought by the Estate of Freddie C. Gray, Jr., Freddie Carlos Gray Sr., and Gloria Darden against the City and the Baltimore Police Department (BPD).

**AMOUNT OF MONEY AND SOURCE:**

\$6,400,000.00 - 1001-000000-2041-716700-603070  
(\$2,800,000.00 in City Fiscal Year 2016 and \$3,600,000.00 in City Fiscal Year 2017)

**BACKGROUND/EXPLANATION:**

On Sunday, April 12, 2015, Freddie Gray was arrested near the 1600 block of North Avenue for possession of an illegal knife under City law. The area had been designated by the prosecutor's office as a high drug area requiring special enforcement. At some point during his transport to the Western District, Freddie Gray suffered a substantial injury which resulted in his death on or about April 19, 2015. Shortly thereafter, the family of Freddie Gray filed claims against the City and the BPD arising out of his tragic death. There are many facts and legal issues in connection with this case which are complex and hotly disputed. This proposed settlement does not resolve any factual disputes surrounding the events of April 12<sup>th</sup> and expressly does not constitute an admission of liability on the part of the City, the Baltimore Police Department, or any of the police officers who interacted with Mr. Gray on that day.

Importantly, this settlement has **nothing whatsoever** to do with the criminal proceedings now underway. The purpose of the civil settlement is to bring an important measure of closure to the family, the community, and the City, and to avoid years and years of protracted civil litigation and the potential harm to the community and divisiveness which may likely result. The settlement takes into consideration the totality of the unique circumstances surrounding and following the death of Mr. Gray and seeks to bring complete resolution to this matter.

## MINUTES

Department of Law - cont'd

Based on a review of the facts and legal issues and the extraordinary circumstances surrounding this matter, the Settlement Committee of the Law Department recommends that that the Board approve the settlement of this case as set forth herein.

**PROTESTS WERE RECEIVED FROM BETH HAWKS AND CATHY SIDLOWSKI.**

President: "The first item on the non-routine agenda can be found on pages 140-141, Department of Law, Settlement Agreement, and Release. Will the parties please come forward?"

Deputy City Solicitor: "Good Morning Mr. President, Madam Comptroller, Madam Mayor, other members of the Board. I'm David Ralph, Deputy City Solicitor, Department of Law. On behalf of the Settlement Committee, I respectfully request that this Board approve the settlement of a claim brought by uh -- Freddie Carlos Gray, Jr., the Estate of Freddie Carlos Gray, Jr., Freddie Gray, Sr., and Gloria Darden, against the Baltimore Police Department the City -- and the City of Baltimore for injuries suffered by Mr. Gray on or about April 12, 2015 and subsequently his death on April 19, 2015. The claim that has been asserted presents many complex issues, legal and factual.

## MINUTES

Um, as a result of those factual issues, it is unlikely that this claim would ever be resolved on a Motion. And that's significant because this claim uh -- is a claim for Federal claims, and what that means is that the City's \$200,000 cap would not be implicated. So, the City would be exposed to uncapped liability. And let me try to put that in context for you. So, in 1997 the City was sued for -- uh, excuse me, there was a judgment by an individual, a similar case, van case, where the individual became paralyzed in 1997. The jury returned a verdict for \$39,000,000.00. Similarly, in 2005 there was another case, similar facts, individual paralyzed in a van, where the jury returned a verdict in that case for \$7,400,000.00. So, we understand that given the particular uh facts in this case that the City is exposed to uh Federal claims such as those asserted under -- in this particular claim, under um, under 42 USC 1983 and other uh similar claims that are uncapped. So, the post-settlement does not resolve any of the factual disputes in this case or any of the issues that are surrounding the events of April 12<sup>th</sup>.

## MINUTES

But, I want to be clear about something. This settlement expressly does not constitute an admission of liability or guilt on behalf of the City, the Police Department, or any of the officers that interacted with Mr. Gray on April 12<sup>th</sup>. This case has -- this settlement has nothing to do with the criminal case. These are completely different standards. Criminal case has a higher burden and those matters that are playing out will play out in criminal court. This is a matter to address the City's issues and to bring needed closer to this case. Civil litigation like this could drag on several years. Um -- and this settlement resolves these matters without the unnecessary harm and divisiveness that would occur from protracted litigation. Also, I'd like to point out that the settlement amount that is being requested to be approved today. Uh -- that amount is being funded by uh -- the proceeds from other litigation that the City has initiated. And so these funds will not impact the City's operations or any of its uh -- budgeted -- uh programs.

President: "Thank you."

## MINUTES

Deputy City Solicitor: "If there any questions, I'll be free -- be more than happy to answer them from the Board."

City Solicitor: "Mr. President, will you entertain a Motion?"

President: "I entertain a Motion."

City Solicitor: "I need to say a few things in the Motion um -- for the record and I apologize that a few of them are repetitive of what Mr. Ralph has already so adequately said. But it's important that, I think, these particular thoughts be expressed in the action of the Board. This Settlement does not resolve any factual disputes surrounding the events of April 12<sup>th</sup> as David has said, and expressly does not constitute an admission of liability on the part of the City or any of the Police Officers who interacted with Mr. Gray on that day. I should point out that the individual officers are not named in this settlement. They are not signatories to this Settlement but they are protected by the release granted as a part of this Settlement. To the contrary, to those who might say, well, this represents some kind of admission by the City, this situation actually involves an assessment by senior people in the Law Department with extensive knowledge of the facts."

## MINUTES

That these six officers who are protected by the settlement, would have been afforded by the City a defense in any simple litigation and would have been identified for judgments rendered against the City. And that's important to remember because that's not always obvious at the offset but three of us in the Law Department primarily assessed those facts and made that determination. From the City's perspective, the purpose of this civil settlement is bring an important measure of closure to the family, to the community and to the City and to spare the police officers now facing six criminal trials, the continuing ordeal of years and years of civil litigation after those criminal trials are over. It spares us all having this scab of April of this year picked over and over and over for five and six years to come. That's something that would not be good for the City. The settlement is substantial. This is because of the totally unique circumstances surrounding and following the death of Mr. Gray.

## MINUTES

It is affordable and will come entirely as Mr. Ralph has said from assured recoveries and savings from other civil litigation being handled by the Law Department, which I might add has nothing to do with excess force or the police departments on the street activities. No public programs or projects will be affected in any way by the funding and the payment of the obligations set forth in this Settlement Agreement. And finally, I like to thank David and our colleagues Suzanne Sangree for their extraordinary effort and insight throughout, and the Mayor and her office for its support of the three and a half months effort that has brought us to this point. I MOVE approval of the settlement recommended."

Comptroller: "Second."

President: "All those in favor say AYE. All those opposed, NAY. The Motion carries. Madam Mayor"

Mayor: "Thank you very much, um -- Mr. President, Madam Comptroller. I just wanted to say in closing on this issue, it's important to emphasize what this morning's settlement represent and what it does not represent. First, the City's decision to settle the civil claims related to Mr. Gray does not represent any judgment on the guilt or the innocence of the six police officers."

## MINUTES

While the settlement arises, it's out of the same set of circumstances, it has - it is completely unrelated to the criminal cases facing the six officers. As was stated by Mr. Ralph and ah -- Mr. Nilson, this settlement is about fiscal calculation, legal risk and what's best for the City of Baltimore. Like with any other proposed settlement of a civil claim, you must consider all of the potential expenses of defending a lawsuit in court. In the potential exposure to the citizens of Baltimore if we are to lose the court case, and the cost to the City if we win. In this case, faced with the prospect of significant legal expense involved in an extended lawsuit as well as a potential liability that could come with an unfavorable jury verdict as was mentioned ah -- in the -- statements by Mr. Ralph we came to the conclusion that it is -- that this settlement is in the best interest of protecting tax payers. The settlement also represents an opportunity to bring a measure of closure to the Gray family, to the community and to the City.

## MINUTES

We can avoid years and years of protracted civil litigation and the potential harm to the community and the divisiveness, which might resolve. We've seen the impact on the City on just one motions hearing to talk about the potential cost of years and years of civil litigation. We can't even quantify that cost. The divisiveness that we talked about and the need for closure is true for the family. It's true for Mr. Gray's family and for the six officers, and the entire Baltimore City Police Department. All of whom face a prospect of extended legal procedures -- proceedings going on for years after the civil trials are completed. To cover the cost of this settlement, again, as was stated -- uh, to cover the cost of this settlement, more than sufficient funds are available entirely from insured recoveries and cost savings in other uh -- non-related litigations. Again, general funds are not impacted by this settlement. All of us realize that money cannot, will not, it's no possible to bring back a loved one. But, I hope that this settlement bring at least a measure of closure for the family, for the Police Department and for our City. Thank you."

\* \* \* \* \*

## MINUTES

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

## MINUTES

President: "Ok. There being no more business before the Board, the meeting will recess until bid opening at 12 noon. Thank you."

\* \* \* \* \*

**MINUTES**

Clerk: "The Board is now in session for the receiving and opening of bids. Good afternoon, I apologize for the delay, uh - the third member who sits this afternoon has been unavoidably detained, and I would like to request if there is any objection to us moving forward, if there's none we will go forward with the bid opening or otherwise we will need to wait. I'm sorry?"

Audience member: "Please proceed."

Clerk: "Thank you. So, there is no objection. Thank you all very much."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Department of Transportation - TR 15021, Street Cleaning  
 Parking Restriction Signing  
 Program, Region  
**BIDS TO BE RECV'D: 09/23/2015**  
**BIDS TO BE OPENED: 09/23/2015**

Department of Public Works - WC 1173R, Guilford Finished  
 Water Reservoir Improvements  
**BIDS TO BE RECV'D: 09/16/2015**  
**BIDS TO BE OPENED: 09/16/2015**

## MINUTES

Bureau of Purchases

- B50004150, Baltimore City  
Building Demolition  
**BIDS TO BE RECV'D: 09/16/2015**  
**BIDS TO BE OPENED: 09/16/2015**

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases

- B50004067, Provide Coach Style Bus  
Transportation Services for Sandtown-  
Winchester and Oliver Senior Citizen  
Center

Clerk: "The first item for today's meeting will be a recall of an item that was for bids that were due on August 26, 2015. The Board was on recess on September 2, 2015, so this item is being recalled today. The Bid No. is B50004067, Provide Coach Style Bus Transportation Services for Sandtown Winchester and Oliver Senior Citizens. We have a Bid that was submitted by TransDev. That Bid was timely received by us on August 25, 2015, which is a Tuesday at 10:10 a.m. By inadvertence, this Bid was somehow sent back to the vendor so I - I'm going to request ah -- by motion that we be allowed to open this Bid today."

Deputy Director of Public Works: "I make a motion that we open bids."

## MINUTES

Deputy Comptroller: "Second. All those in favor AYE."

Deputy Director of Public Works: "Aye."

Deputy Comptroller: "AYE. Mr. Armstrong and Ms. Ziegler. Ok, if you would take this stack and prepare that for us please? And so for the record, the Bid is now being publicly opened, having not been previously opened. Again, this is B50004057, Provide Coach Style Bus Transportation Services for Sandtown Winchester and Oliver Senior Center. Transdev Services, Inc. \$296,480.00."

Deputy Director of Public Works: "We will refer this bid to Purchasing for tabulation."

\* \* \* \* \*

## MINUTES

Department of Transportation

- TR 15008RR, Urgent Need  
Contract Citywide

Manuel Luis Construction Co., Inc.  
P. Flanigan & Sons, Inc.

Department of Transportation

- TR 15016, Salt Facility  
and Site Improvements

P. Flanigan & Sons, Inc.  
JLN Construction Services, LLC

Department of Transportation

- TR 15018R, Conduit System  
Repairs at Various Locations  
Citywide (JOC)

Highlander Contracting Co., LLC  
Allied Contractors, Inc.  
DSM Properties, LLC

Department of Transportation

- TR 15019, Conduit System  
Repairs at Various Locations  
Citywide (JOC)

Highlander Contracting Co., LLC  
Allied Contractors, Inc.

Department of Public Works

- SC 903, Improvements to  
Patapsco Sewershed

Spiniello  
SAK

## MINUTES

Department of General  
Services

- GS 15813R, MECU Building  
Envelope Improvements

Hascon, LLC\*  
JLN Construction Services, LLC

Bureau of Purchases

- B50004167, Vehicle Glass  
Repair and Installation  
Service

Millenium 2, Inc.  
Safelite Auto Glass  
Smith Auto Glass

Bureau of Purchases

- B50004251, Air Purifiers  
& Filters

AL's Floorcare, Inc. d/b/a  
Aerus Electrolux

\*UPON FURTHER MOTION, the Board found the bid of Hascon, LLC **NON-RESPONSIVE** because of the company's failure to submit an entire original bid book and bid price as required in the bid instructions.

MINUTES

Bureau of Purchases

- B50004260, 28 Passenger  
Bus-Type A

American Truck & Bus, Inc.

Bureau of Purchases

- B50004265, Light Towers

Correlli, Inc.  
Federal Contracts Corp.  
Hertz Corp.  
Arrow Safety Device Company  
H&E Equipment Services

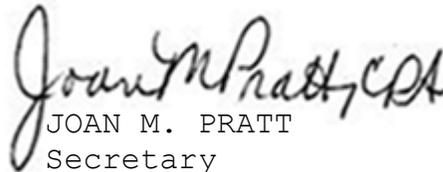
Bureau of Purchases

- B50004274, Parts for  
Flottweg Z73 Centrifuge

Centrisys Corporation  
Alfa Laval, Inc.  
Products Unlimited

\* \* \* \* \*

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, September 16, 2015.

  
JOAN M. PRATT  
Secretary