

MINUTES**REGULAR MEETING**

Bernard "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
Donald Huskey, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Dry Stone Conservancy, Inc.	\$	1,500,000.00
Harkins Builders, Inc.	\$	172,197,000.00
Hess Construction & Engineering Services, Inc.	\$	115,730,000.00
Hi-Mark Construction Group, LLC	\$	1,332,000.00
Lumus Construction, Inc.	\$	28,998,000.00
March Westin Company MD Division	\$	69,969,000.00
Moretrench American Corporation	\$	360,031,000.00
NEC Corporation of America	\$	41,985,000,000.00
Peak Incorporated	\$	8,000,000.00
Scriba Welding, Inc.	\$	8,000,000.00
Wohlsten Construction Company	\$	161,739,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Bayland Consultants & Designers, Inc.	Engineer
Colimore Thoemke Architects, Inc.	Architect
Kimball, Robert L. & Associates, Inc.	Architect
	Engineer

MINUTES**BOARDS AND COMMISSIONS** - cont'd

Mercado Consultants, Inc.	Engineer Property Line Survey Survey
Progressive Engineering Consultants, Inc.	Engineer Land Survey Property Line Survey
RJN Group, Inc.	Engineer
Skarda and Associates, Inc.	Engineer
Skell and Loy, Inc.	Engineer
Wilbur Smith Associates	Engineer Land Survey Property Line Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the aforementioned firms.

MINUTESEnvironmental Control Board (ECB) - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a payment to Abacus Corporation for temporary personnel services. The invoices cover the period November 2, 2009 through January 11, 2010.

AMOUNT OF MONEY AND SOURCE:

\$6,698.97 - 1001-000000-1170-138600-601002

BACKGROUND/EXPLANATION:

On August 1, 2009 the Bureau of Purchases initiated a new contract covering temporary personnel services with the stipulation that all new requisitions for temporary personnel must be from the newly awarded vendors. This included a provision stating that an existing temporary employee could remain on board until the purchase order currently in place for this person expired.

On January 4, 2010 the ECB was advised by the Budget Analyst to submit a change order to cover all outstanding invoices under the existing purchase order and then have the temporary employee renew his/her contract under a new vendor. On January 5, 2010 the change order was approved for funds by the Budget Analyst. On January 27, 2010 the Bureau of Purchases returned the change order with the notation that the agency would need to request any further increases through the Board of Estimates.

Effective, February 1, 2010 the temporary employee will be assigned to a new vendor. This request is to close out all expenditures with Abacus Corporation who provided the temporary employee.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized an expenditure of funds to pay Abacus Corporation for temporary personnel services.

MINUTES

Office of the State's Attorney - Software Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Judicial Dialog Systems. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$36,000.00 - 1001-000000-1150-117900-603026

BACKGROUND/EXPLANATION:

This agreement will ensure unlimited technical support of Judicial Dialog applications and system integration solutions. Since Fiscal Year 2000, Judicial Dialog Systems has been responsible for the design and development of the Dialog applications and system integration solutions used by the Office; and is the only company in the nation that provides technical support for its highly specialized solutions. The company's software applications and integration solutions compromise the Office's most important case management resources - failure of these core systems could result in significant disruptions to the public safety and law-enforcement mission of the Office.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Judicial Dialog Systems.

MINUTES

Baltimore National Heritage Area - Grant Agreement
Association (BNHAA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Maryland Heritage Areas Authority. The period of the agreement is August 12, 2010 through July 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 5000-591110-6390-681200-600000

BACKGROUND/EXPLANATION:

An additional \$50,000.00 in matching funds will be provided by Visit Baltimore that will partner with the BNHAA for this project.

The Baltimore Heritage Area was designated a National Heritage Area on March 30, 2009. As a State certified heritage area, the BNHAA is able to apply for marketing funds once every two years. Under the terms of this grant agreement, the funds will be used to develop a map and guide of the new National Heritage Area, fund print and Web ad placement, and produce two Web videos to describe the heritage area.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(FILE NO. 55499)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Maryland Heritage Areas Authority. The Mayor **ABSTAINED**.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 878 Washington Blvd.	Ted Tadesse	One set of steps
Annual Charge: \$32.20		
2. 3121 St. Paul St.	Thirty-One Twenty-One Saint Paul Street, Inc.	One double face electric sign, 4.4 sq. ft.
Annual Charge: \$52.70		
3. 2000 E. Oliver St.	Tyrone Lee	One single face electric sign 12' x 2', one flat sign 7 ½ ' x 1 ½ ', one barber pole
Annual Charge: \$140.60		
4. 3520 Eastern Ave.	Daniel W. Crone, III	One set of steps
Annual charge: \$70.30		

MINUTESDGS - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
5. 2000 Eastern Ave.	Appetite for Construction, LLC	Three trash bins 28" x 28"
Annual Charge: \$210.90		
6. 300 S. Ann St.	Mindy Alerza	Outdoor seating 20' x 4'
Annual Charge: \$337.50		

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Minor Privilege permits.

MINUTES

Department of General Services - Developer's Agreement No. 1169

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1169 with 1400 South Light Street, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$14,622.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service, to its proposed construction located in the vicinity of 1400 South Light Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$14,622.00 has been issued to 1400 South Light Street, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved the developer's agreement no. 1169 with 1400 Light Street, LLC, developer.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Gunther Main South, LLC. This agreement is effective upon Board approval and will terminate upon written notification from the Department.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 6000-617010-2300-251600-406001

BACKGROUND/EXPLANATION:

Gunther Main South, LLC proposes to construct a maximum of 130 apartment units and up to 60,000 square feet of office and retail space.

Under the terms of this agreement, Gunther Main South, LLC agrees to make a contribution of \$20,000.00 towards the capacity improvements at intersections near the development, including but not limited to: Ponca Street at Boston Street; Ponca Street at O'Donnell Street; Boston Street at Interstate Avenue; Boston Street at Conkling Street; and O'Donnell Street at Conkling Street.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic mitigation agreement with Gunther Main South, LLC.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

637 - 641

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on Item No. 5.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$ 5,729.60 State-Other	9911-905858-9600 Constr. Res. BDC/Acquisition Dev.	9910-905825-9603 West Side Downtown
6,699.22 M&CC	9911-903859-9600 Constr. Res. BDC Economic Dev.	9910-905852-9601 Economic Dev. Incentives
1,758.70 M&CC	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	9910-903483-9601 S. Balto. Ind. & Coml. Dev.
149.22 M&CC	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
600.62 M&CC	9910-904115-9600 Constr. Res. West Side Initiative	9910-905825-9603 West Side Downtown
1,144.15 M&CC	9910-904982-9600 Constr. Res. Coml. Rev. Program	9910-902879-9601 Coml. Rev.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
BDC - cont'd		
4,600.00 19 th EDF	9910-904115-9600 Constr. Res. West Side Initiative	9910-905825-9603 West Side Downtown
4,300.00 19 th EDF	9910-904573-9600 Constr. Res. Fayette/Lombard St. Corridor	9910-902879-9601 Coml. Rev.
1,396.50 20 th EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-903873-9601 Brownsfield Incentive Fund
20,488.00 20 th EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
500.00 21 st EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	9910-902879-9601 Coml. Rev.
10,740.00 21 st EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-906575-9601 E. Balto. Ind. & Coml. Dev.
7,775.70 21 st EDF	9910-902873-9600 Constr. Res. Brownsfield Incentive Fund	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
13,668.00 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
BDC - cont'd		
7,172.60	9910-904982-9600	9910-902879-9601
22 nd EDF	Constr. Res.	Coml. Rev.
	Coml. Rev.	
	Program	
<hr/>		
\$ 86,722.31		

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending November 30, 2009.

Department of Recreation and Parks

2. \$2,846,000.00	9938-902732-9475	9938-901732-9474
Gen. Fund	Reserve - Parkland Expansion	Active - Park- land Expansion

This transfer will provide funds to cover the costs associated with Ground Lease payments for athletic fields at 2102 West Rogers Avenue. The lease agreement and the payment schedule between the City and University of Baltimore were approved by the Board on September 27, 2006.

Department of Transportation

3. \$ 80,154.53	9950-903766-9514	9950-908535-9506-3
MVR	Frankford Ave.- Moravia to Sinclair	Design & Studies - Newberry St. Bridge

This transfer will fund costs associated with the award of Task No. 6 on project 1081 with Whitman, Requardt & Associates/Johnson, Mirmiran & Thompson, Inc. for the design services to replace the existing superstructure bridge deck of Newberry Street Bridge.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Dept. of Transportation - cont'd</u>		
4. \$ 30,278.62 MVR	9950-905519-9509 Constr. Mgt. Services	9950-904519-9508-3 Design & Studies - Constr. Mgt. Services

This transfer will fund costs associated with the assignment of Task No. 12 on Project No. 1097 to Johnson, Mirmiran & Thompson, Inc. for the constructability review services on various projects.

Department of Finance

5. \$ 300,000.00 2 nd Port Discovery Loan	9904-907787-9129 Reserve	9904-908787-9127 Active
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This transfer will cover the cost necessary to reimburse for the design of infant/toddler exhibit costs in the Port Discovery Children's Museum.

(FILE NO. 55544)

6. \$471,000.00 1 st B&O Railroad Museum Loan	9904-901401-9129 Reserve	9904-909401-9127 Active
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This transfer will cover the cost for the reimbursement of exterior rehabilitation and renovation for the B&O Railroad Museum car shops.

Department of General Services

7. \$80,000.00 General Fund	9916-901134-9194 Asbestos Management Program Reserve	9916-902134-9197 Asbestos Removal Active
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This transfer will provide funding for various asbestos abatement projects.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
Dept. of General Services - cont'd		
8. \$2,100,000.00	9916-904845-9194	9916-903845-9197
Third Public	Capital Constr.	Capital Constr.
Building Loan	and Maintenance	and Maintenance
	Program	Program
	Reserve	Active

The transfer will provide funds to address numerous building improvements including roof replacement, HVAC, plumbing, electrical, and structural improvements.

9. \$ 170,000.00	9916-901134-9194	9916-903135-9197
General Fund	Asbestos	Asbestos
	Management	Removal - AHERA
	Program	Active
	Reserve	

The transfer will provide funding for various asbestos abatement projects.

MINUTES

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with EA Engineering Science Technology, Inc. for Project No. 1014, Program Management Services for the Consent Decree (CD) Wet Weather Program. This amendment will extend the period of the agreement through June 24, 2010, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

On May 24, 2006, the Board approved the original agreement in the amount of \$2,000,000.00 with EA Engineering Science Technology, Inc. to provide program management services for the CD Wet Weather Program for a period of 24 months, until May 24, 2008.

On September 14, 2008, the Board approved amendment no. 1, in the amount of \$999,515.37 and extended the agreement through May 24, 2009. On June 10, 2009, the Board approved amendment no. 2, in the amount of \$1,594,753.33 and extended the agreement through December 24, 2009.

This amendment no. 3 to the agreement will allow the consultant to continue providing program management services through June 24, 2010, at no additional cost to the City. The total upset limit for this contract is \$4,594,268.70.

The amendment no. 3 to the agreement is late because of delays in the administrative process.

MINUTES

BW&WW - cont'd

The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission on March 29, 2006.

MBE/WBE PARTICIPATION:

The consultant will comply with all terms and conditions of Article 5, Subtitle 28 of the Minority and Women's Business Enterprise Program of the Baltimore City Code.

(FILE NO. 55986)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 3 to agreement with EA Engineering Science and Technology, Inc. for Project No. 1014, Program Management Services for the Consent Decree Wet Weather Program. The Comptroller **ABSTAINED.**

MINUTES

Bureau of Water and Wastewater - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve amendment no. 2 to agreement with KCI Technologies, Inc. for Project No. 1015, Engineering and Technical Services for the Consent Decree (CD) Wet Weather Program. This amendment will extend the period of the agreement through July 9, 2010, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

On August 9, 2006, the Board approved the original agreement in the amount of \$2,999,704.68 with KCI Technologies, Inc., to provide engineering and technical services for the CD Wet Weather Program for a period of 24 months, until August 9, 2008.

On March 26, 2008, the Board approved a one-year time extension through August 9, 2009, in the amount of \$1,499,999.69. On August 9, 2009, the Board approved amendment no. 1 to the original agreement, in the amount of \$1,482,020.74 and extended the period of the agreement through January 9, 2010.

This amendment no. 2 to the agreement will allow the consultant to continue providing engineering and technical services at no additional cost to the City. The total upset limit for this contract is \$5,981,725.11.

The amendment no. 2 to the agreement is late because of delays in the administrative process.

MINUTES

BW&WW - cont'd

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission on March 29, 2006.

MBE/WBE PARTICIPATION:

The consultant will comply with all terms and conditions of Article 5, Subtitle 28 of the Minority and Women's Business Enterprise Program of the Baltimore City Code.

AUDITS NOTED THE TIME EXTENSION.

(FILE NO. 57079)

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to agreement with KCI Technologies, Inc. for Project No. 1015, Engineering and Technical Services for the Consent Decree Wet Weather Program.

MINUTES

PERSONNEL MATTERS

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UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

647 - 648

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**Commission on Aging and Retirement Education

	<u>Hourly Rate</u>	<u>Amount</u>
1. LILLIE NEWKIRK-BROWN	\$20.00	\$ 540.00
2. PATRICIA WOMACK	\$20.00	\$ 720.00
3. RENEE RIVERS	\$20.00	\$1,440.00

These individuals will work as Line Dance Instructors. They will be responsible for coordinating and teaching different types of line dancing such as country, gospel, R&B and Jazz. They will also be responsible for recruiting new participants, coordinating classroom set-up and providing educational materials. The period of the agreement is effective upon Board approval through June 30, 2010.

4. ROSZETTA RYAN	\$20.00	\$ 720.00
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Ms. Ryan will work as an Aerobics Instructor. She will be responsible for coordinating and teaching different types of aerobic exercises using weights and elastic tubing as well as stretching and relaxing muscular range movements. The period of the agreement is effective upon Board approval through June 30, 2010.

Account: 5000-535710-3250-319700-601009

5. MARTHA GADSON	\$ 7.25	\$4,495.00
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Ms. Gadson will work as a Nutrition Aide for the Waxter Senior Center. She will be responsible for kitchen set-up, serving breakfast and lunch, assisting seniors that cannot seat or serve themselves. The period of the agreement is effective upon Board approval through September 30, 2010.

MINUTES**PERSONNEL****CARE**

	<u>Hourly Rate</u>	<u>Amount</u>
6. MELVYN BENNETT	\$ 7.91	\$5,517.07

Mr. Bennett will work as a Class Coordinator Assistant for the Waxter Senior Center. He will assist with class registration, prepare necessary forms for class registration and submission to college. He will also prepare, monitor and document class attendance as well as assist with the Waxter Senior Center membership enrollment by preparing the necessary forms and documents. The period of the agreement is effective upon Board approval through September 30, 2010.

Account: 4000-433510-3250-319700-601009

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescission and Approval</u>			
1. Mildred Pierson Charlton (deceased)	945 N. Chester St.	G/R \$34.50	\$ 288.00

On January 13, 2010, the Board approved the acquisition of the ground rent interest in 945 N. Chester Street, by condemnation, for the amount of \$288.00. The prior approval erroneously stated the straw party deed owner, Mildred Burnette, as the owner. The Board is requested to rescind its prior approval and approve the acquisition of the ground rent interest in 945 N. Chester Street owned by Mildred Pierson Charlton, by condemnation for the amount of \$288.00, or to apply to the Maryland Department of Assessments and Taxation to extinguish the ground rent interest for this property.

Funds are available in account 9910-907420-9588-900000-704049, EBDI Project Phase II.

(FILE NO. 56017)

UPON MOTION duly made and seconded, the Board approved the rescission and approval.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

AGREEMENT

1. **JOHNS HOPKINS UNIVERSITY/** **\$ 37,000.00**
BLOOMBERG SCHOOL OF PUBLIC HEALTH

Account: 6000-621209-3030-656405-603051

The Bloomberg School of Public Health will work with the Baltimore City Health Department to provide project evaluation services as it relates to the Robert Wood Johnson Foundation-funded project titled Quality Improvement in the Baltimore City Health Department. The period of the agreement is September 1, 2009 through August 31, 2010.

This agreement is late because funds were awarded late in the grant year.

AUDITS REVIEWED AND HAD NO OBJECTION.

GRANT AGREEMENT

2. **UNIVERSITY OF MARYLAND,** **\$ 10,000.00**
BALTIMORE (UMB)

Account: 4000-497010-3050-680900-600000

The UMB has received funding from Public Allies, Inc. The UMB will assign two Allies to the Baltimore City Health Department's Division of Healthy Homes and Communities. The Allies will assist the Healthy Homes initiative to design and deliver a program to educate youth ages 4-18 about symptoms and triggers of asthma; work with school principals and community stakeholders as part of a research team dedicated to investigating best practices in asthma program delivery to youth; and help to prevent childhood lead exposure by visiting qualifying homes to conduct in-depth investigations of environmental safety. During homes visits, the Allies will also educate families on the risks of prenatal and childhood lead exposure and other public

MINUTES

Health Dept. - cont'd

health concerns, and connect these families with local resources. The period of the agreement is October 1, 2009 through July 31, 2010.

This grant agreement is late because it was recently received from grantor.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements. The President **ABSTAINED** on Item No. 1.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
1. Jacquelyn Duval-Harvey Leyla Layman	2010 Blueprints Conference San Antonio, TX April 7 - 9, 2010 (Reg. \$250.00 ea.)	FY09 Recov. Act Edward Burne Memorial Competitive Grant	\$1,977.46

The subsistence rate for this location is \$183.00 per night. The cost for the hotel is \$155.00 per night. The Department is requesting an additional \$12.00 per day to cover the cost of meals and incidental expenses since the hotel costs leaves only \$28.00 per day for food and expenses.

The airfare for the attendees, totaling \$473.60, was paid for on a City issued credit card. The conference registration for each of the attendees totaling \$500.00, was also paid for on a City issued credit card. All expenses are included in the total travel expenditure.

The Board, UPON MOTION duly made and seconded, approved the aforementioned travel request.

MINUTESDepartment of Audits - Audit Report

The Board is requested to **NOTE** receipt of the Audit Report performed by Ernst & Young LLP of the Office of the Comptroller for fiscal year 2008.

Ernst & Young LLP jointly performs the City's Comprehensive Annual Financial Report with the Department of Audits for fiscal years 2006 through 2010, and solely performed an audit of the Office of the Comptroller for fiscal year 2008.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the Audit Report. The Comptroller **ABSTAINED**.

MINUTES

Department of Finance - Payment for Actuarial Services

ACTION REQUESTED OF B/E:

The Board is requested to authorize payment to MERCER for actuarial services.

AMOUNT OF MONEY AND SOURCE:

\$92,078.26 - 1001-000000-1220-146000-603026

BACKGROUND/EXPLANATION:

In September 2009, the City Council asked the Greater Baltimore Committee to do a study of the Fire & Police Employees' Retirement System. The City agreed to pay for actuarial services needed to support the Greater Baltimore Committee's study.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board authorized the payment to MERCER for actuarial services. The Comptroller

ABSTAINED.

MINUTES

Office of Risk Management - Renewal of Flood Coverage

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the Flood Coverage Policy for the Baltimore City Police Headquarter Building.

AMOUNT OF MONEY AND SOURCE:

\$26,842.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

The facility is located in a 100-year floodplain and distribution of Federal Emergency Management Agency Public Assistance is contingent on securing and maintaining coverage for floods. This policy is written through National Flood Services and renews on April 22, 2010.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the renewal of the Flood Coverage Policy for the Baltimore City Police Headquarters Building.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|-----------------------------|--------------------|----------------|
| 1. <u>RANGE MAINTENANCE</u> | <u>\$22,680.00</u> | <u>Low Bid</u> |
|-----------------------------|--------------------|----------------|
- Solicitation No. 07000 - Range Cleaning - Police Department -
Req. No. R541909

The period of the award is March 10, 2010 through March 9, 2011.

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| 2. <u>HARRIS FIRE PROTECTION CO., INC.</u> | <u>\$24,500.00</u> | <u>Low Bid</u> |
|--|--------------------|----------------|
- Solicitation No. 07000 - Replacement of Fire Suppression
Halon Control Panel - Department of Transportation - Req. No.
R541161

- | | | |
|------------------------------------|--------------------|--------------------|
| 3. <u>SIRCHIE VEHICLE DIVISION</u> | <u>\$12,293.00</u> | <u>Sole Source</u> |
|------------------------------------|--------------------|--------------------|
- Solicitation No. 08000 - Evidence Collection Modules - Police
Department - Req. No. R542307

The vendor is the manufacturer and sole provider of these custom evidence collection modules required by the Police Department.

- | | | |
|------------------------------|--------------------|----------------|
| 4. <u>WIN-WIN PLACEMENTS</u> | <u>\$12,000.00</u> | <u>Low Bid</u> |
|------------------------------|--------------------|----------------|
- Solicitation No. B50001386 - Swain Grappling Mats - Police
Department - Req. No. R541596

- | | | |
|--------------------------------|--------------------|--------------------|
| 5. <u>FOSTER & FREEMAN</u> | <u>\$ 6,410.60</u> | <u>Sole Source</u> |
|--------------------------------|--------------------|--------------------|
- Solicitation No. 08000 - Crime Scene ID Lite - Police
Department - Req. No. R542324

The vendor is the sole U.S. distributor of this product needed by the Police Department.

- | | | |
|---------------------------------------|--------------------|----------------|
| 6. <u>ALTY CLEANING SERVICE, INC.</u> | <u>\$ 6,600.00</u> | <u>Low Bid</u> |
|---------------------------------------|--------------------|----------------|
- Solicitation No. 07000 - Janitorial Services for Old Town
Fire Station - Fire Department - Req. No. TBD

The period of the award is April 1, 2010 through March 31, 2011 with three 1-year renewal options at the sole discretion of the City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|----|---|----------------|
| 7. | <u>BA CLEANING SYSTEM, INC. \$ 8,100.00</u> | <u>Renewal</u> |
| | Solicitation No. B50000964 - Janitorial Services for Hooper Adult Day Care Center - Commission on Aging and Retirement Education - Req. No. TBD | |

On March 25, 2009, the Board approved the initial award in the amount of \$8,100.00. The award contained three 1-year renewal options at the sole discretion of the City. This is the first renewal in the amount of \$8,100.00 for the period April 1, 2010 through March 31, 2011, with two 1-year renewal options remaining.

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|----|---|--------------------|
| 8. | <u>SALAMANDER TECH \$22,505.76</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - ID System for Personnel - Fire Department - Req. No. R540724 | |

The vendor is the sole supplier of this system which uniquely meets the Office of Emergency Management's requirement to manage people and resources during a disaster incident. The period of the award is March 10, 2010 through February 10, 2011.

- | | | |
|----|---|----------------|
| 9. | <u>GOVERNMENT SCIENTIFIC SOURCE, INC. \$ 6,792.25</u> | <u>Low Bid</u> |
| | Solicitation No. B50001397 - Lab Supplies - Department of Public Works - Req. No. R541193 | |

- | | | |
|-----|---|--------------------|
| 10. | <u>NORTHROP GRUMMAN INFORMATION TECHNOLOGY \$21,977.00</u> | <u>Sole Source</u> |
| | Solicitation No. 08000 - Fiber Optic Cable Assembly for Bomb Squad EOD Robot - Police Department - Req. No. R542845 | |

The vendor is the manufacturer and sole distributor of the ANDROS line of EOD robots in use by the Police SWAT and Bomb Squad. Upgrades, accessories, parts, and service associated with this unit are solely available from this vendor.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

11. SOUTHEASTERN EMERGENCY
EQUIPMENT STEVEN
GRUNEWALD \$11,631.90 Low Bid
Solicitation No. B50001379 - Nitrile Exam Gloves - Department
of Health - Req. No. R536093

The period of the award is March 3, 2010 through September 2, 2010.

12. COMMUNICATIONS
APPLIED TECHNOLOGY \$24,496.52 Sole Source
Solicitation No. 08000 - Radio Parts - Fire Department - Req.
No. R542059

The vendor is the manufacturer and sole distributor of the items which are compatible with the Fire Department's incident command radio system.

13. MLK ASSOCIATES \$ 8,020.00 Low Bid
Solicitation No. B50001395 - Auma A Drive - Department of
Public Works - Req. No. R540910

14. GALAXY II CLEANING
SERVICES \$ 5,956.80 Low Bid
Solicitation No. 07000 - Janitorial Services for Hatton
Senior Center - Department of Public Works - Req. No. TBDL

The period of the award is April 1, 2010 through March 31, 2011. The award contains three 1-year renewal options at the sole discretion of the City.

15. ASHBROOK SIMON-HARTLEY
OPERATIONS LP \$11,416.00 Sole Source
Solicitation No. 08000 - Aquabelt Parts - Department of
Public Works - Req. No. R541458

The vendor is the sole manufacturer of the parts required.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

16. BELTSVILLE CONSTRUCTION SUPPLY	\$ 7,250.00	Low Bid
Solicitation No. 07000 - 14" Cut-Off Saws - Department of Public Works - Req. No. R541506		

17. AMES, INC.	\$ 7,996.00	Sole Source
Solicitation No. 08000 - Shaft for Fairbanks Morse Supplied Pump - Department of Public Works - Req. No. R542095		

The vendor is the sole authorized distributor of Fairbanks Morse Pumps for Baltimore, which must be compatible with currently installed equipment.

18. CVL TECHNICAL SALES, INC.	\$ 5,647.60	Low Bid
Solicitation No. B50001396 - Strainer Parts - Department of Public Works - Req. No. R541071		

19. TOTE-IT, INC.	\$10,000.00	Low Bid
Solicitation No. B50001369 - Snow and Ice Removal - Enoch Pratt Free Library - Req. No. 540862		

The period of the award is March 10, 2010 through March 9, 2011.

20. RADIO ONE, INC.	\$10,000.00	Selected Source
Solicitation No. 06000 - Radio Advertising for 2010 Census - Department of Planning - Req. No. R543468.		

The vendor's station best reaches the target audience for these advertisements.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

21. ALTEC INDUSTRIES INC.	\$147,569.00	Agreement/ Selected Source
Solicitation No. 06000 - 45-Foot Bucket Truck - Department of General Services - Req. No. R539202		

The Board is requested to approve and authorize execution of an agreement with Altec Industries, Inc. The period of the agreement is effective upon Board approval for one-year.

This truck will replace an aging vehicle that has outperformed its expected life cycle. Altec trucks comprise the majority of the bucket trucks in the City's fleet and are needed to maintain continuity of parts and training, which are only available from the manufacturer.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

22. ALTEC INDUSTRIES INC.	\$182,220.00	Agreement/ Selected Source
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Solicitation No. 06000 - Two 37-Foot Bucket Trucks-Department of General Services - Req. No. R539200

The Board is requested to approve and authorize execution of an agreement with Altec Industries, Inc. The period of the agreement is effective upon Board approval for 1-year.

These trucks will replace two aging trucks that have out-performed their expected life cycle. Altec trucks comprise the majority of the bucket trucks in the City's fleet and are needed to maintain continuity of parts and training, which are only available from the manufacturer.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

23. CORRELLI, INC.	\$ 76,300.00	Agreement/ Selected Source
Solicitation No.06000 - Terex Backhoe - Department of General Services - Req. No. R539222		

The Board is requested to approve and authorize execution of an agreement with Correlli, Inc. The period of the agreement is effective upon Board approval for 1-year.

This backhoe will replace an aging vehicle that has out-performed its expected life cycle. Terex backhoes comprise the majority of backhoes in the City's fleet and are needed to maintain continuity of parts and training. The vendor is the manufacturer's authorized dealership for Baltimore.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

24. CORRELLI, INC.	\$141,600.00	Agreement/ Selected Source
Solicitation No. 06000 - Two Terex Front Loaders - Department of General Services - Req. No. R539228		

The Board is requested to approve and authorize execution of an agreement with Correlli, Inc. The period of the agreement is effective upon Board approval for 1 year.

These loaders will replace two aging vehicles that have outperformed their expected life cycle. Terex loaders comprise the majority of the front loaders in the City's fleet and are needed to maintain continuity of parts and training. The vendor is the manufacturer's authorized dealership for Baltimore.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|-----|----------------------|---------|---------|
| 25. | GENETEC INCORPORATED | \$ 0.00 | Renewal |
|-----|----------------------|---------|---------|
- Solicitation No. BP-06182 - Provide Mobile License Plate Recognition System - Mayor's Office of Information and Technology - Req. Nos. Various

On September 13, 2006, the Board approved the initial award in the amount of \$266,500.00. The award contained four 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This is the third renewal for the period March 14, 2010 through March 13, 2011.

MWBOO SET GOALS OF 0% WBE AND 0% WBE.

- | | | | |
|-----|---|--------------|----------|
| 26. | HIGHER GROUND TRANSPORTATION SERVICES, INC. | \$100,000.00 | Increase |
|-----|---|--------------|----------|
- Solicitation No. B50000924 - Transportation Service for Sandtown-Winchester & Oliver Senior Centers - Commission on Aging and Retirement Education - Req. No. R507167

On April 1, 2009, the Board approved the initial award in the amount of \$167,665.00. This increase in the amount of \$100,000.00 is necessary for the remainder of the contract and makes the total award amount \$267,665.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | | |
|-----|---|---------------------|------------------------|
| 27. | <u>ARROWHEAD FORENSICS</u> | <u>\$ 35,000.00</u> | <u>Selected Source</u> |
| | Solicitation No. 06000 - Evidence Pouches - Police Department
- Req. No. R540506 | | |

This product has been tested by the Police Department and selected as its standard for evidence collection.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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|-----|--|---------------------|----------------|
| 28. | <u>INDUSTRIAL ORGANIZATIONAL SOLUTIONS, INC.</u> | <u>\$ 62,000.00</u> | <u>Renewal</u> |
| | Solicitation No. B50000128 - Police Testing Services -
Department of Human Resources - Req. No. R542325 | | |

On March 5, 2008, the Board approved the initial award in the amount of \$61,295.00. The award contained two 1-year renewals at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$62,000.00 is for the period March 14, 2010 through March 13, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

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|-----|----------------|--------------|-------------------------------|
| 29. | AUTOMA
TECH | \$ 34,541.44 | Agreement/
Selected Source |
|-----|----------------|--------------|-------------------------------|
- Solicitation No. 08000 - SCADA System Maintenance Agreement - Department of Public Works, Electronic Data Processing Center - Req. No. R536611

The Board is requested to approve and authorize execution of an agreement with Automa Tech. The period of the agreement is effective upon Board approval for five years.

The vendor will provide SCADA-iFIX software licensing renewals, technical support and professional services that are required for application fixes. The vendor is the only authorized representative for Maryland for SCADA-iFIX software support services.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|-----|-------------|---------|---------|
| 30. | McGARD, LLC | \$ 0.00 | Renewal |
|-----|-------------|---------|---------|
- Solicitation No. 08000 - Hydrant Locks - Department of Public Works, Bureau of Water & Wastewater - Req. No. Various

On March 11, 2009, the Board approved the initial award in the amount of \$50,000.00 with two one-year renewal options. This renewal is for the period March 25, 2010 through March 24, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

CORRECTION

31. ARC CONSTRUCTION SERVICES, INC.	\$100,000.00	1 st Call
ASBESTOS SPECIALISTS, INC.	\$100,000.00	2 nd Call
DeVEAU CONSTRUCTION, LLC	\$100,000.00	3 rd Call
UK CONSTRUCTION & MANAGEMENT, LLC T/A OKORA DEVELOPMENT	\$100,000.00	4 th Call
No Additional Funding- Previously approved		

Solicitation No. B50000875 - Lead Abatement at Low-Income Residences - Health Department - Req. No. Various

On January 14, 2009, the Bureau of Purchases recommended and the Board approved an award in the amount of \$400,000.00 for the period of one year. However, the solicitation was for a two-year period. The correct expiration date is January 13, 2011 with two 1-year renewal options.

Therefore, the Board is requested to approve a correction to the period to January 14, 2009 through January 13, 2011.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of General Services

32. PHIPPS CONSTRUCTION CONTRACTORS, INC.	\$ 14,400.00	Low bid
IC 524 - Replacement Concrete Slab at Engine 14, 1908 Hollins Street		

The ground beneath the garage floor has settled, and several areas of the concrete slab floor with weaker subterranean support have sunken and broken loose under the weight of the fire truck. This award is to re-build the sunken subsurface and replace the damaged floor.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts extensions and correction. The Board approved and authorized execution of the aforementioned agreements. The President **ABSTAINED** on Item No. 25. The Comptroller **ABSTAINED** on Item No. 31.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

670 - 671

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | | |
|----|-----------------------------------|---------------------------------|---------------|
| 1. | B50001330, Tactical
Face Masks | National Safety
Supply, Inc. | \$ 337,566.11 |
|----|-----------------------------------|---------------------------------|---------------|

MWBOO GRANTED A WAIVER.

**A LETTER OF PROTEST HAS BEEN RECEIVED FROM FEDERAL RESOURCES
SAFE MEASURES.**

- | | | | |
|----|---------------------------------------|--|--------------|
| 2. | B50001344, Full
Size Pickup Trucks | Ford's National
Automart, Inc. d/b/a
Motor's Fleet, Inc. | \$ 90,927.00 |
|----|---------------------------------------|--|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--------------------------------------|----------------|
| 3. | B50001348, Paving
Materials (Hot and
Cold Patch) | P. Flannigan &
Sons, Incorporated | \$6,003,250.00 |
|----|--|--------------------------------------|----------------|

MWBOO GRANTED A WAIVER.

Department of Transportation (DOT)

- | | | | |
|----|---|----------------------------|----------------|
| 4. | TR 03313, Reconstruct-
ion of Washington Blvd.
from I-95 to Monroe St. &
Monroe St. from Wicomico
St. to Washington Blvd. | Civil Construction,
LLC | \$4,568,865.30 |
|----|---|----------------------------|----------------|

DBE:	AJO Concrete Construction, LLC	\$ 549,116.00	12.02%
	Island Builder Services, LLC	9,412.00	.21%
	Olemann Electric Supply, Co.	198,000.00	4.33%
	Guardrails, Etc., Inc.	5,850.00	.13%
	J.M. Murphy Enterprise	468,645.00	10.26%
	Cuz N Em Trucking, LLC	140,000.00	3.06%
	Total DBE	\$1,371,023.00	30.01%

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

DOT - cont'd

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,800,000.00	9950-902321-9509	
Federal	Constr. Res.	
	Washington Blvd. I-95	
	to Monroe Street	
\$3,655,092.24	-----	9950-901321-9508-6
		Structure & Improv.
365,509.22	-----	9950-901321-9508-5
		Inspection
182,754.61	-----	9950-901321-9508-2
		Contingencies
596,643.92	-----	9950-901321-9508-7
<u>\$4,800,000.00</u>		Utilities

The transfer will cover the costs associated with the award of Contract No. TR 03313 to Civil Construction, LLC.

Bureau of General Services

6. PB 08832, Abel Wolman CA Lindman, Inc. \$ 124,957.00
Building Masonry Repairs

MWBOO SET MBE AND WBE GOALS AT 0%.

MINUTES

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the Head Start agreements for the following delegate agencies. The period of the agreement is July 1, 2009 through September 30, 2010, unless otherwise indicated.

1. **ST. VERONICA'S ROMAN CATHOLIC CONGREGATION, INC./ST. VERONICA'S HEAD START PROGRAM** **\$156,464.00**

Account: 4000-485810-5750-642409-603051

This agreement will provide additional funding under the American Recovery and Investment Act of 2009. The organization will provide Head Start services to 289 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

2. **ASSOCIATED CATHOLIC CHARITIES, INC./ST. JEROMES HEAD START PROGRAM** **\$ 81,294.00**

Account: 4000-485810-5750-642426-603051

This agreement will provide additional funding under the American Recovery and Investment Act of 2009. The organization will provide Head Start services to 258 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organizations operational expenses.

The agreements are late because of delays in the assignment of a fiscal account numbers and in the administrative review process.

MINUTES

DHCD - cont'd

3. **DAYSPRING PROGRAMS, INC./HERRING RUN** **\$ 35,999.00**
HEAD START PROGRAM

Account: 5000-586810-6050-449900-603051

Under the terms of this agreement, the funds will be used to pay for extended hours during the summer for 60 children for four weeks, Monday through Friday from 8:00 a.m. to 5:00 p.m. The period of the agreement is October 1, 2009 through September 30, 2010.

4. **ST. VINCENT DePAUL SOCIETY OF** **\$ 44,998.00**
BALTIMORE/NORTHWEST HEAD START

Account: 5000-586810-6050-449900-603051

Under the terms of this agreement, the organization will extend the program year for an additional five weeks for 37 children. The program will operate 8:00 a.m. - 2:30 p.m., Monday through Friday. The program will offer nutrition, arts and crafts, music and physical education. The period of the agreement is October 1, 2009 through September 30, 2010.

5. **YMCA OF CENTRAL MARYLAND/** **\$ 57,238.00**
EMILY PRICE JONES HEAD START

Account: 5000-586810-6050-449900-603051

The organization will provide high quality, child development comprehensive services through its 17 classes currently being offered to children from low-income and high-risk families. The organization will hire one teacher, one teacher assistant, and one substitute teacher for one classroom serving 18 children from 8:00 a.m. - 4 p.m. The period of the agreement is October 1, 2009 through September 30, 2010.

MINUTES

DHCD - cont'd

6. **BALTIMORE METROPOLITAN ALUMNAE** **\$ 35,999.00**
CHAPTER DELTA SIGMA THETA SORORITY,
INC./YUBI HEAD START PROGRAM

Account: 5000-586810-6050-449900-603051

The organization will extend its program each day for four additional hours from 7:30 a.m. - 8:30 p.m. and 2:30 p.m. to 5:30 p.m. The organization will extend the year for 10 - 12 additional weeks for 14 to 28 children. The organization will also hire two childcare teachers to cover the extended day hours and substitutes to maintain consistency of staff. The period of the agreement is October 1, 2009 through September 30, 2010.

7. **UNION BAPTIST CHURCH-SCHOOL/** **\$ 43,973.00**
HARVEY JOHNSON HEAD START

Account: 5000-586810-6050-449900-603051

The organization will extend the program year in three classrooms that will serve 43 children beginning October 1, 2009 through May 2010. The hours will be extended by 1.5 hours, 2:30 p.m. to 4:00 p.m. The classrooms will serve 38 children for two-weeks of summer camp in June. In addition, a part-time Purchase of Care Manager will be hired to assist families in accessing Purchase of Care funds. The period of the agreement is October 1, 2009 through September 30, 2010.

8. **DAYSPRING PROGRAMS, INC./** **\$ 44,998.00**
HEAD START PROGRAM

Account: 5000-586810-6050-449900-603051

The organization will extend the day program by three hours, from 8:00 a.m. - 5 p.m., for 102 children and their families. The organization will hire a part-time Teaching Assistant, Mental Health Clinician, Family Service Coordinator, and Floater Aide. The program will purchase materials and supplies for their classrooms. The period of the agreement is October 1, 2009 through September 30, 2010.

MINUTES

DHCD - cont'd

9. **ST. PAUL COMMUNITY OUTREACH** **\$ 71,997.00**
CENTER, INC./HEAD START PROGRAM

Account: 5000-586810-6050-449900-603051

The organization will provide a ten-week extended year summer program for 60 children from June 1, 2010 to August 7, 2010. In addition, the program will provide speech and language and mental health services. The services will focus on skill building and social and emotional development. The program will also hire six teaching staff, a mental health consultant, and a custodian. The program will also include field trips to various sites in Baltimore City. The period of the agreement is October 1, 2009 through September 30, 2010.

The agreements are late because of delays in the administrative review process.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned Head Start agreement for the aforementioned delegate agencies. The Mayor **ABSTAINED** on Item No. 6.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Chesapeake Habitat for Humanity, developer, for the sale of the properties located at 2405, 2420, and 2426 Jefferson Street.

AMOUNT OF MONEY AND SOURCE:

\$ 3,500.00 - 2405 Jefferson Street
3,500.00 - 2420 Jefferson Street
3,500.00 - 2426 Jefferson Street
\$10,500.00 - Sale price

BACKGROUND/EXPLANATION:

A good faith deposit of \$3,000.00 has been paid by the developer.

The project will consist of the development of the properties located at 2405, 2420, and 2426 Jefferson Street into affordable housing for low-income homebuyers. These properties will be included in the development of 12 other properties on Jefferson Street properties purchased from the City by Chesapeake Habitat for Humanity. All units will be sold on a subsidized basis to families making between 25-50% of the Average Median Income as owner-occupants.

The developer has proven commitment and support to the neighborhoods through its creation of several successful homeownership development opportunities for the community residents.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The properties located at 2405, 2420, and 2426 Jefferson Street were appraised at \$18,000.00 each on September 21, 2009 and will

MINUTES

DHCD - cont'd

be sold below the appraised value. The appraisal report found that these vacant properties are in poor condition. Further reduction of the appraisal value is based upon the properties' rapid deterioration, the severely damaged roofs or lack thereof, the absence of walls and floors, the higher cost of rehabilitation, and the need to preserve affordability to the 25-50% AMI homebuyers.

The City has accepted the offer price as the final offer price of \$3,500.00 per property.

In addition to this project, the buyer has proven its commitment to the City of Baltimore to assist with stabilizing and promoting healthy growing communities that have been affected by extreme blight. These properties will currently generate \$80.00 each in City and State property taxes. Once transferred, renovated, and occupied, the properties will again be active on the Baltimore City tax rolls, thereby preventing tax abandonment.

The re-assessment of these three properties is expected to generate an estimated \$8,955.00 in real estate taxes to the City of Baltimore. Further, the City will benefit from the elimination of the vacant buildings that attract illegal dumping of trash, the return of non-productive properties to the tax rolls, and the revitalization of the community.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(FILE NO. 56380)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Chesapeake Habitat for Humanity, developer, for the sale of the properties located at 2405, 2420, and 2426 Jefferson Street.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Mr. Michael Herzog, developer, for the sale of the City-owned vacant building located at 2616 E. Chase Street.

AMOUNT OF MONEY AND SOURCE:

\$3,500.00 - Sale Price

BACKGROUND/EXPLANATION:

A good faith deposit of \$1,000.00 has been paid by the developer.

The vacant building will be rehabilitated and donated to a middle-income family through the Compassion Commission Program of East Baltimore and the Adopt-A-Block Program.

Over the last five years, the City has worked with Mr. Herzog, the Adopt-A-Block Program, and the Compassion Commission Program of East Baltimore to support the efforts of providing middle-income families with newly renovated homes in their communities.

Mr. Herzog and the other programs purchased several vacant buildings from the City, which were located at 902, 909, 918, 925 N. Luzerne, and 1611 E. Oliver Street. The program fully rehabilitated and donated these homes to middle-income families. After each completed renovation, the Compassion Commission Program of East Baltimore and the Adopt-A-Block Program hosts a neighborhood block party to present the deserving families with keys to their new homes.

MINUTES

DHCD - cont'd

The developer wants to purchase 2616 E. Chase Street in the Biddle Street Community. The community leaders and residents are working together as partners to meet their housing needs.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The vacant building appraised at \$9,100.00 and the acceptance of \$3,500.00 will:

1. support the program's efforts in providing families with newly-renovated homes in their communities;
2. support the Biddle Street Community and the Adopt-A-Block Program's goal to increase the homeownership base in the neighborhood;
3. contribute to the on-going efforts of eliminating blight and reducing vandalism in the neighborhood; and
4. further, local teens and teenagers from across the country participation in the program.

The details of the interior damage include: exposed wood beams and decayed joists; electrical fixtures, wiring, and plumbing have been removed and/or exposed throughout; and there is extensive damage to the windows. A further consideration of a reduction is based on the property's rapid deterioration and the real estate market.

In addition, Mr. Herzog will be using private funds for financing and working with the local community leaders.

After the extensive rehabilitation of 2616 E. Chase Street, the house will include three bedrooms and two full baths. The property will be donated to a family from the community that falls in the middle of the Area Median Income.

MINUTES

DHCD - cont'd

The City will benefit through the revitalization of the community by the elimination of the vacant building that has attracted illegal dumping of trash, blight and loitering. Once transferred, renovated and occupied, the property will be active on the Baltimore City tax rolls, thereby preventing tax abandonment. The re-assessment of the property is expected to generate an estimated \$917.00 in real estate taxes to the City.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(FILE NO. 57127)

UPON MOTION duly made and seconded, the Board approved and authorized execution of land disposition agreement with Mr. Michael Herzog, developer, for the sale of the City-owned vacant building located at 2616 E. Chase Street.

MINUTES

Department of Housing and Community Development (DHCD) - Home CHDO Operating Expense Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve a HOME Investments Partnership Program Community Housing Development Organization (CHDO) Operating Grant to the Brooklyn and Curtis Bay Coalition. The Board is further requested to authorize the Commissioner of the DHCD to execute any and all documents to effectuate this transaction subject to review and approval by the Law Department.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 9910-905082-6100

BACKGROUND/EXPLANATION:

The Cranston-Gonzalez National Affordable Housing Act of 1990 created the federally funded HOME Investments Partnership Program. The HOME Program created the non-profit entity, the CHDO, with the specific purpose of carrying out elements of the participating jurisdiction's housing strategy. Last year, the Board approved a CHDO operating expense loan for \$25,000.00 to the Brooklyn and Curtis Bay Coalition CHDO for the Anchors of HOPE III project.

The Brooklyn and Curtis Bay Coalition has been developing eight for-sale town homes for homeownership called, "Brooklyn Green." They have constructed all eight properties and have sold five of the eight properties to date. The three remaining unsold units are located at 3547 5th Street, 3549 6th Street, and 3553 6th Street and are being marketed for sale.

The Brooklyn and Curtis Bay Coalition is eligible to receive an operating expense grant, which is funded from the 5% set aside from the fiscal year 2009 allocation of HOME funds.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

MINUTESDHCD - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 50,000.00	9910-926010-9609	9910-905082-6100
Federal Home FY 2010	Home FY 2010	Brooklyn & Curtis Bay Coalition

This transfer will provide HOME funds to the Brooklyn and Curtis Bay Coalition for the CHDO operating expense loan for fiscal year 2010.

(FILE NO. 56320)

UPON MOTION duly made and seconded, the Board approved the HOME Investments Partnership Program Community Housing Development Organization Operating Grant to the Brooklyn and Curtis Bay Coalition. The Board also approved and authorized the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval by the Law Department. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Housing and - Grant Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with The Associated: Jewish Community Federation of Baltimore (The Associated). The grant agreement is effective upon Board approval for 180 days.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 9904-9127-907915

BACKGROUND/EXPLANATION:

The grant agreement provides funds to the Comprehensive Housing Assistance Incorporated (CHAI), which is an affiliate of The Associated. CHAI is a non-profit organization located in northwest Baltimore, is building a new community center that will be located at 5809 Park Heights Avenue and is currently used to provide parking. Before the new facility can be constructed, it is first necessary to demolish 5800 Park Heights Avenue, the former Baltimore Hebrew University. Once demolished, 5800 Park Heights Avenue will serve as the replacement parking site for 5809 Park Heights Avenue and the new community center will be constructed.

The City has committed \$750,000.00 that is being paid over two fiscal years. The first grant agreement is in the amount of \$500,000.00 and will be used to offset demolition costs associated with 5800 Park Heights Avenue. The remaining \$250,000.00 will be used to offset construction costs associated with CHAI's new community center. The \$250,000.00 is not part of the grant agreement that is requested for approval.

The City funds will be applied towards the following scope of work: survey and engineering; demolition; hazardous abatement; earthwork; storm drainage; paving; curb and gutter; fences and gates; 6) temporary fencing; landscaping; masonry site wall; cut cap; general requirements; and asphalt overlay.

CHAI provides real estate and development services for all of The Associated's members. The Associated will be responsible for

MINUTES

DHCD - cont'd

both the demolition of 5800 Park Heights Avenue and the construction of CHAI's new facility to be located at 5809 Park Heights Avenue.

The Associated will be entitled to 20% of the grant amount following approval of the grant agreement. The balance will be paid on a reimbursement basis.

MBE/WBE PARTICIPATION:

The organization has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 500,000.00	9904-9129-907915	9904-9127-907915
General Funds	CHAI - Comp.	CHAI-Comp.
Housing	Housing	Housing
Assistance	Assistance	Assistance

This transfer will provide funds towards the demolition and construction of a new community center for Comprehensive Housing Assistance, Inc. This facility will be located at 5809 Park Heights Avenue in Northwest Baltimore.

A LETTER OF SUPPORT HAS BEEN RECEIVED FROM COUNCIL WOMAN ROCHELLE "RIKKI" SPECTOR.

(FILE NO. 57126)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with The Associated: Jewish Community Federation of Baltimore. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Housing and - Land Disposition Agreement and
Community Development Abatement of Liens

ACTION REQUESTED OF B/E:

The Board is requested to: 1) approve and authorize execution of the land disposition agreement (LDA) with Mr. Kevin McNeil and the Fleet Properties II, LLC, for the sale of City owned properties in Disposition Parcel One of the Fairfield Urban Renewal Area (Ward 25, Section 07, Block 7361, lots 16 and 20 and Ward 25 Section 07, Block 7362, Lots 3, 3A, 4, 5, 9, 10, 10A, 10B, 11, 12, 14, 16, 16A, 17, 29 and 30), consisting of approximately 1.52 acres and, 2) to abate certain municipal liens.

AMOUNT OF MONEY AND SOURCE:

\$136,000.00 - Purchase Price
\$196,010.95 - Lien Abatement

BACKGROUND/EXPLANATION:

The LDA and lien abatement are submitted in accordance with the Board of Estimates October 14, 2009 approval of a settlement of condemnation cases filed against Mr. Kevin McNeil and Fleet Properties II, LLC.

Pursuant to Ordinance 04-810, which established the Fairfield Urban Renewal Area (Fairfield) the Baltimore Development Corporation (BDC) sought to acquire 81 properties located in Fairfield that Mr. McNeil owns (i.e., either under his own name or through Fleet Properties, II, LLC). The properties were dispersed throughout the five Disposition Parcels. On September 3, 2008, the Board of Estimates approved the acquisition of the properties through negotiation or condemnation.

Negotiations failed in October 2008 and the City filed seven regular condemnation suits to take the Kevin McNeil properties.

MINUTES

DHCD - cont'd

A formal mediation was convened on June 10, 2009. The mediation resulted in an agreement which provided that the former property owner, Mr. McNeil, will retain his lots in Parcel One and the City will sell to Mr. McNeil the City-owned properties in Parcel One. The properties that Mr. McNeil owned in Parcels Two - Five will be transferred to the Mayor and City Council. It was further agreed that Mr. McNeil would pay real estate taxes and water charges related to the designated properties. City representatives agreed to submit to the Board of Estimates a request to abate charges levied on the designated properties for cleaning, boarding and demolition, as well as interest and penalties associated with those charges.

1. Land Disposition Agreement

Mr. McNeil agreed that he would pay the City \$136,000.00 for the approximately 1.52 acres that the City owns in Parcel One. The value that Mr. McNeil agreed to pay is based upon a cost per acre of \$90,000.00; the same price that has been charged to all developers of the other Disposition Parcels.

2. Lien Abatement Request

The Board's October 14, 2009 approval included an estimate of municipal liens and charges of \$19,392.65 that were requested to be abated. Since that time, a review of municipal liens and charges revealed municipal liens for cleaning, boarding, and demolition included in tax certificates, accruing interest and penalties and tax sale charges on those liens.

A list of all municipal liens and charges for the properties that the City is acquiring is submitted as follows:

MINUTES

DHCD - cont'd

Block /Lot	Property Designation	Rationale for abatement	Amount
7360/025	3208 Remley Street	Tax certificate voided; no legal fee	750.00
7363/06	1515-1517 Brady Avenue	Cleaning, boarding, demolition of structure	128,567.25
7363/016	1504 Chesapeake Avenue	Cleaning of lot	505.80
7363/018A	1518 Chesapeake Avenue	Cleaning, boarding, demolition of structure	1,623.75
7363/021	1526 Chesapeake Avenue	Cleaning, boarding, demolition of structure	39,670.36
7363/022	1528 Chesapeake Avenue	Cleaning, boarding, demolition of structure	24,713.79
7366/010	3335 Remley Street	Environmental violation high grass and weeds	180.00
			\$196,010.95

Mr. McNeil will pay real property taxes of \$2,540.03 and water bills of \$7,767.36 from the funds which are on deposit in the Baltimore City Circuit Court Registry. The Board of Estimates is requested to abate the above listed charges and to include all accumulated interest and penalties accrued and any tax sale charges on the liens.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION

N/A

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

(FILE NO. 57068)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Mr. Kevin McNeil and Fleet Properties, II, LLC, for the sale of City owned properties in Disposition Parcel One of the Fairfield Urban Renewal Area (Ward 25, Section 07, Block 7361, lots 16 and 20 and Ward 25 Section 07, Block 7362, Lots 3, 3A, 4, 5, 8, 10, 10A, 10B, 11, 12, 14, 16, 16A, 17, 29 and 30), consisting of approximately 1.52 acres. The Board also approved the abatement of certain liens municipal liens.

MINUTES

Department of Real Estate - Deed

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a deed to Blazing Star Pentecostal Church of Christ, a Maryland Religious Corporation, for the closing and conveyance of Oakhill Avenue, north of East 20th Street and south of a 15-foot alley, which has been legally closed.

AMOUNT OF MONEY AND SOURCE:

\$1,900.00 - Appraised value

BACKGROUND/EXPLANATION:

On October 2, 2008, the City entered into a closing agreement with Blazing Star Pentecostal Church of Christ, for the closing and conveyance of Oakhill Avenue, north of East 20th Street and south of a 15-foot alley. Blazing Star Pentecostal Church of Christ desired to have the public way closed because the said portion of the public way does not conform to any present or contemplated street pattern in the area and is no longer needed for public use. In the closing agreement, Blazing Star Pentecostal Church of Christ agreed to pay the fair market value for the property.

The sale of the public way was authorized pursuant to Sales Ordinance No. 09-226, approved on October 14, 2009. The street closing process is intricate and involves public notice and other procedures before the deed can be prepared for submission to the Board for approval.

(FILE NO. 56664)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the deed to Blazing Star Pentecostal Church of Christ, a Maryland Religious Corporation, for the closing and conveyance of Oakhill Avenue, north of East 20th Street and south of a 15 foot alley which had been legally closed.

MINUTES

Department of Law - Confidential Settlement Agreement & Release

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

Unnamed Individual vs. Baltimore Police Department

The Plaintiff alleged that significant damage resulted to professional career and reputation with a loss of clientele. In order to avoid further unfair damage to the career and reputation of the plaintiff, the settlement is confidential.

Account: 1001-000000-2000-195500

UPON MOTION duly made and seconded, the Board approved the Confidential Settlement Agreement and Release.

MINUTESBaltimore Development Corporation - Relocation Expenses**ACTION REQUESTED OF B/E:**

The Board is requested to approve the second claim for business relocation expenses of the Tennis Shoe Warehouse from 4629 Liberty Heights Avenue to 5050 Fairfield Road, Columbia, South Carolina.

AMOUNT OF MONEY AND SOURCE:

\$64,845.60 - 9910-902879-9601

BACKGROUND/EXPLANATION:

On February 25, 2009, the Board approved an option agreement to purchase 4629 Liberty Heights Avenue. The property is included in the Disposition Lot 1 land assembly, in accordance with the Howard Park Business Area Urban Renewal Plan. As a result, it was necessary to relocate the existing tenant, the Tennis Shoe Warehouse.

The Board is requested to approve the second claim of \$64,845.60 for miscellaneous moving expenses and the maximum reestablishment expenses allowed under Maryland Law. This figure was provided by Diversified Property Services, the company with whom the Baltimore Development Corporation has contracted to assist in the relocation process.

The relocation of this business is essential to the land assembly needed for the development of the Howard Park Grocery project. This project, awarded to the team of Vanguard/ROC in August of 2006, proposes the construction of over 65,000 square feet of grocery and retail space for this stable, but underserved community in northwest Baltimore.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTESBDC - cont'd

UPON MOTION duly made and seconded, the Board approved the second claim for business relocation expenses of the Tennis Shoe Warehouse from 4629 Liberty Heights Avenue to 5050 Fairfield Road, Columbia, South Carolina.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$64,845.60 22 nd EDF	9910-904982-9600 Constr. Res. Coml. Revitali- Zation Program	9910-902879-9601 Coml. Revitali- zation

This transfer will provide funds for the second claim of the relocation payment to the Tennis Shoe Warehouse located at 4629 Liberty Heights Avenue. The relocation of this business is a necessary part of the land assembly needed for the development of the Howard Park project.

(FILE NO. 57067)

The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

PROPOSALS AND SPECIFICATIONS

There being no objections, the Board, UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated:

Department of Transportation - TR 09301R, Installation of Variable Message Signs & Supports Citywide
BIDS TO BE RECV'D: 04/07/2010
BIDS TO BE OPENED: 04/07/2010

Department of Transportation - TR 10020, Falls Road to Roland Avenue Slab Repair
BIDS TO BE RECV'D: 04/07/2010
BIDS TO BE OPENED: 04/07/2010

Department of Transportation - TR 10021, City Wide Slab Repair
BIDS TO BE RECV'D: 04/07/2010
BIDS TO BE OPENED: 04/07/2010

Department of Transportation - TR 10022, City Wide Curb Repair
BIDS TO BE RECV'D: 04/07/2010
BIDS TO BE OPENED: 04/07/2010

President: "As there is no more business before the Board, the meeting will recess until bid opening at twelve o'clock noon."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

THERE WERE NO ADDENDA RECEIVED.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50001217, Fiber Optic Cabling
Facilities Rehabilitation

KCI Technologies, Inc.

Bureau of Purchases - B50001367, Maintenance, Repairs
and Installation of Electronic
Security and Fire Protection
Systems

ASG

Bureau of Purchases - B50001371, Tire Repair and
Maintenance Supplies

The Waters Co.
CRW Parts

Bureau of Purchases - B50001383, After Market Truck Rims

Beltway International
Trucks
CRW Parts
Johnson & Towers, Inc.

MINUTES

Bureau of Purchases - B50001404, Maintenance, Repairs and Installation of CCTV and Video Surveillance Systems

Norment Security Group,
Inc.
*Advance Security Safe &
Lock
ASG Security

*UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Advance Security Safe & Lock **IRREGULAR** since the since the bid was not accompanied bid deposit check or an annual bid bond as required by the provisions of the City Charter and as set forth in the bid specifications.

* * * * *

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, March 17, 2010.



JOAN M. PRATT
Secretary