

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudy Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

ACKNOWLEDGEMENT

President: "Before we start, I want to recognize Councilman Curran who has joined us. Thank you, Councilman."

President: "I will direct the Board members attention to the Memorandum from my office dated August 18, 2014, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine Agenda."

City Solicitor: "Move approval all items on the routine agenda."

Comptroller: "Second."

MINUTES

President: All those in favor say AYE. All opposed NAY. The routine agenda has been adopted. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive of these hearings will be asked to leave the hearing room immediately.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Ceulse Construction Services, Inc.	\$ 972,000.00
Centennial Contractors Enterprises, Inc.	\$112,068,000.00
Cianbro Corporation	\$461,439,000.00
Contracting Specialists, Incorporated-DC	\$ 1,500,000.00
Delaware Valley Cutting Services, Inc. t/a/ Cutting Technologies	\$ 8,000,000.00
Denver-Elek, Inc.	\$ 65,772,000.00
Energy Systems Group, LLC	\$ 86,292,000.00
Environmental Alliance, Inc.	\$ 1,500,000.00
Furbish Company, LLC	\$ 8,000,000.00
Highlander Contracting Company, LLC	\$ 8,000,000.00
McLean Contracting Company	\$226,296,000.00

MINUTES

BOARDS AND COMMISSIONS - cont'd

Midas Utilities	\$ 2,520,000.00
Piping and Corrosion Specialties, Inc.	\$ 1,500,000.00
Pro-Air, Inc.	\$ 8,000,000.00
Triple J. Construction, Inc.	\$ 1,260,000.00
Ulliman Schutte Construction, LLC	\$674,226,000.00
Wohlsen Construction Company	\$180,081,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

HDR Engineering, Inc.	Engineer
Henry Adams, LLC	Engineer
Kumi Construction Management Corporation	Engineer
Mimar Architects, Inc.	Architect Engineer
Spears/Votta & Associates, Inc.	Engineer
Tetra Tech, Inc.	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

3144

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES**EXTRA WORK ORDERS**

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #001, (\$30,208.99) - TR 02376, Resurfacing Reisterstown Rd. from Woodland Ave. to Quantico Ave.

 \$888,760.00 - P. Flanigan & Sons, - -
 Inc.

The EWO is necessary for payment of overrun items, deduction of amounts not needed due to underrun or not used items and to balance out the contract.

2. EWO #026, \$9,140.84 - TR 10005, Uplands Redevelopment: Mass Grading & Infrastructure

 \$18,279,447.78 \$2,536,015.96 Monumental 120 -
 Paving &
 Excavating,
 Inc.

The new completion date for the contract will be December 4, 2014.

MINUTESDepartment of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 29** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on July 16, 23, and 30, 2014.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the 29 favorable reports.

MINUTES

Baltimore Development Corporation - Land Disposition Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Fairfield Investment Group, L.L.C., developer, for the sale of the City-owned property located at 1500 Chesapeake Avenue.

AMOUNT OF MONEY AND SOURCE:

\$760,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City owns multiple parcels known as 1500 Chesapeake Avenue (the property). The developer seeks to purchase the property for the purpose of construction of a parking facility leased to APS East Coast, Inc., a Delaware Corporation (Amports), in connection with the importation of automobiles in the Port of Baltimore.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Fairfield Investment Group, L.L.C., developer, for the sale of the City-owned property located at 1500 Chesapeake Avenue.

MINUTES

Baltimore Development - Local Government Resolution Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Local Government Resolution in support of the application of Wide Angle Youth Media, Inc. (WAYM) to the State of Maryland, Department of Housing and Community Development (MD-DHCD), Neighborhood BusinessWorks Program (NBWP). A local government resolution of support is required by the State for all applications to this program for funding.

AMOUNT OF MONEY AND SOURCE:

\$88,200.00 - MD-DHCD, NBWP

BACKGROUND/EXPLANATION:

The WAYM is a 501(c)(3) organization that provides 350 Baltimore youth with media education to tell their own stories and become engaged with their communities. Founded in 2000, WAYM has successfully grown its programs, both in scope and in the number of youth it reaches. They deliver after-school programming, in-school opportunities, summer workshops, community events, and an annual traveling photography exhibition.

A space adjacent to their 1,399 square foot space is currently available. By expanding into the 700 square foot of space, WAYM could enlarge their facility by 50%. Having already negotiated a new ten-year lease, WAYM is dedicated to the community that they serve and would be in a better position to provide the needed services with the expansion.

The total project cost is \$196,000.00 with hard construction costs of \$100,000.00. This expansion would provide quantitative improvements, such as: increase the number of workstations by 33% from four to six, increase the number of high school youth served by 20% by increasing class size from 10 to 12, increase the number of high school programs by 66% from three programs to five, and increase staff capacity by 66% by increasing work space from six seats to ten.

MINUTES

BDC - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Local Government Resolution in support of the application of Wide Angle Youth Media, Inc. to the State of Maryland, Department of Housing and Community Development, Neighborhood BusinessWorks Program.

MINUTES

Baltimore Development - Governmental/Charitable
Corporation (BDC) Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for donations for economic development purposes. The solicitation will begin upon approval through December 21, 2015.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The BDC will solicit sponsorships/donations for the purpose of supplementing and enhancing the City's economic development activities and initiatives. The funds will be used for service providers to provide hands-on business assistance to entrepreneurs in a variety of tracks, sponsorship dollars for tours of City projects, trade shows, special events, seminars, educational workshops, marketing material, and research capabilities.

The criteria for targeting a corporate entity for solicitation will include commitment to overall community, value to overall community, interest in entrepreneurship, and a history of providing financial and in-kind contributions to growing the business community and Baltimore's economic revitalization. Most of the corporate entities or private foundations may or may not be controlled donors. However, those potential donors who are controlled donors with respect to the Baltimore Development Corporation, the City Council, or the Board of Estimates will not be targeted or singled out in any way and will be solicited, if at all, in the same manner as all other potential donors. The Solicitation will be made in the context of a scheduled formal meeting, with presentation materials, detailed budgets, and follow-up as required. The BDC will not provide exclusive access to BDC client to any sponsors.

MINUTES

BDC - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

Because of the current budget restraints, the BDC is limited in the diversity and scope of services it can provide to businesses. The BDC's goal is to solicit donations to increase and enhance the BDC's economic development activities throughout Baltimore.

MBE/WBE PARTICIPATION:

It is a stated goal of the BDC to grow MBE/WBE companies and this goal will be emphasized regarding the sponsorship funding effort.

UPON MOTION duly made and seconded, the Board endorsed the Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for donations for economic development purposes.

MINUTES

Department of Communication Services - Fourth Amendment of
a Service Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the fourth Amendment of a Service Agreement with Verizon Business Network Services Inc. on behalf of Verizon Maryland, LLC. (Verizon). The Board is also requested to authorize payment by Expenditure Authorization. The amendment to agreement extends the period of the agreement through June 30, 2015, with an option to extend the service for one additional 12 month period.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - estimated monthly charge 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

On June 20, 2012, the Board approved for a period of one year, the second amendment to the service agreement signed by the City and Verizon on August 15, 2008. This amendment to agreement will provide Centrex service and additional services as required by the City.

The Amendment to Agreement is late because of the negotiation on service delivery charges.

APPROVED FOR FUNDS BY FINANCE**MWBOO GRANTED A WAIVER.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the fourth Amendment of the Service Agreement with Verizon Business Network Services Inc. on behalf of Verizon Maryland, LLC. The Board also authorized payment by Expenditure Authorization.

MINUTESParking Authority of Baltimore City - Parking Facility
Rate Increase**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the parking facility rate increase at the Marriott Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Marriott Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last monthly rate increase was December 2012. To bring the rates charged at the Marriott Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes		Proposed Monthly Rate Changes	
	<u>Current</u>	<u>Proposed</u>	Current	Proposed
Marriott Garage	Regular Transient Rates			
	Up to 3 Hrs.	\$ 11.00		No proposed rate changes
	4-12 Hrs.	\$ 16.00		
	13-24 Hrs.	\$26.00		

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at the Marriott Garage. The President voted **NO**.

MINUTES

Mayor's Commission on Disabilities - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Mr. Nollie Wood, Jr. and Ms. Lou Ann Blake to solicit donations from friends, family members, and associates to benefit the 2015 Mayor's Commission on Disabilities' (MCD) Annual Mayor's Accomplishment and Awards Ceremony. The period of the campaign is effective upon Board approval through August 31, 2015.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

Mr. Wood and Ms. Blake will solicit donations from friends, family members, associates, and various businesses to support the MCD's efforts at the Annual Mayor's Accomplishment and Awards Ceremony. The MCD has an end of the year meeting with the Mayor to present accomplishments of the MCD in view of City and the MCD goals, discuss disability issues and innovations, and potential new goals for the upcoming year.

The purpose of the MCD is to advocate for people with disabilities and promote equal rights and opportunities for people with disabilities. The MCD assists the City in assessing the accessibility of City facilities, programs, and services for citizens with disabilities. It provides information and education programs to City government, businesses, and industries concerning issues relevant to citizens with disabilities. And lastly, it helps the City to comply with the Americans with Disabilities Act.

MINUTES

MCD - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

UPON MOTION duly made and seconded, the Board endorsed the Governmental/Charitable Solicitation Application for submission to the Board of Ethics of Baltimore City for Mr. Nollie Wood, Jr. and Ms. Lou Ann Blake to solicit donations from friends, family members, and associates to benefit the 2015 Mayor's Commission on Disabilities' (MCD) Annual Mayor's Accomplishment and Awards Ceremony.

MINUTES

Mayor's Office of Criminal Justice (MOCJ) - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with We Imagine, Inc. The period of the Grant Agreement is July 1, 2014 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$10,304.00 - 1001-000000-2252-735200-607001

BACKGROUND/EXPLANATION:

We Imagine, Inc. will provide services in the form of Aggressive Replacement Therapy for the Diversion Program youth. The Diversion Program is funded by a grant from the Governor's Office on Crime Control and Prevention. The grant requires a 10% match. These funds will allow diverted youth ten sessions of training to improve their skills in non-violent conflict resolution.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with We Imagine, Inc.

Kim A. Trueheart

August 19, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 14, Mayor's Office of Criminal Justice (MOCJ) – Grant Agreement, if approved:
 - i. Please provide access to this agreement for inspection;
 - ii. This agreement identifies “Aggressive Replacement Therapy” as a viable treatment for the Diversion Program without benefit of demonstrated successful outcomes and measures of effectiveness;
 - iii. This agreement fails to disclose the number of youth to be served upon award of this action;
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am significantly impacted by poor fiscal administration and management within my home town government. Alternatives to incarceration are critical for many youth of Baltimore. Changing behaviors and attitudes can definitely be achieved when successful models are identified and implemented otherwise the negative behaviors will continue unabated. The screening and vetting of how scarce fiscal will be spent should become the highest of priority for each agency and those funds should be restricted to only the most viable programs and services.
4. Remedy I desire: This action should be moved to the non-routine agenda and the MOCJ should be directed to provide evidence of effectiveness for the “Aggressive Replacement Therapy” being provided in this agreement.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 20, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Mayor's Office of Criminal Justice (MOCJ) - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with Metro Crime Stoppers, Inc. (MCS). The period of the MOU is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 1001-000000-2252-729200-603026

BACKGROUND/EXPLANATION:

On April 23, 2014, the Board approved supplemental funding to be expended by the MOCJ for a number of violent crime reduction enhancement programs. Included in the supplemental was \$60,000.00 for an Illegal Gun Tip Line to be administered by the MCS.

The program will pay citizens increased rewards for tips that lead to the recovery of an illegal, functioning gun. The MOU governs how the MCS can distribute the funds to citizens and advertise the program.

The MCS is a 501(c)(3) non-profit corporation formed and in good standing in the State of Maryland. The MCS consists of a volunteer executive board and a police council, with no member drawing a salary.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with Metro Crime Stoppers, Inc.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 606 Pitcher Street (Block 0337, Lot 052) from Mr. Thaddeus Lancaster, Personal Representative for the Estate of Frances D. Chambers owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Lancaster, Personal Representative for the Estate of Frances D. Chambers has offered to donate title to the property located at 606 Pitcher Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 606 Pitcher Street are itemized as follows:

Cumulative Real Property Taxes 2014-2015

Total Tax	\$ 926.40
Interest/Penalties	669.74
Other	62.86
Tax Sale Interest	738.99

MINUTES

DHCD - cont'd

Miscellaneous Bills	2,793.32
Metered Water (Tax Sale)	43.11
Environmental Citation	0.00
Alley Paving Bill	0.00
Rental Registration	<u>156.00</u>
Total Liens	\$5,390.42

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 606 Pitcher Street (Block 0337, Lot 052) from Mr. Thaddeus Lancaster, Personal Representative for the Estate of Frances D. Chambers owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Bureau of the Budget and - Appropriation Adjustment Order
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve the Appropriation Adjustment Order (AAO) to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 315 (Emergency Services - Health).

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - From: 4000-400015-3001-568000-404001
Unallocated Federal Funds
(Service 715)

To: 4000-469114-3150-295900-404001
(Service 315)

The source of the Federal funds is a FY14 Unified Grant Award from the Maryland Department of Health and Mental Hygiene, entitled the MD Public Health Strategy for Climate Change, approved by the Board on July 30, 2014.

BACKGROUND/EXPLANATION:

The transfer is necessary to fund ongoing climate change-related projects under a project plan submitted to the Environmental Health Bureau. Initially, Federal funding was appropriated within an unallocated Federal fund account in the Fiscal 2015 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source in accordance with the actual grant award.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Bureau of the Budget and - cont'd
Management Research

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order to transfer Federal funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 315 (Emergency Services - Health).

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3162 - 3163

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 553,782.00 27 th CDBG	9991-945002-9587 Unallocated Res.	9982-910412-9593 E. Balto. Dev.
446,218.00 33 rd CDBG	" "	9988-911412-9593 E. Balto. Dev.
1,500,000.00 35 th CDBG	" "	9990-912412-9593 E. Balto. Dev.
1,000,000.00 40 th CDBG	" "	9995-913412-9593 E. Balto. Dev.
<u>\$3,500,000.00</u>		

This transfer will provide funding to East Baltimore Development, Inc. to support the development of a community park in East Baltimore to be known as Eager Park.

Department of Recreation and Parks

2. \$ 35,000.00 State	9938-925004-9475 Res. - Stony Run Trail	9938-928004-9474 Active - Stony Run Trail
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This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1165, Task No. 9 to Mahan Rykiel Associates, Inc.

3. \$ 100,000.00 Gen'l. Fund HUR	9938-907041-9475 Res. - FY15 Tree Balto. Program.	9938-909041-9474 Active - FY15 Tree Balto. Prog.
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This transfer will provide funds to cover the costs associated with the Fall Tree Planting for FY15.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
4. \$ 6,178.00 21 st EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
250.00 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
8,939.00 24 th EDF	9910-914025-9600 Constr. Res. Com. Corridor Blighted Prop.	9910-902879-9601 Coml. Revit.
14,558.50 24 th EDF	9910-917016-9600 Constr. Res.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
<u>\$ 29,925.50</u>	Holabird Ind. Pk.	

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending June 29, 2014.

MINUTESBureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with KCI Technologies, Inc., Project No. 1189, Baltimore County Water GIS Update. The period of the agreement is effective upon Board approval for 18 months, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,690,843.61 - 9960-906531-9557-900020-703032

BACKGROUND/EXPLANATION:

This project provides the services needed to incorporate Baltimore County water data including drawings and plats into the City's Utility Geographic Information System. Baltimore City is responsible for maintaining the water system in Baltimore County and this will allow the City to more accurately locate water meters, hydrants, valves, and water mains in Baltimore County, thereby supporting the activities of City maintenance staff. All previous contract drawings will be scanned and indexed and used to update the water system data and also to improve the accuracy of the data. Additional features such as services and meters will be added to the data.

MBE/WBE PARTICIPATION:

MBE:	GeographIT	\$256,441.30	15.16%
	Mercado Consultants, Inc.	84,273.95	4.98%
	Dhillon Engineering, Inc.	117,661.29	6.95%
		<u>\$458,376.54</u>	<u>27.00%</u>

MINUTES

Bureau of Water and Wastewater - cont'd

WBE: Ross Technical Services, Inc.	\$ 51,011.70	3.01%
Peer Consultants, P.C.	<u>118,042.57</u>	<u>6.98%</u>
	\$169,054.27	10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,000,000.00	9960-907099-9558	
Water Utility Funds	Constr. Res.	
	Mapping Program/GIS	
\$1,690,843.61	-----	9960-906531-9557-3
		Engineering
<u>309,156.39</u>	-----	9960-906531-9557-9
\$2,000,000.00		Administration

The funds are needed to cover the cost of Project 1189, Baltimore County Water GIS update.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with KCI Technologies, Inc., Project No. 1189, Baltimore County Water GIS Update. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001, to Louis Berger Water Services, Inc. under Project 1405, SC 886R, SC 905, SC 908, SC 911 & SC 932, On-Call Construction Management Assistance Services. The project completion date will expire on June 10, 2017. The duration of this task is approximately 20 months.

AMOUNT OF MONEY AND SOURCE:

\$ 44,568.16	-	9956-904539-9551-900020-705032	-	SC 886R
44,568.16	-	9956-905620-9551-900020-705032	-	SC 905
44,568.16	-	9956-907651-9551-900020-705032	-	SC 908
44,568.16	-	9956-903654-9551-900020-705032	-	SC 911
44,568.17	-	9956-905620-9551-900020-705032	-	SC 932
<u>\$222,840.81</u>				

BACKGROUND/EXPLANATION:

Construction Management is requesting Louis Berger Water Services, Inc. to provide construction management assistance and reporting services on various projects. This work will be performed on but will not be limited to the following projects: SC 886R - Improvements to Sludge Blending Tanks at Patapsco Wastewater Treatment Plant; SC 905 - Improvements to Sanitary Sewers in the Northern Region Upper Gwynns Run; SC 908 - Improvements to Sanitary Sewers, Herring Run Sewershed, SC 911 - Improvements to Sanitary Sewers in the Herring Run Sewershed and SC 932 - Improvements to Lower Gwynns Run Interceptors Phase II, from Franklin Street.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/Office - cont'd
of Engineering & Construction

UPON MOTION duly made and seconded, the Board is requested to approve the assignment of Task No. 001, to Louis Berger Water Services, Inc. under Project 1405, SC 886R, SC 905, SC 908, SC 911 & SC 932, On-Call Construction Management Assistance Services.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 001, to Hazen & Sawyer, PC under Project 1406, SC 845R, SC 868, SC 877, SC 886R, & SC 908, On-Call Project and Construction Management Assistance Services. The project will expire three years from the contract effective date. The duration of this task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$ 74,242.00	-	9956-905527-9551-900010-705032	-	SC 845R
74,242.00	-	9956-903552-9551-900020-705032	-	SC 868
74,242.00	-	9956-904564-9551-900010-705032	-	SC 877
74,242.00	-	9956-904539-9551-900020-705032	-	SC 886R
74,242.00	-	9956-907651-9551-900020-705032	-	SC 908
<u>\$371,210.00</u>				

BACKGROUND/EXPLANATION:

Construction Management is requesting Hazen & Sawyer, PC to provide construction management assistance including cost estimating on various projects. This work will be performed on, but will not be limited to the following projects: SC 845-ENR Nitrification Facilities PWWTP, SC 868-Liquid Oxygen Plant Improvements at PWWTP, SC 877-ENR Modifications Phase II-Demolition of Existing Facilities at BRWWTP, SC 886R-Improvements to Sludge Blending Tanks at PWWTP and SC 908-Improvements to Sanitary Sewers in the Herring Run Sewershed.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Public Works/Office - cont'd
of Engineering & Construction

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 001, to Hazen & Sawyer, PC under Project 1406, SC 845R, SC 868, SC 877, SC 886R, & SC 908, On-Call Project and Construction Management Assistance Services.

MINUTES

Department of Public Works/Office - Expenditure of Funds
of Engineering and Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay the past due invoice to Sunbelt Rentals, Inc. for services rendered on March 31, 2014.

AMOUNT OF MONEY AND SOURCE:

\$12,833.00 - 2070-000000-5501-604302-603026

BACKGROUND/EXPLANATION:

On March 31, 2014, there was a sewage overflow at Lehigh and Foster Streets that affected at least 7 houses. The City's contract vendor was contacted but was unable to provide resolution in a reasonable time frame for this emergency. Sunbelt Rentals, Inc. was contacted and was able to provide the pumps necessary to affect relief.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds to pay the past due invoice to Sunbelt Rentals, Inc. for services rendered on March 31, 2014.

MINUTESDepartment of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	THE JOHNS HOPKINS UNIVERSITY (JHU)	1366	\$ 21,511.00

The Johns Hopkins University would like to install a new water service to its proposed construction located at 3506 Greenway. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$ 21,511.00 has been issued to the JHU which assumes 100% of the financial responsibility.

2.	CMS DING HOW, INC.	1350	\$ 17,675.00
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CMS Ding How, Inc. would like to install upgraded utilities to its proposed new building located in the vicinity of 1727-1729 Eastern Avenue. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A letter of credit in the amount of \$17,675.00 has been issued to CMS Ding How, Inc. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various Developers' Agreements. The President **ABSTAINED** on item no. 1.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3812 Dillon Street	Merchant Hill, LLC	One set of steps 3'8" x 4'10", one canopy 14'9" x 4'
Annual charge: \$159.10		
2. 3814 Dillon Street	Merchant Hill, LLC	One set of steps 3'8" x 9', one canopy 16' x 4'
Annual charge: \$169.60		
3. 1640 Pennsylvania Avenue	Leon Albin	Retain single face electric sign 20' x 2', flat sign 12' x 1'
Annual charge: \$158.20		
4. 2310 Boston Street	2306 Boston Street, LLC	Bracket sign 3.9 sq. ft.
Annual charge: \$ 52.70		
5. 1320 Eastern Avenue	Michael G. Cornias	Retain awning w/signage 23' x 2', flat sign 9½" x 3' six fluorescent tubes
Annual charge: \$383.32		

MINUTES

Dept. of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 1035 Light Street	Annamarie Christo- pher	Outdoor seating 15' x 6'

Annual charge: \$477.50

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services (DGS) - First Amendment to Developer's Agreement Nos. 1293, 1293-A and 1293-B and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the Developer's Agreement Nos. 1293, 1293-A, and 1293-B with the CBAC Borrower, LLC., Developer. The Board is also requested to approve an expenditure of funds by Expenditure Authorization for work associated with the Project.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - 2026-000000-5011-735100-603051

BACKGROUND/EXPLANATION:

Pursuant to this First Amendment, the Developer will be permitted to relocate the steam line using a contractor currently under contract. The Developer has agreed to pay the contractor invoices for the first \$1,000,000.00, with the caveat the City agrees to reimburse the CBAC Borrower, LLC for the first \$1,000,000.00 and cover the additional construction costs expected to total \$3,000,000.00. The reimbursement funds and the funds to cover the remaining costs are proposed to be future Local Impact Funds generated from the Horseshoe Casino.

The City owns an underground steam line that runs from the BRESCO Plant, located south of the Horseshoe Casino (Casino), along Warner Street and eventually to Downtown. The steam line is currently underneath Warner Street directly in the area of the Casino's main vehicular and pedestrian entrance.

MINUTES

DGS - cont'd

The steam line has been a matter of concern since design and construction began on the Casino. The City had concerns about the steam line remaining in place, but engineering considerations and a full analysis of the line's condition and potential future impact on both the City and Casino were not completed until spring 2014.

The steam line is more than 45 years old and is leased by the City to Veolia under a long-term lease agreement. Knowing that the relocation of the steam line would have a significant cost, all options were explored by the City, including not relocating the line or abandoning the line all together. Those options proved infeasible.

The steam line supplies municipal buildings, University of Maryland educational campus, University of Maryland Medical System, Mercy Hospital, the VA Hospital, the Convention Center, and federal government offices. The steam line is critical public infrastructure that supports major users throughout the Downtown area and is a cost-effective source of energy for the City, hospitals, institutions, and major employers. The abandonment of the line would have a significant negative impact on the City and other major users, ultimately increasing the cost of energy higher and resulting in revenue loss to the City.

In addition, the current condition of the steam line and the fact that the area will become heavily populated is a public safety concern. There will be approximately 10,000 people a day crossing Warner Street from the garage to enter the Casino. There are three manholes along the block where the garage and Casino are being built. Relocating the steam line prevents any potential hazard since the area will become pedestrian in nature.

MINUTES

DGS - cont'd

In late May 2014, the City approved the relocation of the steam line in order to maintain the Casino opening schedule, which otherwise, would have been delayed. The cost of the relocation is estimated to be up to \$3,000,000.00.

The Developer pursuant to the terms of its Developer's Agreement was permitted to construct certain utilities to support the garage in the 1500 Block of Warner Street and the Casino at 1525 Russell Street.

MBE/WBE PARTICIPATION:

The Developer has agreed to comply with the MBE requirements as described in Title 14, Subtitle 3, of the State Finance and Procurement Article in the Ground Lease and Land Disposition Agreement.

APPROVED FOR FUNDS BY FINANCE**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to the Developer's Agreement Nos. 1293, 1293-A, and 1293-B with the CBAC Borrower, LLC., Developer. The Board also approved the expenditure of funds by Expenditure Authorization for work associated with the Project. The Comptroller voted **No**.

Kim A. Trueheart

August 19, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes by the Mayor of Baltimore City, the Baltimore Development Corporation (BDC) and the Department of General Services.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 30, Department of General Services - First Amendment to Developer's Agreement Nos. 1293, 1293-A, 1293-B and Expenditure of Funds, if approved:
 - i. Please provide access to the Developer Agreements Nos. 1293, 1293-A, 1293-B for inspection;
 - ii. This action relocates a steam line, more than 45 years old, which is leased by the City to Veolia under a long-term lease agreement;
 1. Please provide access to this lease agreement for inspection;
 - iii. This action inexplicably fails to include Veolia with sharing the financial burden of relocating the steam line;
 - iv. Typical lease agreements by the city require the lessee to be responsible for the cost of improvements, yet this agreement appears to inexplicably deviate from this practice;
 - v. This action can and should NOT be viewed in isolation from the overall reason for the infrastructure upgrade (the casino) to be undertaken and to do so demonstrates a complete lack of logical, cogent reasoning in providing the best deal for the citizens of Baltimore City!!!
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden will be exacerbated by NOT requiring Veolia to share in the financial burden of relocating this steam line, which they serve to directly benefit from after its relocation.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 20, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with DJ Ravenswood, LLC, Developer. The agreement is effective upon Board approval and termination will be deemed in writing by the Department.

AMOUNT OF MONEY AND SOURCE:

\$21,177.86 - 9950-916082-9512-900000-491375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on November 22, 2011, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the scope of work constructing 141 apartment units and 2,000 square feet of retail space for 501 West Franklin Street at 501-525 West Franklin Street. The Developer will pay a one-time contribution in the amount of \$21,177.86 to fund the City's multimodal transportation improvements in the project's vicinity.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with DJ Ravenswood, LLC, Developer.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to pay Veolia Transportation Services, Inc., (Veolia) for overdue FY 2014 and FY 2015 operating expenses.

AMOUNT OF MONEY AND SOURCE:

\$2,331,998.40 - 6000-617414-2303-248700-603026

2,000,000.00 - 5000-580814-2303-248700-603026

4,354,007.00 - 6000-617415-2303-248700-603026
\$8,686,005.40

BACKGROUND/EXPLANATION:

On October 15, 2008, the Board awarded Solicitation No. B50000482 Baltimore City Shuttle/Transit Service to Veolia Transportation Services, Inc. for the Downtown Circulator Project, with an expiration date of January 11, 2015. The Department seeks approval to pay Veolia for services provided during Fiscal 2014 and to fund operating costs of Fiscal Year 2015. Delayed payment for additional operating expenses incurred during Fiscal Year 2014, are the result of delays with obtaining a grant from the Maryland Transit Administration (MTA) and the cost of leasing additional buses resulting in these additional operating expenses. Expenses incurred during FY 2014 will be paid using Parking Tax Revenue Funds and the MTA grant.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTESDepartment of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds to pay Veolia Transportation Services, Inc., (Veolia) for overdue FY 2014 and FY 2015 operating expenses.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 23 to A. Morton Thomas and Associates, Inc., under Project 1161, On-Call Construction Management.

AMOUNT OF MONEY AND SOURCE:

\$ 75,231.90 - 9950-902256-9508-900010-705032
75,231.85 - 9960-907652-9557-900000-705032
\$150,463.75

BACKGROUND/EXPLANATION:

This authorization provides for Construction Manager Services with the Department of Transportation Engineering and Construction Division Projects TR 10301 and TR 08310.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board is requested to approve the assignment of Task No. 23 to A. Morton Thomas and Associates, Inc., under Project 1161, On-Call Construction Management.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 09 to Johnson, Mirmiran & Thompson, Inc., under Project 1162, On-Call Consultant Services.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - 9950-902378-9508-900020-703032
229,125.60 - 9950-909052-9562-900000-703032
\$479,125.60

BACKGROUND/EXPLANATION:

This authorization provides for Project Control and Planning Services which include assisting the City with accepting the use of Oracle/Primavera CM-14 (Contractor Manager) used in the administration of their projects in order to report the status of all projects in the design and construction. The objective is to install, configure, and train personnel in the use of the software. This task will also include assisting in populating CM-14 with existing project data, reporting customization using BI Publisher (Business Intelligence) and enhancing/replacing the Expenditure Authorization Request System.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 50,000.00	9950-903378-9509	
GF (HUR)	Construction Reserve	
	Transportation	
	Archive Inventory	
70,000.00	" "	
MVR		
130,000.00	9950-903550-9509	
<u>GF (HUR)</u>	Neighborhood Street	
	Reconstruction	
\$250,000.00	-----	9950-902378-9508-3
		Design & Study
		DOT Archive
		Inventory

This transfer will provide funds to cover costs associated with Task 09, Project 1162, On-Call Consultant Services for reconstruction and resurfacing projects.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 09 to Johnson, Mirmiran & Thompson, Inc., under Project 1162, On-Call Consultant Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 5, to Whitman, Requardt & Associates, under Project 1135, On-Call Consultant Services for Federal Aid Projects for Bridges within Baltimore City.

AMOUNT OF MONEY AND SOURCE:

\$563,877.00 - 1001-000000-5011-694700-603051

BACKGROUND/EXPLANATION:

This authorization provides for the retaining wall supporting the southern half of 26th Street between Charles and St. Paul Street that collapsed into the CSX railroad tracks. The consultant agreed to assist the Department of Transportation with not only clean-up associated with emergency situation but design engineering services, as well. The consultant will also be utilizing "Ground Penetrating Radar System" to scan Charles Street and St. Paul Street and from 25th Street to 27th Street to ensure that there are no voided areas under the existing pavement.

Additionally, 26th Street will be scanned from Calvert to Barclay Street to ensure that the fill behind the existing wall at that location is stable. The consultant will design a temporary and permanent retaining wall, they will also provide on-site field operations and project coordination.

DBE/WBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations Part 26 and the DBE goal established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 5, to Whitman, Requardt & Associates, under Project 1135, On-Call Consultant Services for Federal Aid Projects for Bridges within Baltimore City.

MINUTES

Department of Transportation - Amendment No. 1 to Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to the Funding Agreement with Greyhound Lines, Inc. The Amendment to the Funding Agreement is effective upon Board approval and will terminate once final payment under the City Contract is made.

AMOUNT OF MONEY AND SOURCE:

\$3,868,375.35 - 9950-906645-9527-000000-493075

BACKGROUND/EXPLANATION:

On January 15, 2014, the City entered into the Funding Agreement. The Amendment No. 1 amends the project's total cost and amount to be deposited into escrow by the developer to \$3,868,375.35 and the date of the deposit to October 10, 2014.

The purpose of the Funding Agreement was to establish the framework for the funding responsibilities for Contract No. TR 11320R, Greyhound Intermodal Terminal which includes construction of a new bus and transit passenger terminal. In order to fulfill the terms of the Earmark, the City coordinated and supervised the design engineering services and will provide oversight of the construction activities, including but not be limited to hosting a monthly progress meeting, addressing requests for information, documenting daily inspection activities, change order review, and other activities associated with the construction of the Project. Greyhound Lines, Inc. will provide a Letter of Credit in the amount of \$3,868,375.25 within 21 days of this executed Amendment No. 1 to the Funding Agreement. Pursuant to the terms and funding agreement, the Department of Transportation will award the subject contract incorporating all funds.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to the Funding Agreement with Greyhound Lines, Inc.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Settlement of</u>			
<u>Condemnation</u>			
1. City Homes Patriots V, LLC (Prior Owner)	1026 N. Stricker St.	L/H	\$4,141.00

On March 12, 2014, the City filed the condemnation to acquire the leasehold interest in the real property located at 1026 N. Stricker Street. On March 5, 2014, the Board approved the acquisition by condemnation in the amount of \$41,417.00 for the leasehold interest in the property located at 1026 N. Stricker St. The Board's approval was based on an independent appraisal report. After negotiations, the parties agreed to settle the case for \$45,558.00. Therefore, the Board is requested to approve the additional funds of \$4,141.00.

Funds are available in account 9910-905507-9588-900000-704040, AG Demolition Project.

UPON MOTION duly made and seconded, the Board approved the settlement of the condemnation.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|-----------------|
| 1. PENNSYLVANIA PERLITE
CORP. | \$26,500.00 | Selected Source |
| Solicitation No. 06000 - Service at #1 Lox Plant Cold Box -
Department of Public Works - Req. No. R672869 | | |

The agency has a requirement for commercial grade Perlite to refill #1 liquid oxygen plant cold box. The vendor is the only manufacturer and supplier of this item on the east coast. The period of the award is August 20, 2014 through August 19, 2017.

- | | | |
|---|--------------|-------------|
| 2. R.S. TECHNICAL
SERVICES, INC. | \$49,900.00` | Sole Source |
| Solicitation No. 08000 - Parts for Video Pipeline Inspection
Systems - Department of Public Works - Req. No. R671938 | | |

The agency has a requirement for OEM parts for video pipeline systems. The vendor is the sole manufacturer and supplier of these items. The period of the award is August 20, 2014 through August 19, 2017.

- | | | |
|--|-------------|---------|
| 3. THE PEAVEY CORP. DBA
LYNN PEAVEY COMPANY | \$ 9,000.00 | Renewal |
| Solicitation No. B50001600 - Evidence Tape - Police Department
- Req. No. R552781 | | |

On September 1, 2010, the Board approved the initial award in the amount of \$9,000.00. The award contained five 1-year renewal options. Three renewals have been approved. This renewal in the amount of \$9,000.00 is for the period September 1, 2014 through August 31, 2015, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

4. CHRIS CHAFFMAN DBA
CHAFFMAN FARRIER SERVICES \$ 0.00 Renewal
 Solicitation No. B50002583 - Farrier Services for Large Horses
 - Police Department - Req. No. P521297

On September 12, 2012, the City Purchasing Agent approved the initial award in the amount of \$17,280.00. The award contained two 1-year renewal options. This final renewal in the amount of \$0.00 is for the period September 10, 2014 through September 9, 2015.

5. ETON CORP. \$38,400.00 Selected Source
 Solicitation No. 06000 - Weather Band Radio - Health Department
 - Req. No. R673853

This requirement was put out to bid. The sole bid significantly exceeded available funds in the agency budget. Eton Corp. is the manufacturer and they are able to provide the merchandise at the lowest cost to the City.

6. FLEETPRO, INC. \$32,087.17 Confirming Invoices
 Solicitation No. N/A - On-Site Maintenance for Rear Load Refuse
 Packers - Department of General Services - Req. No. R671904

This request is for payment of invoices to the previous vendor who continued to perform work while a new contract was being put into place.

7. PRIORITY HEALTHCARE
 DISTRIBUTION, INC. d/b/a
 CURASCRIPT SPECIALTY
DISTRIBUTION \$ 99,975.00 Selected Source
 Solicitation No. 06000 - Nexplanon Contraceptives - Health
 Department - Req. No. R664810

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

The contract price reflects 340B/Apexus pricing which is a special pricing for government health care organizations. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

8. COMMERCIAL LIGHTING SALES,
INC. \$ 0.00 Renewal
Contract No. B50001572 - Traffic Signal Poles - Department of
Transportation - P.O. No. P514787

On September 15, 2010, the Board approved the initial award in the amount of \$324,056.00. The award contained two 1-year renewal options. On August 21, 2013, the Board approved the first renewal in the amount of \$200,000.00. The above amount is the City's estimated requirement. This final renewal in the amount of \$0.00 is for the period September 15, 2014 through September 14, 2015.

MWBOO GRANTED A WAIVER.

9. MARYLAND FIRE EQUIPMENT
CORPORATION \$ 0.00 Renewal
Contract No. B50003046 - Firefighter Helmets - Fire Department
- P.O. No. P514219

On September 18, 2013, the Board approved the initial award in the amount of \$115,000.00. The award contained five 1-year renewal options. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

This renewal in the amount of \$0.00 is for the period September 18, 2014 through September 17, 2015, with four 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 10. <u>AGILENT TECHNOLOGIES, INC.</u> | \$ 65,112.09 | Renewal |
| Contract No. 08000 - Instrument Maintenance Items - Police Department - P.O. No. P514739 | | |

On September 15, 2010, the Board approved the initial award in the amount of \$15,112.09. The award contained five 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$65,112.09 is for the period September 1, 2014 through August 31, 2015, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|---------|---------|
| 11. <u>FERGUSON ENTERPRISES, INC.</u> | \$ 0.00 | Renewal |
| Contract No. B50001420 - Steel Pipes, Valves and Fittings - Agencies - Various - P.O. No. P513535 | | |

On May 19, 2010, the Board approved the initial award in the amount of \$80,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period September 1, 2014 through August 31, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|--------------|---------|
| 12. JOHNSON, MIRMIRAN &
THOMPSON, INC. | \$ 35,070.23 | Renewal |
| Contract No. 06000 - OnBase Enterprise Content Management System Software Maintenance and End User Agreement - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various | | |

On June 25, 2014, the Board approved the initial award in the amount of \$35,070.23. This is the first of annual one-year renewal options to provide the required continuity of software maintenance of the OnBase software application modules used to integrate various business applications for the Department of Public Works to manage projects (i.e. IT, utilities, construction, demolition etc.). The period of the renewal is September 1, 2014 through August 31, 2015, with annual one-year renewals. The above amount is the City's estimated requirement.

13. GROUP 1

WITMER PUBLIC SAFETY
GROUP, INC. dba MASON-
DIXON FIRE EQUIPMENT

GROUPS 2-11

MUNICIPAL EMERGENCY SERVICES, INC.	\$200,000.00	Renewal
Contract No. B50002883 - Fire Tools, Equipment & Repair Parts - Fire Department - P.O. Nos. P525223 and P525224		

On October 16, 2013, the Board approved the initial award in the amount of \$150,000.00. The award contained six 1-year renewal options. This renewal in the amount of \$200,000.00 is for the period October 16, 2014 through October 15, 2015, with five, 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|-----------------------|-----------------|
| 14. <u>MOTOROLA, INCORPORATED</u> | <u>\$3,631,000.00</u> | <u>Increase</u> |
| Contract No. 08000 - 800 MHz Radio Communications Facilities Maintenance Agreement - Mayor's Office of Information Technology, Baltimore City Fire Department, Baltimore City Police Department, etc. - Req. Nos. Various | | |

On August 24, 2011, the Board approved the initial award in the amount of \$10,000,000.00 for 800 MHz Radio Communications Facilities Agreement under which Motorola provided 800 MHz radio communications equipment maintenance and service for the Mayor's Office of Information Technology and various other City agencies. This increase in the amount of \$3,631,000.00 is necessary to cover additional support services due to warranty expiration of the system equipment. This increase in the amount of \$3,631,000.00 will make the award amount \$13,631,000.00. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|-----------------------|---|
| 15. <u>EXPRESS SCRIPTS, INC.</u> | <u>\$1,600,000.00</u> | <u>Extension/Amendment to Agreement</u> |
| Contract No. BP 07150 - Prescription Drug Program Services - Human Resources Department - Req. No. N/A | | |

The Board is requested to approve and authorize execution of an Amendment to Agreement with Express Scripts, Inc. and an extension. The period of the extension is January 1, 2015 through December 31, 2015 with no renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On September 12, 2007, the Board approved the initial award in the amount of \$3,683,573.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This amendment clarifies and updates the mail pharmacy reimbursement rates effective January 1, 2014. This extension will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 17% MBE AND 9% WBE. THE VENDOR COMMITTED TO 17% MBE AND 9% WBE.

MBE: A. Thompson & Assocs. Inc.	\$32,398.87	
Human Capital Consultants, Inc.	<u>8,396.85</u>	
	\$40,795.72	3.2%
 WBE: Curry Printing & Copy Center	\$73,818.82	
The Well Workplace, LLC dba	<u>12,583.75</u>	
Well Advantage	\$86,402.57	6.8%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will be given 60 days to come into compliance.

16. P. FLANIGAN AND SONS, INC. \$1,000,000.00 Increase
 Contract No. B50002931 - Furnish and Deliver Aggregate
 Materials - Department of Public Works, Bureau of Water and
 Wastewater, Department of Transportation - Req. Nos. Various

On July 31, 2013, the Board approved the initial award in the amount of \$431,500.00. On June 11, 2014, the City's Purchasing Agent approved an increase in the amount of \$50,000.00. This increase in the amount of \$1,000,000.00 will make the total award amount \$1,481,500.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Due to the City's aging underground utility infrastructure, a record number of water main breaks throughout the City have resulted in substantial increases in usage of this contract.

This contract expires on July 30, 2016 with two 1-year renewal options remaining.

MWBOO SET GOALS OF 7% MBE AND 3% WBE.

MBE: L&J Construction Services, Inc.	\$	0.00	0%
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WBE: Morgan Construction Services, Inc.	\$54,397.40	14%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE. THE MBE GOAL WAS NOT MET. L&J CONSTRUCTION SERVICES, INC. HAS GONE OUT OF BUSINESS.

The bidder will be given 60 days to come into compliance.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards, Renewals, Increases to Contracts and Extensions. The Board also approved and authorized execution of the extension/Amendment to Agreement with Express Scripts, Inc. (Item No. 15). The Comptroller **ABSTAINED** on item no. 16.

MINUTES**PERSONNEL**Department of Human Resources - Personnel MattersMayor's Office on Criminal Justice

	<u>Hourly Rate</u>	<u>Amount</u>
1. PRECIOUS GRANT	\$22.00	\$21,120.00
2. YUSUF DORMAN-EL	\$22.00	\$21,120.00
3. GOZIAM OGWU	\$22.00	\$21,120.00
4. D'LEON BARNETT	\$25.00	\$24,000.00
5. T. CORY TURNER	\$25.00	\$24,000.00

These individuals will work 960 hours.

6. SHAWNICE JACKSON	\$25.00	\$48,000.00
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Ms. Jackson will work 1,920 hours.

Account: 1001-000000-2252-729400-601009

These individuals will work as Contract Services Specialist II (Youth Connectors). Their duties will include but are not limited to creating a needs assessment tool based on evidence-based models and in consultation with other stakeholders, assessing every youth at the connection center to identify needs, identify services and make connections for youth and their families, participate in the strategic planning for service delivery at the Centers, build relationships to promote the Centers as safe places for youth and collect data from youth, their families and from participating agencies. The period of the agreement is effective upon Board approval through July 31, 2015.

THE PERSONNEL MATTERS HAVE BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above-listed Personnel Agreements.

MINUTES

Health Department - FY 2015 Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the FY 2015 Grant Awards from the Department of Health and Mental Hygiene. The period of the grant is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

CH560CFT	Core Public Health Services	\$ 9,161,721.00
FH219PYD	Children/Adol. Health Advocacy	40,143.00
FHC88SHN	School Health Nurse	95,818.00
MH3740TH	HealthCare For The Homeless	664,582.00
MA157ACM	PWC Eligibility	1,759,327.00
MA005EPS	Administrative Care Coordination	3,005,500.00
MA365GTS	General Transportation Grant	11,731,955.00
CH831PHP	Public Health Emergency Preparedness	435,412.00
CH831PHP	Cities Readiness Initiative	98,041.00
CH5800IP	Oral Disease & Injury Prevention	34,596.00
CH586TPG	Tobacco Use Prevention Community-Based	100,000.00
CH586TPG	Tobacco Use-Cessation	177,057.00
CH903BBH	Babies Born Healthy Initiative	870,865.00
CH929MPH	Children With Special Health Care Needs	28,627.00
FH201FFP	Reproductive Health/Family Planning	562,327.00
FH386HTA	Healthy Teens/Young Adults	899,563.00
FHB39CPE	Cancer Prevention Education Screening Diag., Non-Clinical	246,140.00
FHB39CPE	Cancer Prevention Education Screening Diag.- Clinical	447,527.00
FHB39CPE	Cancer Prevention Education Screening Diag.- Administration	52,211.00
FHB64HVP	Home Visiting Planning Grant	361,265.00
FHB66PRE	Personal Responsibility Educ. Program	390,000.00
FHC69CHS	Child Health Systems Improvement	1,813,924.00

MINUTES

Health Department - cont'd

FHD12HIV	Routine HIV Testing & Linkage to Care	347,744.00
FHD19MMH	Maryland Million Hearts	28,817.00
FHD39MIC	HFA Expansion	1,127,960.00
FHD49PTI	Patch Tobacco Initiative	25,000.00
FHD62SQI	Surveillance & Quality Improvement	131,180.00
W1213WIC	WIC	2,506,600.00
AD407SUR	Surveillance	42,859.00
AD419RWS	RW B - Support Services	2,426,126.00
AD431WIC	RW D - WICY Health Support	499,485.00
AD615NEP	Needle Exchange Program	290,860.00
AD697CMA	AIDS Case Management	1,559,991.00
CH051STD	Sexually Transmitted Disease	154,698.00
CH350IMM	Immunization-HEP-IAP, HEP-B	744,100.00
FHA69AST	Greater Baltimore Asthma Alliance	15,000.00
FHC84LPO	Lead Poisoning Prev.	848,552.00
FHD08SCC	Bldg. Resilience Against Climate Effects	15,000.00
		<u>\$43,740,573.00</u>

BACKGROUND/EXPLANATION:

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administration with revised Unified Grant Awards being issued. The most current Unified Award document will be the official award of record.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved acceptance of the FY 2015 Grant Awards from the Department of Health and Mental Hygiene.

MINUTES

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of a Grant Award from the Maryland Department of Aging (MDoA) State Allocations for FY 15. The period of the Grant Award is June 1, 2014 through May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$10,463.00 - 4000-436415-3255-316200-404001

BACKGROUND/EXPLANATION:

This award will allow the Department to provide funding for the Senior Medicare Patrol Program. The Department will abide by the Older Americans Act, as amended and all applicable Federal and State policies, rules and procedures.

The Grant Award is late because it was received from the MDoA on June 30, 2014.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notification of the Grant Award from the Maryland Department of Aging State Allocations for FY 15.

MINUTES

Health Department - Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Notification of a Grant Award from the Maryland Department of Aging (MDoA) for the FY 15 Senior Health Insurance Program. The period of the Grant Award is April 1, 2014 through March 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$81,993.00 - 4000-433415-3023-273300-404001

BACKGROUND/EXPLANATION:

This award will provide funds to support public education about health insurance plan options to Baltimore City senior residents and their families. These funds will also supplement the Senior Information & Assistance Program.

The Grant Award is late because it was received on June 30, 2014.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Notification of the Grant Award from the Maryland Department of Aging for the FY 15 Senior Health Insurance Program.

MINUTESHealth Department - Case Monitoring Services Agreements

The Board is requested to approve and authorize execution of the various Case Monitoring Services Agreements. The period of the agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitors will exercise independent professional judgment and carry professional liability insurance. Each Case Monitor will be an independent contractor and not an employee of the City.

The Case Monitors will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her, unless otherwise indicated. They will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, the Case Monitors will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.

MINUTESHealth Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
1. TIFFANY M. GRAY, R.N.	\$45.00 per case per 100 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$ 94,000.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306801-603018		\$ 74,000.00

MWBOO GRANTED A WAIVER.

2. GWENDOLYN DELORES JACOBS, INC.	\$45.00 per case per 175 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$134,500.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306800-603018		\$114,500.00

MWBOO GRANTED A WAIVER.

3. ALICE A. ROSS, R.N.	\$45.00 per case per 75 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$ 60,500.00
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MINUTES

Health Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
Account: 4000-425515-3110-306700-603018		\$ 10,000.00
4000-426215-3110-306801-603018		\$ 50,500.00

MWBOO GRANTED A WAIVER.

4. TRULIFE HEALTH SERVICES, LLC	\$45.00 per case per 225 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per completed Inter-RAI Comprehensive Evaluation	\$161,500.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306801-603018		\$141,500.00

MWBOO GRANTED A WAIVER.

5. NATHAN NETWORKS, INC.	\$45.00 per case per 100 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per completed Inter-RAI Comprehensive Evaluation	\$ 94,000.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306801-603018		\$ 74,000.00

MWBOO GRANTED A WAIVER.

MINUTESHealth Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
6. WELLTRUST COMPANY, INC.	\$45.00 per case per 185 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$139,900.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306801-603018		\$119,900.00

MWBOO GRANTED A WAIVER.

7. MILDA PRIMROSE LEWIS, INC.	\$45.00 per case per 100 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$ 94,000.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306801-603018		\$ 74,000.00

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
8. THE AGAPE HEALTH GROUP, INC.	\$45.00 per case per 100 cases/mth. \$37.50 per hr. for CFC Program \$50.00 per completed Inter-RAI Comprehensive Evaluation	\$ 94,000.00
Account: 4000-425515-3110-306700-603018		\$ 20,000.00
4000-426215-3110-306801-603018		\$ 74,000.00

MWBOO GRANTED A WAIVER.

The Case Monitoring Services Agreements are late because of changes made to the MAPC program. The template was revised to include new billing procedure codes and reimbursement rates for personal assistance services.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Case Monitoring Services Agreements.

MINUTES

Health Department - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Freida Jones for the month of April 2014.

AMOUNT OF MONEY AND SOURCE:

\$199.92 - 533314-3044-27330-603002, Mileage
3.50 - 533114-3044-27330-603003, Parking
\$203.42

BACKGROUND/EXPLANATION:

Ms. Jones submitted her expense statement within the required time frame, but neglected to submit the parking receipt with the expense statement. Ms. Jones has been advised that she must make an effort to submit statements timely.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Freida Jones for the month of April 2014.

MINUTESHealth Department - Agreements and an Amendment to Agreement

The Board is requested to approve and authorize execution of the various Agreements and an Amendment to Agreement. The period of the Agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

AGREEMENTS

1. **THE LEAGUE FOR PEOPLE WITH DISABILITIES, INC.** **\$ 27,811.00**

Account: 4000-433315-3254-316200-603051

The City will pay the organization at a rate of \$39.73 per day for three recipients, not to exceed 700 days per year for all combined.

2. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 25,029.90**

Account: 4000-433315-3254-316200-603051

The City will pay the organization at a rate of \$39.73 per day for three recipients, not to exceed 630 days per year for all combined.

3. **TODAY'S CARE AND FAMILY, INC.** **\$ 47,676.00**

Account: 4000-433315-3254-316200-603051

The City will pay the organization at a rate of \$39.73 per day for nine recipients, not to exceed 1,200 days per year for all combined.

These organizations will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive an Office of Health Services grant funding from the City.

Each organization will develop an appropriate care plan for each recipient, in accordance with policies as specified in COMAR

MINUTES

Health Department - cont'd

10.12.04, Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

MBE/WBE PARTICIPATION:

N/A

The Agreements are late because the Department was awaiting grant information and signatures from the providers.

- | | | |
|----|------------------------------------|---------------------|
| 4. | TIFFANY SKINNER, R.N. | \$ 50,000.00 |
| 5. | SOLID ROCK HEALTH EDUCATORS | \$ 50,000.00 |

Account: 4000-425515-3110-306700-603018

These consultants will perform Adult Evaluation and Review Services (AERS). The AERS is a Maryland Medicaid Program. It provides comprehensive evaluations for aged and functionally disabled adults who need long-term care and are not at risk for institutionalization.

The consultants will perform on-site face-to-face evaluations of clients in the community, enter all information regarding the InterRAI Home Care Assessment Evaluations and Plans of Services into the Long-Term Services and Support Maryland Tracking System for submission to the Department of Health and Mental Hygiene (DHMH), and submit all evaluations and completed DHMH forms to the Department's AERS program staff.

The Agreements are late because the Department was waiting for signatures from the providers.

MWBOO GRANTED A WAIVER.

MINUTESHealth Department - cont'd**6. EDWARD ANSEL \$20,000.00**

Account: 4000-425515-3110-306700-63018

Mr. Ansel will perform on-site psychological evaluations of clients referred for nursing home placements, on-site psychological evaluations of clients in nursing homes, review of psychological reports for patients in nursing homes, submit a written psychological report to the Department's Adult Evaluation and Review Services program, delineating treatment plan for each client/patient. Mr. Ansel will be reimbursed at the rate of \$200.00 per comprehensive psychological evaluation and \$50.00 per psychological evaluation.

7. VICTOR A. FERRANS \$20,000.00

Account: 4000-425515-3110-306700-603018

Mr. Ferrans will provide comprehensive reviews and complete the Pre-Admission Screening and Resident Review certification on each evaluation conducted by the Adult Evaluation and Review Services (AERS) multi-disciplinary team. Mr. Ferrans will consult with the AERS multi-disciplinary team and/or the client's private physician and/or nursing home professional staff for clarification of mental health treatment plan/needs, at the request of the AERS team. Mr. Ferrans will also provide on-site psychiatric evaluation of nursing home residents. Mr. Ferrans will be reimbursed at the rate of \$50.00 per case record review and \$200.00 per on-site evaluation.

The Agreement is late because the Department was waiting for signatures.

MINUTES

Health Department - cont'd8. **PIMLICO ROAD YOUTH PROGRAM** **\$0.00**

The organization will serve as a Volunteer Station for the Retired and Senior Volunteer Program (RSVP). The RSVP is awarded funds to pay administrative staff to arrange volunteer work with other non-profits, private agencies, and organizations where services are performed by persons 55 years of age and older. The period of the Agreement is July 1, 2014 through June 30, 2015.

9. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$168,905.00**

Account: 4000-422114-3030-271400-603051

The JHU will provide medical expertise and clinical services to Tuberculosis (TB) clinic patients including examinations, recommendations for therapy, education and outreach, and monitoring of adverse reactions in patients seen in the clinic. In addition, the JHU will provide direction and consultation regarding clinic policies and protocols, especially with regards to TB and HIV co-infection and the support of a part-time Radiologist to read chest x-rays. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because of an oversight in processing by the Department. The Department apologizes for this oversight.

MWBOO GRANTED A WAIVER.

10. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$275,847.00**

Account: 4000-499014-3023-513200-603051

The JHU will facilitate the collaboration of the HIV Prevention Planning Group to conduct quarterly meetings, to write comprehensive plans, produce literature reviews, and conduct community outreach and educational activities.

MINUTES

Health Department - cont'd

The agreement will provide the support of a Coordinator, two Epidemiologists, and an Information Systems Specialist. The period of the Agreement is January 1, 2014 through December 31, 2014.

The Agreement is late because it was recently received and the Department was waiting for an acceptable budget and scope of services.

MWBOO GRANTED A WAIVER.

11. **THE JOHNS HOPKINS UNIVERSITY BLOOMBERG \$ 9,927.00**
SCHOOL OF PUBLIC HEALTH (JHU)

Account: 6000-626614-3080-291300-603018

The JHU'S Center for Adolescent Health will provide community-based participatory research to address barriers and facilitators for long-acting reversible contraceptive use among high-risk populations. This will ensure that appropriate interventions are developed to improve health education and behavior among this population. The period of the Agreement is November 1, 2013 through September 30, 2014.

The Agreement is late because the Department was waiting for a budget and signatures.

12. **NURSE-FAMILY PARTNERSHIP (NFP) \$ 25,693.00**

Account: 4000-498815-3080-284000-603051

This NFP Implementation Agreement is for A Nurse Home Visiting Model. The NFP is an evidenced-based program developed on the basis of randomized controlled trial research to yield certain benefits for low-income, first-time mothers and their children.

The Agreement is late because the Department was waiting for signatures.

MINUTES

Health Department - cont'd13. **HEALTHCARE ACCESS MARYLAND (HCAM)** **\$109,492.00**

Account: 4000-498815-3080-284000-603051

The HCAM was established to assist City residents in the transition from Medicaid "fee-for-service" to a Managed Care System called HealthChoice. The HCAM employees will connect clients to needed services and help them to navigate the Managed Care System.

In an effort to be the single point-of-entry for all pregnant women and infants in Baltimore City, the HCAM will provide data entry support, ensuring that all related referrals outreached by other HCAM programs are entered into the Insight database. This database is used by the Department's Maternal and Child Health and the Maternal and Infant Nursing Programs.

The Agreement is late because the Department was waiting for signatures.

14. **BRUCE SHAPIRO** **\$ 11,132.00**

Account: 4000-428215-3080-294301-603051

The consultant will coordinate and lead the evaluation team of professionals from varied backgrounds, provide medical input, provide family debriefing, identify children at risk for developmental delays, and review the health status of referred children. In addition, Mr. Shapiro will serve as the official signatory for children that present with medical concerns at birth, assist in developing goals and outcomes, and the completion of the Individualized Family Services Plan.

The Agreement is late because of delays in the completion of required documentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Health Department - cont'd

AMENDMENT TO AGREEMENT

15. **NETSMART PUBLIC HEALTH, INC.** **\$0.00**

On June 17, 2009, the Board approved the original License Agreement for Insight Software computer programs in the amount of \$195,214.80. The period of the agreement was effective upon Board approval with ongoing annual renewals for support services.

The Department's Family Planning, Sexual Transmitted Disease, Maternal and Child Health, and Tuberculosis clinics use the Insight Software licensed computer programs to maintain a database of patients and health outcomes throughout Baltimore City.

The purpose of this amendment is to allow the Family League of Baltimore City, Inc. access and use of the licensed computer programs when performing house-call visits on behalf of the Department.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED (EXCEPT ITEM NOS. 8 AND 15) AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements and the Amendment to Agreement. The President **ABSTAINED** on item nos. 9, 10, and 11.

MINUTESLaw Department - Settlement Agreement and Release

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

- | | |
|--|-------------|
| 1. Nickia Tunnel v. Mayor and
City Council of Baltimore | \$65,787.50 |
|--|-------------|

Account: 2044-000000-1450-703800-603070

The Settlement Agreement and Release has been reviewed and approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved the Settlement Agreement and Release claim.

MINUTES

Space Utilization Committee - Interdepartmental Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve an Interdepartmental Lease Agreement Renewal between the Department of General Services, landlord, and the Department of Housing and Community Development, tenant, for the rental of approximately 3,825 sq. ft. of space located at 5225 York Road, being on the lower level. The period of the agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$26,354.25	\$2,196.19

Account: 1001-000000-5832-412800-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal term.

BACKGROUND/EXPLANATION:

On October 31, 2012, the Board approved the original Interdepartmental Lease Agreement.

The tenant will use the leased premises as office space for the operation of the Code Enforcement Office.

The landlord will be responsible for maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The tenant will be responsible for the cost of improvements, providing equipment for tenant operation, telephone and computer services, and providing security to the leased premises.

MINUTESSpace Utilization Committee - cont'd

The lease renewal is late because of the administrative review process in regards to the budget for the lease.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Interdepartmental Lease Agreement Renewal between the Department of General Services, landlord, and the Department of Housing and Community Development, tenant, for the rental of approximately 3,825 sq. ft. of space located at 5225 York Road, being on the lower level.

MINUTES

Space Utilization Committee - Interdepartmental Lease Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve an Interdepartmental Lease Agreement Renewal between the Department of General Services, landlord, and the Department of Housing and Community Development, tenant for the rental of approximately 5,929 sq. ft. of space located at 3939 Reisterstown Road, Suite 206. The period of the agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$39,427.85	\$3,285.65

Account: 1001-000000-5832-412800-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal term.

BACKGROUND/EXPLANATION:

On October 31, 2012, the Board approved the original Interdepartmental Lease Agreement.

The tenant will use the leased premises for office space for the operation of the Code Enforcement Office.

The landlord will be responsible for maintaining the interior common areas and exterior of the building, providing janitorial and pest control services, and providing and paying for all utilities.

The tenant will be responsible for the cost of improvements, providing equipment for tenant operation, telephone and computer services, and providing security to the leased premises.

MINUTESSpace Utilization Committee - cont'd

The lease renewal is late because of changes in the administrative decisions the Department of General Services needed to make in regards to the fiscal budget to be used.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Interdepartmental Lease Agreement Renewal between the Department of General Services, landlord, and the Department of Housing and Community Development, tenant for the rental of approximately 5,929 sq. ft. of space located at 3939 Reisterstown Road, Suite 206.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with the Baltimore Public Works Museum, Inc., tenant, for the rental of a portion of the property known as 751 Eastern Avenue. The period of the Lease Agreement is September 1, 2014 through August 31, 2019, with the right to renew for three 5-year terms.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual rent

BACKGROUND/EXPLANATION:

The property is being used for the operation and management of a Public Works Museum. The leased premises will be open to the public from 10:00 A.M. to 4:00 P.M., Tuesday through Sunday.

The landlord will be responsible for structural defects, maintaining the parking lot, interior common space, and exterior of the building, including foundations, the roof, walls, gutters, downspouts, ventilating and heating systems, water, electrical, and plumbing supply lines. The landlord will also keep all grass and garden areas properly cut and maintained, keep sidewalk, parking lot, and entrances clear of ice, snow, and debris. The landlord will install a sub-meter to monitor electric usage and will bill the tenant accordingly once the sub-meter is installed. In addition, the landlord will be responsible for sewer and water charges, trash removal from outside trash receptacles, and maintaining and controlling odor at all times.

The tenant will be responsible for routine maintenance and repairs, the proportionate share of electric after the sub-meter is installed, heat, air conditioning or other utility charges related to the leased premises, trash removal, janitorial, security, telephone, and computers. At the end of each calendar year, the tenant will report the costs incurred for maintenance expenses.

MINUTESSpace Utilization - cont'd

In addition, the tenant will have a representative on-site whenever the building is open to the public, be responsible for inspection by the Fire Marshall, and liability insurance.

The Space Utilization Committee approved this Lease Agreement on August 12, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with the Baltimore Public Works Museum, Inc., tenant, for the rental of a portion of the property known as 751 Eastern Avenue.

MINUTESSpace Utilization Committee - Interdepartmental Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of General Services, landlord, and the Baltimore City Health Department, tenant, for the rental of approximately 37,145 sq. ft. of space located at 620 N. Caroline Street.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$217,027.09	\$18,085.59

Account: 1001-000000-3030-271200-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal date.

BACKGROUND/EXPLANATION:

On September 18, 2013, the Board approved the original Interdepartmental Lease Agreement.

The tenant will use the leased premises to operate the Eastern Healthcare Center.

The landlord will be responsible for maintaining the interior common areas and exterior of the building, providing janitorial and pest control services and will provide and pay for all utilities.

The tenant will be responsible for the cost of improvements, providing equipment for tenant operation, telephone and computer services and providing security to the leased premises.

MINUTESSpace Utilization Committee - cont'd

The lease agreement is late because of the administrative review process related to the budget to be used for the lease.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interdepartmental Lease Agreement between the Department of General Services, landlord, and the Baltimore City Health Department, tenant, for the rental of approximately 37,145 sq. ft. of space located at 620 N. Caroline Street.

MINUTESSpace Utilization Committee - Interdepartmental Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of General Services, landlord, and the Mayor's Office of Human Services, tenant, for the rental of approximately 3,033 sq. ft. of space located at 3939 Reisterstown Road, Suite 105. The period of the interdepartmental lease agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$51,085.00	\$4,257.08

Account: 1001-000000-1191-594700-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal date.

BACKGROUND/EXPLANATION:

The tenant will use the leased premises as office space for the operation of one of the Community Action Center locations.

The landlord will be responsible for maintaining the interior common areas and exterior of the building, providing janitorial and pest control services and will provide and pay for all utilities.

The tenant will be responsible for the cost of improvements, providing equipment for tenant operation, telephone and computer services, and providing security to the leased premises.

MINUTESSpace Utilization Committee - cont'd

The lease agreement is late because of the administrative review process by the Department of General Services about the budget to be used.

APPROVED FOR FUNDS BY FINANCE

The Space Utilization Committee approved the Interdepartmental Lease Agreement at its meeting on July 22, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interdepartmental Lease Agreement between the Department of General Services, landlord, and the Mayor's Office of Human Services, tenant, for the rental of approximately 3,033 sq. ft. of space located at 3939 Reisterstown Road, Suite 105.

MINUTESSpace Utilization Committee - Interdepartmental Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Interdepartmental Lease Agreement between the Department of General Services, landlord, and the Mayor's Office of Human Services, tenant, for the rental of approximately 7,793 sq. ft. of space located at 5225 York Road, 1st floor. The period of the interdepartmental lease agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$20,886.00	\$1,740.50

Account: 1001-000000-1191-594700-603096

Ninety days prior to the lease termination date, the landlord will determine a rental rate based on the projected operation costs and expenses for the upcoming renewal date.

BACKGROUND/EXPLANATION:

The tenant will use the leased premises as office space for the operation of the Community Action Center.

The landlord will be responsible for maintaining the interior common areas and exterior of the building, providing janitorial and pest control services and provide and pay for all utilities.

The tenant will be responsible for the cost of improvements, providing equipment for tenant operation, telephone and computer services and providing security to the leased premises.

MINUTESSpace Utilization Committee - cont'd

The lease agreement is late because of the administrative review process relating to the budget to be used.

APPROVED FOR FUNDS BY FINANCE

The Space Utilization Committee approved the Interdepartmental Lease Agreement at its meeting on July 22, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interdepartmental Lease Agreement between the Department of General Services, landlord, and the Mayor's Office of Human Services, tenant, for the rental of approximately 7,793 sq. ft. of space located at 5225 York Road, 1st floor.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with St. Vincent DePaul of Baltimore, Inc. tenant, for the rental of 41,668 square feet of space located at 1114 N. Mount Street. The period of the agreement is effective upon commencement date for five years with an option to renew for four 5-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$86,000.00	\$7,166.66

Rent for the renewal term will be at a negotiated rent determined six months prior to the end of the existing term.

BACKGROUND/EXPLANATION:

The property is being used as a shelter for homeless families and occasional meetings for the surrounding and adjacent communities.

The landlord will be responsible for new roof, janitorial, utilities, trash removal from exterior of the building, correction of any structural defects and will maintain the impervious surface of exterior including sidewalks, parking lot, driveway steps, and ramps, exterior common area.

The tenant accepts the premises in its "as is" condition. The tenant will be responsible for taxes, all improvements, interior trash, security, all activities related to a homeless shelter. The tenant will keep the exterior free of trash and debris and provide routine maintenance of equipment on the exterior which does not fall within maintenance of landlord. The tenant is also responsible for the operation of interior condensers for heating and ventilation system and two walk-in refrigerators and liability insurance.

MINUTESSpace Utilization Committee - cont'd

The Whiting Turner Company has committed to perform \$1,000,000.00 in renovations including but not limited improvement of the pedestrian and vehicular access, ADA access, utility upgrades, new commercial kitchen, and dining space, and comprehensive replacement of plumbing, mechanical, and electrical systems, and security systems.

The tenant has an option to purchase the property. The tenant will give the landlord 60 days written notice of its intention to purchase the leased premises. The landlord will within 15 days engage a licensed appraiser with experience in the field of commercial real estate to calculate a Fair Market Value (FMV) of the leased premises as of the date of this lease. The appraisal is to be performed as if the improvements made by tenant had not been completed. Upon the establishment of the FMV the parties will execute an option agreement.

The Space Utilization Committee approved this lease at its meeting on August 12, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with St. Vincent DePaul of Baltimore, Inc. tenant, for the rental of 41,668 square feet of space located at 1114 N. Mount Street.

MINUTES

Space Utilization Committee - Memorandum of Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Lease with St. Vincent DePaul of Baltimore, Inc. tenant, for the rental of 41,668 sq. ft. located at 1114 N. Mount Street and a parking lot. The period of the memorandum of lease is effective upon commencement date for five years.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The commencement date is defined in Article 3.D of the lease as being the date which is the earlier of (i) 18 months from the date of the lease or (ii) the date when the initial improvements to the exterior of the leased premises have been substantially completed.

All capitalized terms used in this Memorandum of Lease will have the meaning for such terms as set forth in the lease unless otherwise defined in the Memorandum of Lease.

All terms, conditions and covenants of the lease are incorporated in this Memorandum of Lease.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Lease with St. Vincent DePaul of Baltimore, Inc. tenant, for the rental of 41,668 sq. ft. located at 1114 N. Mount Street and a parking lot.

MINUTES

Space Utilization Committee - Non-Disturbance, Recognition
and Modification Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Non-Disturbance, Recognition and Modification Agreement with the Department of Housing and Community Development, principal Department of the State of Maryland (DHCD), St. Vincent DePaul of Baltimore, Inc., tenant, for the property known as 1114 N. Mount Street.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The tenant is desirous of obtaining a \$1,500,000.00 loan security by a first leasehold mortgage on tenant's interest as the tenant under the lease "leasehold mortgage," and the DHCD is unwilling to make the loan unless certain agreements are made by the landlord with respect to the DHCD's right as the holder of the Lease Mortgage.

The landlord does consent to tenant's execution and delivery to the DHCD of a leasehold mortgage covering the lease, such mortgage to be for the sum of \$1,500,000.00 to secure payment of the note of the tenant.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Non-Disturbance, Recognition and Modification Agreement with the Department of Housing and Community Development, principal Department of the State of Maryland, St. Vincent DePaul of Baltimore, Inc., tenant, for the property known as 1114 N. Mount Street.

MINUTESSpace Utilization Committee - Interdepartmental License Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Interdepartmental License Agreement between the Department of Transportation, (DOT) licensor, and the Mayor's Office of Information Technology, (MOIT) licensee, for the use of certain street poles to facilitate Wi-Fi access for the general public around the Harbor Promenade by attaching access points and air links to light poles. The period of the interdepartmental license agreement is effective upon Board approval for 20 years.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - License Fee

BACKGROUND/EXPLANATION:

The City would like to provide Wi-Fi access at the Inner Harbor along the Harbor Promenade. The interdepartmental license agreement allows MOIT and the DOT to formally establish the parameters of MOIT's use of the property under the DOT's jurisdiction.

The main purpose of the interdepartmental license agreement is to formalize and secure MOIT's use of certain light poles. In the future, the City anticipates other agencies and private parties will seek to use the City's light poles for a variety of reasons. Therefore, it is imperative that the City regulate and manage the future use of this resource.

The Space Utilization Committee approved this interdepartmental lease agreement at its meeting on August 12, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interdepartmental License Agreement between the Department of Transportation, licensor, and the

MINUTESSpace Utilization Committee - cont'd

Mayor's Office of Information Technology, licensee, for the use of certain street poles to facilitate Wi-Fi access for the general public around the Harbor Promenade by attaching access points and air links to light poles.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

3234 - 3237

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation

- | | | | |
|----|---|----------------------------|----------------|
| 1. | TR 11320, Greyhound Intermodal, 2110 Haines Street, Baltimore, MD | Commercial Interiors, Inc. | \$6,694,743.95 |
|----|---|----------------------------|----------------|

DBE: Calmi Electrical Company, Inc.	\$ 617,740.00	9.23%
P&J Contracting Co., Inc.	670,490.00	10.01%
AEGIS Mechanical Corporation	<u>500,000.00</u>	<u>7.47%</u>
	\$1,788,230.00	26.71%

- | | | | |
|----|--|--------------------------------|----------------|
| 2. | TR 13305, Resurfacing Highways @ Various Locations Northwest - Sector II | Machado Construction Co., Inc. | \$3,167,791.00 |
|----|--|--------------------------------|----------------|

DBE: Machado Construction Co., Inc.	\$2,311,348.10
--	----------------

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$ 728,591.93 GF HUR	9950-904214-9514 New Constr. - Resurfacing NW	
1,440,000.00 FED	" "	
797,452.78 FED	9950-944002-9507 Constr. Res. - Reserve for Closeouts	
676,914.94 FED	9950-902528-9507 Constr. Res. Federal Resurfacing NW	
<u>\$3,642,959.65</u>		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of TransportationTRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$3,167,791.00	-----	9950-906857-9514-6 Struc. & Improve.
316,779.10	-----	9950-906857-9514-5 Inspection
<u>158,389.55</u>	-----	9950-906857-9514-2 Contingencies
\$3,642,959.65		Resurfacing High- ways at Various Locations - NW Sector II

This transfer will fund the costs associated with the award of TR 13305, Resurfacing Highways at Various Locations - NW Sector II to Machado Construction Co., Inc.

Department of Public Works/Office of Eng. & Constr.

4. WC 1269, Northwest Community Action Neighborhood Water Water Main Replacements	Monumental Paving & Excavating, Inc.	\$2,868,435.97	
MBE: T.E Jeff, Inc.		\$ 98,950.00	3.45%
Justdrafting & Construction Services, Inc.		14,840.00	0.52%
P&J Contracting, Inc.		<u>144,400.00</u>	<u>5.03%</u>
		\$258,190.00	9.00%
WBE: Janis Rettaliata		\$ 8,050.00	0.28%
S&L Trucking, LLC		<u>49,350.00</u>	<u>1.72%</u>
		\$ 57,400.00	2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Public Works/Office of Eng. & Constr.

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,984,203.00	9960-909100-9558	
Water Revenue	Construction Reserve	
Bonds	Water Infrastructure	
	Rehab	
\$ 286,844.00	-----	9960-905136-9557-2
		Extra Work
286,844.00	-----	9960-905136-9557-3
		Engineering
370,000.00	-----	9960-905136-9557-5
		Inspection
2,868,435.97	-----	9960-905136-9557-6
		Construction
<u>172,106.03</u>	-----	9960-905136-9557-9
\$3,984,230.00		Administration

The funds are required to cover the cost of award for WC 1269, Northwest Water Main Replacement.

Department of Public Works

6. W.C. 1245, Westfield
 Neighborhood Water
 Main Replacements

REJECTION - On June 4, 2014, the the Board opened three bids. Bids ranged from a low of \$5,757,541.50 to a high of \$6,438,723.00. All bidders were found non-compliant by MWBOO. The Department requests permission of the Board to reject all bids and re-advertise at a later date.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

7. B50003543, Pharmacy
Benefit Mgmt. Auditing
& Consulting Services

REJECTION - The Board is requested to reject the sole proposal. The sole proposer was found to be non-responsive due to irregularities in pricing.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance</u>			
1. Colles Z. Corprew	American Contract Compliance Assoc. Nat'l Training Inst. San Jose, CA Sept. 2 - 8, 2014 (Reg. Fee \$450.00)	General Funds	\$1,626.20
<u>Mayor's Office - Minority and Women-Owned Business Development</u>			
2. Christine Bivens	American Contract Compliance Asso- ciation Conference San Jose, CA Sept. 1 - 7, 2014 (Reg. Fee \$450.00)	General Funds	\$2,381.24

The subsistence rate for this location is \$200.00 per night. The cost of the hotel is \$184.00 per night for September 1-4, 2014 and \$174.00 for September 5-7, 2014, plus hotel taxes of \$24.36 per night each night. The Mayor's Office is requesting additional subsistence in the amount of \$64.00 to cover the costs of meals and incidentals. The registration fee in the amount of \$450.00, the airfare in the amount of \$556.00, and the hotel in the amount of \$1,084.00 was pre-paid on a City-issued credit card assigned to Kathe Hammond. Therefore, Ms. Bivens will be disbursed \$240.00, which includes \$60.00 to cover the cost of ground transportation.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
3. Stacey Tuck	2014 CityMatch Leadership and Epidemiology Conf. Phoenix, AZ Sept. 15, - 19, 2014 (Reg. Fee \$375.00)	Family League Grant	\$1,737.24
<p>The subsistence rate for this location \$177.00 per day. The hotel rate is \$159.00 per night including occupancy taxes in the amount of \$19.91 per night. The Department is requesting an additional \$22.00 per day to cover meals and incidentals. The Department has prepaid the registration fee in the amount of \$375.00 and the airfare in the amount of \$428.20 on a City-issued credit card assigned to Ms. Jacquelyn Duval-Harvey in the amount of \$803.20. Therefore, the amount to be disbursed to Ms. Tuck is \$934.04.</p>			
4. Hilda Ndirangu* Carolyn Nganga-Good	US Conference on AIDS San Diego, CA Oct. 1 - 6, 2014 (Reg. Fee \$655.00)*	Comprehensive HIV Prevention Programs for Health Departments	\$3,824.16
<p>The airfare and registration were pre-paid on a City issued credit card assigned to Ms. Jacquelyn Duval-Harvey. Therefore, the Ms. Ndirangu will receive a reimbursement in the amount of \$1,197.88. Ms. Nganga-Good will receive a reimbursement in the amount of \$1,197.88.</p>			
5. Catherine Watson	Crafting Trainings That Work for All Adult Learners Salt Lake City, UT Sept. 8, - 11, 2014	Family Planning Special Needs	\$ 888.94

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
6. Sharron Phillips	2014 Tri-Assn. Conf. Ocean City, MD Aug. 27 - 29, 2014 (Reg. \$270.00)	Water	\$1,245.59

The registration was paid on a City Procurement card assigned to Mr. Lorenzo Garrett. Ms. Phillips will be disbursed \$934.34.

7. Valentine Ukwuoma Vivaidi Nguyen*	52 nd Annual Solid Waste Assn. of North America Dallas, Texas Aug. 26 - 29, 2014 Aug. 25 - 31, 2014* (Reg. Fee \$799.00)	General Funds	\$2,313.96
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The subsistence for this location is \$194.00 per night. The hotel cost is \$189.00 per night plus hotel taxes of \$38.92 per night. The Department is requesting additional subsistence of \$35.00 per day per attendee for food. Mr. Nguyen will stay an additional three days at his own expense. The airfare for Ms. Ukwuoma was \$666.20 and for Mr. Nguyen \$535.20, which was prepaid on a City Procurement card assigned to Ms. Patricia Murphy. The registration fees in the amount of \$799.00 per attendee were also prepaid on a City Procurement card assigned to Ms. Patricia Murphy. Ms. Ukwuoma will be disbursed \$863.76 and Mr. Nguyen will be disbursed \$1,131.68.

UPON MOTION duly made and seconded, the Board approved the travel requests. The Mayor **ABSTAINED** on item no. 2. The Comptroller **ABSTAINED** on item No. 1.

MINUTES

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR PAGE 1-90.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

President: "There being no more business before this Board, the Board will recess until bid opening at twelve o'clock noon.

* * * * *

Kim A. Trueheart

August 19, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 1 - 90, City Council President and members of the Board of Estimates, BOE Agenda dated August 20, 2014, if acted upon:
 - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
 - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
 - iii. The members of this board continue to fail to provide good stewardship of taxpayers funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
 - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
 - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 20, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that **THERE WERE NO ADDENDA** issued extending the dates for receipt and opening of bids. There were no objections.

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of General Services - GS 14803, Department of
Finance Treasury Management
Interior Renovation

Construction Co., Inc.
C & N Associates, LLC

Bureau of Purchases - B50003558, Towing Management
System (Technical Opening)

Dispatch & Tracking Solutions

MINUTES

Bureau of Purchases - B50003575, On-Call Roofing Services

Autumn Contracting, Inc.
Simpson of Maryland, Inc.
CitiRoof Corp.
Big Boss Construction LLC

Bureau of Purchases - B50003680 Riding Lawn Mowers

Lawn & Power Equipment
Hickory International, Inc.
Security Equipment Company
Turf Equipment & Supply Co.

Bureau of Purchases - B50003678, Tandem Axle Tractor

Lawn & Power Equipment
Hickory International, Inc.
Security Equipment Company
Turf Equipment & Supply Co.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, August 27, 2014.


JOAN M. PRATT
Secretary